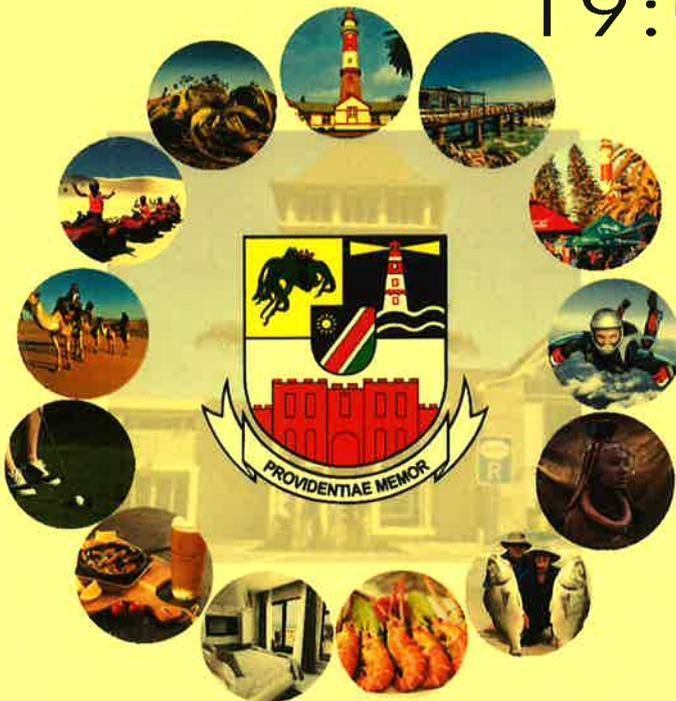


Municipality of Swakopmund

SUPPLEMENTARY AGENDA **NO. 1**

ORDINARY COUNCIL MEETING

ON
THURSDAY
02 OCTOBER 2025
AT
19:00



CONTACT US:
Telephone: +264 64 410 4206
Email: akahuika@swkmun.com.na
Website: www.swkmun.com.na

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11.1.29

SWAKOP URANIUM: EMPLOYEES TRANSACTIONS OF 63 ERVEN IN EXTENSION 25, SWAKOPMUND:

- **UPDATE ON THE PROJECT**
- **REQUEST FOR FINAL EXTENSION OF 60 DAYS PAYMENT PERIOD FOR 6 EMPLOYEES**
- **ALLOCATION OF 6 ERVEN TO NEW APPLICANTS**

(C/M 2025/10/02 - 17/1/4/2/1/11)

Ordinary Management Committee Meeting of 11 September 2025, Addendum **5.1** page **00** refers.

A. This item was submitted to the Management Committee for consideration:

1. **PURPOSE**

This submission aims to provide an update to Council on the progress of the 63 single residential erven in Extension 25, Swakopmund, earmarked for Swakop Uranium (hereinafter referred to as SU) employees. A map is attached as **Annexure "A"**.

It further includes:

- *a request for final extension of the payment period for beneficiaries who failed to pay the purchase price within the prescribed timeframe, and*
- *a request for allocation of erven to six (6) new employees of SU.*

2. **INTRODUCTION & BACKGROUND**

The approval of the allocation of erven to SU employees took place in batches upon receipt of the required documents:

First Batch

The first batch of 10 erven was approved by Council on **25 January 2024** under item 11.1.22 (**Annexure "B"**). An additional thirty-two (32) erven were approved by Council on **4 June 2024** under item 11.1.5 (**Annexure "C"**), bringing the total in the first batch of allocations to forty-two (42) erven.

Second Batch

A second batch comprising of nineteen (19) erven was approved on **8 October 2024** under item 11.1.8 (**Annexure "D"**).

Third Batch

The third batch, including four (4) erven, was approved on **30 January 2025** under item 11.1.19 (**Annexure "E"**),

Fifth Batch

Another four (4) erven were approved on **29 April 2025** under item 11.1.27 (**Annexure "F"**).

In total, sixty-three (63) erven were approved for sale to employees of SU over the five allocation batches.

3. **DISCUSSION**

3.1. **Update on 63 Erven**

3.1.1. Paid in Full, Registered or in Transfer Process (Fully Compliant)

Below beneficiaries listed below have paid the full purchase price, and the property is either registered or in the process of transfer.

No.	Erf No.	Name	Status
1	6870	Nguti Titus	Registered
2	6874	Namaseb Efraim Meldon	Registered
3	6878	Basson Richard	In Transfer
4	6882	Fillipus Frieda	In the Transfer Process
5	6886	Shikwete Moses Ndakunda	Registered
6	6891	Iita Charles Uulenga	In the Transfer Process
7	6892	Mwinga Lloyd Mwinga	Registered
8	6894	Bussel Divan	Registered
9	6895	Van Wyk Zonique Hedwig	Registered
10	6897	Amakali Rafael	Registered
11	6900	Ipinge Wilbard	In the Transfer Process
12	6901	Libala Magdalena Muetwa	Registered
13	6903	Mbangula Petrus	In the Transfer Process
14	6904	Matheus Edward	In the Transfer Process
15	6905	Shikongo Josef H	Registered
16	6906	Johannes Festus	In the Transfer Process
17	6907	Nangolo Rhodie	Registered
18	6910	Keendjele Seblon	In the Transfer Process
19	6911	Amadhila Onesmus	Registered
20	6913	Protasius Nelson	In the Transfer Process
21	6914	Ndemuweda Titus	Registered
22	6915	Uukule Elifas Tangi	In the Transfer Process
23	6917	Shivute Sam Kashikuka	Registered
24	6918	Khoases Beveline Chirron	Registered
25	6919	Neshuku Ndeshipanda Ndafewa	Registered
26	6921	Mbangu Jonas Buti	In the Transfer Process
27	6924	Amakali Petrus	Registered
28	6925	Uushona Thomas Mekondjo	In the Transfer Process
29	6926	Ipinge Lukas Fudheni	Registered
30	6927	Andreas Sidney Petrus	Registered
31	6930	Nghifitikeko Asser Shilipishiwa	In the Transfer Process
32	6931	Shilongo Lukius Futo Shipandeni	In the Transfer Process
33	6932	Thomas Ricardo Nghishiwani	In the Transfer Process
34	6934	Heibes Lerato #Khitago Taenihi	In the Transfer Process
35	6935	Amweenye Mikael	In the Transfer Process
36	6937	Keib Ernst	In the Transfer Process
37	6939	Lasarus Lasarus Ipangelwa	Registered
38	6940	Xoagub Denzel	Registered
39	6941	Nuuyoma Parastus Ongayemweneteti	In the Transfer Process
40	6942	Kolomo Jennetha Adeila	In the Transfer Process
41	6943	Atshipara Martin Ipinge	In the Transfer Process

3.1.2. Granted Extensions to Pay (Pending Payment/Rectification Period Active)

Below beneficiaries listed below have been granted an extension (typically until 18 August or 2 September 2025) to pay the erf purchase price and/or rectify breaches, and no payment has been received to date.

No.	Erf No.	Name	Status
1	6872	Nelende Johannes Kandali	Payment Period lapsed 02-Sep-25
2	6880	Johr Albert Eric	Payment Period lapsed 02-Sep-25
3	6884	Haiyaka Julius Ndemweefa	Payment Period lapsed 02-Sep-25
4	6893	Tsaraeb Nelson Nesley	Payment Period lapsed 02-Sep-25
5	6898	Ngolo Efraim	Payment Period lapsed 02-Sep-25
6	6929	Manga Seth Homeboy	Payment Period lapsed 29-Jul-25

3.1.3. Allocated and in compliance with their payment period

Below are the beneficiaries allocated erven on 30 January 2025, under item 11.1.19 and on 29 April 2025, under item 11.1.27, pending payment or ministerial consent before signing of the deed of sale:

No.	Erf No.	Name	Status
1	6890	Kambinda Salomon	Deadline to pay by 07 October 2025
2	6908	Ekandjo David	Deadline to pay by 2 December 2025
3	6912	Nehale Bolly	Awaiting ministerial consent
4	6923	Herbert Tjizumaue	Awaiting ministerial consent
5	6936	Uudhigu Seblon	Deadline to pay by 2 December 2025
6	6938	Aebes Eli Frieda	Awaiting ministerial consent
7	6944	Shifela Panduleni	Deadline to pay by 2 December 2025
8	6933	Pendapala Sheehama	Awaiting ministerial consent, Not a first-time homeowner

3.1.4. Failed to Sign Deed of Sale or Addendum (Non-Compliant/ Revoked)

Below listed eight (8) beneficiaries failed to sign either the deed of sale or the required addendum within the given timeframe, rendering their allocations invalid. As a result, the following erven is required to be revoked from the beneficiaries below:

No.	Erf No.	Name	Issue
1	6889	Van Rooyen Jeffrey Nathan	Revoked, failed to sign the addendum
2	6896	Sheetheni Festus	Revoked, failed to sign the addendum
3	6899	Dumeni Lukas	Revoked, failed to sign DoS
4	6902	Hoabeb Hotago	Revoked, failed to sign the addendum
5	6909	!Gonteb Patrick Kenneth	Revoked, failed to sign the addendum
6	6916	Teopoline Ndiilonga Tulina Matola	Revoked, did not sign DoS
7	6920	Abiud Tjijazembua	Revoked, did not sign DoS
8	6922	Kandadi Frans Shipiluleni	Revoked, Failed to sign DoS

3.1.5. New Applications received

The Swakop Uranium Housing Committee has since submitted new applications for bank preapprovals and declarations of first-time homeownership for six (6) eligible SU employees to replace the revoked beneficiaries. The new applicants and their allocated erven are as follows:

No	Erf No	Size	Purchase Price	Applicant
1	6889	423	76,140.00	Linus Namupala
2	6896	400	72,000.00	Nabot Pandulo Simaeka Kiiga
3	6899	400	72,000.00	GawasebNelson
4	6902	400	72,000.00	Festus Pandeni Namupala Nampweya
5	6909	400	72,000.00	Pandeni Titus Nghihpavali Nekuta
6	6916	400	72,000.00	Kozombiaze Undji Zirirapo

3.1.6. Unclaimed/ Revoked erven from all batches of allocation

Two erven, namely Erf 6920 and Erf 6922, remain unclaimed and are not included in the list of re-allocations. These erven are therefore recommended to be returned to Council.

No	Erf No	Size	Purchase Price (N\$)
1	6920	653	117 540.00
2	6922	400	72,000.00

3.2. Challenges and Delays

The project has encountered several challenges that have significantly contributed to delays in the implementation process. One of the initial setbacks was the reluctance of the SU Housing Committee to submit a complete list of eligible beneficiaries. As of the date of this report, two erven revoked from non-compliant beneficiaries remain unallocated, because no statutory documents from interested SU employees have been received to replace non-performing beneficiaries.

Another major delay stemmed from disagreements between the beneficiaries and the appointed contractor, South Haven (Pty) Ltd. Beneficiaries were initially required to use a single building contractor appointed by the SU Housing Committee, and who offered only one standardised building design. This design did not accommodate modifications, such as the addition of garages or en-suite bathrooms that many beneficiaries had requested. The inflexibility of the design, coupled with dissatisfaction regarding the lack of contractor options, led to a prolonged delay in the submission and processing of home loan applications, ultimately stalling the start of construction as the banks were informed that South Haven (Pty) Ltd would be the sole contractor for the project.

Although the first beneficiary under the project was registered in April 2025, to date, no construction has commenced. This is despite the 18-month construction timeline from the date of registration allocated to each beneficiary.

To resolve these issues and allow the project to proceed, a meeting was held on **25 July 2025 (Annexure "G")** between Municipal officials and the Swakop Uranium Housing Committee. At this meeting, it was agreed that all beneficiaries would be given the option to either continue with the appointed contractor or source their own contractor. Only one beneficiary, Mr. Efraim Ngolo (Erf 6898), indicated his willingness to continue with South Haven Pty Ltd, while the remainder opted to appoint their own contractors (**Annexure "H"**).

4. PROPOSAL

4.1. Extension of Payment Period for Non-Compliant Beneficiaries

It is proposed that a final, non-renewable extension be granted to the six (6) Swakop Uranium employees listed under Section 3.1.2, whose payment periods expired as of 2 September 2025. A formal notice should be issued to the affected beneficiaries, inviting them to sign an

addendum within fourteen (14) days of the date of the notice, subject to approval from Council. This extension will be strictly limited to a period of sixty (60) consecutive days from the effective date of the signed addendum.

Failure to settle the outstanding payment within this final grace period will result in the automatic revocation of the allocation. The respective erven will thereafter revert to Council for reallocation through the closed bid sale process or other council-initiated projects.

4.2. **Approval of New Beneficiaries**

It is proposed that Council formally approve the allocation of the six (6) erven from non-complying beneficiaries, and it be allocated to new SU employees as submitted by the SU Housing Committee, outlined under point 3.1.5. All conditions applicable to first-time sales (including payment period, compliance with statutory documentation, and requirement to build within the stipulated 18 months from date of registration) shall remain in force.

4.3. **Return of Unclaimed Erven to Council**

It is proposed that the two unclaimed erven, Erf 6920 and Erf 6922, be returned to the Council's land inventory and made available for future Council-initiated projects, given that no suitable replacement applicants have been provided for these erven.

It is further proposed that beneficiaries that are cancelled as a result of non-performance in future be returned to the Council's land inventory and be made available for future closed bid sales or other initiated projects.

4.4. **Endorsement of Contractor Flexibility Agreement**

Council takes note of the beneficiaries' intention to appoint their own contractors, as discussed during the meeting held on 25 July 2025 and as submitted in the letter by the Swakop Uranium Housing Committee dated 15 August 2025.

In light of this, it is proposed that Council endorse the flexibility allowing beneficiaries to appoint contractors of their choice, subject to the following conditions:

- (i) *Contractors comply with Council's approved building control regulations, financier or banking institution requirements, approved building plans, town planning scheme, and other statutory documents.*
- (ii) *Beneficiaries must adhere to the 18-month construction deadline.*
- (iii) *Council further notes that beneficiaries opting to appoint their own contractors will forfeit the leverage and benefits previously negotiated on their behalf through stakeholder engagements. As such, these beneficiaries will be treated on an individual basis, in accordance with the terms of their signed Deed of Sale. All conditions stipulated in the Deed of Sale must be strictly enforced.*

This flexibility is expected to remove the bottleneck that has prevented construction commencement and improve progress on the ground.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the progress regarding the sale of 63 erven zoned "Single Residential" located in Extension 25, Swakopmund, to qualifying employees of Swakop Uranium.
- (b) That Council revoke the allocations for the eight (8) beneficiaries below who failed to sign the deed of sale or required legal addenda.

No.	Erf No.	Name	Issue
1	6889	Van Rooyen Jeffrey Nathan	Revoked, failed to sign the addendum
2	6896	Sheetheni Festus	Revoked, failed to sign the addendum
3	6899	Dumeni Lukas	Revoked, failed to sign DoS
4	6902	Hoabeb Hotago	Revoked, failed to sign the addendum
5	6909	!Gonteb Patrick Kenneth	Revoked, failed to sign the addendum
6	6916	Teopoline Ndiilonga Tulina Matola	Revoked, did not sign DoS
7	6920	Abiud Tjijazembua	Revoked, did not sign DoS
8	6922	Kandadi Frans Shipiluleni	Revoked, failed to sign DoS

- (c) That Council approves a final 60-day extension of the payment period for the following six (6) beneficiaries, commencing from the date of signing the addendum:

No.	Erf No.	Name
1	6872	Nelende Johannes Kandali
2	6880	Johr Albert Eric
3	6884	Haiyaka Julius Ndemweefa
4	6893	Tsaraeb Nelson Nesley
5	6898	Ngolo Efraim
6	6929	Manga Seth Homeboy

- (d) That Council approves the allocation of erven to six (6) new eligible beneficiaries submitted by the Swakop Uranium Housing Committee, and all conditions of allocations under the Project will remain enforceable:

No	Erf No	Size	Purchase Price	Applicant
1	6889	423	76,140.00	Linus Namupala
2	6896	400	72,000.00	Nabot Pandulo Simaeka Kiiga
3	6899	400	72,000.00	Gawaseb Nelson
4	6902	400	72,000.00	Festus Pandeni Namupala Nampweya
5	6909	400	72,000.00	Pandeni Titus Nghihpavali Nekuta
6	6916	400	72,000.00	Kozombiaze Undji Zirapo

- (e) That Council approves the return of the two (2) erven below to be sold on Closed Bid Sales or Council's initiated projects:

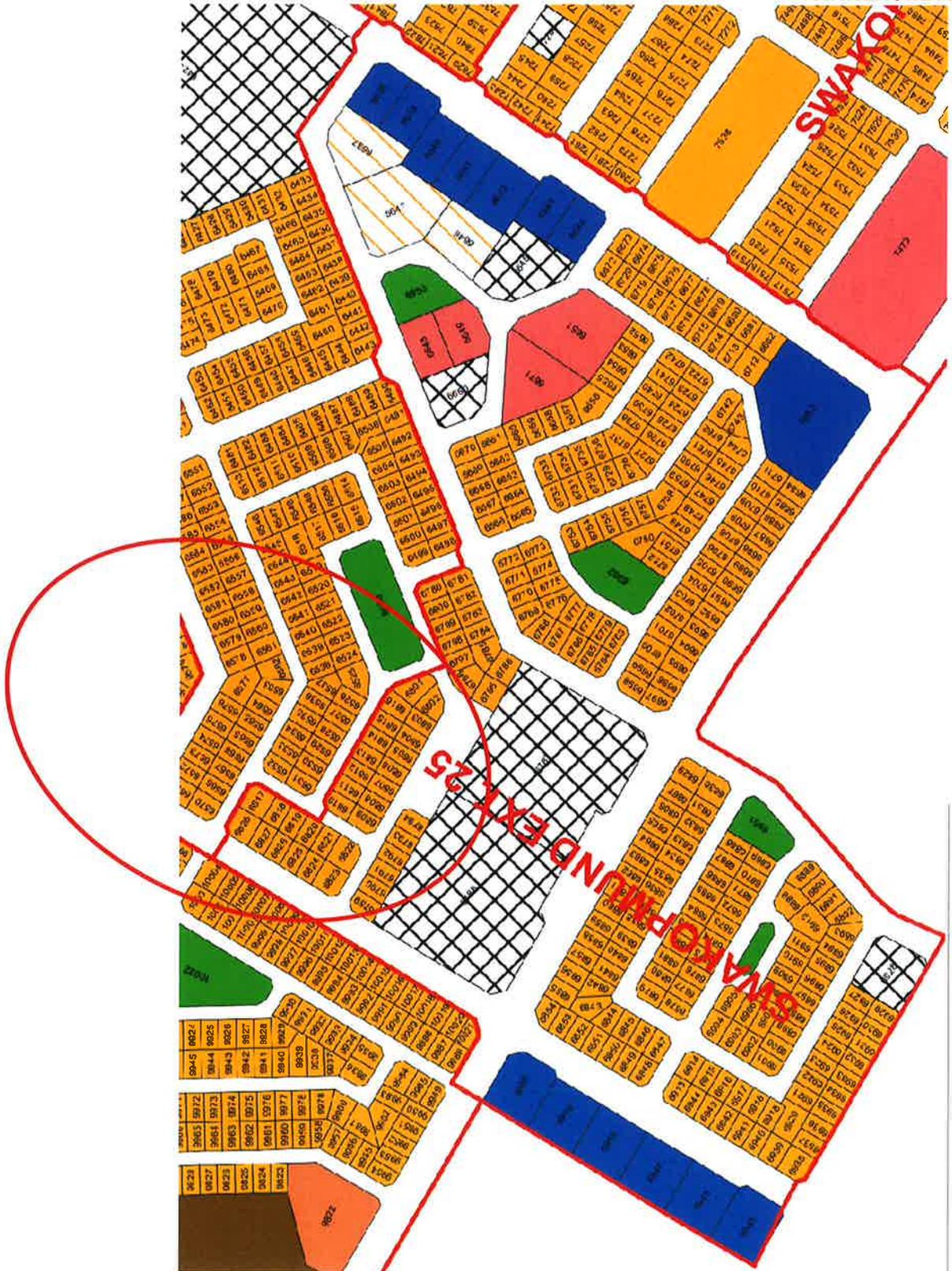
No	Erf No	Size	Purchase Price (N\$)
1	6920	653	117 540.00
2	6922	400	72,000.00

(f)
(g)

- (h) That any future erven under the Swakop Uranium Housing Project that will be revoked due to beneficiary non-performance shall be returned to Council-initiated projects or closed bid sales.

- (i) **That Council endorses the flexibility for beneficiaries to appoint their own contractors as per the letter of the Swakop Uranium Housing Committee dated 15 August 2025. This endorsement is subject to the following conditions:**
- (i) ***Contractors must comply with building regulations, Town Planning Scheme, and any other applicable statutory requirements.***
 - (ii) ***Beneficiaries remain bound to the 18-month construction timeline as stipulated in their signed Deed of Sale, commencing from the date of registration.***
 - (iii) ***Beneficiaries opting for private contractors will forfeit any collective benefits negotiated via the initial stakeholder agreement and will be treated as individual clients under standard municipal terms and conditions in the Deed of Sale.***
-

ANNEXURE A



11.1.22

FEEDBACK ON 63 SINGLE RESIDENTIAL ERVEN ALLOCATED TO SWAKOP URANIUM EMPLOYEES IN EXTENSION 25, SWAKOPMUND

(C/M 2024/01/25 - 16/4/1/2/1/14)

RESOLVED:

- (a) That Council takes note of the progress of the sale of 63 Single Residential erven at Extension 25, Swakopmund, that is allocated to employees of Swakop Uranium.
- (b) That Council approves the allocation of 10 erven to the listed employees of SU below, who have submitted the required bank preapprovals and sworn declarations.

No	Name	Erf No.	Size M ²	Erf Purchase Price	Submitted Pre-Approval (Amount)
1	Rhoodie Nangolo	6907	531	NAD 95 580.00	NAD 560,000.00
2	Richard Basson	6878	413	NAD 74 340.00	NAD 650,000.00
3	Divan Bussel	6894	400	NAD 72 000.00	NAD 751,000.00
4	Festus Sheetheni	6896	400	NAD 72 000.00	NAD 600,000.00
5	Efraim Ngolo	6898	400	NAD 72 000.00	NAD 560,000.00
6	Patrick Gonteb	6909	400	NAD 72 000.00	NAD 786,000.00
7	Lukas Dumeni	6899	400	NAD 72 000.00	NAD 500,000.00
8	Seblon Keendjele	6910	400	NAD 72 000.00	NAD 1,073,000.00
9	Beveline Khoases	6918	400	NAD 72 000.00	NAD 490,000.00
10	Lukas lipinge	6926	400	NAD 72 000.00	NAD 1,250,000.00

- (c) That the remaining 53 beneficiaries as per Annexure "C" (on file) submit the required documents within 30 days from the date of the Council resolution, Failing which they will forfeit the opportunity, and the erven will be allocated to other Swakop Uranium employees.
- (d) That Council takes note of the applicants in the table below that are not on the Master waiting list but have submitted the required documents.

No	Name	Master Waiting List	Sworn Declaration	Bank Pre-Approval (NAD)
1	Epafra N Nambele	No	Yes	1,095,000.00
2	P Shikuyele	No	Not Submitted	480,000.00
3	Abiud Tjijazembua	No	Yes	1,500,000.00
4	Elias & Girly M Mbaoroka	No	Yes	750,000.00
5	Lasarus Ipangelwa Lasarus	No	Yes	400,000.00
6	Elishe Nghinaudja & Edward Matheus	No	Yes	1,248,157.65
7	Josef H Shikongo	No	Yes	651,000.00
8	Tsaraeb Nelson Nesley	No	Yes	1,200,000.00
9	Jeffrey Nathan Van Rooyen	No	Yes	550,000.00
10	Jonas Buti Mbangu	No	Yes	452,000.00
11	Pombili D Matsi	No	Yes	Not submitted

12	Judge Mwadinomo Nakwatumba & Sidney Petrus Andreas	No	Yes	Not submitted
13	Magdalena L Libala	No	Yes	Not submitted
14	Nelson Protasius	No	Yes	650,000.00
15	Titus Ndemuweda	Yes	Yes	600,000.00
16	Lloyd Mwinga	Yes	Yes	Not submitted

- (e) That should the remaining 53 beneficiaries not submit the required documents within 30 days from the date of Council resolution, the 16 applicants in (d) above be given an opportunity to select erf from the remaining 53 erven.
- (f) That the 16 applicants in (d) above be given 30 days from the date the first 30 days in (c) & (e) above lapses.
- (g) That the remaining 37 erven be allocated to SU employees who meets the condition of sale and submit the required documents within 30 days on a round robin list of 30 days each, until all remaining erven are successfully allocated to Swakop Uranium employees.
- (h) That the purchase price and all other conditions of sale determined at the initial allocation remains enforceable.
- (i) That the proposed sale be published in terms of section 63 (2) of the Local Authorities Act, (Act 23 of 1992) as amended, and the beneficiaries be responsible for such cost.
- (j) That subsequent to placement of the advert, an application in terms of section 30 (1) (t) of the Local Authority's Act, (Act 23 of 1992), as amended, be lodged with the Ministry of Urban and Rural Development for consent to sell to the beneficiaries.
- (k) That Council does not approve the request by Swakop Uranium for South Haven Holdings (Pty) Ltd (the developer) to purchase the 63 erven on behalf of the beneficiaries.
- (l) That the developer will only commence with the construction of the houses:
- (i) *after beneficiaries have been approved by Council,*
 - (ii) *the erven have been advertised in terms of section 63 of the Local Authorities Act, Act 23 of 1992, as amended,*
 - (iii) *ministerial consent is given from Ministry of Urban and Rural Development in terms of section 30 (1) (t) of the Local Authority's Act, (Act 23 of 1992), as amended, to sell the erven to the beneficiaries.*
 - (iv) *the beneficiaries have settled the purchase price and/or made arrangements with banking institutions to settle the purchase price.*
 - (v) *Upon registration of transfer of the property.*

ANNEXURE C

11.1.5

FEEDBACK ON 63 SINGLE RESIDENTIAL ERVEN ALLOCATED TO SWAKOP URANIUM EMPLOYEES IN EXTENSION 25, SWAKOPMUND

(C/M 2024/06/04 - 16/1/4/2/1/14)

RESOLVED:

- (a) That Council takes note of the feedback of allocation of the 63 *Single Residential* erven at Extension 25, Swakopmund, allocated to Swakop Uranium employees.
- (b) That Council takes note that 53 employees who were provisionally allocated erven in Extension 25, Swakopmund did not comply with the request to submit bank pre-approval and declaration of first-time homeownership, hence the offer has been revoked and the erven should be offered to other Swakop Uranium employees in compliance.
- (c) That Council approves the allocation of 32 single residential erven in Ext 25 Swakopmund, to Swakop Uranium employees who submitted the required documents on 15 December 2023, 23 February 2024 and 22 March 2024, as follows:

No	Name	Erf No.	Size M ²	Erf Purchase Price
1	Jeffrey Nathan Van Rooyen	6889	423	NAD 76 140.00
2	Lloyd Mwinga	6892	406	NAD 73 080.00
3	Tsaraeb Nelson Nesley & Pombili D Matsi	6893	433	NAD 77 940.00
4	Magdalena L Libala	6901	413	NAD 74 340.00
5	Elishe Nghinaudja & Edward Matheus	6904	480	NAD 86 400.00
6	Josef H Shikongo	6905	480	NAD 86 400.00
7	Epafras N Nambele	6912	666	NAD 119 880.00
8	Nelson Protasius	6913	413	NAD 74 340.00
9	Titus Ndemuweda	6914	413	NAD 74 340.00
10	Abiud Tjijazembua	6920	653	NAD 117 540.00
11	Jonas Buti Mbangu	6921	415	NAD 74 700.00
12	Elias & Girly M Mbaoroka	6938	612	NAD 110 160.00
13	Lasarus Ipangelwa Lasarus	6939	493	NAD 88 740.00
14	Titus Nguti	6870	400	NAD 72 000.00
15	Johannes Kandali Nelende	6872	400	NAD 72 000.00
16	Efraim Nelson Namaseb	6874	400	NAD 72 000.00
17	Albert Johr	6880	400	NAD 72 000.00
18	Frieda Phillipus	6882	400	NAD 72 000.00
19	Julius Ndemweefa Haiyaka	6884	400	NAD 72 000.00
20	Moses Shikwete	6886	400	NAD 72 000.00
21	Salomon Kambinda	6890	400	NAD 72 000.00
22	N.T. Nhinda	6891	400	NAD 72 000.00
23	Zonique Van Wyk	6895	400	NAD 72 000.00
24	Rafael Amakali	6897	400	NAD 72 000.00
25	Wilbard Ipinge	6900	400	NAD 72 000.00
26	Hotago Hoabeb	6902	400	NAD 72 000.00
27	Petrus Mbangula	6903	400	NAD 72 000.00
28	Festus Johannes	6906	400	NAD 72 000.00
29	Josef Halolye Shikongo	6908	400	NAD 72 000.00
30	Onesmus Amadhila	6911	400	NAD 72 000.00
31	Elifas Tangi Uukule	6915	400	NAD 72 000.00
32	Teopoline Ndiilonga Tulina Matola	6916	400	NAD 72 000.00

- (d) That the remaining 21 erven be allocated to other Swakop Uranium employees as they submit the required documents.
- (e) That the purchase price and all other conditions of sale as determined at the initial allocation remain enforceable.

ANNEXURE D

11.1.8

FEEDBACK ON 63 SINGLE RESIDENTIAL ERVEN ALLOCATED TO SWAKOP URANIUM EMPLOYEES IN EXT 25, SWAKOPMUND

(C/M 2024/10/08 - 16/1/4/2/1/14)

RESOLVED:

- a) That the Council takes note of the nineteen (19) applications from SU employees received on 17 May 2024, 18 July 2024, and 3 August 2024.
- b) That the Council approves the allocation of nineteen (19) *Single Residential* erven in Extension 25 Swakopmund, to the following SU employees who submitted the required documents on 17 May 2024, 18 July 2024, and 3 August 2024 as follows:

NO	NAME	ERF NO.	SIZE m ²	ERF PURCHASE PRICE
1	Sam Kashikuka Shivute	6917	400	NAD72 000.00
2	Ndeshipanda Ndafewa Neshuku	6919	400	NAD72 000.00
3	Frans Shipiluleni Kandadi	6922	400	NAD 72 000.00
4	Isaskar Tuyoleni Eliakim	6923	400	NAD 72 000.00
5	Petrus Amakali	6924	400	NAD 72 000.00
6	Thomas Mekondjo Uushona & Irya Penombili Shikongo	6925	400	NAD 72 000.00
7	Sidney Petrus Andreas	6927	400	NAD 72 000.00
8	Seth Homeboy Manga	6929	400	NAD 72 000.00
9	Asser Shilipishiwa Nghifitikeko	6930	400	NAD 72 000.00
10	Lukius Futo Shipandeni Shilongo	6931	400	NAD 72 000.00
11	Richardo Nghishiweni Thomas	6932	400	NAD 72 000.00
12	Johannes Inekela Kuyuhwa	6933	400	NAD 72 000.00
13	Lerato Khitango T Heibes	6934	400	NAD 72 000.00
14	Mikael Amweenye	6935	400	NAD 72 000.00
15	Ernst Keib	6937	400	NAD 72 000.00
16	Denzel Xoagus	6940	400	NAD 72 000.00
17	Parastus O Nuuyoma	6941	400	NAD 72 000.00
18	Jannetha Adeila Kalomo	6942	400	NAD 72 000.00
19	Martin lipinge Atsipara	6943	400	NAD 72 000.00

- c) That the remaining two (2) erven be allocated to other SU employees as they submit the required documents.
- d) That the purchase price and all other conditions of sale as determined at the initial allocation remain enforceable.

ANNEXURE E

11.1.19

FEEDBACK ON 63 SINGLE RESIDENTIAL ERVEN ALLOCATED TO SWAKOP URANIUM EMPLOYEES IN EXTENSION 25, SWAKOPMUND AND APPROVAL FOR ALLOCATION OF THE REMAINING 4 ERVEN

(C/M 2025/01/30 - 17/1/4/2/1/11)

RESOLVED:

- a) That Council takes note of the progress regarding the 63 Single Residential erven allocated to Swakop Uranium employees.
- b) That Council takes note that Mr Joseph Halolye Shikongo, was mistakenly allocated two erven (Erf 6905 and Erf 6908), and that Ms. N.T. Nhinda, is not a first-time homeowner, and erven 6908 and 6891 be revoked and be reallocated to another SU applicant.
- c) That Council approves the allocation of the remaining four (4) single residential erven in Ext 25 Swakopmund, to SU employees who submitted the required documents on 22 October 2024 as follows:

NO	NAME	ERF NO.	SIZE m ²	ERF PURCHASE PRICE
1	Panduleni Shifela and Sesta Kongeni Omwene Shifela	6944	400	NAD 72 000.00
2	David Hilithilwa Ekandjo	6908	400	NAD 72 000.00
3	Charles Uulenga Iita	6891	400	NAD 72 000.00
4	Selbon Uudhigu and Laimi Nditala Endjala	6936	397	NAD 71 460.00

- d) That the purchase price and all other conditions of sale as determined at the initial allocation remain enforceable.
- e) That Council takes note that 6 approved SU employees are invited to sign the deed of sale and did not respond to the invitation.
- f) That should Council receive new applications, and the 6 beneficiaries have not yet signed the deed of sale, the erven below be revoked and be offered to other eligible SU applicants:

NO	NAME	ERF NO.	SIZE m ²	ERF PURCHASE PRICE
1	Salomon Kambinda	6890	400	NAD 72 000.00
2	Lukas Dumeni	6899	400	NAD 72 000.00
3	Epafra N Nambele	6912	666	NAD 112 880.00
4	Teopoline Ndiilonga Tulina Matola	6916	400	NAD 72 000.00
5	Abiud Tjijazembua	6920	653	NAD 117 540.00
6	Elias and Girly M Mbaoroka	6938	612	NAD 110 160.00

ANNEXURE F

11.1.27

SWAKOP URANIUM EMPLOYEES TRANSACTIONS FOR 63 ERVEN IN EXTENSION 25, SWAKOPMUND:

- **UPDATE ON THE ALLOCATION**
- **REQUEST FOR EXTENSION OF PAYMENT PERIOD FOR 12 EMPLOYEES**
- **APPLICATION FOR RE-ALLOCATION OF ERF 6890 TO MR. SALOMON KAMBINDA**

(C/M 2025/04/29 - 17/1/4/2/1/11)

RESOLVED:

- (iv) That Council takes note of the progress regarding the sale of **63** erven zoned "*Single Residential*" located in Extension 25, Swakopmund, to qualifying employees of Swakop Uranium.
- (v) That Council takes note that there are **12** purchasers from the first batch of allocation who are in breach of the Deed of Sale and have not settled the purchase price within the prescribed 120-day payment period, despite being issued with notices to remedy the breach within 14 days.
- (vi) That Council takes note that the breach mentioned in point (b) above is caused by the dissatisfaction of the beneficiaries with the terms given by the developer and Swakop Uranium, such as the high development rate charged by the developer and rigidity in accommodating the preferences of the beneficiaries during construction.
- (vii) That Council approves a 60-day (2-month) extension period for the following **12** beneficiaries to pay the erf prices:

NO.	SURNAME	NAME	ERF NO.	SIZE METRES	ERF PURCHASE PRICE (N\$ 180.00/m ²)
1	Nelende	Johannes Kandali	6872	400	NAD 72 000.00
2	Haiyaka	Julius Ndemweefa	6884	400	NAD 72 000.00
3	Van Rooyen	Jeffrey Nathan	6889	423	NAD 76 140.00
4	Tsaraeb	Nelson Nesley	6893	433	NAD 77 940.00
5	Sheetheni	Festus	6896	400	NAD 72,000.00
6	Ngolo	Efraim	6898	400	NAD 72 000.00
7	Hoabeb	Hotago	6902	400	NAD 72 000.00
8	Mbangula	Petrus	6903	400	NAD 72 000.00
9	Matheus	Edward	6904	480	NAD 86 400.00
10	Johannes	Festus	6906	400	NAD 72 000.00
11	Johr	Albert Eric	6880	400	NAD 72 000.00
12	!Gonteb	Patrick Kenneth	6909	400	NAD 72 000.00

- (viii) That the purchaser in (d) above be granted fourteen (14) days from the date of the Council meeting to sign an addendum to the signed Deed of Sale, which shall extend the payment period, commencing on the date of execution by the last signing party.
- (ix) That the extension granted in point (d) above not be used as a precedent for future breaches of conditions of allocation.
- (x) That Council approves the reallocation of Erf 6890 Extension 25 at N\$72,000.00 with the size of 400m² to Mr Salomon Kambinda, on the basis that no new applications have been received from other eligible employees of SU to replace him.
- (xi) That it be noted that ministerial consent has already been granted for Mr Kambinda.

- (xii) That Council approves the allocation of the four (4) single residential erven in Extension 25 Swakopmund, to SU employees who submitted the required documents on 18 February 2025 and 4 April 2025 as follows:

NO	NAME	ERF NO.	SIZE m ²	ERF PURCHASE PRICE
1	Eli Frieda Aebes	6938	612	NAD 110 160.00
2	Bolly Nehale	6912	666	NAD 119 880.00
3	Pendapala Sheehama	6933	400	NAD 72 000.00
4	Herbert Brian Tjizumaue	6923	400	NAD 72 000.00

- (j) That the following 4 erven that were allocated to applicants who did not sign the deed of sale be revoked and allocated to eligible Swakop Uranium employees as they submit the required documents.

NO	Erf	Size	Purchase price	Previous beneficiary
1	6899	400	NAD 72 000.00	Lukas Dumeni
2	6916	400	NAD 72 000.00	Teopoline Ndiilonga Tulina Matola
3	6920	653	NAD 117 540.00	Abiud Tjijazembua
4	6922	400	NAD 72 000.00	Frans Shipiluleni Kandadi

- (k) That all other conditions of sale as determined at the initial allocation remain enforceable.



+264 64 410 4111 | swkmun@swkmun.com.na | P.O. Box 53, Swakopmund, Namibia

MINUTES

SWAKOP URANIUM MEETING

Venue: Human Capital Boardroom

Date: 25 July 2025

Time: 08h10 - 09:18

MUNICIPAL STAFF:

- | | |
|-------------------|--|
| Mr M Haingura | - GM: Corporate Services, Human Capital & IT (Chairperson) |
| Mr M Kruger | - Manager: Properties & Housing |
| Ms B Ramos Viegas | - Corporate Officer: Housing |
| Mr N Ndeikonghola | - Admin Officer: Human Settlement |
| Mr P Petaya | - Chief Building Control Officer |
| Ms A Nduuvundi | - Human Settlement Clerk (Secretary) |

SWAKOP URANIUM COMMITTEE MEMBERS PRESENT:

- | | |
|-----------------------|---|
| Mr Patrick Chizabulyo | - Chairperson: Swakop Uranium Housing Committee |
| Ms Winnie Mukupuki | - Secretary: Swakop Uranium Housing Committee |
| Mr Absalom John | - Swakop Uranium Housing Committee |
| Ms Beveline Khoases | - Swakop Uranium beneficiary |
| Mr Onesmus Amadhila | - Swakop Uranium beneficiary |
| Mr Rudolf Kahingunga | - Chairperson: Swakop Uranium Mine Workers Union Representative |
| Mr Clemens Tuahuku | - Secretary: Swakop Uranium Mine Workers Union Representative |
| Tjipekapora Kanduriko | - Full-time Shop Steward: Swakop Uranium Mine Workers Union |

APPLICATION FOR LEAVE OF ABSENCE

- | | |
|------------------|---|
| Mr Petrus Ndengu | - Vice-chairman: Swakop Uranium Housing Committee |
|------------------|---|

DISCUSSION POINTS:

1. Introduction
2. Update on the project (Report attached)
3. Way forward
4. Conclusion



OPENING AND WELCOMING

Mr Haingura welcomed everyone present.

1. Introduction

- The meeting began with Mr. Haingura highlighting the importance of convening regular meetings to support more effective decision-making. He also conveyed concerns raised by the Councilors regarding the lack of visible progress on the project, stressing the need for increased effort and commitment going forward.

2. Update on the project (Report attached)

- Mr. Ndeikonghola provided an update on the project, referring to the report that was shared with all members in attendance (report attached)
- He noted that six (6) erven are currently available for allocation, including a request from a Swakop Uranium (SU) beneficiary who submitted a letter to Council requesting for reconsideration, as she owns commercial land and not residential. This matter will be referred to Council for a decision.
- Regarding point 7, Mr. Ndeikonghola mentioned that there are two (2) applications received that needs to be submitted to Council. It was suggested that the applications be pended until documents for all 5 remaining erven are submitted in order to be economical for the applicants to share the advertisement cost.
- A discussion was held regarding concerns and emerging issues surrounding the choice between using a developer or allowing beneficiaries to proceed independently. It was noted that there are conflicting views on the matter, SU shared that the contractor indicated to charge a withdrawal fee, in the event that they are no longer continuing with the project.

Further into the discussion, Ms. Mukupuki confirmed that SU will no longer interfere with or maintain any relationship with individuals who choose to proceed independently. In conclusion, it was agreed that this issue should be resolved between the SU Committee and the beneficiaries and revert to Council on/before **15 August 2025**.

- Mr. Ndeikonghola also emphasized that the 18 months construction period has commenced for beneficiaries whose properties have been registered, stressing the urgency of resolving the matter promptly to avoid breach of contract and potential negative consequences should they not comply with the due date.



3. Way forward

- The documentation for the five remaining applicants should be submitted to the Municipality for presentation to Council for approval, together with the two applications already received.
- Additionally, a resolution and a comprehensive list of all beneficiaries must be submitted to Council on/before **15 August 2025**, clearly indicating beneficiaries who have opted to continue with the selected developer and those choosing to proceed independently.

Meeting adjourned at **09:18**



Mpsai Haingura

General Manager: Corporate Services, HC & IT

/asn





Husab Tower, 2nd Floor,
 016 Leutwein and Rehfersee, Maxipark Strada,
 Swakopmund, Namibia
 PO Box 8657, Swakopmund, Namibia
 Tel: +264 (0) 64 490 8000 | Fax: +264 (0) 64 410 9001
www.swakopuranium.com

3. On-going dispute between Beneficiaries and South Haven (current developer)

It is important to take note that there is an ongoing dispute between most of the beneficiaries and the current developer to remove the current developer. This will be resolved concurrently with construction.

4. Permission to proceed with construction with 'bank approved' developer

The beneficiaries are requesting that the Municipality allow them to proceed with only 'bank approved' developers to ensure that good building quality is upheld. The banks will also be informed accordingly.

Those who proceed with developers that are not bank approved are not to be considered at this stage.

5. New applicants for the vacant 5 erven

In addition, the pre-approval list, sworn affidavit and IDs for 4 new applicants were already sent to Municipality. The names contained in the list are as follows:

1. Pandeni Nekuta
2. Nabot Kilga
3. Linus Namupala
4. Festus Nampweya

Kindly consider adding them to the beneficiary list. We are still in the process of securing one more applicant and will share the details for the final applicant once received.

6. Request for extension for beneficiaries to purchase erven

Beneficiaries are kindly requesting a further extension (of 60 days) for those beneficiaries who have not yet purchased their erven in the prescribed timelines. Your consideration of this request would be appreciated.

Yours Sincerely,

Patrick Chizabulyo
 2025.08.15
 16:27:29 +02'00'

Patrick Chizabulyo

Chairman of Housing Committee

Directors: Qiu Be (Chinese) Luo Wei (Chinese) Xu Junmei (Chinese) Tian Deqiang (Chinese) Yu Qiang (Chinese) Dong Kun (Chinese) Elphias Hwele (Namibian)
 Inga Zaanwani-Kamwi (Namibian) Luo Shu (Chinese)
 Company Registration Number: 2306471

11.1.30

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN MUNICIPALITY OF SWAKOPMUND AND THE ZANZIBAR URBAN MUNICIPAL COUNCIL, TANZANIA

(C/M 2025/10/02 - 12/2/4/5)

Ordinary Management Committee Meeting of 11 September 2025, Addendum 5.2 page 00 refers.

A. This item was submitted to the Management Committee for consideration:

1. **Introduction**

This submission serves to seek approval of the Memorandum of Understanding (MoU) between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund.

2. **Background**

Council resolved on **31 March 2022** under item 11.1.25 as follows:

- (a) *That Council approves the collaboration between the Zanzibar Urban Municipal Council and the Swakopmund Council.*
- (b) *That a Memorandum of Understanding be compiled and signed by both parties, which will include the cooperation in the following areas:*
1. *Revenue Collection*
 2. *Investment*
 3. *Training for Capacity Building*
 4. *Town Planning*
 5. *Economic Activities*
 6. *Culture*
- (c) *That the Office of the Mayor liaises with the Zanzibar Urban Municipal Council through the Ministry of International Relations and Cooperation.*

The Lord Mayor of Zanzibar, His Worship Mr Aili Haji Haji, through the Office of the High Commissioner of Namibia, proposed to collaborate with the Municipality of Swakopmund on the following key areas:

1. *Revenue Collection*
2. *Investment*
3. *Training for Capacity Building*
4. *Town Planning*
5. *Economic Activities*
6. *Culture*
7. *Waste Management*

3. **Discussion**

The delegation from both parties had a virtual meeting on **14 August 2025** in order to finalize the draft Memorandum of Understanding (MoU).

It was proposed by the Lord Mayor of Zanzibar, His Worship Mr Aili Haji Haji that a delegation from the Municipality of Swakopmund should travel to Tanzania for the signing ceremony of the MoU between the two parties. The MoU will be signed at the Embassy of Namibia in Tanzania in Dar-Es-Salaam, Tanzania. The date will be determined by the Chief Executive Officer.

It is therefore proposed that the following officials be delegated to travel to Tanzania:

- Mayor
- Chairperson of Management Committee
- Chief Executive Officer
- General Manager: Corporate Services & Human Capital
- Corporate Officer: Marketing & Communications

All correspondences between the two parties should be liaised through the Ministry of International Relations and Cooperation / Namibian High Commission in Zanzibar. The approved MoU is to be submitted to the Office of the Attorney-General for further review and approval.

Due to the limited time for the preparation for the signing of the MoU at the Office of the High Commissioner, Namibia, Tanzania, it is hereby proposed that this item be condoned at Council on **25 September 2025**, for the execution of the travel arrangements.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That the Memorandum of Understanding (MoU) between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund be approved.**
- (b) **That both parties liaises with the Zanzibar Urban Municipal Council through the Ministry of International Relations and Cooperation.**
- (c) **That the MoU be submitted to the Office of the Attorney-General of the Republic of Namibia for further review and approval.**
- (d) **That the Memorandum of Understanding (MoU) be signed at the Embassy of Namibia in Dar-Es-Salaam, Tanzania, by both parties on a date to be determined by the Chief Executive Officer.**
- (e) **That permission be granted to the following officials to travel to Dar-Es-Salaam, Tanzania:**
 - Mayor
 - Chairperson of Management Committee
 - Chief Executive Officer
 - General Manager: Corporate Services & Human Capital
 - Corporate Officer: Marketing & Communications
- (f) **That Council be responsible for travel and subsistence costs for the five (5) delegates.**
- (g) **That the cost for the expenditures be defrayed for the relevant departmental votes where sufficient funds are available.**
- (h) **That a plan of action based on the following areas of interest below be agreed on with the Zanzibar Urban Municipal Council:**
 1. **Revenue Collection**
 2. **Investment**
 3. **Training for Capacity Building**

4. **Town Planning**
5. **Economic Activities**
6. **Culture**
7. **Waste Management**

- (i) **That this item be condoned at Council for execution purposes.**
-

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

THE MEMORANDUM OF UNDERSTANDING (MoU) BETWEEN



ZANZIBAR URBAN MUNICIPAL COUNCIL

TANZANIA

AND



MUNICIPALITY OF SWAKOPMUND

NAMIBIA

FOR

**ESTABLISHING OF A PARTNERSHIP BETWEEN THE
ZANZIBAR URBAN MUNICIPAL COUNCIL AND THE
MUNICIPALITY OF SWAKOPMUND**

(Hereinafter jointly referred to "the Parties")

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

THE MEMORANDUM OF UNDERSTANDING (MoU)

Between

Zanzibar Urban Municipal Council (ZUMC), P.O. Box 1288, Malindi, Zanzibar, Tanzania, a Public Corporation established under the Local Government Authority Act, No.7 of 2014 of the Law of Zanzibar (hereinafter referred to as "Zanzibar") of one part.

And

Municipality of Swakopmund (MoS), P.O. Box 53, Swakopmund, 13001, Namibia, a Local Government Authority under the Local Authorities Act 23 of 1992 as amended, (hereinafter referred to as "Swakopmund") of the other Party.

WHEREAS:

- A.** Zanzibar and Swakopmund are vested with different functions and responsibilities, and they intend, through this MoU to establish the partnership between Zanzibar and Swakopmund according to the relevant laws under which they were created and under which they function.
- B.** Zanzibar and Swakopmund have consulted and agreed to establish this sister city relationship, with the aim of partnership between Zanzibar and Swakopmund.
- C.** According to Act No 7/2014, Zanzibar has the responsibility to formulate, co-ordinate and supervise the implementation of plans for economic, commercial, industrial, and social development and Swakopmund has the reciprocal responsibility to implement, coordinate and supervise and plans for economic, commercial, industrial, and social development within Swakopmund.

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

- D.** Zanzibar and Swakopmund establish the sister city development strategy to increase efficiency of both cities' urban development, investment, municipal governance issues and conservation for Traditional and cultural heritage.

NOW THEREFORE THIS MoU WITNESS AS FOLLOWS:

Article 1: THE PURPOSE OF THE MoU

- a) The purpose of this MoU is to develop a sister cities relationship to promote and broaden economic and scientific, social, municipal governance, environmental, professional, cultural cooperation and cultural exchanges between the two cities.
- b) This MoU intends to provide a collaborative arrangement between the Parties for the purpose of having mutual exchanges to promote education and the establishment of contacts within educational institutions.
- c) That this MoU represents a non-binding expression of intent between the Parties to work together in institutions.

Article 2: INITIAL SISTER CITY PREPARATION

- a) The Parties hereby agree that after signing this MoU they shall meet and agree on the execution of the herein referred to Sister City relationship.
- b) Both Parties shall use its necessary and reasonable efforts in developing the Sister City relationship in arranging technical, economic, scientific, social, municipal governance, environmental, professional, cultural cooperation and cultural exchanges between the two cities.

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

Article 3: SISTER CITY COSTS AND FUND

- a) The cities able to facilitate funds in education, culture, trade, tourism, municipal governance and environment.
- b) Each local authority shall equally be responsible for the costs incurred to carry out this MoU, in terms of hosting, traveling and subsistence fees.

Articles 4: THE CONTRIBUTION AND THE ROLES OF ZANZIBAR URBAN MUNICIPAL COUNCIL

Under this MoU as the strategic mutual relationship, the Zanzibar Urban Municipal Council shall have and play the following roles:

- a) Facilitate all joint activities between the partners.
- b) Facilitate transport if needed, during the Zanzibar visits.
- c) To allow relevant actors/cooperation partner/networking's in pursuit of the partner works.
- d) To hold regular planning, feedback, and monitoring talks with the development of partnership.
- e) Willing to cooperate with international partnership project between the Parties.
- f) To participate in sector dialogue between partners.
- g) Facilitate equipment at meetings in Zanzibar.

Article 5: THE ROLES OF MUNICIPALITY OF SWAKOPMUND

Under this MoU as the strategic mutual relationship, Swakopmund shall play very crucial roles which among other roles will include the following:

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

- a) Facilitate transport if needed, in Swakopmund, during official visits.
- b) To promote exchanges in the field of science and technology, sport, health, youth, and any area that will contribute to prosperity and the further development of the relationship between the people of the two cities.
- c) Capacity building and capacity development e.g. on the job training.
- d) To allow relevant actors/cooperation partner networking in pursuit of partnership.
- e) To hold regular planning, feedback, and monitoring talks to develop the partnership.
- f) Willing to cooperate with international partnership project between the Parties.
- g) To participate in sector dialogue between partners.
- h) Facilitate equipment at meetings in Swakopmund.

Article 6: THE COMMON AND GENERAL OBLIGATION OF THE PARTIES

Notwithstanding the roles of each Party as stipulated under article 4 and 5 of this MoU, the Parties shall have the following common and general obligation: -

- a) Strengthening the partnership.
- b) Investment in both areas.
- c) Plan the development of the partnership.

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

- d) Both sister cities shall promote Revenue Collection, Investment, Training for Capacity Building, Town Planning, Economic Activities and Culture.
- e) Promote exchange in education and establishment of contracts between educational institutions.

Article 7: ESTABLISHMENT OF JOINT CONSULTATIVE & TECHNICAL TEAM

- a) That the Parties shall have the Joint Consultative and Technical Team for the execution of the Project.
- b) That the Parties shall have regular consultation and meetings to ensure progress and implementation of the goals of this MoU.

Article 8: DURATION OF THE MoU

This MoU shall become effective from the date of signing hereof by all the parties and shall be of force and effect for a period of five (5) years from the date of commencement thereof and may be renewed for successive periods of five (5) years by mutual agreement of all the parties.

Article 9: TERMINATION OF THE MoU

- a) This MoU shall come into effect on the date of its signing and will come to an end when the parties decide otherwise.
- b) Termination of this MoU shall not affect the rights and obligations of Parties that has been accrued at the time of Termination.

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

Article 10: CONFIDENTIALITY UNDERTAKING

The normal rules of non-disclosure shall apply to this MoU. Either Party shall not be allowed to disclose any information regarding this MoU to the third Party without the approval of the sister city institution.

Article 11: ASSIGNMENT

A Party to this MoU shall not assign or contract all or any part of the liability, obligation or benefit under this MoU without the express prior written consent of the other Party.

Article 12: VARIATIONS

- a) This MoU may be amended at any time by written agreement of the Parties.
- b) No variations to this MoU shall be of effect unless in writing signed by a duly authorized officer of each of the Parties.

Article 13: FORCE MAJEURE

- a) All Parties shall be absolved of their obligations in terms of this MoU for as long as they are prevented from performing such obligations as a result of any cause beyond their reasonable control and including but not limited to acts of governments, war, lockouts, strikes and labour disputes of whatsoever cause, action by trade unions of whatsoever cause, changes to any Act and or statutory concessions which may affect the services to be rendered, expropriations or forfeiture of facilities, machines or equipment, embargoes or sanctions, fuel or water being rationed by a competent authority or which may not be made available to them for any reason whatsoever.
- b) The Party obligation shall continue immediately after the settlement of the occurrence of any force majeure act.

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

Article 16: NOTICE

Any notice required or permitted to be given hereunder shall be in writing and sent by registered mail or by electronic means or any other acceptable means of communication and shall be addressed to the Parties at the following addresses as either of the Parties may from time to time designate by notice in writing to the other. The notice shall be deemed to be served when received.

Article 17: COMMUNICATION

The communication language shall be English and Kiswahili.

FOR THE ZANZIBAR URBAN MUNICIPAL COUNCIL

The Director
Zanzibar Urban Municipal Council
P.O. BOX 1288,
Malindi,
Zanzibar,
Tanzania.
Email: director@zmc.go.tz / info@zmc.go.tz / mayor@zmc.go.tz

FOR THE MUNICIPALITY OF SWAKOPMUND

The Chief Executive Officer
Municipality of Swakopmund
P.O. Box 53,
Swakopmund,
13001,
Namibia.
Email: swkmun@swkmun.com.na

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

Article 18: DISPUTE SETTLEMENT

In case of any differences or disputes arising on issue relating to this MoU, its implementation or interpretation between the Parties, the efforts will be made to resolve the same through mutual discussion and the Parties shall consult each other to settle the matter amicably.

IN WITNESS

WHEREOF the Parties hereto have executed this MoU in the day and manner hereinafter appearing.

Signed, Sealed and Delivered for and on behalf of Zanzibar Urban Municipal Council at (place)by the said;

Name :

Designation:

Signature:

Date :

In the presence of:

Name:

Designation:

Signature:

Date :

MoU between the Zanzibar Urban Municipal Council and the Municipality of Swakopmund

Signed, Sealed and delivered for and on behalf of the Municipality of Swakopmund by (place).....the said;

Name:

Designation:

Signature:

Date :

In the presence of:

Name:

Designation:

Signature:

Date:

11.1.31

NAMIBIAN HERITAGE WEEK 2025: REQUEST FOR COLLABORATION AND FUNDING

(C/M 2025/10/02 - 3/15/1/1)

Ordinary Management Committee Meeting of 11 September 2025, Addendum **5.3** page **00** refers.

A. This item was submitted to the Management Committee for consideration:

1. Council received a request for financial assistance from Ms Nadine Kohlstadt, the Chief Executive Officer of the Scientific Society Swakopmund. They are hosting the annual Namibian Heritage Week 2025, scheduled to take place from **15-21 September 2025** at the Swakopmund Museum in Swakopmund.
2. This year, the heritage week theme is **"Torchbearers of Our Heritage"**. The Swakopmund Heritage and Culture team comprising of members the Swakopmund Municipality (Ms A Gebhardt), the Erongo Directorate of Education, Innovation, Youth, Sports, Arts and Culture (Ms A Muvangua), Arts Association Swakopmund (Ms H Lacheiner-Kuhn and Ms L van Niekerk), as well as the Scientific Society of Swakopmund (Ms N Phiri and Ms N Kohlstadt) are busy preparing for this national event.
3. The Swakopmund Museum is the main host of the Namibian Heritage Week, which is a countrywide event aimed at celebrating and promoting local culture and heritage and is supported by the Museums Association of Namibia (MAN).
4. The Scientific Society Swakopmund requests financial assistance in the value of **N\$10 000.00**. The funds will be used for the following expenses:
 - *Graphic Designer; N\$6 000.00*
 - *Printing of promotional material; N\$4 000.00*
5. Additionally, to the financial sponsorship, there is a request for Council to publish the advertisement of the heritage week in a local newspaper and the assistance of the national flags (Namibian and AU) on the date of the official opening.
6. The Scientific Society Swakopmund will also receive financial assistance from the Museums Association of Namibia (MAN).
7. In return for the sponsorship, all the video clips and advertisements will bear the logo of the Municipality of Swakopmund as a sponsor and will be featured on the Scientific Society Swakopmund website and media platforms (Facebook, Twitter, and Instagram) as well as the YouTube channel.
8. The Governor and the Mayor will be invited to attend the official opening ceremony of the 2025 Namibia Heritage Week.
9. The applicant for the publishing of the advertisement the advertisement of the Namibian Heritage Week 2025 in a local newspaper should be turned down.

It is therefore:

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the request for financial assistance towards the hosting of the Namibian Heritage Week 2025 from the Scientific Society Swakopmund, scheduled to take place from 15-21 September 2025 at the Museum in Swakopmund, be noted.**
 - (b) That the Sponsorship Committee approved the sponsorship amount of N\$10 000.00 be donated towards the graphic design, printing of promotional material.**
 - (c) That the national flags (Namibian and AU) be used at the official opening of the event.**
 - (d) That the additional request for Council to publish the advertisement of the Namibian Heritage Week 2025 in a local newspaper be turned down.**
 - (e) That the funds be defrayed from the Corporate Services Publicity Vote 150515533000, where N\$200 000.00 is available.**
 - (f) That the videos and pictures of the event be posted on Council's social media platforms and website.**
 - (g) That the Mayor and Councillors be available to attend the official opening of the Namibian Heritage Week 2025.**
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**Wissenschaftliche Gesellschaft Swakopmund
Scientific Society Swakopmund**

(Incorporated Association not for gain)

www.sciswk.com

Sam Cohen Library
Tel.: +264-(0)84-402695
P.O. Box 381
Swakopmund
Namibia
office@sciswk.com



Swakopmund Museum
Tel.: +264-(0)84-402046
Fax: +264-(0)84-402046
P.O. Box 381
Swakopmund, Namibia
museum@sciswk.com

To: A. Benjamin, Chief Executive Officer of the Swakopmund Municipality

Cc: A. Gebhardt, Corporate Officer of the Swakopmund Municipality

7th July 2025

Namibian Heritage Week 2025: Request for collaboration and assistance with funding

Dear Mr Benjamin,

Namibian Heritage Week is celebrated nationwide every year. The Scientific Society Swakopmund as leading organisation of the Swakopmund Heritage and Culture Committee, which includes the Swakopmund Municipality, hosts the Namibian Heritage Week at the Swakopmund Museum. The Heritage Week includes countrywide events aimed to celebrate culture and heritage. Cultural institutions are supported during Heritage Week by the Museums Association of Namibia (MAN) and the National Heritage Week Team, of which the Scientific Society Swakopmund forms an active part. The Heritage Week 2025 theme is "Torchbearers of Our Heritage." Every year a different national language is featured: this year it is Subiya. The celebrations will take place during the week of 15-21 September 2025.

Several local Heritage Week events have been successfully organised jointly as the "Swakopmund Heritage and Culture Committee", with following members Ailie Gebhardt (Swakopmund Municipality), Annakie Muvangua (Erongo Directorate of Education, Innovation, Youth, Sports, Arts and Culture: Culture Sub-division), Nadine Kohlstädt and Nadine Phiri (CEO and Museum Curator of the Scientific Society Swakopmund), as well as Heide-Marie Lacheiner-Kuhn and Lynette van Niekerk (Art Association Swakopmund). The above Swakopmund Heritage and Culture Committee has decided to organise the 2025 Heritage Week in Swakopmund together again. They already met to plan this year's Heritage Week celebrations.

Pending funding, the official opening will be at the Swakopmund Museum Lecture Hall, to which dignitaries will be invited closer to the time. To kick-off a TikTok challenge choreographed by the Swakopmund Museum Youth Ambassadors is planned. An exhibition about the "Torchbearers of Swakopmund" is being designed. A competition is envisioned to encourage collections of stories and information on traditions the elders of the community. These accounts will be compiled into a video and showcased at the concluding event of the Namibian Heritage Week.

A grant from MAN has been applied for, to assist with funding for the various expenses. Even if we should be successful with that grant application, we still need further financial assistance to be able to cater for the costs of the graphic designer and advertising. We humbly request the Municipality to assist with funding of the above mentioned (a break-down of costs is attached).

If funding can be ensured for the Swakopmund Heritage and Culture Committee's planned events, this Heritage Week will again be a cultural highlight for the local community and a wider audience.

Bank details: Standard Bank Namibia Ltd., Branch Code: 082-172, Account No. 04 137 7230
Bankverbindung: Commerzbank Düsseldorf-Königsallee, BIC DRESDEFF300,
Kto. Nr. DE91 3008 0000 0211 3508 02

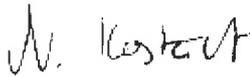
We kindly ask the Swakopmund Municipality for:

- 1) N\$ 10 000 to cover the expenses for the graphic designer and printing of promotional material.
- 2) We would appreciate if the Municipality could advertise the Heritage Week events in the newspapers the Swakopmund Municipality is affiliated with.
- 3) We further request permission for Allie Gebhardt, to participate in the planning and the events.
- 4) We would appreciate if we could borrow the flags (Namibian and SADC) to give this national event an official touch.

If funding is granted, the logo of the Municipality of Swakopmund will be displayed on all posters, videos and any promotional material that will be released, also on the social media sites (Facebook, Instagram), as well as the YouTube Channel of the partners of the Swakopmund Heritage and Culture Committee (Swakopmund Municipality, Scientific Society Swakopmund, Ministry of Education, Arts and Culture, Arts Association of Swakopmund).

We are looking forward to another productive collaboration promoting Namibian Heritage and Culture!

Sincerely yours,



Nadine Kohlstädt
CEO of the Scientific Society Swakopmund

Estimated cost of Namibian Heritage Week by the Swakopmund Heritage and Culture Committee

Graphic Designer	N\$ 6000
Printing of promotional material	N\$ 4000
Total	N\$ 10 000