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**REQUEST FOR APPROVAL OF THE DEED OF SALE FOR EXTENSION 31, NORTH SWAKOPMUND AND OTHER LOW-COST HOUSING PROJECT**

(C/M 2025/06/26 - 15/2/1/2)

**Special Management Committee Meeting of 26 June 2025**, Addendum **5.1** page **05** refers.

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**A. This item was submitted to the Management Committee for consideration:****1. INTRODUCTION**

The purpose of this submission is to request Council to approve the draft Deed of Sale (**Annexure "A"**) for low-cost housing and particularly for Extension 31, North, Swakopmund. The Deed of Sale represents erven serviced by Council. A locality map is attached as **Annexure "B"**.

**2. BACKGROUND**

The Council passed various resolutions approving the allocation of erven to registered occupants in DRC who are residing in different extensions. On **29 September 2022** the Council approved the sale of 214 erven in Extension 31, North, Swakopmund to registered tenants in Extensions 27, 29 and 30 (DRC Proper) well as Extension 37, Swakopmund (Seaside). The payment method was approved by the Council on **28 September 2023**, under item 11.1.13. The allocation and sale of erven in Extension 31, north to residents in Extension 37 (Seaside) and Extensions 27, 29 and 30, Swakopmund was approved by Council on 12 December 2023, under item 11.1.39. These resolutions are attached to the Deed of Sale for ease of reference.

**3. PROPOSAL**

It is proposed that Council approves the draft Deed of Sale for Extension 31, North, Swakopmund that will be applicable to erven that were serviced with Council's funds and any other low-cost housing erven serviced by Council.

Once the agreement is approved, the purchaser/s will be invited for signing thereof, upon which the last party signing transfer instruction commences.

**B. After the matter was considered, the following was:-****RECOMMENDED:**

**That Council approves the draft Deed of Sale (Annexure "A") for Ext 31, North, Swakopmund and any Extension in DRC where Council funds are utilised for the installation of services.**

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**The  
Attachment  
To This Item  
Will Be  
Distributed  
As Separate  
Document**

**SALE OF A PORTION OF THE REMAINDER ERF 2747, SWAKOPMUND TO ESTATE LATE AJL VAN BILJON**

(C/M 2025/06/26 - E 384, E2747)

**Special Management Committee Meeting of 26 June 2025**, Addendum **5.2** page **08** refers.

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**A. This item was submitted to the Management Committee for consideration:**

**1. Purpose**

The purpose of this submission is to:

- (i) *obtain approval from Ministry of Urban and Rural Development as required in terms of Section 63 (3) (b) of the Local Authorities Act 23 of 1992 as amended for the sale of a portion of the Remainder Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate of the Late Mr Albertus Johannes Ludevicus Van Biljon.*
- (ii) *Inform Council that an objection was received after the due date therefore, the objection is regarded as invalid and ineligible for discussion and consideration.*

**2. Introduction**

Council's intention to sell the portion of land was published as per Notice 19/2025 attached as **Annexure "A"** with the closing date for the submission of objections as **15 April 2025**.

Council received an objection **23 April 2025** i.e eight days after the closing date which can therefore not be considered.

**3. Background**

On **22 April 2024**, the Estate Late van Biljon applied to purchase a portion of Re/ Erf 2747, Swakopmund in addition to the portion Council is exchanging with a portion of Erf 384, Swakopmund. Due to the location of Erf 384, Swakopmund, Council has limited access to the Re/ Erf 2747, Swakopmund, the sale was approved in order to provide a proper access to the remaining unoccupied Re/Erf 2747.

On **03 September 2024**, under item 11.1.2 Council passed the following resolution:

- “(a) That Council takes note of the size of the portion that is being exchanged measuring approximately 123m<sup>2</sup> of portion of Re/Erf 2747, Swakopmund equal in size to Erf 384, Swakopmund.*
- “(b) That Council approves the sale of a portion of Re/ Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate Late Van Biljon and be consolidated with Erf 384, Swakopmund.*
- “(c) That the total area measuring approximately 245m<sup>2</sup> (123m<sup>2</sup> for exchange plus 122m<sup>2</sup> for sale) of Re/ Erf 2747, Swakopmund be consolidated with Erf 384, Swakopmund.*

- (d) That a valuation be obtained from the Council's valuator to determine the purchase price.
- (e) That upon approval of the purchase price, the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), Urban and Regional Planning Act, (Act 5 of 2018) and the Environmental Management Act, (Act 7 of 2007) respectively be dealt with successfully.
- (f) That the Estate Late A J L Van Biljon appoints a town planner at their cost to attend to the statutory processes (i.e. subdivision, consolidation, and EIA if applicable).
- (g) That all costs relating to the transaction and statutory processes be for the applicant, such as (but not limited to) the advertising of the sale, consolidation, EIA, the appointment of the land surveyor and the payment of the transfer costs.
- (h) That the following standard condition be applicable:
- (i) The purchaser accepts that no rights will accrue to him from the Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable."

After the above resolution, Council's intention to sell the additional portion of the RE/ Erf 2747, Swakopmund to the Estate Late AJL Van Biljon was published as per Notice 19/2025 and no objection was received on the closing date of **15 April 2025**, apart from the late submission of an objection received on 23 April 2024.

#### 4. **Conclusion**

As required in terms of Section 63 (3) (b) of the Local Authorities Act 23 of 1992 as amended, Council can therefore proceed with the application to the Ministry of Urban and Rural Development for the sale of a portion of the Remainder Erf 2747, Swakopmund to the Estate Late AJL Van Biljon.

#### **B. After the matter was considered, the following was:-**

##### **RECOMMENDED:**

- (a) **That Council applies to the Ministry of Urban and Rural Development to proceed with the sale of a portion of the Remainder Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate of the Late Mr Albertus Johannes Ludevicus Van Biljon as required in terms of Section 63 (3) (b) of the Local Authorities Act 23 of 1992 as amended.**
- (b) **That Council takes note of the objection received after the closing date of 15 April 2025 which cannot be considered.**

ANNEXURE "A"

  
**SWAKOPMUND**  
MUNICIPALITY

**Sale of a Portion of the Re/ Erf 2747,  
Swakopmund**

Notice is hereby given in terms of the provisions of Section 63 (2) of the Local Authorities Act, Act 23 of 1992, as amended, that the Municipal Council of Swakopmund intends to sell a portion of the Re/ Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate Late AJL Van Biljon. The portion will be consolidated with Erf 384, Swakopmund which is zoned "General Residential 1".

Full particulars of the above transaction will lie for inspection at the Municipal Head Office situated at the corner of Rakotoka & Daniel Khamo Street, Swakopmund, Room BO-22B (Ms Margaret Sheehama), ground floor, between 07:30 - 16:00 weekdays until Friday, 11 April 2025.

Any person objecting to the proposed sale, may lodge such objection in writing, duly motivated, to the Chief Executive Officer, not later than 12:00 on Tuesday, 15 April 2025.

Please take note that NO objections via e-mail will be accepted. Objections must be made by delivering a hard copy to the office of the Chief Executive Officer and supplying a return postal address and telephone number.

Enquiries: Ms Margaret Sheehama  
064- 4104213

NOTICE NO: 19 / 2025

A Benjamin  
Chief Executive Officer

*Nam 28.3.25*

  
**SWAKOPMUND**  
MUNICIPALITY

**Municipality of  
Swakopmund**

**Sale of a Portion of the Re/ Erf 2747,  
Swakopmund**

Notice is hereby given in terms of the provisions of Section 63 (2) of the Local Authorities Act, Act 23 of 1992, as amended, that the Municipal Council of Swakopmund intends to sell a portion of the Re/ Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate Late AJL Van Biljon. The portion will be consolidated with Erf 384, Swakopmund which is zoned "General Residential 1".

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Enquiries: Ms Margaret Sheehama  
☎ 064- 4104213

NOTICE NO: 19 / 2025

A Benjamin  
Chief Executive Officer

*NT 28.03.25*

  
**SWAKOPMUND**  
MUNICIPALITY

**Sale of a Portion of the Re/ Erf 2747,  
Swakopmund**

Notice is hereby given in terms of the provisions of Section 63 (2) of the Local Authorities Act, Act 23 of 1992, as amended, that the Municipal Council of Swakopmund intends to sell a portion of the Re/ Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate Late AJL Van Biljon. The portion will be consolidated with Erf 384, Swakopmund which is zoned "General Residential 1".

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Enquiries: Ms Margaret Sheehama  
064- 4104213

NOTICE NO: 19 / 2025

A Benjamin  
Chief Executive Officer

*NAM 04.04.25*

  
**SWAKOPMUND**  
MUNICIPALITY

**Municipality of  
Swakopmund**

**Sale of a Portion of the Re/ Erf 2747,  
Swakopmund**

Notice is hereby given in terms of the provisions of Section 63 (2) of the Local Authorities Act, Act 23 of 1992, as amended, that the Municipal Council of Swakopmund intends to sell a portion of the Re/ Erf 2747, Swakopmund measuring approximately 122m<sup>2</sup> to the Estate Late AJL Van Biljon. The portion will be consolidated with Erf 384, Swakopmund which is zoned "General Residential 1".

Full particulars of the above transaction will lie for inspection at the Municipal Head Office situated at the corner of Rakotoka & Daniel Khamo Street, Swakopmund, Room BO-22B (Ms Margaret Sheehama), ground floor, between 07:30 - 16:00 weekdays until Friday, 11 April 2025.

Any person objecting to the proposed sale, may lodge such objection in writing, duly motivated, to the Chief Executive Officer, not later than 12:00 on Tuesday, 15 April 2025.

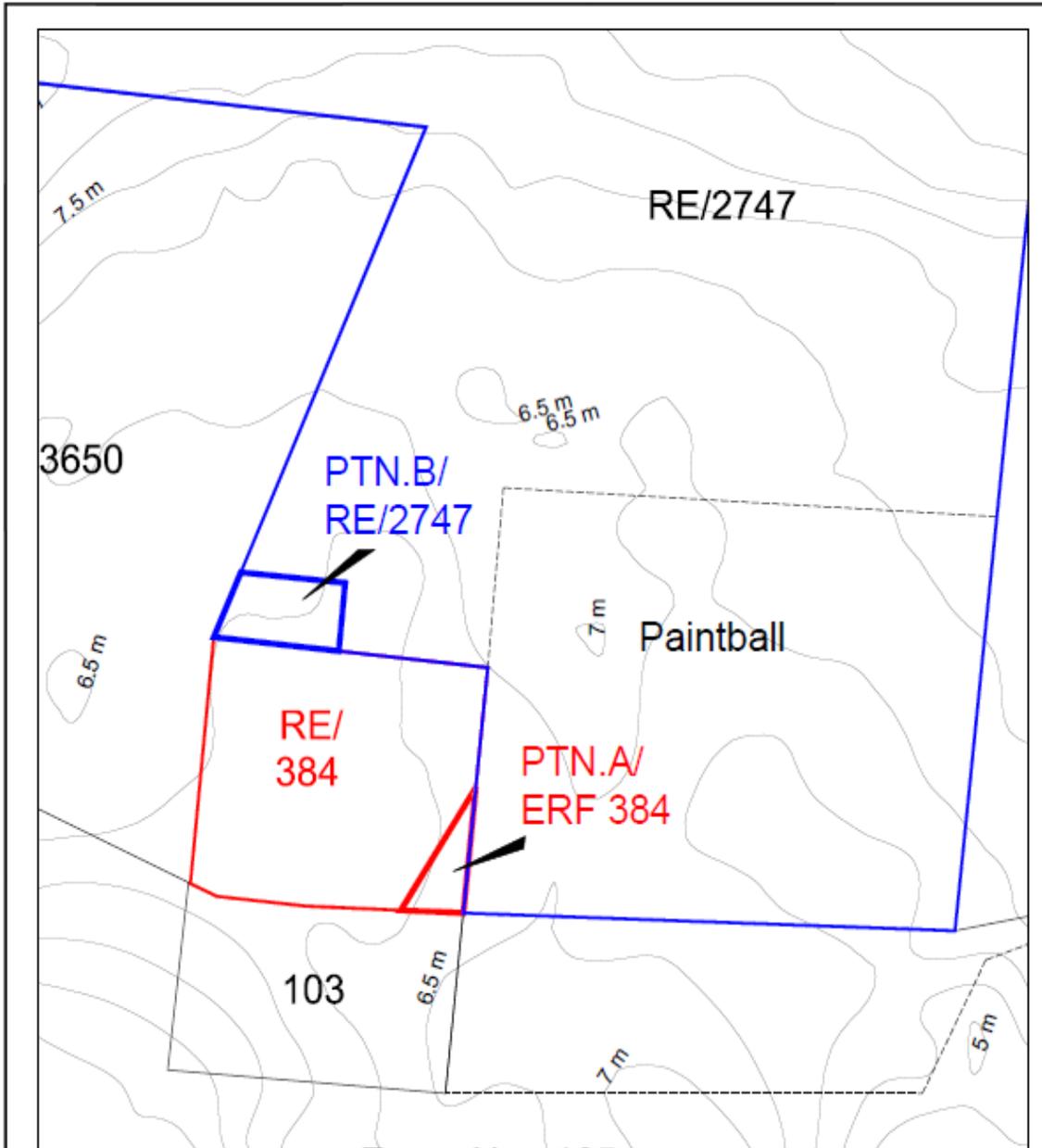
Please take note that NO objections via e-mail will be accepted. Objections must be made by delivering a hard copy to the office of the Chief Executive Officer and supplying a return postal address and telephone number.

Enquiries: Ms Margaret Sheehama  
☎ 064- 4104213

NOTICE NO: 19 / 2025

A Benjamin  
Chief Executive Officer

*NT 04/4/25*



1. REZONING OF PTN. A OF ERF 384 SWAKOPMUND FROM 'GENERAL RESIDENTIAL 1' WITH A DENSITY OF 1:100m<sup>2</sup> TO 'SPECIAL'

2. REZONING OF PTN. B OF ERF RE/2747 SWAKOPMUND FROM 'SPECIAL' TO 'GENERAL RESIDENTIAL 1' WITH A DENSITY OF 1:100m<sup>2</sup>

SCALE: 1:1000  
 DATE: APRIL 2024  
 PLAN NO. 384 SWK



PORTION SIZES	
PTN.A	= ± 123,009m <sup>2</sup>
RE/384	= ± 2059,5012m <sup>2</sup>
PTN.B	= ± 245m <sup>2</sup>
RE/2747	= ± 111110,4748m <sup>2</sup>



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11.1.22 **PROPOSAL FOR COUNCIL TO PURCHASE TICKETS FOR THE SWAKOPMUND BUSINESS BREAKFAST MEETING**

(C/M 2025/06/26 - 12/2/1/2/2)

**Special Management Committee Meeting of 26 June 2025**, Addendum **5.3** page **13** refers.

**A. This item was submitted to the Management Committee for consideration:**

**Introduction**

This submission serves to seek approval from Council to purchase 40x tickets for the participants at the **4<sup>th</sup> Annual Swakopmund Business Breakfast Meeting** slated to take place on **11 July 2025**.

Council resolved on **27 February 2025** under item 11.1.23 as follows;

- (a) *That Council promotes community involvement and public participation with various targeted community groups by hosting sessions of public meetings.*
- (b) *That the following schedule for public meetings for the year 2025 be approved:*

NO	DATE	TARGET AUDIENCE	VENUE	TIME	AGENDA / TOPICS
1	Sunday, 9 March 2025	Wagdaar Residents	TBA (Tent)	15H00	<ul style="list-style-type: none"><li>• Public Education</li><li>• Land servicing</li><li>• Council's provision for services</li></ul>
2	Sunday, 27 April 2025	DRC (Proper) Residents	DRC Sports field (Tent)	15H00	<ul style="list-style-type: none"><li>• Construction of houses in DRC</li><li>• Explanation of process (building phases)</li><li>• General Services delivery in DRC (proper)</li></ul>
3	Sunday, 18 May 2025	Tamariskia Residents	Swakopmund Town Hall	15H00	<ul style="list-style-type: none"><li>• General Public Education on Council's services</li></ul>
4	Sunday, 22 June 2025	Mass Housing Residents	Erf 2006, Ext 9, Matutura (Tent)	15H00	<ul style="list-style-type: none"><li>• General Public Education on Council's services</li></ul>
5	Friday, 11 July 2025	Business Breakfast meeting	MTC Dome	08H00	<ul style="list-style-type: none"><li>• Various topics - TBC</li></ul>

- (c) *That a Councillor be nominated as Chairperson of the Public meetings.*
- (d) *That all the General Managers attend and present on matters to be discussed at these public meetings.*
- (e) *That the Manager: Emergency & Law Enforcement presents to the community on fire safety, hazards, tips, and emergency procedures.*
- (f) *That a representative from the Namibian Police be invited to present on community safety, procedures, and enforcement of the law for crimes.*
- (g) *That a representative from Swakopmund Against Alcohol and Drugs Abuse (SAADA) to provide guidance and support to community members regarding the issue of drug and alcohol abuse in our community.*
- (h) *That a representative from the Ministry of Health and Social Services be invited to present on general health and health services facilities in Swakopmund.*
- (i) *That a sign language interpreter should be available at all the meetings.*
- (j) *That the Swakopmund Business Breakfast meeting be held at the MTC Dome and chaired by the President of the Swakopmund Business Chamber.*

- (k) That the Office of the Chief Executive Officer collaborates with the Swakopmund Business Chamber to compile the agenda and invite speakers and participants to the meeting.
- (l) That Council contributes the total amount of N\$15,000.00 towards the hosting of the Swakopmund Business Breakfast meeting.
- (m) That the members of the public be invited via advertisements, letters, and notices on various print media, social media, and analogue platforms, including radio and television.
- (n) That Council's properties, such as community halls, sports fields, public open spaces, parks, etc., be utilized at no cost for Council's Public meetings.
- (o) That tents and mobile toilets be rented, where applicable.
- (p) That Council's Public Meeting Organising Committee comprising of the following officials to assist with preparations:
1. Public Relations Officer
  2. Corporate Officer: Marketing and Communications
  3. Assistant: Marketing & Communications
  4. Sports and Recreational Officer
  5. Environmental Health Practitioner: Waste
  6. Administrative Clerk
  7. Wellness Officer/ SAADA Committee member
  8. Animal Control Officer
  9. Janitors
  10. Road Graders; Works
- Officials prone to be changed (added or not required) based on the need and logistics required at the various public meeting venues.
- Translators
1. Mr Benneth Khaibeb - Khoekhoegowab
  2. Ms Panduleni Shiimi - Oshiwambo
  3. Mr Jefta Uvanga - Otjiherero
- (q) That the officials who will be on duty during the public meetings be paid overtime.
- (r) That a registry of attendees be recorded at all public meetings.
- (s) That the expenses for the public meetings be defrayed from the Publicity Vote: 150515533000 where N\$216 032.91 is available.

## **Discussion**

The Swakopmund Business Breakfast meeting is slated to take place on **11 July 2025**. Briefing meetings were held with representatives of the Swakopmund Business Chamber and quotations for the venues to host 120x pax were presented. The quotations are from the following hotels:

<i>Name of Hotel</i>	<i>Total cost</i>
<i>Swakopmund Plaza Hotel</i>	<i>N\$42 400.00</i>
<i>Swakopmund Hotel &amp; Entertainment Centre</i>	<i>N\$71 575.00</i>
<b>The MTC Dome Hotel Swakopmund</b>	<b>N\$42 000.00</b>

The quotation of **N\$42 000.00** from the **MTC Dome Hotel Swakopmund** is the most financially beneficial.

Council commits to **N\$15 000.00** towards the hosting of the meeting. Council will therefore pay the amount of **N\$15 000.00** on the invoice leaving a balance of **N\$27 000.00** (N\$42 000 - N\$15 000.00).

Ticket sales for 120 seats @ N\$200.00 each, will generate an income cost of **N\$24 000.00**.

The balance outstanding will be **N\$3 000.00**, and any additional costs due such as to get a speaker, e.g. economists and additional seats will be covered by the Swakopmund Business Chamber or generated through sponsorship.

Should the business community respond well and ticket sales are high, the number of seats can be increased from 120 pax to 170 pax.

It was also proposed that businesses with innovative brands and new products or services be invited to showcase and market their innovations during the networking sessions. All the "exhibitors" may be required to pay for their exhibition space - at a cost still to be determined or provide value by e.g. sponsoring promotional material.

### **Request**

During the previous years, the tickets for the Swakopmund Business Breakfast Meetings were sold at the rate of N\$150.00 each and Council received four (4) tables complimentary. The ticket cost includes a buffet breakfast for all participants upon arrival and during the networking sessions. This year the tickets price must be increased to **N\$200.00** each due to the increase in catering cost from N\$120.00 to **N\$250.00** per person.

It is a norm that at the Swakopmund Business Breakfast meetings, 4-5 tables (40 pax - 8 seats at each table) are reserved at no cost. Due to the high cost on the quotation, it was hereby proposed that Council purchase 40x tickets for the five (5) tables at the value of **N\$8 000.00**. The reservation of the five (5) tables will be for;

1. *Main table (speakers)*
2. *Councillors*
3. *Management*
4. *Media representatives*
5. *Municipal officials*

Due to the high cost on the quotation, it was hereby proposed that Council purchase 40x tickets at the value of **N\$8 000.00**. The Swakopmund Business Chamber will purchase tickets for their representatives.

### **B. After the matter was considered, the following was:-**

#### **RECOMMENDED:**

- (a) **That Council accepts the quotation from the MTC Dome Hotel Swakopmund to the value of N\$42 000.00 to host its 4<sup>th</sup> Annual Swakopmund Business Breakfast Meeting on 11 July 2025.**
  - (b) **That Council purchase 40x tickets valued at N\$8 000.00 (N\$200.00 each).**
  - (c) **That innovative businesses be invited to showcase their products or services at the event on a barter basis.**
  - (d) **That the expenses for the 40x tickets be defrayed from the Publicity Vote: 150515533000 where N\$54 906.10 is available.**
-

General Manager: Corporate Services & Human Capital /AG

# 4TH ANNUAL BUSINESS BREAKFAST MEETING

**BEYOND BORDERS:  
EXPANDING OPPORTUNITIES IN SWAKOPMUND**

**Friday  
11 July 2025**

**07:30AM**

**NS 200 per person**

**THE MTC DOME**

**RSVP BY: Wednesday, 09 JULY 2025**

**+264815500555**  
**swakopmundchamber@gmail.com**

SWAKOPMUND MUNICIPALITY

sbc Swakopmund Business Chamber

ASS Investments 98 (PTY) Ltd

## T/A The MTC Dome Hotel Swakopmund



\* Vat Registration Number:4817768-01-5 \* Company Registration Number: 2008/1002  
 The Dome Namibia | PO Box 3014 | 5371 Welwitschia Street | Vineta | Swakopmund  
 bookings@thedomenamibia.com | w: www.thedomenamibia.com | M:+26464426800

Date :22 May 2025  
 Client :Swakopmund Business Chamber  
 Agent :Swakopmund Business Chamber  
 Contact Person :Paul, Ndjambula  
 Tel Number :  
 Cell Number :+264 81 2221667  
 Email Address :ambassadeurpaul@icloud.com  
 Physical Address :P. O. BOX 3787  
 Suburb :Vineta  
 City :Swakopmund  
 Code :0000  
 Voucher Number :  
 VAT Registration Number :4817768-01-5  
 Event Date :11 Jul 2025  
 Event Venue :SWAKOP  
 Staff :Sarah De Koker

Quote

## Quote

				Inclusive
11 Jul 2025	TASTECONF026 Taste Buffet Breakfast	1	@ N\$250.00 each	N\$30 000.00
11 Jul 2025	CONFACREN0013 Venue Hire Swakop Room p/d	1	@ N\$12 000.00 each	N\$12 000.00
				Exclusive
				N\$36 521.74
				VAT
				N\$5 478.26
				Inclusive
				N\$42 000.00
				Payment Received
				N\$0.00
				Outstanding
				N\$42 000.00

**Banking Details:**

Account Name : ASS Investments 98

Bank : Bank Windhoek

Branch Code : 484-172 Capricorn Private Wealth

Account No.: 8029 547 636

REFERENCE: Please use TDH/Booking 5715.1 as reference.

Proof of payment need to be send to: bookings@thedomenamibia.com

Check in from 14h00|Check out at 10h00

**Facilities & Services**

- Available: TV, Wi-Fi and Laundry service available (Laundry service extra charge per item)
- Tea & coffee station in room
- Standard room amenities.

**TERMS AND CONDITIONS****1. INDIVIDUAL BOOKINGS** (applicable to bookings of less than 5 rooms)**GUARANTEE / PAYMENT POLICY****1.1 Deposit payment:**

- The Hotel will only be able to guarantee the quoted services, once payment has been received.

- A 50% deposit will be required to secure your reservation once your booking is made.
  - If a reservation is made within 30 - 45 days, deposit should be received within 7 days of the reservation being made/confirmed, failing, the hotel reserves the right to automatically release the aforesaid reservation without notice and reinstatement is subject to availability.
  - Balance to be paid 7 days prior to arrival.
  - Should the reservation lead-time be shorter than 7 days, full payments must be processed within 24 hours.

#### 1.2 Cancellation Policy:

Cancellation fees will be based on the applicable Accommodation (DBB or BB) rate for the entire length of stay reserved. Any deposit and/or payments made including Purchase Orders in respect of any reservation made is specific to that reservation and dates and may not be transferred to any other reservation and/or new dates.

- Cancellation 15 days or more prior to arrival: free of charge
- Cancellation 14 - 7 days prior to arrival 50% of booked services
- Cancellations less than 7 days prior to arrival 100% of booked services.

#### 2. GROUPS POLICY

##### GUARANTEE / PAYMENT POLICY:

##### 2.1 Deposit payment:

- The Hotel will only be able to guarantee the quoted services, once payment has been received.
- A 50% deposit will be required to secure your reservation once your booking is made.
- Balance to be paid 45 days prior to arrival.

##### 2.2 Cancellation Policy:

Cancellation fees will be based on the applicable Accommodation (DBB or BB) rate for the entire length of stay reserved. Any deposit and/or payments made including Purchase Orders in respect of any reservation made is specific to that reservation and dates and may not be transferred to any other reservation and/or new dates.

- Cancellation 45 days or more prior to arrival: free of charge
- Cancellation 44 – 31 days prior to arrival: 25%
- Cancellation 30 – 15 days prior to arrival: 50%
- Cancellation 14 – 7 days prior to arrival: 75%
- Cancellations less than 7 days prior to arrival 100% of booked services.

#### 3. NO SHOW & EARLY DEPARTURE POLICY:

1. Any "No-Shows" or early departures = 100% "No-Show / Early Departure" charge including full meal plan and all requirements reserved.

2. This includes accommodation / conference / extras for the entire length of stay reserved.

#### BREAKFAST

Taste Coffee Shop is a space where you can sit down and appreciate life's simple pleasures. Treat yourself to a cup of coffee and a hearty meal or if you're in a rush, take a peek on our baked goods display table.

Open daily from 8am to 5pm (Early breakfast can be arranged with advance notice)

#### DINNER

Pitstop Meet up for pre-dinner drinks at The Pitstop on Level One, a cool sport inspired bar, followed by an easy-going pub meal.

Open Tuesday to Saturday from 12pm to 9pm

The Dome Health and Training Centre is located on Level 2 of The Dome. With a 25-meter indoor heated pool, highly qualified staff and a truly unique and fun environment you can't help but succeed at your health and training goals.

##### Opening hours:

- Monday to Friday 5am to 8pm
- Saturday & Sunday 8am to 12pm
- Closed on public holidays

#### The Dome Serenity Spa

Your journey to complete relaxation and well-being begins here

##### Opening hours

- Mon - Fri: 8am - 1pm / 2pm - 6pm
- Saturday: 9am - 2pm
- Sunday: Closed

#### 4. CHILDREN'S POLICY

We welcome children of all ages (0-2 years stay for free).

Children between the ages of

- 3 & 12 years Inclusive: N\$ 150 per person per night
- 13 & 16 years Inclusive: N\$ 250 per person per night

Note: An extra cot can be placed in all standard rooms (total 30), while both a cot and/or a sleeper sofa fits in our family rooms (total 4).

Standard rooms: maximum 2 Adults + 1 child under the age of 12 years

Family rooms: maximum 2 Adults + 2 children under the age of 16 years old

Children occupying their own rooms will be charged the applicable adult rates.

The Dome KinderZone is an indoor playground for children. We are a unique, custom-built play area for kids, conveniently located next to sports hall.

##### Opening hours:

- Fridays from 2pm to 5pm
- Saturdays from 9am to 3pm
- Sundays from 9am to 3pm

Quote prepared by Sarah de Koker

ASS Investments 98 (PTY) Ltd  
P.O. Box 3014  
Swakopmund  
Namibia  
Web: [www.thedomenamibia.com](http://www.thedomenamibia.com)  
Reg. No: 2008/2001



Quote Date: 5/22/2025  
Event Date: 6/11/2025  
Our Reference: Bkg#5715  
Your Reference: Bkg#5715

Municipality of Swakopmund  
[agebhardt@swkmun.com.na](mailto:agebhardt@swkmun.com.na)  
Tel +264 64 4104218

LINE ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Event; Business Breakfast - 11 July 2025 - 120 pax			
Buffet Breakfast - 120 pax		15,000.00	15,000.00
			-
			-
<b>TOTAL incl VAT</b>			<b>15,000.00</b>

Terms and Conditions

- Please check if all the above information is correct as per your final requirements and that you are in agreement with services booked
- Please sign and return this document in order for us to make your reservation

Banking details

Dome Hospitality And Events CC.  
Bank Windhoek Limited  
Account Number: 8045739301 | Branch: Capricorn Private Health  
Branch Code: 484172 | BWLINANX



Quote prepared by Sarah de Koker

ASS Investments 98 (PTY) Ltd  
P.O. Box 3014  
Swakopmund  
Namibia  
Web: www.thedomenamibia.com  
Reg. No: 2008/2001



Quote Date: 5/22/2025  
Event Date: 6/11/2025  
Our Reference: Bkg#5715  
Your Reference: Bkg#5715

Swakopmund Business Chamber  
[ambassadeurpaul@icloud.com](mailto:ambassadeurpaul@icloud.com)  
Tel +264 81 12221667  
Paul Ndjambula

LINE ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Event; Business Breakfast - 11 July 2025 - 120 pax			
Venue Hire - 120 pax		27,000.00	27,000.00
			-

	<b>TOTAL incl VAT</b>	<b>27,000.00</b>
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Terms and Conditions

- Please check if all the above information is correct as per your final requirements and that you are in agreement with services booked
- Please sign and return this document in order for us to make your reservation

Banking details

Dome Hospitality And Events CC  
Bank Windhoek Limited  
Account Number: 8046739301 | Branch: Capricorn Private Health  
Branch Code: 484172 | BWLINANX





P.O. Box 274 • Swakopmund, 13001 • Tel: +264 (0)64 426500 • Fax: +264 (0)88 6557937  
 Email: info@plaza.na • Webpage: www.plaza.na

## Event Quotation

Tangeni & Co Investments cc  
 Paul NDJAMBULA  
 P. O. BOX 3787 Vineta  
 Swakopmund  
 NA

21.05.2025

Event number: 1934

Paul NDJAMBULA,  
 Thank you very much for your booking request in our hotel. Please find below our tentative offer for you:

Date : 11.07.25 - 11.07.25  
 Name of event : 4th Annual Business Breakfast Meeting  
 Number of attendees : 120

07:30 - 12:00 4th Annual Business Breakfast Meeting Room: Combo Hall Seating:  
 (Brandberg / Spitzkoppe)

1x Venue Hire with PA System and microphones	Unit price NAD 10,000.00	NAD 10,000.00
120x Coffee/Tea and Juice station	Unit price NAD 50.00	NAD 6,000.00
120x Breakfast Buffet	Unit price NAD 220.00	NAD 26,400.00
		<b>Total: NAD 42,400.00</b>

### Terms and Conditions:

Please note that the above quotation includes VAT.  
 Prices are subject to change without prior notification.  
 Please sign and return this document before 28.05.25 in order for us to make your reservation.

### Venue Room and Basic Equipment Hire Included:

75" TV Screens  
 WiFi  
 Table and Chairs

### Accommodation Includes:

Room Accommodation  
 Tourism Levy  
 Breakfast in Restaurant

### Important Notes:

1. **Amendment and Dietary Requirements:** To ensure a seamless conference experience, any amendments to the booking must be communicated at least 72 hours (3 days) before the conference, including any specific dietary requirements.
2. **Adjustments:** Please be aware that any adjustments made beyond the 72-hour timeframe (excluding amendments and dietary requirements) will be at the client's own risk.
3. **Cancellation Policy:** In the unfortunate event of a cancellation less than 7 days prior to the event, a 100% cancellation fee will be applicable.
4. **Full Payment:** To confirm and secure all conference arrangements, we kindly ask that full payment is made at least 72 hours (3 days) before the conference's start date.

### Forms of Payment Accepted

1. **Credit Card** (A link will be provided should you prefer to process payment via credit card)
  2. **Electronic Funds Transfer** (see banking details below)
  3. **Official Purchase Order** (only if "Credit Approval" is in place). If Credit Terms are required a Credit Application form shall be completed and is subject to approval by Swakopmund Plaza Hotel. Once approved, full and final payments are strictly due 15 days from date of Final Invoice submitted.
- NOTE: Cancellation Policy outlined below is fully applicable when "Credit Approval" is in place.

Swakopmund Plaza Hotel cc • Reg.no: CC/2014/013408 • NTB-No.: HOT01007 • VAT-No: 6724083-01-5  
 Bank Windhoek • Branch Swakopmund • Branch Code: 481 772 • Acc.no.: 800 450 5037 • Swift: BWLINANX



P.O. Box 274 • Swakopmund, 13001 • Tel: +264 (0)64 426500 • Fax: +264 (0)88 6557937  
 Email: info@plaza.na • Webpage: www.plaza.na

**Payment Policy - No "Credit Approval" In place**

1. Reservations must be paid in full (All requirements reserved - Accommodation/Event Charges/Additional) 30 days prior to Arrival.
2. If reservation is made within 30 days, the above outlined "full" payment must be received by Swakopmund Plaza Hotel within 5 days of reservation being made/confirmed, failing this Swakopmund Plaza Hotel reserves the right to automatically release the aforesaid reservation without notice and reinstatement is subject to availability
3. Should reservation lead-time be shorter than 7 days, payments must be processed within 24 hours.
4. All payments made as outlined above are then subject to the Cancellation Policy below.

**Cancellation Policy:**

(Days Prior to Arrival - Percentage of Total Charged)

Less than 7 Days - 100%

7-14 Days - 75%

15-30 Days - 50%

31-45 Days - 25%

1. All above cancellation fees will be based on the applicable charges for the entire length of event.
2. Any deposit and/or payments made including PO's in respect of any reservation made is specific to that reservation and dates and may not be transferred to any other reservation and/or new dates.

**No Show Policy:**

1. Any "No-Shows" = 100% "No-Show" charge including full meal plan and all requirements reserved.
2. This includes: Accommodation/Event Extras for the entire length of event reserved.

**Check-In / Check-Out Policy**

1. Rooms are available for check-in at 14:00 hrs and Check-out time is 10:00 hrs.
2. Should an early check-in or late check-out be requested this will be at the discretion of the Property.

**Early Departure Policy:**

1. Delegates who check-out of the Property ahead of his/her scheduled date of departure will be charged for the value of their full stay in addition to any extra charges accrued during their stay.

The Invoice will be paid as follows:

- EFT before event     Invoiced at event conclusion

We hope, our offer will suit you well. We're looking forward to welcome your event and your guests in our hotel.  
 To commit your booking, please send us the offer signed and stamped back until 28.05.25

Kind Regards,

Chloe Coetzee

Commitment of offer:

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Tangeni & Co Investments cc  
 Paul NDJAMBULA



**Special Management Committee Meeting of 26 June 2025**, Addendum **5.4** page **25** refers.

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**A. This item was submitted to the Management Committee for consideration:**

**1. INTRODUCTION:**

The purpose of this submission is to present feedback on the findings from the visit to the City of Windhoek, which was undertaken to assess their public bus transport system. The visit involved the collection and evaluation of relevant information to determine the feasibility of establishing a similar public bus service in Swakopmund, aimed at addressing the increasing transport demands of our residents and improving connectivity across the town.

Management Committee on **13 February 2025** under item **7.11** resolved as follows:

*That the Economic Development Services Department consults with local stakeholders and benchmarks against other local authorities who have already implemented a bus service, with full report to Council before the feasibility is considered.*

The benchmarking exercise took place on 16 April 2025 and included the participation of Mr. V.S. Kaulinge (General Manager: Economic Development Services), Mr. M. Cloete (Manager: Emergency Law Enforcement), and Mr. B. Khaibeb (Traffic Officer). The purpose was to benchmark against the City of Windhoek, a local authority that has already implemented a public bus transport system. During the visit, the delegation was hosted by Mr. T. Van Rensburg - Strategic Executive Manager responsible for Public Urban Transport at the City of Windhoek.

**2. CURRENT SITUATION**

The City of Windhoek operates a fleet of buses, including the most recent units acquired under the Sustainable Urban Transport Master Plan (SUTMP), each costing approximately N\$3.4 million. These modern buses were introduced to improve urban mobility, offering enhanced features such as wheelchair accessibility and air conditioning. The service primarily follows routes that connect key residential, commercial, and industrial zones, playing a critical role in the city's public transport network. However, operations are largely confined to peak commuting hours, with limited or no service during off-peak times and weekends.

A dedicated workforce of 70 staff members is responsible for overseeing daily operations, route management. Despite this, the bus service has faced mounting operational challenges in recent years. Fleet availability has drastically declined, with only 22 of the original 56 buses currently operational due to factors such as mechanical breakdowns, aging vehicles, and limited maintenance resources. This reduced capacity has severely impacted service reliability and passenger confidence.

**3. COMPREHENSIVE FEASIBILITY STUDY**

To tackle the public transportation problems, the City of Windhoek launched a comprehensive feasibility study on Sustainable Urban Transport in 2011. This initiative was primarily aimed at improving the overall mobility within the city, alleviating traffic congestion, promoting public health, and expanding access to socio-economic opportunities for its residents, particularly those in underserved communities.

The feasibility study undertook a comprehensive analysis of several critical components aimed at transforming Windhoek's urban transport landscape. Among the core areas examined were - the public transport system, the development and enhancement of infrastructure to support non-motorized transport, the integration of transportation planning with land use and spatial development strategies, and the strengthening of institutional frameworks responsible for managing and regulating urban mobility.

#### **4. PARTNERSHIP AND FINANCIAL SUPPORT**

To move forward with this ambitious plan, the city of Windhoek entered a collaborative arrangement with the Ministry of Works and Transport, the Ministry of Urban and Rural Development, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), TCP International and Aurecon - SA. The purpose of inviting all these stakeholders to the project was to ensure that the exercise reflects global best practices and standards.

Given the high cost of conducting this comprehensive feasibility study, the City of Windhoek sought assistance from the German Federal Ministry for Economic Cooperation and Development (BMZ) through its implementing agency - the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), which provided both financial support and technical expertise. The initiative was further bolstered by co-financing from the German development bank KfW and the University of Namibia (UNAM), enhancing both its capacity and overall impact.

#### **5. COST OF IMPLEMENTING THE TRANSPORT MASTER PLAN (SUTMP)**

The City of Windhoek completed the feasibility study in 2012, which laid the foundation for the development and subsequent implementation of the Sustainable Urban Transport Master Plan (SUTMP). This plan presents a comprehensive long-term strategy for urban mobility, spanning a 20-year period. It is estimated that the implementation of the plan will require a financial investment of more than **N\$700 million** which will cover all necessary activities. As of now, the project incurred expenditures totalling **N\$59 million** directed towards the feasibility study and executing the initial phase of the implementation plan.

#### **6. CHALLENGES**

Despite the development of the **SUTMP**, the City of Windhoek's transport system has experienced a notable downturn. For example, the annual revenue fell from N\$17.6 million in the 2013/4 financial year to just N\$1.05 million in 2022/3. The number of passengers also declined drastically—from 3.31 million per annum to 59,444 passages. The downturn appears to stem from the frequent breakdowns and resulting unreliability of the city buses, prompting many commuters to choose other forms of transportation. Despite these difficulties, the team was informed that most residents—particularly students, pensioners, and domestic workers—still favour the use of the public transport system.

## **7. SUTMP RECOMMENDATIONS.**

The implementation of the **SUTMP** will cost billions of Dollars to be implemented and will be funded by - Municipal Investment, Public-Private Partnerships (PPPs), International Development Partners (e.g., GIZ, World Bank, AfDB), Transport levies or user fees (e.g., fuel levies, parking fees). In addition, the SUTMP recommends the establishment of a dedicated transport authority in Windhoek to be responsible for overseeing transport planning, regulation, and service delivery. The plan also calls for enhanced coordination between national, regional, and municipal stakeholders, along with the introduction of sustainable funding mechanisms - such as transport levies and public-private partnerships—to ensure long-term mobility improvements.

Furthermore, the SUTMP calls for national government to provide financial support to local authorities in delivering effective and sustainable public transport. This support would reduce operational costs of public transport systems and finance essential infrastructure projects, including the construction of bus terminals and taxi ranks, procurement of vehicles, and upgrading of roads and related facilities. Similar funding models have been successfully implemented in countries like South Africa and the United Kingdom, where national grants contribute to both operational sustainability and infrastructure development at the local level.

## **8. CONCLUSION**

To conclude, Council must thoughtfully assess the necessity of establishing a public transport system, using insights and core principles derived from Windhoek's Sustainable Urban Transport Master Plan (SUTMP). This involves analysing current travel behaviours, projected population trends, environmental considerations, and the transport needs of vulnerable populations, especially those without private means of travel. By following a similar evidence-based and inclusive strategy, Swakopmund can work toward creating a public transport system that is sustainable, accessible, and aligned with its broader urban development and environmental goals.

### **B. After the matter was considered, the following was:-**

#### **RECOMMENDED:**

**That the Management Committee takes note of the benchmarking exercise undertaken by the Economic Development Department at the City of Windhoek, and the best practices, and practical lessons learned, specifically related to the establishment of a sustainable public transport system in Swakopmund.**

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**EVALUATION REPORT OF THE PRESENTATIONS IN RESPECT OF THE  
EXPRESSION OF INTEREST FOR THE MANAGEMENT OF SWAKOPMUND  
EMERGENCY SHELTER**

(C/M 2025/06/26

- T 610)

**Special Management Committee Meeting of 26 June 2025**, Addendum **5.5** page **28** refers.

**A. This item was submitted to the Management Committee for consideration:**

**1. INTRODUCTION**

This item is submitted to the Management Committee to consider the best proposal based on the presentations done by the six (6) organisations for the management of the Emergency Shelter on Erf 610, Tamariskia. Seven (7) organisations who initially applied were invited to present their proposals and confirmed attendance, however one did not attend.

**2. BACKGROUND**

Council on 29 April 2025 while discussing the above matter, resolved among others under item 11.1.19

- (a) *That Council take note of the presentation for the Management of Swakopmund Emergency Shelter on Erf 610, Tamariskia.*
- (b) *That the item be referred back to the Economic Development and Services Department to do the evaluation and summarise the presentations based on the criteria determined by Council.*
- (c) *That the evaluation considers, among others, approaches to the following key aspects, namely, gender-based violence, handling of street kinds, drug and alcohol abuse, homeless and fire victims*
- (d) *That in addition to point (c) above, operation capacity be considered in terms of experience and track record, approach and mythology, staffing & capacity, financial proposal, monitoring and evaluation, community integration, legal compliance and alignment with municipal goals.*
- (e) *That the successful lessee be responsible for all day-to-day maintenance, staffing, remuneration, beddings, meals and security services.*

4. The evaluation was based on program scope, financial sustainability and organizational experience drawn from the presentations as well as the initial proposals. In this regard, the presentations assessment (**Annexure "A"**) are summarized below:

- *Makhulu Investment cc is a registered business and proposes a partnership with Lindsay Ackerman for social services:*
  - *Makhulu's strengths are the hybrid joint venture - combined non-profit and for-profit strengthening (Lindsay Ackerman a Social worker and business acumen Makhulu Investment cc represented by owner Kennedy Angula, make them strong assets.*
  - *Diverse programs which include rehabilitation, emergency shelter & mental health services*

- Sustainability plan: Revenue generated from the rehabilitation centre helps to offset operation costs showing a viable financial model
  - **Anne's Home Community Centre**
    - Focused on prioritizing jobless individuals, school leavers and homeless
    - Holistic services include skills/capacity building & spiritual growth
    - Plan to engage local businesses and organize events for fundraising
    - No recorded background relevant experience in emergency shelter or related services
    - Financial plan unclear, there is heavy reliance on sponsorship
    - No clear operational budget or revenue strategy
  - **Uni-Health / SAAPA registered Non- profit Association under Section 21**
    - There is high professional capacity backed up by medical professionals, mental health experts and emergency response team
    - Psychosocial and 24 hours medical support is clearly a robust support model for the emergency shelter residents
    - Extensive experience in grant management and handling international funding which demonstrates some level of accountability
    - Strong network system, i.e. links with ambulance services, doctors, NGOs etc.
    - Partnership dynamics between Unihealth and SAAPA not fully detailed
  - **Ezra Nest Education Foundation is registered Non-profit Association Incorporated under Section 21**
    - Proposed a comprehensive program from trauma to education for slow learners
    - Unique inclusion of academic support and mentorship
    - Founder is an experienced educator
    - Solely relying on grants/donations without a defined revenue plan
    - Experience with Emergency Shelter Services not strongly established
  - **Gospel Mission Church**
    - Over ten (10) years' experience and long-standing involvement in vulnerable community support
    - Faith based network with other churches and community for donations and services
    - Funds are generated through activities, workshops, training and hall rental as well as donations, thus financial sustainability may be unstable
    - There is limited scope of services as compared to other proposals
  - **Coastal Community Youth Faculty a registered Non-profit Association Incorporated under Section 21**
    - Collaboration through multiple community groups pooling financial and human resources
    - Focus on Vulnerable populations such as gender-based violence (GBV) victims, homeless and fire victims
    - Unclear Experience profile, relying on community goodwill without formal structure
    - Financial plan not well defined, heavily relying on donations
    - Limited program details
4. Based on the presentations and the assessment compiled, all six organizations under review are community based and actively engage in creating awareness to combat social ills. However, certain organizations demonstrate a lack of financial sustainability which may hinder their ability to carry out the envisaged operations effectively.

Among the applicants, Messrs Uni-Health/SAAPA stand out due to their extensive relevant experience and proven financial stability as compared to Makhulu Investment cc. In contrast, Messrs Gospel Mission and Messrs Ezra Nest showed comparatively limited capacity in these areas. Messrs Anne' Home Community Centre and Community Joint Venture (Joel Parks, Coastal Community Youth Faculty, Ladies Circle Swakopmund & Swakopmund Resident's Association) were identified as requiring further development and experience in managing similar centres.

5. It is therefore recommended that the management of the Emergency Shelter located on Erf 610, Tamariskia, be awarded to Uni-Health/SAAPA for a period of 9 years and 11 months.
6. A contractual agreement should be formalized between the Municipality of Swakopmund and Uni-Health/SAAPA with clearly defined conditions and responsibilities as listed below:
  - *Management of the Facility*
  - *Safety and Security*
  - *Access to health care*
  - *Mental health and Psychological Support Services*
  - *Protection and Safeguarding*
  - *Resident Rights and Participation*
  - *Case Management and reintegration*
  - *Staffing and Capacity*
  - *Monitoring and evaluation*

**B. After the matter was considered, the following was:-**

**RECOMMENDED:**

- (a) **That Council takes note of the evaluation/assessment report for the Management of Swakopmund Emergency Shelter on Erf 610, Tamariskia.**
- (b) **That Council must consider Uni-Health/SAAPA as the most suitable organization to manage the Emergency Shelter.**
- (c) **That the property be leased to Uni-Health/SAAPA for a period of 9 years and 11 months with close performance monitoring by the Economic Development Services Department subject to cancellation in case of breach of contract.**
- (d) **That the Uni-Health/SAAPA be responsible for all day-to-day maintenance, staffing, remuneration, bedding, meals and security services.**
- (e) **That the award to Uni-Health/SAAPA be subject to the following conditions:**
  - (i) ***Management of the Facility***
    - ***Maintenance of the facility***
    - ***Day-to -day operations***
    - ***Recruitment and management of staff***
  - (ii) ***Physical Operational Standards (Safety & security)***
    - ***Adequate lighting, locks and surveillance***

- **Safety & Security (separate space for different vulnerable groups)**
  - **Security personnel**
  - **Hygiene and Sanitation (regular cleaning & pest control)**
  - **Access to clean toilets, showers & laundry facilities**
  - **Adequate space per person to prevent overcrowding**
- (iii) Health and Well-being (access to health care)**
- **On-site or referral system to medical & mental health**
  - **First Aid and emergency care available**
- (iv) Mental Health and Psychological Support Services**
- **Counselling services,**
  - **Referral system**
  - **Nutrition (adequate and safe appropriate meals) & beddings**
  - **Special dietary needs to accommodate diabetics, vegetarians or religious practice**
- (v) Protection and Safeguarding**
- **GBV and Child Protection Policies**
  - **Clear protocols for reporting and addressing abuse**
  - **Training staff to handle disclosures sensitively and confidentially**
  - **Confidential record-keeping and case management**
  - **Resident privacy e.g. sleeping, bathing & counselling areas**
- (vi) Resident Rights and Participation**
- **Informed consent and Intake Procedures**
  - **Clear rules and residents' rights explained upon intake**
  - **Consent forms for data sharing and services**
  - **Resident Feedback Mechanisms e.g. suggestion box, grievance procedures**
  - **Engagement of residents in shelter governance or planning**
- (vii) Case Management and Reintegration**
- **Exit planning and support for reintegration into the community**
  - **Linkages to services, partnership with housing programs, addiction services, legal aid and vocational training**
- (viii) Staffing and Capacity**
- **Ensure qualified and trained staff in trauma -informed care & GBV sensitivity**
  - **Payment of staff salaries**
  - **Regular refresher training and psychosocial support for staff**
  - **Sufficient staffing to ensure personalised attention and safety**
- (ix) Monitoring & Evaluation Systems**
- **Regular data collection on occupancy, demographics, outcomes**
  - **Performance Indicators e.g. reduction in substance use, incidents of violence reported**
  - **Regular audits and reviews (internal & external evaluations to assess compliance and effectiveness)**
  - **Quarterly reports to Key Stakeholders such as the Municipality of Swakopmund**
-

**REQUEST TO APPROVE THE DEED OF DONATION FOR ERVEN SERVICED WITH GOVERNMENT FUNDING IN VARIOUS EXTENSIONS IN DRC**

(C/M 2025/06/26

- 15/2/1/2)

**Special Management Committee Meeting of 26 June 2025**, Addendum **5.6** page **32** refers.

---

**A. This item was submitted to the Management Committee for consideration:****1. INTRODUCTION**

The purpose of this submission is to request Council's approval for the draft Deed of Donation (**Annexure "A"**) for erven in Extensions 24 and 25, (Seaside), DRC Proper (Extensions 27, 29, 30), Extension 28 (Seaside), Extension 31, South and Extension 37, Swakopmund, of which these erven were serviced with government funds.

**2. BACKGROUND**

Council passed various resolutions approving the allocation and donation of erven to registered occupants in DRC who are residing in different extensions. On

**29 September 2022** the Council approved the allocation and sale of erven in Extension 31 North, Swakopmund to registered tenants in Ext 27, 29 and 30 (DRC Proper) as well as Extension 37, Swakopmund (Seaside).

Below are the Council resolutions relevant to the donation of erven (attached as **Annexure "B"**) to the Deed of Donation):

- (a) 29 September 2022, Item 11.1.44**
- (b) 03 September 2024, Item 11.1.24**
- (c) 08 October 2024, Item 11.1.9**
- (d) 28 November 2024, Item 11.1.15**
- (e) 28 November 2024, Item 11.1.47**

**3. PROPOSAL**

It is proposed that Council approves the draft Deed of Donation for erven in Extension 24 and 25, (Seaside), DRC Proper (Extensions 27, 29, 30), Extension 28 (Seaside), Extension 31, South and Extension 37, Swakopmund, of which these erven were serviced with government funds. It is further proposed that Council approves the Deed of Donation to registered occupants in Extensions 27, 29 and 30, Swakopmund (DRC Proper) and Extension 37 (Seaside) and other extensions where government funding was utilised for the installation of services.

Once the agreement is approved, the Donee's will be invited for signing thereof and upon the last party signing transfer instructions will commence.

**B. After the matter was considered, the following was:-**

**RECOMMENDED:**

**That Council approves the draft Deed of Sale (Annexure "A") for donation of erven in Extensions 24 and 25, (Seaside), DRC Proper (Extensions 27, 29, 30), Extension 28 (Seaside), Extension 31, South and Extension 37, Swakopmund, of which erven were serviced with government funds.**

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**The  
Attachment  
To This Item  
Will Be  
Distributed  
As Separate  
Document**