

AGENDA

Ordinary Council Meeting

on

THURSDAY

24 FEBRUARY 2022

at

19:00



MUNICIPALITY OF SWAKOPMUND



2

Ordinary Council Meeting - 24 February 2022

MUNICIPALITY OF SWAKOPMUND

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Ref No 5/2/1/1/2

Enquiries: *Aloysia Kahuika*

14 February 2022

The Mayor and Councillors
Municipality
SWAKOPMUND

Dear Sir / Madam

NOTICE: ORDINARY COUNCIL MEETING

Notice is hereby given in terms of Section 14(1)(c) of the Local Authorities Act of 1992, Act 23 of 1992 as amended, of an **ORDINARY COUNCIL MEETING** to be held:

DATE : THURSDAY, 24 FEBRUARY 2022

**VENUE : COUNCIL CHAMBERS, MUNICIPAL OFFICE BUILDING,
C/O RAKOTOKA STREET AND DANIEL KAMHO
AVENUE, SWAKOPMUND**

TIME : 19:00

A Benjamin
CHIEF EXECUTIVE OFFICER

AK/-

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1. OPENING BY PRAYER, IF SO DESIRED

2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

3. APPLICATIONS FOR LEAVE OF ABSENCE BY MEMBERS OF COUNCIL

4. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING OF COUNCIL
(C/M 2022/02/24 - 5/2/1/1/2)
- 4.1 Minutes of the **Ordinary Council Meeting** held on 27 January 2022.
(pp 01/2022 - 32/2022)

5. OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS

6. INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL
- 6.1 Long Service Awards.

7. PETITIONS
None.

8. MOTIONS OF MEMBERS
None.

9. ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN
None.

10. REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT
- 10.1 REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING FEBRUARY 2022

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12. REPORTS AND RECOMMENDATIONS OF COMMITTEES OR THE CHIEF EXECUTIVE OFFICER

None.

13. DRAFT REGULATIONS AND TARIFFS, IF ANY

None.

11. RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE MEETINGS HELD ON 10 AND 15 FEBRUARY 2022

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MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 27 January 2022 at 19:00.**

PRESENT:

Councillor L N Kativa	:	Mayor
Councillor D Am-IGabeb	:	Deputy Mayor
Councillor C-W Goldbeck	:	Chairperson of MC
Councillor W O Groenewald	:	Chairperson of MC
Councillor P N Shimhanda	:	Member of Management Committee
Councillor B R Goraseb	:	Member of Management Committee
Councillor M Henrichsen	:	Alternate Member of MC
Councillor E Shitana	:	Member of Council
Councillor S Kautondokwa	:	Member of Council
Councillor H H Nghidipaya	:	Member of Council

OFFICIALS:

Mr A Benjamin	:	Chief Executive Officer
Mr C McClune	:	GM: Engineering and Planning Services
Mr H !Naruseb	:	GM: Finance
Ms L N Mutenda	:	GM: Health Services & SWM (Acting)
Mr A Plaatjie	:	GM: Corporate Services & HC (Acting)
Mr M Cloete	:	GM: Economic Development Services(Acting)
Ms A Gebhardt	:	CO: Marketing & Communication
Ms D Hannes	:	PA: Office of the Mayor
Ms A A Kahuika	:	Admin Officer: Admin
Ms SD Pogisho	:	Intern: Administration

ALSO PRESENT:

Forty Six (46) Members of the public and the media.

1. SCRIPTURE READING AND OPENING BY PRAYER

Pastor Benjamin Vetjoza opened with scripture reading and prayer.

2. ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

(C/M 2021/01/27 - A 2/3/5)

On proposal of Councillor B R Goraseb seconded by Councillor W O Groenewald, it was:

RESOLVED:

That the agenda be adopted.

CO: A Acting GM: CS&HC

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3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

None.

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**
(C/M 2021/11/25 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 NOVEMBER 2022**

(C/M 2022/01/27 - A 2/3/5)

On proposal of Councillor M Henrichsen seconded by Councillor P N Shimhanda, it was:

RESOLVED:

CO: A
Acting GM: CS&HC

That the minutes of the Ordinary Council Meeting held on 25 November 2022, be approved with the following amendments:

4.2 **MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 30 NOVEMBER 2022**

(C/M 2022/01/27 - A 2/3/5)

On proposal of Councillor M Henrichsen seconded by Councillor B R Goraseb, it was:

RESOLVED:

CO: A
Acting GM: CS&HC

That the minutes of the Special Council Meeting held on 30 November 2022, be approved with the following amendments:

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2021/11/25 - A 2/3/5)

HONOURABLE COUNCILORS,

THE CHIEF EXECUTIVE OFFICER, MR. ALFEUS BENJAMIN

GENERAL MANAGERS,

MANAGERS,
OFFICIALS,

MEMBERS OF THE COMMUNITY,

MEMBERS OF THE MEDIA,

LADIES AND GENTLEMEN

GOOD EVENING AND WELCOME TO THE FIRST COUNCIL MEETING AND ANNOUNCEMENTS FOR THE YEAR 2022.

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LADIES AND GENTLEMEN

FIRST AND FOREMOST, I WISH TO EXTEND A WARM WELCOME TO EACH AND EVERY ONE OF YOU. I HOPE THE YEAR 2022 WILL BE AN IMPACTFUL YEAR AS WE CONTINUE TO PROVIDE QUALITY SERVICE TO THE RESIDENTS AND VISITORS OF SWAKOPMUND.

ALLOW ME TO USE THIS OPPORUTNITY TO EXPRESS MY GRATITUDE TO ALL OUR HONOURABLE COUNCILLORS, THE CHIEF EXECUTIVE OFFICER, MR ALFEUS BENJAMIN, THE GENERAL MANAGERS, MANAGERS AND ALL THE STAFF MEMBERS OF THE MUNICIPALITY FOR THEIR CONTRIBUTION TOWARDS THE REALIZATION OF QUALITY SERVICE DELIVERY TO THE PEOPLE OF SWAKOPMUND AND I WISH THEM A PRODUCTIVE YEAR AHEAD.

WE HAVE ALL PROVEN THAT WORKING TOGETHER IS INDEED IMPACTFUL AND YIELDS POSITIVE RESULTS.

LAST YEAR OUR TOWN WITNESSED AN INCREASE IN OUR TOURISM ACTIVITIES AS MANY HOLIDAY MAKERS FLOCKED TO OUR TOWN. I AM SURE THAT THIS HAS ASSISTED IN BOOSTING OUR LOCAL BUSINESSES.

THIS IS A RESULT OF THE WORK THAT WE AS THE COMMUNITY MEMBERS AND THE STAFF OF THE SWAKOPMUND MUNICIPALITY HAS CONTRIBUTED TOWARDS IN ORDER TO MAKE THIS A REALITY AND TO MAKE SURE OUR TOWN REMAINS ATTRACTIVE AND ACCOMODATIVE.

IN THIS LIGHT, I WISH TO COMMEND EACH AND EVERY RESIDENT OF SWAKOPMUND FOR THIS TEAMWORK.
I LOOK FORWARD TO A MORE IMPACTFUL YEAR.

HONOURABLE COUNCILORS,
LADIES AND GENTLEMEN,

I AM LOOKING FORWARD TO MORE IMPACTFUL PROJECTS AS WE MAKE EVERY EFFORT TO IMPROVE OUR COMMUNITY AND OUR SERVICE TO THE PEOPLE.

MY OFFICE HAS OUTLINED A NUMBER OF ACTIVITIES WHICH WILL BE UNDERTAKEN DURING THE COURSE OF THE YEAR. OUR MAIN OBJECTIVE IS TO ENSURE THAT WE ASSIST OUR RESIDENTS TO THE BEST OF OUR ABILITY. LAST YEAR WE RELIED ON DONATIONS WHICH WE SOUGHT FROM VARIOUS INSTITUTIONS TO FURTHER REDISTRIBUTE TO THE COMMUNITY MEMBERS WHO ARE IN NEED.

THE OFFICE OF THE GOVERNOR HAS BEEN OUR GREAT PILLAR IN THIS. WE ALSO RECEIVED A SPONSORSHIP FROM ROSSING MINE WHO DONATED A CONTAINER THAT WE USE FOR STORAGE. AND I WISH TO CALL UPON DIFFERENT INSTITUTIONS TO PLEASE ASSIST US WITH DONATIONS WHICH WE CAN FURTHER DISTRIBUTE TO THE RESIDENTS WHO ARE IN NEED.

THANK YOU TO OUR ESTEEMED STAKEHOLDERS WHO EXTEND AN ARM IN ENSURING THAT WE SERVE OUR RESIDENTS.

6. INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF A COUNCIL

6.1 Long Service Awards.

LADIES AND GENTLEMEN

BEFORE I CONCLUDE WITH THE ANNOUNCEMENTS, PLEASE ALLOW ME, ON BEHALF OF COUNCIL, TO CELEBRATE AND HONOUR THE FOLLOWING STAFF MEMBERS AS WE PRESENT THEM WITH THEIR LONG SERVICE AWARDS.

10 YEARS SERVICE

ROBEAM UJAHA

15 YEARS SERVICE

HENDRIK KOTZE

20 YEARS SERVICE

BARBARA RAMOS VIEGAS

WE ARE IMMENSELY GRATEFUL TO YOU FOR ALL YOUR HARD WORK, LOYALTY AND DEDICATION YOU HAVE SHOWN TO THE COUNCIL.

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THE CONTRIBUTION YOU HAVE GIVEN TO THE MUNICIPALITY HAS MADE A TREMENDOUS DIFFERENCE IN ITS OVERALL VISION. WE WOULD LIKE TO RECOGNISE THE EFFORTS, COMMITMENT, LOYALTY AND DILIGENCE THAT EACH STAFF MEMBER PRESENT HERE HAVE SHOWN TO COUNCIL. SO ONCE AGAIN, THANK YOU VERY MUCH AND MAY YOU CONTINUE TO SERVE WITH GREAT PATRONAGE.

LADIES AND GENTLEMEN

THAT IS ALL WE HAD FOR TODAY, THANK YOU FOR YOUR UNDIVIDED ATTENTION.

THANK YOU.
LOUISA KATIVA

7. **PETITIONS**

None.

8. **MOTIONS OF MEMBERS**

None.

9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

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10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1) (E) OF THE ACT**

10.1 **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING DECEMBER 2021 AND JANUARY 2022**

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON 13 JANUARY 2022**

11.1.1 **PRESENTATION: REPORT OF FEASIBILITY STUDY AND PROPOSED CONCEPT IDEA FOR THE DRC OPEN MARKET**

(C/M 2022/01/27 - E 7538 M)

RESOLVED:

- (a) That the presentation of the report for the feasibility to construct open market at DRC settlement, Extension 27, Erf 7538 by Mutua Scriba Architects, be noted.
- (b) That Council together with the architects engage the beneficiaries (i.e. DRC informal traders) to inform them of the intended plan, share the concept idea and get their comments/ inputs before finalizing the concept.
- (c) That after (b) above is implemented, the final report and concept idea be re-submitted to the next Management Committee Meeting for approval.
- (d) That upon approval of the concept by the Council, budgetary provision for design and construction of phase 1 be made in 2022 / 2023 budget.
- (e) That the General Manager: Economic Development Services investigates the possibility of subdividing the erf to create 2 to 3 business erven, to be sold as anchor tenants.

11.1.2 **CORRECTIONS TO ITEM 11.1.15 OF COUNCIL'S RESOLUTION PASSED ON 30 AUGUST 2021**

(C/M 2022/01/27 - 16/1/4//2/1/14)

RESOLVED:

- (a) That Council's resolution passed on 30 August 2021 under Item 11.1.15 point (e) be amended to reflect a correct allocation based on the map approved by the Ministry of Land Reform as follows:
 - (e) That Council calls for development proposals based on the land identified and the criteria stipulated be issued before the end of October 2021:

Portion	Main Usage	Development
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165	Low Income Residential / Industrial	As per Structure Plan
166	Low Income Residential	Relocation Reception Area /
167	Middle Income Residential	Private Development
168	Middle Income Residential	Private Development
169	Low Income Residential	Relocation Reception Area /
170	High / Middle Income Erven (previously cemetery)	Council
171	Cemetery and Park	Council
172	Middle / Low Income Residential (including large institutional erf)	Council
173	Low Income Residential	Relocation Reception Area /
174	Low Income Residential	Relocation Reception Area /
175	Business & General Residential (mirror the business layout of the townships to the south of the dividing road).	Council
176	Business & General Residential (mirrors the business layout of the townships to the south of the dividing road).	Howard Holdings (Pty) Ltd and Ministry of Health & Social Services

- (b) That point (f) of Councils' resolution passed on 30 August 2021 under Item 11.1.15 point (e) be amended to read "*Portion No 176*" instead of "*Portion 174*".

11.1.3 RECTIFICATION OF THE COUNCIL RESOLUTION NUMBER (C/M 2018/01/25 - E1307) ITEM NUMBER 11.1.22
(C/M 2022/01/27 - E 1307)

RESOLVED:

- (a) That the Council resolution of 25 January 2018 under item 11.1.22, be complemented by this resolution.
- (b) That Portion A of Erf 1307, Swakopmund, Extension 6 be rezoned from "*Undetermined*" to "*Institutional*".
- (c) That the rezoning of Portion A of Erf 1307, Swakopmund, Extension 6 be included in the next Swakopmund Zoning Scheme.
- (d) That since the land is being sold by Council for an express purpose at a price representative of that purpose, no betterment fee be payable.
- (e) That upon successful approval of the rezoning, Portion A of Erf 1307, Swakopmund, Extension 6 be consolidated with Erf 3758, Swakopmund, Extension 6.

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- (f) That parking be provided on-site in line with the Swakopmund Zoning Scheme.

11.1.4 **SEA GULL'S CRY CC (TIGER REEF): APPLICATION FOR COVID-19 RELIEF**

(C/M 2022/01/27 - 3/11/1/2/1/6)

RESOLVED:

- (a) That Council takes note of the application by Sea Gull's Cry CC (Tiger Reef) requesting rental relief for the Covid-19 period as was approved by Council on 28 October 2021 under item 11.1.27 for The Lighthouse Restaurant.
- (b) That Council waives the rental for a 8 months period for Sea Gull's Cry CC as both establishments (The Lighthouse Restaurant and Tiger Reef) were closed for the same periods due to the Covid-19 pandemic; as was granted under point (b) (iv) of Council's resolution passed on 28 October 2021 under item 11.1.27:
- (b) (iv) Rental Relief for Covid-19 Period
- That Council waives the rental for the period that the venue was closed ie 14 months and that Finance Department determines the relief that can be granted to all similar lessees.*
- (c) That Council will not consider any applications for relief of paying rates, taxes and service charges.
- (d) That applications from businesses can be condoned up to a maximum period of 8 months on merit.

11.1.5 **SWAKOPMUND PAINTBALL CENTRE & ADVENTURE PARK: APPLICATION FOR COVID 19 RELIEF**

(C/M 2022/01/27 - 13/3/1/5, 3/11/1/2/1/6, E2747)

RESOLVED:

- (a) That Council approves the application of Swakopmund Paintball Centre & Adventure Park for rental relief for the Covid-19 period same as approved by Council on 28 October 2021 under item 11.1.27 for The Lighthouse Restaurant.
- (b) That Council waives the arrears rental for a period of 6 months as requested by the lessee; similar to point (b) (iv) of Council's resolution passed on 28 October 2021 under item 11.1.27:
- (b) (iv) Rental Relief for Covid-19 Period
- That Council waives the rental for the period that the venue was closed ie 14 months and that Finance Department determines the relief that can be granted to all similar lessees.*
- (c) That Council waives a further period of 2 months' (8 months' in total) in order to maintain consistent consideration and treatment of Council's lessees of entertainment facilities of which the sale of alcohol is an integral part and who experienced hardship during the Covid-19 pandemic.

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- (d) That the Swakopmund Paintball Centre & Adventure Park be informed that Council will not consider any applications for relief of paying rates, taxes and service charges.

11.1.6 **ERONGO RED: TRANSFER OF ERF 4470, MONDESA**
(C/M 2022/01/27 - 5/6/3, M4470)

RESOLVED:

- (a) That point (a) of Council's decision made on 28 October 2021 under item 11.1.28 be amended with special reference to Erf 4470 to read as follows:

Erf 4470, Ext 12	be donated as the erf was purchased and serviced by Elize Investments (Pty) Ltd who transferred to the erf to Council free of charge and at their cost.
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Points (b), (c) and (d) of the decision remain unchanged.

- (b) That the issue regarding the sale of erven not forming part of the Asset Transfer Agreement entered into by and between Council and Erongo RED be discussed at a shareholder's meeting in order to reach consensus.

11.1.7 **RENEWAL OF A LEASE AGREEMENT FOR AN UNDEVELOPED OPEN AREA**
(C/M 2022/01/27 - 13/3/1/5,E 4866, E 4867)

RESOLVED:

- (a) That Council approves the renewal of 12 months lease as from 01 November 2021, for an open area measuring 1200m² on Townland, north of the intersection of Henties Bay- Windhoek road and railway for rental fee of N\$468.00 per month (VAT exclusive) (i.e. N\$0.39/m² x 1200 m²) to Messrs Golden Footsteps Investment for the storage of skip containers subject to the standard lease conditions.
- (b) That the lease of open area of 1200m² on Townland north of the intersection of Henties Bay Windhoek road and railway to Golden Footsteps Investments for the purpose of storing skip containers be renewable for a period of 12 months, provided that there is no development earmarked for the area.
- (c) That Council reserves a portion of land at Hage Geingob Economic Zone that can be subdivided into smaller portions, on a subsidized rate, to accommodate SMEs in the light industries in the future.
- (d) That a report be submitted on the court matter for records.

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11.1.8 **APPLICATION FOR TRANSFER OF RIGHT OF USE TO RELATIVES REMAINING ON ERVEN IN THE DRC**
(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

- (a) That Council approves the applicants who submitted the required and satisfactory documentation for the application of the change of ownership.
- (b) That the applicants (direct relatives) in the table below be approved and be informed to visit the Housing Section in order to select the type of social houses they can afford:

DIRECT RELATIVES

Erf No	Name of Deceased	Name & Surname of Applicant	Relationship to the Deceased	Comments
1077	Sylvia Jekonia	George Ashilelo	Mother	Copies of death certificate and full birth certificate
765	Samuel Joseph	Tresia Lyamanguluka Ingungula	Father	Copies of death certificate and full birth certificate
395	Blasius Alfred	Heinrich lithete Blasius	Father	Copies of death certificate and full birth certificate submitted
261	Baslius Sindimba	Eveline Kushamuna Harupe	Father	A copy of death certificate, No full birth certificate
290	Maria Tjindo Uaeta	Else Kandjambi Uaeta	Mother	A copy of death certificate and full birth certificate
1293	Terline Gorases	Jacqueline Gorases	Mother	A copy of death certificate and full birth certificate
1074	Benfasfungo Dingl	Ruth Daniel	Father	A copy of death certificate , no full birth certificate
459	Fillemon Paulus	Helena Simon	Guardian	Copies of full birth certificate, death certificate, court order submitted
308	Trooi Marietjie Seibes	Arnoldus Donovin Seibeb	Mother	Copies of death certificate and full birth certificate submitted
609	Albertus Suriob Nowaseb	Adison Kharuchab	Father	Copies of death certificate and full birth certificate submitted
298	Slegfried Naweseb	Margaret Elgas	Father	Copies of death certificate and full birth certificate submitted
1131	Ella Priscilla Simosi	Anna Moreen Howoses	Guardian	Court Order and death certificate

- (c) That Council approves the transfer of the following erven to distant relatives who have occupied the erven for many years, after it is determined that there are no direct relatives:

DISTANT RELATIVES

Erf No	Name of Deceased	Name & Surname of Applicant	Relationship to the Deceased	Comments
380	Samuel Gaxab	Welma Patricia	Relative	A copy of death

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		Huises		certificate
595	Josef Hainyondo	Israel Loteni Nashana	Uncle	A copy of death certificate
126	Hashipala Shikongo	Teofilus Tomas	Uncle	A copy of death certificate
325	Maria Magdalena Job	Petrus Angamba	Niece	A copy of death certificate
183	Fillimon Nghifefengelwa	Matheus T I Shiweda	Uncle	A copy of death certificate
1067	Rainhard Gideon	Maria Magano Angombe	Uncle	A copy of death certificate
399	Bartholomeus Tuhemwe	Fabianus Kapinga	Uncle	A copy of death certificate
199	Johannes D Kambogho	Benhard Dighomba	Uncle	A copy of death certificate
561	Tiofelus Daniel	Dilna Ndatutengeumbo Nddashaala	Brother	A copy of death certificate
806	Josef Hafienanye	Johannes Kashululu	Relative	A copy of death certificate
1188	Wilhem Nghimodino Mikka	Efraim NG Joseph	Cousin	A copy of death certificate
113	David Angula	Immanuel Aikela	Grandfather	A copy of death certificate
195	Pieter Hoeb	Theopolthe Tanises	Brother	A copy of death certificate

11.1.9 **ALLOCATION OF ERVEN TO DISTANT RELATIVES**
(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

- (a) That Council approves the allocation of the erven to distant relatives as per the table below:

DISTANT RELATIVES

Erf No	Name of Deceased	Name & Surname of Applicant	Relationship to the Deceased	Comments
427	Timoteus Kandyimwena	Helena Haixwema	Uncle	Resided with the deceased since 2002
450	George Gaweseb	Letisia Gaweses	Uncle	Reside on the erf since 2019
460	Ndamonako Kandjambanga	Friedriga Kandjabanga	Brother	Resided with the deceased since 2000
714	Paulus Sheelekeni Shoopala	Aupindi Etuna Immanuel	Relative	Reside on the erf since 2006

- (b) That the applicants be informed to visit the Housing Section in order to select the type of social houses they can afford.

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- 11.1.10 **CANCELLATION OF PURCHASE ERF 10034, EXTENSION 15, SWAKOPMUND BY VINETA DEVELOPMENT (PTY) LTD AND FUTURE SALE THEREOF**
(C/M 2022/01/27 - E 10034, Re E 5360)

RESOLVED:

- (a) That Council takes note that Messrs Vineta Development (Pty) Ltd cancelled the purchase of Erf 10034, Extension 15, Swakopmund.
- (b) That Council sells Erf 10034, Extension 15, Swakopmund at an upset price of N\$4 900,000.00 (7000m² X N\$700.00/m²), exclusive 15% VAT together with Erven 365 and 406, Extension 1, Mile 4 at a closed bid sale.

- 11.1.11 **OBJECTIONS AGAINST THE SALE OF ERVEN 3346 & 3352, EXTENSION 9, SWAKOPMUND TO ANDRICO INVESTMENTS NO. 12 (OCEAN VIEW SPAR)**
(C/M 2022/01/27 - E 3352, E 3346)

RESOLVED:

- (a) That Council takes note of the objection received from Mr Gerrard Ndala against the sale of Erven 3346 and 3352, Swakopmund to Andrico Investments No. 12 for the expansion of their existing business located on the adjacent erf.
- (b) That Council rejects the objection received as it has no merit and reveals no grounds to support his claims which are based on the press release of 12 October 2021 and the decision taken by Council on 30 August 2021 under item 11.1.15 being after the sale of the subject erven was initially approved on 31 May 2016 under item 11.1.5.
- (c) That Council's comments be submitted to the Ministry of Urban and Rural Development as required in terms of Section 63 (3) (b) of the Local Authorities Act 23 of 1992 as amended for consideration.

- 11.1.12 **DELAYED TRANSFER: SALE OF ERF 318, EXTENSION 1, MILE 4**
(C/M 2022/01/27 - M4 E 318)

RESOLVED:

- (a) That Council takes note of the delayed transfer of ownership of Erf 318, Mile 4 to Ms Beata Nelenge as she struggled to settle the transfer costs at the conveyancer in order to proceed with transfer.
- (b) That Council takes note of the accumulated penalty interest in the amount of N\$149 796.03 calculated on the balance of the purchase price of N\$745 000.00 from 11 October 2019

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until 26 November 2021 due to the delayed transfer of Erf 318, Extension 1, Mile 4.

- (c) That in future all transfers be concluded within 60 days after the purchase price is secured or paid in cash, failing which the transaction be cancelled and the purchase price less the deposit be refunded to the purchaser (where paid in cash).
- (d) That the interest be amended to 7.5% and be recalculated and an addendum be signed accordingly.

11.1.13 **INDUSTRIAL ERVEN: STATUS OF SALES AND FUTURE SALE OF REMAINING ERVEN**

(C/M 2022/01/27 - 16/1/4/21/13; E 4813; E 4843; E 4869; E 4895; E 4899, E 4901; E 4873, E 4874, E 4889)

RESOLVED:

- (a) That Council takes note of the status of the sale of the 9 erven zoned "*Industrial*" and confirms the future sale by closed bid of the erven remaining unsold.
- (b) That the conditions of sale approved by Council at the meetings listed below be applicable to the closed bid sale:
 - (i) Council's decision of 25 March 2021 under item 11.1.18; and
 - (ii) Council's decision of 29 July 2021 under item 11.1.9.
- (c) That Council grants approval to the purchasers of the following two erven time until 31 January 2022 to secure the purchase prices (for condonation by Council) and addenda to the deeds of sale be entered into:
 - Erf 4813, Swk sold to Burns Engineering (Pty) Ltd in the amount of N\$1 000 000.00
 - Erf 4899, Swk sold to Primo Gravitas Investments CC in the amount of N\$4 777 777.00
- (d) That point (f) of Council's decision passed on 25 March 2021 under item 11.1.18 be amended to read that "120" days be granted instead of the standard 90 days to secure the purchase price.
- (e) That, if there is no performance on Erf 4899, the erf be offered to Swakopmund Industrial Property CC at the upset price.
- (f) That closed bid sales be scheduled as the erven become available for sale.

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11.1.14 **INTERIM VALUATION COURT 2022**
(C/M 2022/01/27 - 3/6/3)

RESOLVED:

- (a) That Ms Katrina Emvula and Ms Diana McClune be appointed as Council's representative and *secundi* respectively for the Interim Valuation Court for 2022.
- (b) That should any of the above nominated persons be unavailable to attend the Interim Valuation Court for 2022, Mr Abel Schoeman and or Mr Frank Lohnert be contacted to assist.
- (c) That the Ministry of Urban and Rural Development be requested to nominate a representative for the Interim Valuation Court 2022.
- (d) That the compensation for Council's representative at the Valuation Court be N\$500.00 per sitting, per day.
- (e) That the cost be defrayed from Vote: 101010215900 (Assessment Rates: Valuation Court).
- (f) That in terms of Section 69 of the Local Authorities Act 23 of 1992, as amended, a notice be published in at least two newspapers on a date not later than 30 days before the date of the Valuation Court.
- (g) That requirements regarding the interim valuation as prescribed in the Local Authorities Act 23 of 1992, (as amended) be dealt with successfully.

11.1.15 **SALE OF VARIOUS STREET PORTIONS ADJACENT TO ERVEN 1629, 1630, 1631, 1632, 1633, 1634 AND 1655, MONDESA**
(C/M 2022/01/27 - M 1629, M 1630, M 1631, M 1632, M 1633, M 1634, M 1655)

RESOLVED: (For Condonation by Council)

- (a) That the Acting General Manager: Corporate Services and HC be authorized to offer the street portion to the adjacent owners at N\$100.00/m².
- (b) That if all the owners accept the offer or propose different terms, the feedback be reported to the Management Committee whereafter the transactions be submitted to Council for approval.

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11.1.16 **PROPOSAL FOR 2022 AUTHENTIC ENTREPRENEURS' PROGRAMS AND INVESTOR FRIENDS**
(C/M 2022/01/27 - 14/1/1/2; 14/2/2/1/4)

RESOLVED:

- (a) That the second proposal by The Dome Swakopmund to extend the financial commitment into the Entrepreneurship Factory and invest in the staff development programme be noted.
- (b) That Council remains with its previous resolution taken on 30 September 2021 which are:
- (i) *That the Dome Swakopmund be advised that the Council will assess the progress and impact made upon completion of the "Be Your Own Boss" Entrepreneurship training programme to determine future investment.*
- (ii) *That the Dome Swakopmund be advised to engage other stakeholders to get more partners on board and secure more sponsorship toward the Entrepreneurship Factory.*
- (iii) *That the Dome submits updated progress report on the BYOB entrepreneurs and Para Olympic athlete.*
- (c) That The Dome Swakopmund be requested to make a presentation, giving feedback on the students and the progress of their businesses and challenges experienced.
- (d) That The Dome be informed that the existing MOU between the Council and the Dome already signify the commitment of Council to work together with the Dome.
- (e) That Council is ready to support initiatives aimed at attracting and finding investors that will invest in BYOB programme.

11.1.17 **ALLOCATION OF A KIOSK ON ERF 3701, MONDESA**
(C/M 2022/01/27 - M 3701)

RESOLVED:

- (a) That the lease of the kiosk on Erf 3701 Mondesa be awarded to Messrs Saara Tega Ndjambula for a period of two years starting from January 2022 to January 2024.
- (i) *That Council's consent is further subject thereto that upon acceptance of the site proposed / approved by Council: Messrs Saara Tegga Ndjambula undertake towards the Municipality of Swakopmund, its Council and / or its officials ("Council"):*
- 1) *to indemnify and to keep indemnified and hold Council harmless against any losses or damages of whatsoever nature which Council may suffer or any claims or actions which may be instituted against Council by virtue of this resolution taken and consent given to Messrs Ndjambula and/or the utilization of the site by Messrs Ndjambula.*
- 2) *to indemnify and keep indemnified and hold Council harmless against any losses or damages of whatsoever nature which Council may suffer or any claims or actions which may be instituted against Council by virtue of any preceding decision, resolution and/or consent given by Council to Messrs Saara Tegga Ndjambula to conduct business and in particular in respect*

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of the decision, resolution and / or consent given in respect of Business Kiosk on erf 3701, Mondesa.

- (b) That Messrs Ndjambula ensures that all health protocols related to COVID-19 pandemic are adhered to.
- (c) That the applicant be informed to maintain the facility at all times and restore it to its original state after the given period.
- (d) That the kiosk monthly rental fee be N\$325.45 (VAT included) per month which escalate by 10% a year.
- (e) That in future such decisions, be delegated to the Chief Executive Officer.

11.1.18 CANCELLATION TO TRANSFER ERF 2423, MATUTURA, EXTENSION 11
(C/M 2022/01/27 - 14/2/1/2; E 2423 M)

RESOLVED:

That Council cancel the transfer of the property, Erf 2423, Matutura, Ext 11 to Mr and Mrs Shilongo on the basis that they are the lawful owners of Erf 1066, Okahao and Erf 1448, Goreangab, which is in contradiction with clause 6.5.3 of the tripartite donation agreement.

11.1.19 CANCELLATION CONFIRMATION: FISCON INVESTMENTS 23 CC AND MINISTRY OF FISHERIES AND MARINE RESOURCES
(C/M 2022/01/27 - E 2747)

RESOLVED:

That the transaction be extended with 3 months and that the developer provides proof of availability of finances.

11.1.20 SWAKOPMUND MICRO AND YOUTH ENTERPRISES DEVELOPMENT POLICY & STRATEGY
(C/M 2022/01/27 - 14/2/10/1)

RESOLVED:

- (a) That the Swakopmund Micro and Youth Enterprises Development Policy and 2021 - 2026 Strategy be approved.
- (b) That the Swakopmund Micro and Small Enterprises Development Policy be reviewed after 5 years of implementation.
- (c) That Council takes note and approves the below action plan for the first year of implementation.

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TASK	RESPONSIBLE	2022											
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
COUNCIL TO PRIORITISE MYE													
Implementation of local h/m program	EDS												
Implement procurement preferential treatment for local companies	EDS												
Improving the cooperation between relevant stakeholders and simplifying the business registration	EDS												
CAPACITY BUILDING													
Training of Trainers	Consultant/Trainer												
Training of Trainers	YDO & Stakeholders												
Provide internship for MYE	YDO & local Enterprises												
Initiate specialised vocational training programs	YDO & VTI												
Assist local institutions such as COSDEC to conduct need assessments	YDO												
INTRODUCTION OF MYE POLICY THROUGH ROAD SHOWS													
Convince MYE about the MYE Policy & the importance of registration	EDS												
Engage key stakeholders to attend Road shows e.g BIPA	YDO												
Continuous updating of the MYE database	YDO												
Create and share data bank of available resources for road shows and list of organisations	YDO												
IMPROVEMENT OF COOPERATION													
Provide a free place to organise monthly market days	EDS												
Strengthen Youth Forum or Create MYE forum	YDO												
Initiate case to ease cooperation of MYE	YDO												
SUPPORT PROJECTS													
Establish "Food Court"	EDS												
Host monthly markets	YDO & EDO												

Note

EDS - Economic Development Services

EDO - Economic Development Officer

MYE - Micro and Youth Enterprises

VTI - Vocational Training Institutions

YDO - Youth Development Officer

11.1.21 **REQUEST FOR PERMISSION TO STATION FEEDING CONTAINERS AT DRC SWAKOPMUND**
(C/M 2022/01/27 - 14/1/3/1)

RESOLVED:

- (a) That Messrs Feeding Namibia be advised that Council offers the use of the right corner of Erf 10907, Extension 42 marked *Institutional* land to set up containers for a feeding program from 1 February 2022 - 28 February 2023, subject to the following conditions:
- (i) That Messrs Feeding Namibia comply with the procedures laid out in the Town Planning Scheme for the use of Municipal land
 - (ii) That the applicant ensures that all health protocols related to COVID-19 pandemic, are adhered to.
 - (iii) That the applicant must indicate whether refuse bins will be required, and the cost at (N\$32.00) per bin and N\$786.00 per truck load for the removal {15% VAT excluded} be carried by Council against Vote:
 - (iv) That applicant submits a fire layout plan for the approval by General Manager: Economic Development Services before the program commence.
 - (v) That the applicant provides own freshwater tank for the program.
 - (vi) That Council's consent is further subject thereto that upon acceptance of the site proposed / approved by Council: Messrs Feeding Namibia undertake towards the Municipality of Swakopmund, its Council and / or its officials ("Council"):
 - 1) to indemnify and to keep indemnified and hold Council harmless against any losses or damages of whatsoever nature which Council may suffer or any claims or actions which may be instituted against Council by virtue of this resolution taken and

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consent given to Messrs Feeding Namibia and/or the utilization of the site by Messrs Feeding Namibia.

- 2) *to indemnify and keep indemnified and hold Council harmless against any losses or damages of whatsoever nature which Council may suffer or any claims or actions which may be instituted against Council by virtue of any preceding decision, resolution and/or consent given by Council to Messrs Feeding Namibia to conduct a feeding program in respect of the decision, resolution and / or consent given in respect of Erf 10907, Ext 42, Swakopmund.*
- (b) That Messrs Feeding Namibia bears all costs for services i.e. water, sewer, electricity stat traps, etc. as well as security services.
- (c) That the applicant be informed to always maintain and restore the facility to its original state after the given period.

11.1.22 **APPLICATION FOR THE REZONING OF ERF 620, SWAKOPMUND PROPER FROM OFFICE WITH A BULK FACTOR OF 0.4 TO GENERAL BUSINESS WITH A BULK FACTOR OF 2.0 AND CONSENT TO OPERATE A COFFEE SHOP WHILE THE REZONING IS BEING FINALIZED**

(C/M 2022/01/27 - E 620)

RESOLVED:

- (a) That the rezoning of Erf 620, Swakopmund Proper from "Office" with a bulk factor of 0.4 to "General Business" with a bulk factor of 2.0 be approved.
- (b) That the consent use to operate a coffee shop while the rezoning is being finalized be turned down.
- (c) That the rezoning of Erf 620, Swakopmund Proper be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering and Town Planning Services Department for approval.
- (d) That all the parking provided on-site be in line with the Swakopmund Zoning Scheme.
- (e) That the objectors be informed of their rights to appeal the Council decision to the Minister of Urban and Rural Development with valid reasons within twenty-eight (28) days from the date of the decision in accordance with section 110 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018).
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11.1.23 **REQUEST TO RETAIN ERF 531, EXTENSION 29, DRC**
(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

- (a) That the Council approves the application of Mr and Ms Shafeheke to allocate Erf 531, Extension 29 DRC to them.
- (b) That Council approves a standing resolution which automatically approves applicants if there are no family members found after the placement of adverts in the newspapers.
- (c) That the description of distant relatives includes those that are not related to registered tenants, but have occupied the erven for years.

11.1.24 **MESSRS JOE VISION PRODUCTION: REQUEST FOR REFUND OF RENOVATIONS DONE AT LIBRARY AT WOERMANN HAUS**
(C/M 2022/01/27 - 13/3/1/3)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee Meeting for consideration.

11.1.25 **APPLICATION FOR HANGAR SITE NO 69 AT SWAKOPMUND AIRPORT**
(C/M 2022/01/27 - Hangar 69)

RESOLVED:

- (a) That Hangar 69 at the airport be leased to Mr Dawid Visser subject to Council's standard lease conditions contained in the lease agreement.
- (b) That point (c) of item 11.1.28 of Council's resolution passed on 28 November 2019 be amended as follows:
 - (c) That the rental tariffs be for the 2019 / 2020 Financial Year: commercial use (N\$5.68/m²) and private use (N\$4.44/m²).

11.1.26 **PROPOSED TWINNING: THE ERONGO REGION WITH CENTRAL PROVINCE IN THE DEMOCRATIC REPUBLIC OF CONGO**
(C/M 2022/01/27 - 5/2/4/5)

RESOLVED:

- (a) That Council approves the proposed twinning agreement with the Central Province, Democratic Republic of Congo.
- (b) That Council nominates officials who will be part of the Technical teams in the following areas:
 1. Agriculture
 2. Trade
 3. Tourism

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4. Infrastructure

- (c) That the Management Committee liaise with Erongo Regional Council and schedule a meeting to discuss the proposed twinning agreement with the Democratic Republic of Congo's Central Province team.

11.1.27 **PROPOSED: ONLINE EXPERT EXCHANGE PROJECT BETWEEN THE SWAKOPMUND AND GIESSEN MUNICIPALITIES**
(C/M 2022/01/27 - 5/2/4/5)

RESOLVED:

- (a) That Council approves the proposed Online Expert Exchange project between the Swakopmund Municipality and Gießen Municipality (Germany).
- (b) That the project duration of two years; from January 2022 until December 2023, be noted.
- (c) That the areas of interest / cooperation, for the exchange be the following:
1. *Housing*
 2. *Youth Development*
 3. *Planning*
 4. *Sustainable Development*
 5. *Water and Waste Management*
- (d) That the following officials be assigned to the project:
1. *General Manager: Engineering and Town Planning Services*
 2. *General Manager: Economic Development Services*
 3. *General Manager: Health and Solid Waste Management*
 4. *General Manager: Corporate Services and Human Capital*
- (e) That a Councillor be nominated to be part of the Swakopmund Municipality delegation for the duration of the project.
- (f) That the activity schedule and progress report be submitted to the Management Committee on a regular basis.
- (g) That Council takes note that Ms Janina Brendel, the Project Coordinator for Local Development Cooperation (Office of Integration), Gießen Municipality (Germany), intends to undertake a courtesy visit to Swakopmund during February 2022.

11.1.28 **TRANSFER OF FUNDS: CAPITAL BUDGET 2021/2022 - FILE TRACKING SYSTEM**
(C/M 2022/01/27 - 3/1/1/1/1)

RESOLVED:

That permission be granted to the General Manager: Finance to transfer the amount of N\$82 300.00 that is budgeted for the

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purchasing of a File Tracking System (O'Neill) under Vote 150531000200 to the 2021 / 2022 financial year.

11.1.29 **PROCUREMENT OF 2 CONTAINERS AND ESTABLISHMENT OF AN ADMINISTRATIVE SATELLITE OFFICE FOR DRC AREA**
(C/M 2022/01/27 - 16/1/4/2/1/14, E 8443)

RESOLVED:

- (a) That Council takes note of the purchase price of approximately N\$293 500.00 to procure 2 containers under the Corporate Services and Human Capital Department's Vote, i.e. Vote No 150531013200.
- (b) That Council approves the initiative of the Corporate Services and Human Capital Department to donate one container to Ministry of Safety and Security to provide services to the residents in the "Wagdaar" and Matutura areas.
- (c) That an *in loco inspection* of the site be done by the Councillors on a date to be determined by the Chief Executive Officer.
- (d) That permission be granted to the Office of the Mayor to donate a container to the Ministry of Safety and Security for the provision of Police Services in the DRC Area.
- (e) That Council approves the satellite point on Erf 8443, Extension 31, Swakopmund of an Administrative Office, Housing and an Information Office and also for the Sections who may need it from time to time.

11.1.30 **REQUEST FOR PERMISSION TO USE FUNDS FOR THE DRC SPORT STADIUM**
(C/M 2022/01/27 - 14/2/2/1/6)

RESOLVED:

- (a) To create a new vote for the project: "*Development of the DRC Sports Stadium*".
- (b) That an amount of N\$350 000.00 be moved to the newly created vote for the upgrading of the DRC soccer field from Vote: 400531002600.

11.1.31 **BUSINESS PROPOSALS RECEIVED IN RESPECT OF THE LEASE OF A HAIR SALON AT THE MULTIPURPOSE CENTRE**
(C/M 2022/01/27 - M 4348)

RESOLVED:

- (a) That Council takes note of the business proposals received from businesses under notice 74/2021.

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- (b) That Council approves the allocation of the Hair Salon (Unit No. 5) to Messrs Melisa & Devine Salon CC for the period starting from 01 February 2022 to 28 February 2024, their business proposal being the most viable and in line with the Council's objectives MSME development.
- (c) That Messrs Laimy Brown; Sondag Haluka and Secilia S Matheus be informed in writing that their business proposals were unsuccessful.

11.1.32 RENEWAL OF LEASE AGREEMENT FOR ADVERTISING DISPLAY IN SWAKOPMUND // MESSRS ADVERTISING DISPLAYS (WINDHOEK) CC 95/01036
(C/M 2022/01/27 - 7/2/1)

Ordinary Management Committee Meeting of 13 January 2022, Addendum 10.2 page 06 refers.

RESOLVED:

- (a) That Council renews the current lease agreement with Messrs Advertising Display (Windhoek) CC 95/01036 (AD CC) and represented by Mr Gerhardus Petrus Byleveld, for a final period of 9 years and 11 months.
- (b) That the lease period with Messrs Advertising Display (Windhoek) CC 95/01036 referred to as Messrs AD CC be extended as per Clause 3.2 of the current lease agreement.
- (c) That Messrs AD CC be requested to pay a royalty or fixed advertising fee per structure.

11.1.33 APPLICATION FOR THE SUBDIVISION OF THE REMAINDER OF PORTION B OF SWAKOPMUND TOWN AND TOWNLANDS NUMBER 41 INTO PORTION A, B, C AND REMAINDER
(C/M 2022/01/27 - 16/1/4/1/4)

RESOLVED:

- (a) That the Council Resolution of 30 August 2020, under item 11.1.17 be repealed and replaced with this resolution.
- (b) That the subdivision of the Remainder of Portion B of the Swakopmund Town and Townlands No. 41 into Portion A, B, C and Remainder be approved.
- (c) That Portion A be reserved for a university and be zoned as "Special" for purposes of institutional use, shops, offices, and residential accommodation linked to the University.
- (d) That Portion B be developed as phase 2 at a later stage.
- (e) That Portion C be zoned "Special" to accommodate the Martin Luther monument and Ovahimba Cultural Village.
- (f) That the current 300mm water pipeline cutting across the proposed Portion A along the B2 Truck Road be relocated

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to a connection point to be determined by the Engineering and Planning Services Department.

- (g) That a 20m right of way servitude be registered over proposed portion A in favour of proposed Portion C for future access to existing Swakopmund Extensions 18, 32 and 33.
- (h) That a 10m right of way servitude be registered over proposed portion A in favour of proposed Portion C to provide access to the Ovahimba Cultural Village and Martin Luther monument.
- (i) That the following Conditions shall be registered against Portions A and C:

The Erf shall only be used or occupied for purposes which are in accordance with and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.

The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least two (2) times the municipal valuation of the erf.

11.1.34 **STAFF IN UNIFORM IN NEED OF HOUSING / ACCOMMODATION TO BE ADDED ON THE MASTER WAITING**

(C/M 2022/01/27 - 14/2/1/2)

RESOLVED:

- (a) That Council does not approve the application by Ministry of Environment Forestry and Tourism (Directorate of Wildlife and National Parks) to give the following employees preferential treatment on the Master Waiting List:

Name	ID No	Marital	Spouse ID	Income P/Month
Hambeleleni N Hamunyela	87051501046	No	N/A	NS\$11 109.67
Jennifer N Sitwala	95123100148	No	N/A	NS\$10 333.58
Likius Vaendwanawa				NS\$11 109.67

11.1.35 **ACCEPTANCE OF NOMINATION TO BE CONSIDERED FOR A GRANT: AFRIFOODCITYCHAIN**

(C/M 2022/01/27 - 16/1/4/2/11)

RESOLVED:

- (a) That Council takes note of the nomination to be considered for funding by AfriFoodCityChain as a city in Namibia.
- (b) That Council accepts the nomination in terms whereof AfriFoodCityChain will source innovators to support located within the municipal townlands of Swakopmund.
- (c) That if chosen the projection will commence September 2022 and run for a period of 48 months.

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- 11.1.36 MESSRS HOWARD HOLDINGS (PTY) LTD: SECTIONAL TITLE DEVELOPMENT ON PORTION 176 (A PORTION OF PORTION B) OF THE FARM SWAKOPMUND TOWN AND TOWNLANDS
(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

That this item be referred back and be submitted to the next Management Committee meeting for consideration.

- 11.1.37 MINISTRY OF HEALTH & SOCIAL SERVICES: DONATION OF A PORTION OF LAND FOR THE CONSTRUCTION OF A REGIONAL REFERRAL HOSPITAL
(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

That Council repeals the donation of a portion of land measuring 20 ha to the Ministry of Health & Social Services as approved by Council on 27 January 2017 under item 11.1.1 and replaces the decision with:

- (a) That Council offers the Ministry of Health and Social Services a portion of land ± 10 Ha on Portion 176 at a price to be determined or the option to exchange land of similar size and value opposite **Food Lovers Market**.
- (b) That Council installs bulk services to the site and that all other costs for the transaction be for the account of the Ministry of Health and Social Services.
- (c) That the land be used for the purpose of a referral hospital only.
- (d) That the portion of land be located on the western boundary of Portion 176.
- (e) That the development must be completed in a period of 5 years.
- (f) That the price be obtained from Council's valuator.
- (g) That Council attends to the subdivision of the portion of land and the relevant zoning thereof at the cost of the Ministry of Health & Social Services.
- (h) That the transaction be published in terms of the requirements of section 63 of the Local Authorities Act 23 of 1992 and subsequent thereto approval be applied for from the Ministry of Urban and Rural Development to proceed with the donation of a portion of Portion 176 to the Ministry of Health & Social Services.
- (i) That the Ministry of Health & Social Services accepts that no rights will accrue to them from Council's resolution

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unless all the relevant authorities have given the necessary permission, if applicable.

- (j) That the portion of Portion 176 is sold “voetstoots” or “as is” with Council giving no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the lay-out or situation or subterranean composition of the property or any improvements thereon.

11.1.38 MESSRS GHERON BUILDING CONSTRUCTION (PTY) LTD - APPLICATION FOR RECONSIDERATION OF CANCELLATION OF THE JV

(C/M 2022/01/27 - 16/1/4/2/1/14)

RESOLVED:

- (a) That Council takes note of the letters dated 05 August 2021, but received by Council on 03 November 2021 and dated 23 November 2021 from Messrs Gheron Building Construction (Pty) Ltd requesting Council to:
- *to grant them an extension of time of 180 days calculated from 01 January 2022 to comply with clause 3 of the joint venture agreement.*
- (b) That Council takes note that Messrs Gheron Building Construction (Pty) Ltd secured funding for their project as confirmed per letter dated 27 October 2021 received from Ariya Bridge Capital (ABC).
- (c) That Messrs Gheron Building Construction (Pty) Ltd be granted extension until 28 February 2022 to comply with clause 3 of the agreement.

11.1.39 ERF 9029 EXTENSION 35: ASSESSMENT OF DEVELOPMENT PROPOSAL RECEIVED FOR ERF ZONED “INSTITUTIONAL”

(C/M 2022/01/27 - E 9029)

RESOLVED:

- (a) That Erf 9029, Extension 35, Swakopmund measuring 1 889m² be offered to Messrs Homestate Investments (Pty) Ltd, subject to the following:
- *That the property be offered to Messrs Homestate Investments (Pty) Ltd by private treaty at a purchase price of N\$551 588.00 for profit-making entities (full cost of service installation), and be published as required in terms of the Local Authorities Act 23 of 1992.*
- (b) That the standard reverting clause remains applicable for failure of developing the property (Annexure “B” attached to Annexure “C”).

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- 11.1.40 **PROPOSED EXCHANGE OF ERF 476, EXTENSION 1, MATUTURA DUE TO LIMITED ACCESS**
(C/M 2022/01/27 - M 476, M 499, M 500, M 501, M 502, 503)

RESOLVED:

- (a) That Council takes note of the application of Mr Jesaya N Hango to exchange Erf 476, Matutura with one of the available erven in Extension 1, Matutura, due to limited access to Erf 476, Extension 1, Matutura.
- (b) That Council offers Erf 499, Extension 1, Matutura to Mr J N Hango at N\$400.00 / m² (464m² x N\$ 400.00 = N\$ 185 600.00) in exchange for Erf 476, Extension 1, Matutura.
- (c) That Engineering & Planning Services ensures that all required services are provided to the said erf (water, sewage and electricity), before the agreement is signed.
- (d) That Erf 476 be offered for sale to the adjacent owners of Erven 475 and 477 at the average price of Erven 475 and 477.
- (e) That the subdivision of Erf 476 and subsequent consolidation with any or all of the adjacent erven be for the purchaser's account.
- (f) That point (d) be resubmitted to Council after the 2 adjacent property owners were consulted and confirmed their interest and financial ability to acquire Erf 476 (or a portion thereof) in writing.

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- 11.1.41 **MUNICIPAL CAFETERIA: SEAROCK INVESTMENTS CC - THE WAY FORWARD**
(C/M 2022/01/27 - 13/3/1/10)

RESOLVED:

- (a) That Council takes note of the letter received on 04 January 2022 from Searock Investments CC and accepts the cancellation of the lease agreement of Municipal cafeteria.
 - (b) That Searock Investments CC be informed to settle the arrears in respect of the rental payments of the Municipal cafeteria.
 - (c) That the lease agreement between Council and Searock Investments CC be terminated with effect from 04 January 2022.
 - (d) That lease proposal be publicly invited for a lease period of 1 years.
-

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- 11.1.42 MESSRS TAPEYA INVESTMENT HOLDING (PTY) LTD - APPLICATION FOR A SECOND EXTENSION OF TIME TO COMPLY WITH CLAUSE 3 OF THE JOINT VENTURE AGREEMENT
(C/M 2022/01/27 - 14/2/1/2, 16/1/4/2/1/14)

RESOLVED:

- (a) That Council takes note of the applications by Messrs Tapeya Investment Holding (Pty) Ltd dated 17 November and 08 December 2021 to renegotiate the terms of the joint venture agreement and to extend the timelines for the development of Extension 3, Matutura.
- (b) That Messrs Tapeya Investment Holding (Pty) Ltd be granted extension until 28 February 2022 to comply with clause 3 of the agreement.
- (c) That Messrs Tapeya Investment Holding (Pty) Ltd be informed that Council will not re-negotiate the terms.
- (d) That no further extension be granted, and that the transaction be cancelled if Tapeya Investment Holding (Pty) Ltd does not perform as per (b) above by 28 February 2022.
- (e) That should Council confirm the cancellation of the termination in respect of Extension 3, Matutura to Messrs Tapeya Investment Holdings (Pty) Ltd (under separate submission in this Agenda), Council immediately undertakes to service and sell erven in this Extension, to speed up land delivery.

- 11.1.43 FUTURE DEVELOPMENT OF CANCELLED JV AGREEMENTS: TOWNSHIPS
(C/M 2022/01/27 - 14/2/1/2, 16/1/4/2/1/14)

RESOLVED:

- (a) That Council takes note of the cancellation of the joint venture agreement for Extension 4, Matutura, the medium income level and the zoning lay-out which comprises mostly erven zoned "Business".
- (b) That it be noted that the installation of services to Extension 4 is not an urgent priority taking into account the need for ultra- and low-income erven.
- (c) That budgetary provision be made in the 2023/24 budget for the installation of services to Extension 4.
- (d) That the General Manager: Engineering & Planning Services calculates cost estimates and cash flow projections; and provides timelines for the installation of services keeping in mind delays caused by environmental requirements.

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- (e) That the General Manager: Finance confirms to what extent Council's fixed deposits can be committed to this project and the need for bank financing.
- (f) That Erongo RED be approached to fund the development of the electrical infrastructure for Extension 4, Matutura.
- (g) That should Council confirm the cancellation of the termination in respect of Extension 3, Matutura to Messrs Tapeya Investment Holdings (Pty) Ltd (under separate submission in this Agenda), Council immediately undertakes to service and sell erven in this Extension, to speed up land delivery.
- (h) That it be noted that only Extensions 24 and 25 are approved for low income development (item 11.1.25 of Council's decision passed on 31 May 2018).
- (i) That in general as joint venture agreements fail and they are cancelled by Council:
 - (i) *the location, zoning, and lay-out of the specific township and the proximity of services to the relevant township be considered, as well as*
 - (ii) *the targeted household income level envisaged by Council, in order to decide what level of service will be installed and which township to be serviced first.*
- (j) That Council endeavours to install services with internal funds as far as possible and gap loans be obtained to finance the shortfall.
- (k) That where internal funds are unavailable, the land be allocated in terms of Council's decision passed on 30 August 2021 under item 11.1.15 to developers:
 - (a) *That an advert be placed in the newspapers informing the public not to submit unsolicited applications for land since all land will be advertised.*
 - (b) *That Council approves the following transparent and easily implementable process for the allocation of land for private developers in terms of section 7 of the Property Policy as follows:*
 - (i) *Council directs what type of development it plans in the different unplanned areas for a given period.*
 - (ii) *Council identifies land which it intends to reserve for itself to ensure that Council can make good on its mandate to control the development and sale of affordable land and housing.*
 - (iii) *Council identifies land in specific areas to make available for private developers.*
 - (iv) *The size of the portions to be awarded to developers be confirmed in each area.*
 - (v) *Council sets out the qualifying criteria (e.g. the relevant experience of the entity in similar developments, the skill and ability of the professional teams, the content of their proposal, the cost of the housing and the ability of the developer to raise the required finances) that developers need to meet in order to participate in any call for proposals.*

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- (vi) Council confirms what form the application or proposal should take and the manner and method to be used to objectively assess and select successful candidates.

- (l) That erven zoned “Single Residential” be sold at cost recovery + 15% mark-up or + 10% mark-up for first time property owners by closed bid sales for those extensions approved for medium income levels (as resolved by Council on 30 August 2018 under item 11.1.5 (d)).

11.1.44 **JV AGREEMENTS: INFORMAL DWELLING STRUCTURES LOCATED ON TOWNSHIPS**

(C/M 2022/01/27 - 14/2/1/2, 16/1/4/2/1/14)

RESOLVED:

- (a) That Council takes note that the following three Extensions allocated to private developers inhabited by informal households which need to be relocated in order to commence with service installations:

Township	Entity	Targeted Income Group	Occupied
Ext Swk 24,	Lelwapa Property Developers (Pty) Ltd	Low Income Level Value of Structure: N\$ 150 000 to N\$ 250 000 (excluding erf)	Densely Occupied
Ext Swk 25,	Momporsisa Trading Enterprises (Pty) Ltd Lherix Investment (Pty) Ltd	Low Income Level Value of Structure: N\$ 150 000 to N\$ 250 000 (excluding erf)	Densely Occupied
Ext Swk 38,	Gheron Building Construction (Pty) Ltd Applied for reconsideration of cancellation.	Medium Income Level Value of Structure: N\$ 500 000 to N\$ 800 000 (excluding erf)	Eastern Half Occupied

- (b) That in order to obtain accurate information / data on the number of households located on Extensions 24, 25, 38 and Portion 184; the following framework and procedure is proposed:
- (i) A desktop study be embarked on based on the aerial maps of Extensions 24, 25 and 38 to estimate the density of the location of informal dwelling structures and to assess the situation.
 - (ii) The General Manager: Corporate Services & HC be authorised to assess the need for and recruit temporary staff to attend to the envisaged survey and relocation project.
 - (iii) Following the desktop study, a physical survey on site be conducted to assess:
 - (a) the location of informal dwelling structures (on erven, open spaces, streets, etc),
 - (b) number of informal dwelling structures per erf,
 - (c) the number of persons per informal dwelling structures,
 - (d) the income level of the informal dwelling structures household, and
 - (e) whether the household is already listed on the Master Waiting List and additional data be added to the said list.

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- (f) That tenants be issued with lease contracts once located on their erf.
- (iv) Then in consultation with the Engineering & Planning Department, the most suitable areas for relocation and reception be identified at the two areas listed below (availability of services in proximity, distance from Extension 24, 25 and 38)
- The Flexible Land Tenure Areas for households with fixed monthly income (Portions 182 and 183 and also to be relocated); and
 - The Northern Wedge as relocation area for overspill of inhabitants being unemployed and without a monthly income; and as reception area for new arrivals (Portions 166, 169, 173 and 174)
- That the identified areas be prepared as follows:
- (a) lay-outs be compiled to ensure controlled settlement and to avoid having to move informal dwelling structures built over boundaries and streets later;
- (b) lighting, ablution and water be made available;
- (c) Council assists with the transport of informal dwelling structures and household belongings, but be indemnified against any claims for damages;
- (d) a plan be drafted for the orderly relocation to the relocation / reception areas; and
- (e) Engineering & Planning Services Department provides rough estimates of the projected cost calculations for the project.
- (v) A communication campaign be designed and launched to sensitize the affected households, which includes regular consultations with the relevant committees.
- (c) That reasonable timelines be compiled to execute the project.
- (d) That in order to maximize the number of households which can be received and accommodated in the new resettlement / reception areas it is proposed that Council obtains permission from the Rural & Urban Planning Board to reduce the size of erven to a minimum of 220m² in the reception area only.
- (e) That the information from the desktop study be used to draft a funding proposal to urgently obtain funding / grants from international donors to service low cost housing areas and / or to erect ultra-low cost housing units.
- (f) That should Council confirm the cancellation of the termination in respect of Extension 3, Matutura to Messrs Tapeya Investment Holdings (Pty) Ltd (under separate submission in this Agenda), Council immediately undertakes to service and sell erven in this Extension, to speed up land delivery.

11.1.45 SERVICING OF EXTENSIONS 32 AND 33 LOCATED EAST OF KRAMERSDORF
(C/M 2022/01/27 - 16/1/4/2/1/9)

RESOLVED:

- (a) That Council confirms the intention to proceed with the service installation of Extension 32 and 33 in terms of the

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following two resolutions and budgetary provision be made in the 2022/23 budget:

- 26 July 2018 under item 11.1.7
 - 31 August 2016 under item 11.1.10
- (b) That the General Manager: Engineering & Planning Services calculates cost estimates and cash flow projections; and provides timelines for the installation of services keeping in mind delays caused by environmental requirements.
- (c) That the General Manager: Finance confirms to what extent Council's fixed deposits can be committed to this project as per point (d) of Council's decision made under item 11.1.7 on 26 July 2018 and the need for bank financing.
- (d) That Erongo RED confirms their undertaking to fund the development of the electrical infrastructure as per point (e) of Council's decision made under item 11.1.7 on 26 July 2018.
- (e) That the General Manager: Corporate Services & HC be permitted to commence with the selling erven prior to completion of installation of services in order to generate income as per point (f) of Council's resolution under item 11.1.7 on 26 July 2018.

11.1.46 APPLICATION FOR RESIDENTIAL TOWNSHIPS DEVELOPMENT BY NAMIBIA OYSTERS (PTY) LTD - PORTION 96 (A PORTION OF PORTION B) OF SWAKOPMUND TOWN AND TOWNLANDS
(C/M 2022/01/27 - 16/1/4/2/1/16)

RESOLVED:

- (a) That Council takes note that Namibia Oysters (Pty) Ltd breached the conditions of Title Deed T 1683/2009 by not attending to the rezoning of Portion 96 as per Clauses 6.3 and 6.4 of the Deed of Sale and also not offering the property to Council to repurchase as per Clauses 7.2 and 7.4 at a purchase price set-out in Clause 4.2. The Deed of Sale and Title Deed do not provide for a use other than mari-/aquaculture.
- (b) That Council takes note of the letter received from the Ministry of Fisheries & Marine Resources dated 01 November 2021 confirming that they are mandated by law to ensure the availability of land for mari-/aqua-culture developments and will object to the alternative use of Portion 96 for residential development.
- (c) That Council takes note that except for Portion 96, 4 other portions of land are reserved for mari-/aquaculture development.

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- (d) That Council takes note that in terms of its decision passed on 29 June 2017 under item 11.1.11 Ombundu Investment (Pty) Ltd will return 33% of serviced erven zoned "Single Residential" located in Extension 2, Mile 4 to Council and such erven are regarded as prime land.
- (e) That the correct action considering Council's fiduciary duty would be to demand performance in terms of the clauses under point (a) above or cancel the transaction and demand restitution.
- (f) That should Council consider waiving its rights in terms of clause 6.3 and 6.4 of the deed of sale, Council makes a counter proposal on the standard conditions for townships development and in view of the low purchase price paid of N\$ 675 000.00 for the most sought-after land in Swakopmund, the following additional conditions be considered:
- (i) the return of 33% of the serviced erven; and
 - (ii) a profit-sharing condition registered against the title on the first sale to third parties of the remaining 66% of the erven.
- (g) That if the developer accepts the proposal in (f) above, the item be resubmitted to add the standard conditions of development.

11.1.47 SALE OF MEDULETU HALL ON ERF 1802, MONDESA TO PJN INVESTMENT (PTY) LTD
(C/M 2022/01/27 - M 1802)

RESOLVED:

- (a) That Messrs PJN Investment (Pty) Ltd be granted an extension of time until 28 February 2022 to submit the registration document of the entity in order to advertise the sale, failing which the transaction is cancelled without a further notice.
- (b) That Messrs PJN Investment (Pty) Ltd be informed that in terms of the Property Policy, the purchase price of Erf 1802, Mondesa escalate with 5% from 26 April 2020 and will continue to do so until the date of transfer.

11.1.48 SALE OF ERF 7085, EXTENSION 26, MONDESA TO A THIRD PARTY (LOW MIDDLE AND MIDDLE INCOME)
(C/M 2022/01/27 - E 7085 M)

RESOLVED:

That Council accepts the merit of the application by Mr L Kayofa and that Council waives the pre-emptive right and permits the sale of Erf 7085, Mondesa to a third party, based on the fact that the owner relocated to Windhoek and his services account is accumulating in arrears.

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11.1.49 WELWITCHIA HEALTH TRAINING CENTRE – FEEDBACK ON HEIGHT RESTRICTION

(C/M 2022/01/27 - E 3342)

RECOMMENDED:

- (a) That Council takes note of the response by Messrs Welwitchia Health Training Centre, agreeing to the 24m height restriction as proposed under Council resolution of 30 September 2021 under item 11.1.31.
- (b) That General Manager: Corporate Services and Human Capital, commences with the development agreement immediately.
- (c) That Messrs Welwitchia Health Training Centre submits an infrastructure impact study which deals with the impact that their proposed development will have on the Municipal services such as the water, sewer, road / traffic, semi-purified, parking arrangements etc. to the General Manager: Engineering and Planning Services.

13. DRAFT REGULATIONS AND TARIFFS, IF ANY

None.

The meeting adjourned: **20:49**

Minutes to be confirmed on: **24 February 2022.**

**Councillor L N Kativa
MAYOR**

**A Benjamin
CHIEF EXECUTIVE OFFICER**

10. REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY PREVIOUS MANAGEMENT COMMITTEE MEETINGS HELD DURING FEBRUARY 2022

10 (A) MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON 10 FEBRUARY 2022

7. MATTERS REFERRED BY PREVIOUS COUNCIL- AND MANAGEMENT COMMITTEE MEETINGS

7.6 PLANNING FORUM

(M/C 2022/02/10 - 5/2/1/1/2)

RESOLVED:

- (a) That the Planning Forum be re-instituted.
 - (b) That the Planning Forum Program for 2022(on file), be approved.
 - (c) That the Chief Executive Officer shall manage and direct the administration of the Planning Forum, including the delegation of powers, in his discretion.
-

8. POLICY MATTERS

8.1 COUNCIL'S DRAFT STRATEGIC PLAN 2022 - 2026

(M/C 2022/02/10 - 2/2/1)

RESOLVED:

- (a) That the draft Strategic Plan 2022-2026 be discussed for the purpose of validating what has been captured and complete the information for finalization by Messrs Ernst & Young.
 - (b) That a virtual meeting be scheduled with Messrs Ernst & Young to finalize Council's Strategic Plan 2022-2026 for final approval and implementation.
-

8.11 CONDONATION OF OFFICIAL INAUGURATION OF THE ARANDIS EMERGENCY RESPONSE AND TRAFFIC MANAGEMENT CENTRE AERTMC INTERIM CENTRE INVITATION

(M/C 2022/02/10 - 5/5/1)

RESOLVED:

- (a) That the attendance of the Mayor to the Arandis Emergency Response and Traffic Management Center's (AERTMC) Official Inauguration, be condoned.
- (b) That the use of the mayoral vehicle, be condoned.

- (c) That the Mayor's transportation to the Arandis Emergency Response and Traffic Management Center's (AERTMC) Official Inauguration by Traffic Officer / Mayoral Driver Ms Katrina Kalwenya, be condoned.
- (d) That the amount of N\$700.00 be defrayed from the Conference Expense Vote where N\$39 7215.00 is available, be condoned.

8.12 CONDONATION FOR THE WORLD OCEAN CELEBRATION PREPARATORY MEETING INVITATION

(M/C 2022/02/10 - 5/5/1)

RESOLVED:

- (a) That the attendance of the Deputy Mayor to the World Ocean Day preparatory meeting, be condoned.
- (b) That the use of the mayoral vehicle, be condoned.
- (c) That the Deputy Mayor's transportation to the World Ocean Day preparatory meeting by Traffic Officer / Mayoral Driver Ms Katrina Kalwenya, be condoned.
- (d) That the amount of N\$700.00 be defrayed from the Conference Expenses Vote where N\$39 7215.00 is available, be condoned

8.13 WRITING OFF OF REDUNDANT VEHICLES AT ECONOMIC DEVELOPMENT SERVICES DEPARTMENT

(M/C 2022/02/10 - 16/2/6/1; 3/18/1)

RESOLVED:

That this item be referred back and be resubmitted to the Special Management Committee Meeting of 15 February 2022.

8.17 PROCUREMENT MANAGEMENT UNIT SECOND QUARTER REPORT 1ST OCTOBER 2021 TO 31ST DECEMBER 2021

(M/C 2022/02/10 - 6/P)

RESOLVED:

That the full Progress Report of the bids that was awarded for the second quarter of the 2021 / 2022 financial year: October to December 2021, be noted

10.3 **REQUEST FOR SPACE TO PLACE A STORAGE CONTAINER AT THE TENNIS COURT BY MESSRS ECO - GLIDING TOURS CC**
(M/C 2022/02/10 - 16/2/9/1/3)

RESOLVED:

That Messrs Eco-Gliding Tours be informed that Council cannot approve their request for the placement of an additional 6m x 3m container at the Tennis court for storage purposes.

10.5 **UPDATED LIST OF EXTENSION 40, 41 AND 42 ("WAGDAAR AREA")**
(M/C 2022/02/10 - 16/1/4/2/1/14)

RESOLVED:

CO: H
GM: CS&HC

- (a) That Council endorses the latest updated lists of the beneficiaries in Extension 40, 41 and 42.
- (b) That each beneficiary be issued with a preliminary rights of use letter.

10 (B) **MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON 15 FEBRUARY 2022**

5.2 **COST ESCALATION AND DETERMINATION OF CEILING PRICE FOR SOCIAL HOUSES**
(S/M/C 2022/02/15 - 14/2/1/2)

RESOLVED:

- (a) That the General Manager: Engineering and Planning Services obtains prices for a basic house structure (1 bedroom, Kitchen and a bathroom).
- (b) That the General Manager: Corporate Services & Human Capital (Acting) determines if there are beneficiaries who can build own houses and give feedback to the Management Committee.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**
- 11.1 **MANAGEMENT COMMITTEE MEETINGS HELD ON THE 10th AND 15th FEBRUARY 2022**
- 11.1.1 **REQUEST FOR EXTENSION OF SPECIAL RATES AT THE SWAKOPMUND MUNICIPAL REST CAMP**
(C/M 2022/02/24 - 14/2/7/1/3)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 7.1 page 01 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

This submission seeks to obtain Council's approval to extend the approved special rates for the Swakopmund Municipal Rest Camp (SMRC) from **1 March 2022 to 30 June 2022**.

2. Background

Council on **11 November 2021** while discussing the request by the Municipal Rest Camp Management to extend the special rates, resolved amongst others:

- (a) *That Council extends the approved special rates for the Swakopmund Municipal Rest Camp (SMRC) from 1 November 2021 to 28 February 2022:*

Unit Type	Current Rate	Proposed COVID-19 Rate	% Discount
Fish	N\$ 562.00	N\$ 400.00	28.83%
Gecko	N\$ 652.00	N\$ 450.00	30.98%
Welwitschia	N\$ 681.00	N\$ 450.00	33.92%
Dune	N\$ 903.00	N\$ 550.00	39.09%
Dune A	N\$ 846.00	N\$ 550.00	34.99%
Spitzkoppe	N\$ 947.00	N\$ 600.00	36.94%
Brandberg A	N\$ 1 058.00	N\$ 750.00	29.11%
Brandberg B	N\$ 1 225.00	N\$ 800.00	34.69%
Moon Valley	N\$ 1,336.00	N\$ 900.00	32.63%

- (b) *That the following rates be approved as the new peak season rates for the period 15 December 2021 - 5 January 2022 and long weekends between 1 November 2021 to 28 February 2022.*

Unit Type	Current Rate
Fish	500.00
Gecko	550.00
Welwitschia	550.00
Dune	650.00
Dune A	650.00
Spitzkoppe	700.00
Brandberg A	850.00
Brandberg B	900.00
Moon Valley	1,000.00

- (c) That the above rates be reviewed and re-adjusted pending the revival of the Tourism Industry.

The above rates are applicable until **28 February 2022**. Below is a summary of occupancy and income attained during November and December 2021.

Unit Type	November 2021	Occupancy %	December 2021	Occupancy %
Fish	N\$ 220 623.96	59.42	N\$ 219 748.26	68.33
Gecko	N\$ 58 050.00	30.71	N\$ 72 950.01	44.19
Welwitschia	N\$ 112 900.00	49.80	N\$ 136 787.57	70.43
Dune	N\$ 223 850.00	21.53	N\$ 517 950.28	58.71
Dune A	N\$ 11 550.00	50.00	N\$ 12 850.02	67.74
Spitzkoppe	N\$ 279 600.00	22.19	N\$ 508 994.60	47.81
Brandberg A	N\$ 74 250.00	8.42	N\$ 306 250.04	42.05
Brandberg B	N\$ 125 600.00	20.77	N\$ 298 750.13	60.57
Moon Valley	N\$ 22 500.00	14.88	N\$ 71 800.04	58.8
TOTAL	N\$ 1 128 923.96	26.37	N\$ 2 146 080.95	54.70

The special has resulted in increased occupancy and revenue, compared to the months preceding it. Although the Covid-19 Regulations have been relaxed, the number of visitors from other countries are still minimal. Thus, our target remains locals and extending the special will see locals of them visiting our establishment.

During the festive season, the period **15 December - 5 January** was identified as our peak period and thus we charged a slightly higher rate. This however did not deter clients from travelling as we experienced an occupancy rate of 70% for that period alone. It is against this background that we wish to continue charging "peak season rates" for the Easter Holidays and long weekends

- B. After the matter was considered, the following was:-**

RECOMMENDED:

- (a) That Council extends the approved special rates for the Swakopmund Municipal Rest Camp (SMRC) from 1 March to 30 June 2022:

Unit Type	Current Rate	Proposed COVID-19 Rate	% Discount
Fish	N\$ 562.00	N\$ 400.00	28.83%
Gecko	N\$ 652.00	N\$ 450.00	30.98%
Welwitschia	N\$ 681.00	N\$ 450.00	33.92%
Dune	N\$ 903.00	N\$ 550.00	39.09%
Dune A	N\$ 846.00	N\$ 550.00	34.99%
Spitzkoppe	N\$ 947.00	N\$ 600.00	36.94%
Brandberg A	N\$ 1 058.00	N\$ 750.00	29.11%
Brandberg B	N\$ 1 225.00	N\$ 800.00	34.69%
Moon Valley	N\$ 1,336.00	N\$ 900.00	32.63%

- (b) That the following rates be approved as the new peak season rates for the Easter Holidays and all long weekends between the period 1 March - 30 June 2022.

<i>Unit Type</i>	<i>Current Rate</i>
<i>Fish</i>	<i>500.00</i>
<i>Gecko</i>	<i>550.00</i>
<i>Welwitschia</i>	<i>550.00</i>
<i>Dune</i>	<i>650.00</i>
<i>Dune A</i>	<i>650.00</i>
<i>Spitzkoppe</i>	<i>700.00</i>
<i>Brandberg A</i>	<i>850.00</i>
<i>Brandberg B</i>	<i>900.00</i>
<i>Moon Valley</i>	<i>1,000.00</i>

11.1.2 **AMENDMENT OF DECISION: SALE OUT OF HAND OF ERVEN ZONED "GENERAL RESIDENTIAL" LOCATED IN EXTENSION 1, MILE 4 AND EXTENSION 14, SWAKOPMUND**
(C/M 2022/02/24 - 342 M4, 366 M4, 367 M4, 368 M4, E 4908, E 4909, E 4910, E 10033)

Ordinary Management Committee Meeting of 10 February 2022 ,
Addendum 7.2 page 05 refers.

A. The following item was submitted to the Management Committee for consideration:

1. **Introduction**

The purpose of this submission is for Council to reconsider the decisions passed to sell various erven zoned "General Residential" "Out-Of-Hand" on a "First-Come-First-Served" basis.

Selling land by public closed bid sale is a transparent method affording the public equal opportunity to participate in the sale of land on offer at competitive prices. It is also a very popular process for the public.

Aside from the administrative difficulty of determining who is first, the concern is that selling land "Out-Of-Hand" on a "First-Come-First-Served" can result in favouritism and / or nepotism or allegations of such, even if no such incidents actually occur.

Attached the following documents:

- | | |
|--------------|--|
| Annexure "A" | : Location of the Erven in Extension 1, Mile 4 and Extensions 14, Swakopmund |
| Annexure "B" | : Location of Erf 10033, Swakopmund |
| Annexure "C" | : Council resolutions: |
| | (i) 30 August 2021 under item 11.1.22 |
| | (ii) 29 April 2021 under item 11.1.15 |
| | (iii) 28 January 2021 under item 11.1.19 |

2. **Subject Erven**

Decisions are in place for the sale of the following erven out of hand:

- 1 Erf 366, Ext 1, Mile 4
- 2 Erf 367, Ext 1, Mile 4
- 3 Erf 4908, Ext 14, Swk
- 4 Erf 4909, Ext 14, Swk
- 5 Erf 4910, Ext 14, Swk
- 6 Erf 10033, Swk (formerly public open space)

Council resolved to reserve the following two erven for future sales:

- Erf 342
- Erf 368

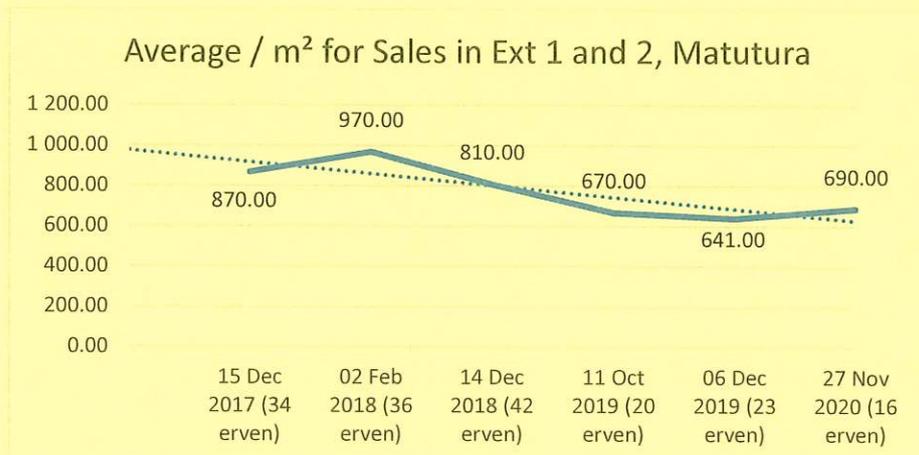
3. **Discussion**

3.1 **Current Economic Situation**

On **09 March 2018**, Council offered 6 erven zoned “*General Residential*” located in Extension 1, Mile 4 and Extension 14, Swakopmund for sale by closed bid sale. On **22 February 2018** Council determined the upset price at N\$ 850.00 / m². Of the 6 erven, only 1 transaction materialized at N\$ 1 000.00 / m². The average of the prices offered was N\$ 947.00 / m².

Although the economy was stable during 2018 until the beginning of 2020 the bidders’ lists of the remaining erven were exhausted without any successful sales.

The graph below demonstrates a steady decline in erf prices for erven zoned “*Single Residential*” in Extension 1, Mile 4 and Extension 14, Swakopmund since December 2017:



Although the above prices are for erven zoned “*single residential*”, the information is relevant, since the units on erven zoned “*general residential*” fall in the same townships and will appeal to a similar income bracket.

3.2 Determination of Upset Prices

The Council decisions attached as **Annexure “C”** were passed in terms whereof the purchase prices were calculated based on a fixed purchase price for the purpose of “*first come first serve basis*” at N\$ 950.00 / m². Council will now have to review the various purchase prices in order to determine upset prices for a closed bid sale instead.

The installation of services for erven Extension 1, Mile 4 and Extension 14 was financed by a loan. The cost for services and the interest thereon amounts to ± N\$ 233.67 / m².

Council approved the upset price for the sale of the erven zoned “*single residential*” at N\$500.00/m²; which is a 114.5% mark-up; and on **22 February 2018** Council under item 11.1.16 approved the upset price for the erven zoned “*general residential*” at N\$850.00/m².

The table below reflects the purchase prices approved compared to upset prices approved during 2018 and the proposed upset price of N\$ 600.00 / m²:

	<i>Erf Number</i>	<i>Size</i>	<i>Purchase Price at N\$ 950.00 / m²</i>	<i>Upset Price at N\$ 850.00 / m²</i>	<i>Proposed Upset Price at N\$ 600.00 / m²</i>
1	<i>Erf 366, Ext 1, M4</i>	3 406	3 235 700.00	2 895 100.00	2 043 600.00
2	<i>Erf 367, Ext 1, M4</i>	3 829	3 637 550.00	3 254 650.00	2 297 400.00
3	<i>Erf 4908, Ext 14, S</i>	5 141	4 883 950.00	4 369 850.00	3 084 600.00
4	<i>Erf 4909, Ext 14, S</i>	4 119	3 913 050.00	3 501 150.00	2 471 400.00
5	<i>Erf 4910, Ext 14, S</i>	2 034	1 932 300.00	1 728 900.00	1 220 400.00
6	<i>Erf 10033, S</i>	3 923	3 726 850.00	3 334 550.00	2 353 800.00

3.3 Status of Erf 10033, Swakopmund

Erf 10033, Swakopmund is located along Daniel Kamho Avenue leading to the north of town. Access to the erf will be from Omeg street from the west.

Erf 10033, Swakopmund is zoned "General Residential 2" with a density of 1:250.

The erf measures 3 923 m² in extent, has a triangular shape and the surface is not level (steep contours and sudden slopes). It is anticipated that a certain amount of earthworks will be required before construction can begin.

In addition to the above, it might be required that the purchaser does a geotechnical soil analysis.

3.4 Relevant Council Resolutions

The relevant Council resolutions are attached as **Annexure "C"**.

4. Proposal

The following is proposed:

- 4.1 That the following 3 Council resolutions for the sale of 6 erven zoned "General Residential" out of hand on a first come first basis be repealed:
- (i) 30 August 2021 under item 11.1.22
 - (ii) 29 April 2021 under item 11.1.15
 - (iii) 28 January 2021 under item 11.1.19
- 4.2 That the upset prices for these erven be determined at N\$ 600.00 / m² based on the slump experienced in the economy and the decrease in erf prices in the areas of Extension 1, Mile 4 and Extension 14 as indicated under point 3.2 above:

	<i>Erf Number</i>	<i>Size</i>	<i>Upset Price at N\$ 600.00 / m²</i>
1	<i>Erf 366, Ext 1, M4</i>	3 406	2 043 600.00
2	<i>Erf 367, Ext 1, M4</i>	3 829	2 297 400.00
3	<i>Erf 4908, Ext 14, S</i>	5 141	3 084 600.00
4	<i>Erf 4909, Ext 14, S</i>	4 119	2 471 400.00
5	<i>Erf 4910, Ext 14, S</i>	2 034	1 220 400.00
6	<i>Erf 10033, S</i>	3 923	2 353 800.00

4.3 That the standard conditions for sale by public closed bid which was approved by Council on **22 February 2018** under item 11.1.16 be applied to these sales:

- (i) That closed bid sales be scheduled in terms of the Local Authorities Act 23 of 1992 for the sale of the 6 erven zoned "general residential" subject to Council's standard conditions of sale for closed bid sales.
- (ii) That allocation be done to the highest qualifying bidder on the basis of 1 erf per person / entity (married couples, irrespective of the marital regime are regarded as one entity).
- (iii) That the registration fee be determined at .75% of the highest upset price:
 - N\$23 000.00
- (iv) That payment of the registration fee entitles a person / entity to submit 3 bids for different erven.
- (v) That should erven remain unsold at the date of the sale, such erven be offered to the registered bidders who have not acquired an erf and are present and may then bid on a second erf.
- (vi) That the purchase price be paid within 120 calendar days from the date of sale.

4.4 Based on the very low upset price, it is proposed that no additional special / lenient conditions be considered.

B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That the following 3 Council resolutions for the sale of 6 erven zoned "General Residential" out of hand on a first-come-first basis be repealed:

- (i) 30 August 2021 under item 11.1.22
- (ii) 29 April 2021 under item 11.1.15
- (iii) 28 January 2021 under item 11.1.19

(b) That the upset prices for these erven be determined at N\$600.00 / m² as follows:

	<i>Erf Number</i>	<i>Size</i>	<i>Upset Price at N\$ 600.00/m²</i>
1	<i>Erf 366, Ext 1, M4</i>	<i>3 406</i>	<i>2 043 600.00</i>
2	<i>Erf 367, Ext 1, M4</i>	<i>3 829</i>	<i>2 297 400.00</i>
3	<i>Erf 4908, Ext 14, S</i>	<i>5 141</i>	<i>3 084 600.00</i>
4	<i>Erf 4909, Ext 14, S</i>	<i>4 119</i>	<i>2 471 400.00</i>
5	<i>Erf 4910, Ext 14, S</i>	<i>2 034</i>	<i>1 220 400.00</i>
6	<i>Erf 10033, S</i>	<i>3 923</i>	<i>2 353 800.00</i>

(c) That the standard conditions for sale by public closed bid be applicable:

- (i) That closed bid sales be scheduled in terms of the Local Authorities Act 23 of 1992 for the sale of the 6 erven zoned "General Residential", subject to Council's standard conditions of sale for closed bid sales.
 - (aa) That the following condition be added to the sale of Erf 10033, Swakopmund:

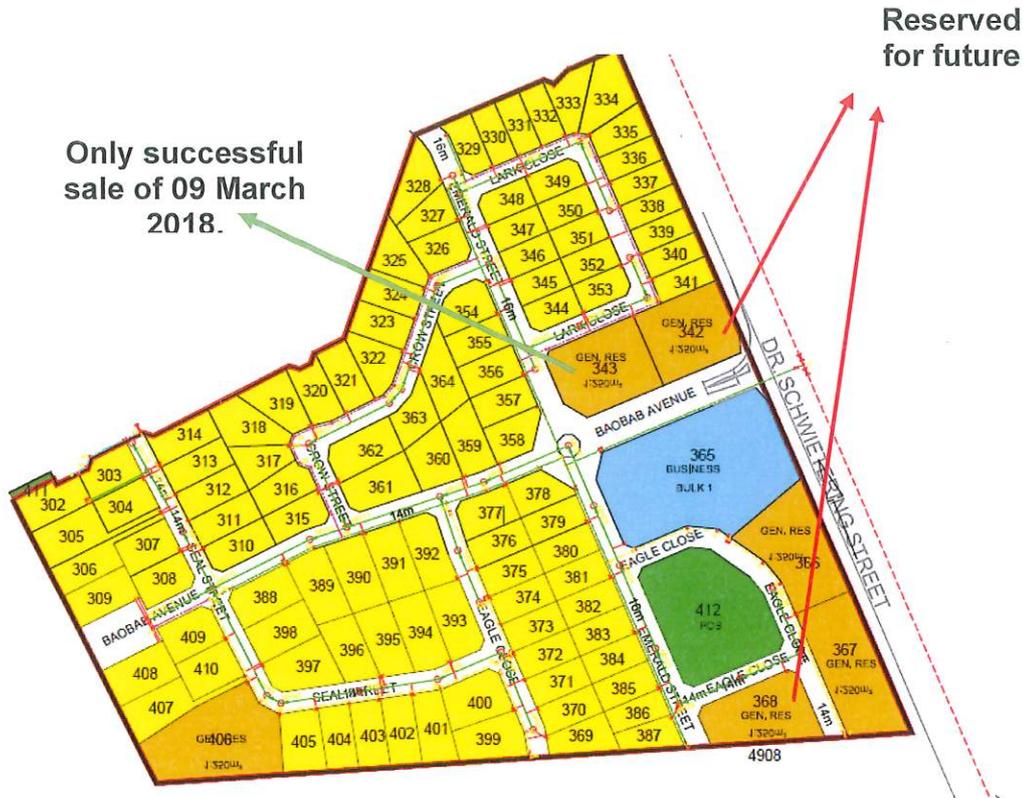
The erf is sold "as is". Purchasers must acquaint themselves with the location of the erf on offer, the geotechnical soil conditions, the steep contours and sudden slopes. It is anticipated that a certain amount of earthworks will be required before construction can begin.

Council will not enter into negotiations after the sale and purchasers accept responsibility for earthworks required and / cost in order to make the erf suitable for use.

- (ii) That allocation be done to the highest qualifying bidder on the basis of 1 erf per person / entity (married couples, irrespective of the marital regime are regarded as one entity).*
 - (iii) That the registration fee be determined at .75% of the highest upset price:
 - N\$ 23 000.00 for the 6 "General Residential" erven.*
 - (iv) That payment of the registration fee entitles a person / entity to submit 3 bids for different erven.*
 - (v) That should erven remain unsold at the date of the sale, such erven be offered to the registered bidders who have not acquired an erf and are present and may then bid on a second erf.*
 - (vi) That the purchase price be paid within 120 calendar days from the date of sale.*
- (d) That Council remains with its previous decisions in terms whereof the following two erven are reserved for future sale:**
- Erf 342
 - Erf 368
-

ANNEXURE "A"

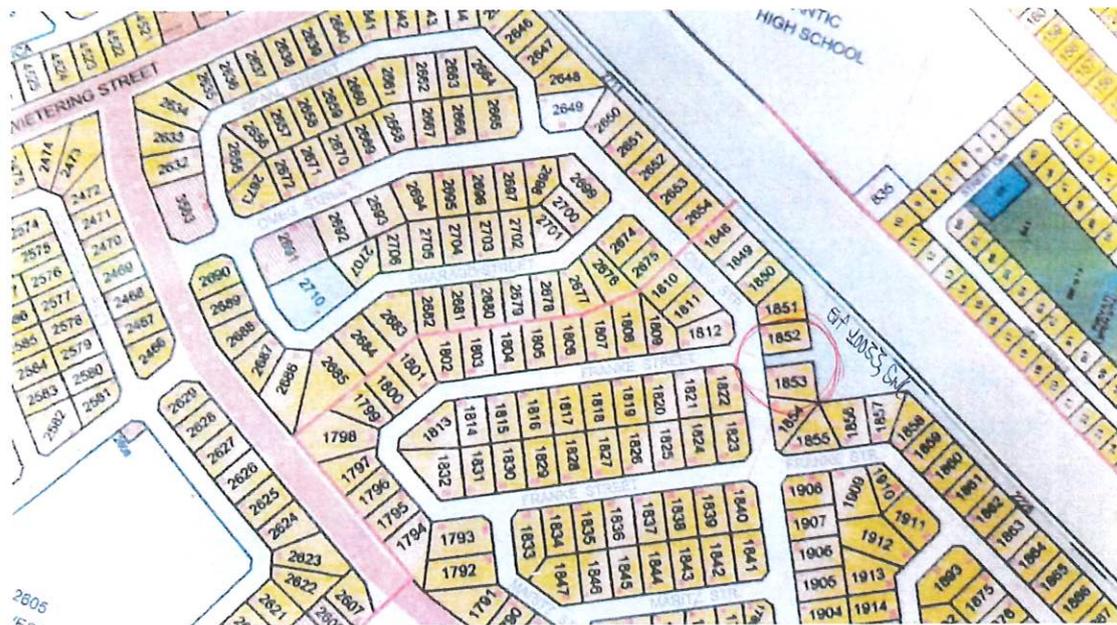
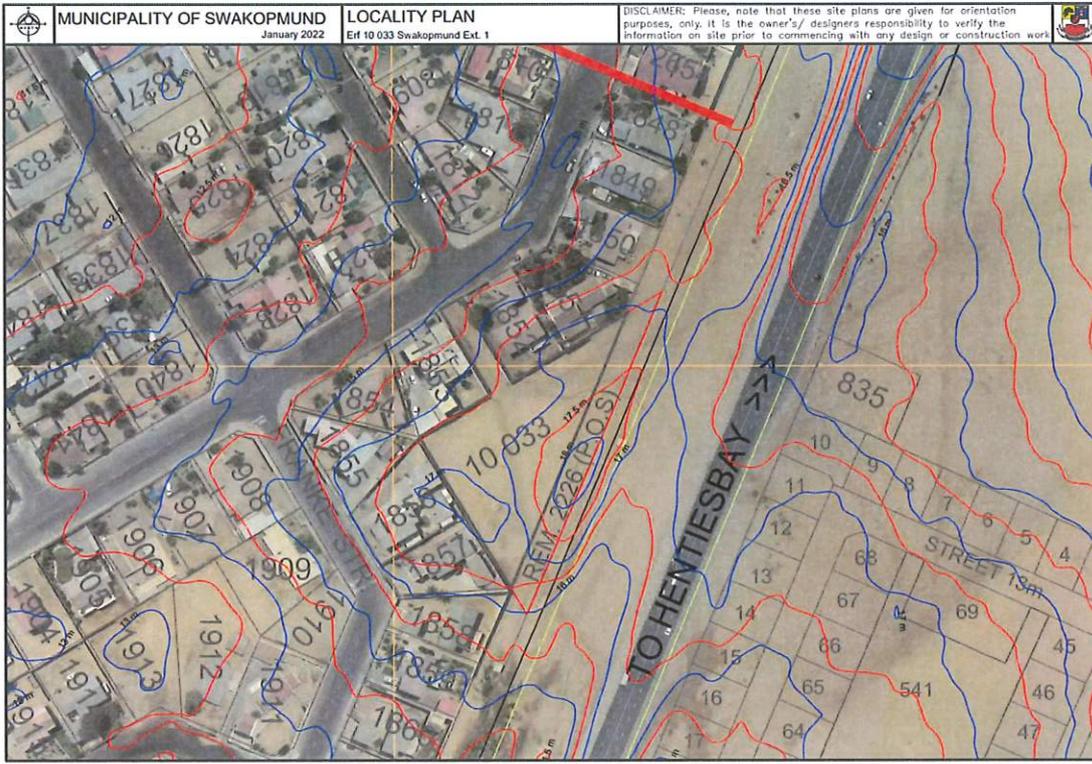
Extension 1, Mile 4 = 5 Erven



Extension 14 = 3 Erven



ANNEXURE "B"



APPROVED	 01 APR 2019	No.A 63/2019		
for SURVEYOR GENERAL				
SIDES metres	ANGLES OF DIRECTION	CO ORDINATES Y System: Lo 22/15 X		Designation
		Constants	0.00	0.00
A B	34.00 239.09.20	A	+47 489.51	+72 028.80 1856b
B C	40.00 149.09.20	B	+47 460.32	+72 011.37 1853c
C D	10.00 239.09.20	C	+47 480.83	+71 977.03 1853b
D E	40.00 329.09.20	D	+47 472.24	+71 971.90 1852a
E F	54.08 239.09.20	E	+47 451.73	+72 006.24 1852d
F G	121.57 22.56.20	F	+47 405.30	+71 978.51 1851d
G A	71.83 149.09.20	G	+47 452.68	+72 090.47 1858b
		⊕	+48 060.13	+71 817.92 RM25
		⊕	+47 975.21	+71 798.77 RM59

BEACON DESCRIPTIONS
 B,D,F,G . . . 15mm Iron peg in cement
 C 12mm drilled hole on wall
 A,E 16mm Iron peg

Scale: 1 : 1500

The figure A B C D E F G
 represents 3923 square metre of land being
Erf 10033 (Formerly Public Open Space)
(a Portion of Erf 2226(Public Open Space))
Swakopmund Extension 1

Situated in the Municipal Area of Swakopmund
 Registration Division G, Erongo Region
 Republic of Namibia

Nathanael Hangula
 Professional Land Surveyor

Surveyed in December 2018 by me

This Diagram is annexed to No. dated	The original diagram is No.A 62/2019 Transfer No.	S.R. No. E16/2019 Noting Plan: MD.BCA W2.X2 File: Swa.A/1
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Registrar of Deeds

ANNEXURE "C"**(i) 30 August 2021 under item 11.1.22**

- (a) That point (e) of Council's resolution passed on 31 October 2019 under item 11.1.8 be repealed and Erf 10033, Swakopmund be sold out of hand together with the 5 erven approved on 29 April 2021 under item 11.1.15 at a purchase price of N\$3 871 936.23.
- (b) That the conditions of sale be the same as approved by Council on 28 January 2021 under item 11.1.19 for the sale of the 5 erven above, i.e.:
- (i) That applications for these erven only be accepted after publication of the public notice to this effect in terms of section 63 of the Local Authorities Act (of which submission of objections forms part).
- (ii) That allocation be done to the first applicant who secures the purchase price by bank guarantee or electronic fund transfer to reflect as available funds on Council's bank account.
- (iii) That the erven be allocated on the basis of 1 erf per person / entity (a person may not purchase an erf in his / her personal name as well as in an entity in which he / she holds an interest). Married couples be regarded as one entity irrespective of the marital regime.
- (iv) That prior to signing deeds of sale, approval be obtained from the Ministry of Urban and Rural Development in terms of section 63 of the Local Authorities Act irrespective whether objections are received.
- (v) That the purchasers be cautioned that due to point (iv) above the transactions might not be approved and / or may be subject to lengthy delays.
- (c) That access to Erf 10033, Swakopmund only be from Omeg Street, through the construction of a wall.

(ii) 29 April 2021 under item 11.1.15

- (a) That Council confirms the cancellation of the sale of Erf 4908, Swakopmund to Mr S A Angula as he failed to perform by 26 February 2021.
- (b) That Erf 4908 be added to the following list which will be sold out of hand as per Council Resolution of 28 January 2021, under item 11.1.19:

	Erf #	Size	Purchase Price Calculated at N\$950.00/m ²
1	366	3 406	3 235 700.00
2	367	3 829	3 637 550.00
3	4909	5 141	4 883 950.00
4	4910	4 119	3 913 050.00
5	4908	2 034	1 932 300.00

- (c) That Mr Shivute Alfeus Angula be encouraged to take part in the sale of "General Residential" when advertised in the near future.

(iii) 28 January 2021 under item 11.1.19

- (a) That points (b) until (i) of Council's decision passed on 28 March 2019 under item 11.1.4 be repealed (see Annexure "B") "on file".
- (b) That the following 4 erven zoned "General Residential" located in Extension 1, Mile 4 and Extension 14, Swakopmund be sold out of hand:

	Erf #	Size	Purchase Price Calculated at N\$950.00/m ²
1	366	3 406	3 235 700.00

Ordinary Management Committee Meeting - 24 February 2022

2	367	3 829	3 637 550.00
3	4909	5 141	4 883 950.00
4	4910	4 119	3 913 050.00

- (c) That applications for these erven only be accepted after publication of the public notice to this effect in terms of section 63 of the Local Authorities Act (of which submission of objections forms part).
- (d) That allocation be done to the first applicant who secures the purchase price by bank guarantee or electronic fund transfer to reflect as available funds on Council's bank account.
- (e) That the erven be allocated on the basis of 1 erf per person / entity (a person may not purchase an erf in his / her personal name as well as in an entity in which he / she holds an interest). Married couples be regarded as one entity irrespective of the marital regime.
- (f) That prior to signing deeds of sale, approval be obtained from the Ministry of Urban and Rural Development in terms of section 63 of the Local Authorities Act irrespective whether objections are received.
- (g) That the purchasers be cautioned that due to point (f) above the transactions might not be approved and / or may be subject to lengthy delays.
- (h) That should the sale of the above 4 erven prove successful, Council's resolution passed on 22 February 2018 under item 11.1.16 be repealed and the following 2 erven be sold accordingly:

Erf	Size
342	3 012
368	2 759

- 11.1.3 **FUTURE SALE OF ERF 7041, SWAKOPMUND:**
1. UHILI NECESSITY WELLNESS TRUST: CANCELLATION OF SALE
2. ALLOCATION TO RELIGIOUS INSTITUTION
 (C/M 2022/02/24 - M 7041)

Ordinary Management Committee Meeting of 10 February 2022 ,
 Addendum 7.3 page 14 refers.

A. The following item was submitted to the Management Committee for consideration:

1. **Introduction**

This submission is tabled to Council to take note and confirm the cancelation of sale transaction of Erf 7041, Extension 26, Swakopmund to Uhili Necessity Wellness Trust. The trust did not perform on their extension request by the due date of **31 December 2021**.

2. **Background**

Erf 7041, Extension 26, Swakopmund, which is zoned "*Institutional*" and measures 4 562m² in extent was allocated to Uhili Necessity Wellness Trust, by way of private treaty as per Council's resolution of **28 March 2018** under item 11.1.22

The trust was informed by letter dated **06 April 2018** and accepted the offer by Council by letter dated **11 April 2018**.

After being granted 24 months to pay the purchase price in instalments, the trust requested for an extension of time to perform and on **30 September 2021** under item 11.1.1 Council passed a resolution as follows:

That Messrs Uhili Necessity Wellness Trust be given an extension of time until 31 December 2021.

A letter dated **06 October 2021** attached as **Annexure "A"** was addressed to the trust informing of the extension approved. The due date to secure the payment was on **31 December 2021**. The Finance Department confirmed that the sale amount has not been secured **Annexure "B"** and the outstanding amount is **N\$279 703.71**.

3. **Current Situation**

- 3.1 The trust has been informed by letter dated **05 January 2022** of the cancellation **Annexure "C"**. Therefor the sale of Erf 7041, Mondesa to Uhili Necessity Wellness is cancelled.
- 3.2 On a regular basis Council invites development proposals for the development of erven zoned "*Institutional*" from qualifying welfare/non-profit institutions. These erven are mostly smaller than 2 500m² and therefor religious institutions are excluded. The minimum size for land allocated to religious institutions is 2 500m².

Erf 7041, Mondesa, measures 4 562m² in extent and it is therefore proposed to allocate the erf to the next religious institution listed on the waiting list attached as Annexure "D". Alternatively, Council may decide to call for development proposals from educational institutions.

In terms of Council's Property Policy the purchase price be determined at N\$ 55.00 / m² (being 50% of the cost of installation of services to Extension 26), it is N\$ 55.00 x 4 562m² = N\$250 910.00.

It is proposed that in addition to the standard conditions of sale, Erf 7041, Swakopmund may not be subdivided.

3.3 Attachments:

- | | |
|---------------------|--|
| Annexure "A" | : Letter dated 06 October 2021 addressed to Uhili Necessity Wellness Trust. |
| Annexure "B" | : Arrears Account dated 19 December 2021 confirming that no payment was made by the trust as on 31 December 2021 . |
| Annexure "C" | : Letter dated 05 January 2022 from Council addressed to Uhili Necessity Wellness Trust confirming the cancellation of the transaction. |
| Annexure "D" | : Council's Waiting List for applications from religious institutions and a list indicating allocations done. |

3.4 Below is a map indicating the location of Erf 7041, Swakopmund:



B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note that no payment was made for the purchase price of Erf 7041, Extension 26, Swakopmund by Uhili Necessity Wellness Trust by the extended due date of 31 December 2021.
 - (b) That the transaction to sell Erf 7041, Swakopmund to Uhili Necessity is cancelled.
 - (c) That Erf 7041, Swakopmund is zoned "*Institutional*" and measures 4 562m² and be sold at 50% of cost of installation of services, i.e. at N\$250 910.00.
 - (d) That Council request proposals from educational institutions such as vocational centres, kindergartens and early childhood development centres.
-

ANNEXURE "A"



MUNICIPALITY OF SWAKOPMUND

(064) 4104216
 088 614 514
 53 Swakopmund
 NAMIBIA
 www.swkmun.com.na
 auushona@swkmun.com.na

Enquiries: Ms A Uushona

06 October 2021

Messrs Uhili Necessity Wellness Trust
 P O Box 2700
 SWAKOPMUND
 13001

projectuhili@gmail.com

Dear Madam

**SALE OF ERF 7041, MONDESA TO UHILI NECESSITY WELLNESS TRUST:
EXTENSION OF TIME TO PERFORM**

The abovementioned refers.

The matter was tabled to Council at its meeting of 30 September 2021 under item 11.1.1 whereafter the following resolution was passed:

That Messrs Uhili Necessity Wellness Trust be granted an extension of time until 31 December 2021.

Please take note of above decision granting an extension of time to secure the purchase price by Friday, 31 December 2021.

Should you have any further enquiries, please do not hesitate to contact Ms A Uushona at ☎ 064-4104216.

Yours faithfully

Ms M Bahr
General Manager: Corporate Services & HC (Acting)

/au



Copy: GM: Finance - please take note of Council's decision.
EnsAfrica

All correspondence must be addressed to the Chief Executive Officer

ANNEXURE "B"



Municipality of Swakopmund

P.O. Box 53, Swakopmund
Tel (064) 410 4111 Fax (088) 651 9141
ACCOUNT ENQUIRIES FAX: 0886528144 / E-MAIL: enquiries@swkmun.com.na

UHILI NECESSITY WELLNESS TRUST P O BOX 2700 SWAKOPMUND 9000
--

TAX Invoice	
VAT No.	0687546-01-5
Statement Date	2021/12/19
Account Number	70704100010
Reference	20211220-25947
Deposit	

Details/Meter Readings			Date	Description	Vat %	Vat charge	Amount (VAT excl)	Amount (VAT Incl)
Previous	Present	Consumption						
			11/18 12/19	BALANCE B/FRD VA RATES GENERAL	NAS	0.00 0.00	279703.71 0.00	279703.71 0.00
Meter Readings Dates								
Previous		Current						
			Total			0.00	279703.71	279703.71

Arranged	Handed Over	90 Days Plus	60 Days	30 Days	Current	Amount Due
0.00	0.00	279703.71	0.00	0.00	0.00	279703.71

MESSAGE

PLEASE NOTE: THE ACCOUNTS ARE PAYABLE ON OR BEFORE 7 JANUARY 2022.
THE COUNCIL WISHES ALL A MERRY CHRISTMAS AND A PROSPEROUS NEW YEAR!

Property Information				Details of Property Assessment	
Stand No.	00007041	Ward	1	Valuation	
Township	001 070 MONDESA			Land	Improvements
Street Address				Building Clause	
Portion	00000			Valuation	Date
Area	4562			Annual Levy	
Unit	001/070/00007041/00000/0000/0000				

KINDLY TEAR OFF AND RETURN WITH PAYMENT



Swakopmund Municipality
P.O. Box 53
Swakopmund

Name	Due Date	2022/01/07
UHILI NECESSITY WEL	Account No.	70704100010
REMITTANCE ADVICE	Amount	279703.71

Bank Details: FNB, Swakopmund
Account Number: 62249603300 * Branch Code: 280 472
Fax No for confirmation: 0886519140
E-Mail for confirmation: payments@swkmun.com.na

ANNEXURE "C"**MUNICIPALITY OF SWAKOPMUND**

Ref No: Erf 7041, Mondesa

Enquiries: Ms A Uushona

Uhili Necessity Wellness Trust
P O Box 2700
SWAKOPMUND
13001

(064) 4104216
088 614 514
53 Swakopmund
NAMIBIA
www.swkmun.com.na
auushona@swkmun.com.na

05 January 2022

projectuhili@gmail.com

Dear Madam

CANCELLATION: ERF 7041, MONDESA

Council's decision passed on 30 September 2021 under item 11.1.1 and the letter dated 06 October 2021 addressed to you, refer.

Council's Finance Department confirmed that the purchase price was not secured by 31 December 2021. Therefore the transaction is cancelled.

The matter will be tabled to Council to take note of the cancellation.

Should you have any enquiries, please contact Ms A Uushona at 064-4104216.

Yours faithfully

A Platjé
GM: Corporate Services & HC (Acting)

/au

Annexure "D"

Church Erven Waiting List

Updated on June 2018
Next update on January 2022

Listing	Church	Comments
1 st	The Pastoral Church Council SANCTA FAMILIA Church Roman Catholic Church P O Box 1834 SWAKOPMUND Att: Father P Looftens Ms B Kairabes Rev Father Rufus Nekondo See latest letter dated 09 December 2016.	Complete application received on 04 March 2004 . Letter received from Kinghorn Associates (dated 03 March 2003) that the requirement for a conveyancer's certificate can be waived as the set-up is in order (au fait). ➔ Declined offer to purchase Erf 4369, Mondesa. Intends to purchase an erf in the DRC.
2 nd	Universal Church of the Kingdom of God ☎ 061-223335 (Bishop Celso Jnr / Andre Da Silva) Hugo Caiembe 0812913200 Gottfried Shipena 0816935190	Complete application received on 09 November 2010 . The church is still interested to acquire land for its church in Swakopmund. 22/09/2020
3 rd	Greater Love Ministries P O Box 21299 WINDHOEK Att: Fiola Cloete	Complete application received during week of 18 ⇒ 26 July 2011 . Volume 7 Preferred Area: 1 st Option - Ext 8 / 9 – PDA 2 nd Option – Tamariskia
4 th	Pentecostal Protestant Church P O Box 2600 SWAKOPMUND Att: Elder Isak Jass	Complete application received on 23 September 2011 . Volume 7 Preferred Area: 1 st Option - Ext 8 / 9 - PDA 2 nd Option - DRC 3 rd Option – Tamariskia
5 th	The Spiritual Group Leader Mondesa Seven Day Adventist Group Swakopmund Att: Sr Precious Gowases ☎ 081 436 3573 / 081 244 1662	Complete application received on 29 August 2012 . Volume 8 Preferred Area: 1 st Option - Ext 8 / 9 – PDA 2 nd Option - DRC
6 th	Rejoice Pentecostal Church of Namibia P O Box 4885 Swakopmund Att: Pastor Dennis Gamaseb Pastor Lourenca Gamases 081 659 5799 / 0813772763	Complete application received on 08 March 2013 . Volume 8 ---- Preferred Area: 1 st Option - Tamariskia 2 nd Option - Ext 8 / 9 – PDA

Listing	Church	Comments
15 th	Greater Life Ministries P O Box 7363 Swakopmund Att: Pastor V. Seibeb 081 487 0777 glmswakop@gmail.com	Complete application received on 16 July 2018 (H 1/10/1) volume 12
16 th	Jesus Christ Savior Church P O Box 4010 SWAKOPMUND Att: Pastor Martha MR Gaeses 081 386 6527	Complete application received on 04 June 2020 (16/1/4/2/1/15)
17 th	Family Covenant Church P O Box 8722 Bachbrecht Windhoek Att: Ms AM Shitaleni	Complete application received on 17 September 2020 (16/1/4/2/1/15)
18 th		
19 th		
20 th		
21 th		

Incomplete Applications received:

1	Jehovah's Witness Swakopmund	12 August 2011
2	Namibia Helping Hand Ministries	08 January 2013
3	The Full Gospel Church of God	22 February 2015
4	Zion Christian Church	22 April 2016
5		
6		

Allocated Churches:

Listing	Church	Comments
1	<p>Full Hope in Christ Ministries No contact details – received application from Kinghorn Associates (HEA/ej-D60186)</p> <p>C/o Katrina Hoaes 0817780908 Benhard Gawaseb 0815501600 Mariane Uiras 0812888901</p>	<p>☞ Grace of God Ministries accepted the offer to purchase Erf 4368, Mondesa, but could not submit sufficient proof of being the same entity.</p> <p>☞ Council on 02 October 2014 approved the allocation of Erf 4368, Mondesa to Eben-Ezer Gemeente.</p>
2	<p>ORJUANO Protestant Unity Church Private Bag 5021 SWAKOPMUND Att: G Muhinapese</p>	<p>☞ Accepted the offer to purchase Erf 4367, Mondesa.</p>
3	<p>More Wag Church No contact details – received application from Dr Weder, Kauta & Hoveka Inc (M700/3127/AL)</p> <p>P O Box 3122 VINETA Att: Pastor G F Diergaardt</p>	<p>☞ Council on 02 October 2014 approved the allocation of Erf 4369, Mondesa to More Wag Church.</p>
4	<p>Salvation Ministries No contact details – received application from Van Rensburg Associates (HK/SE 0006)</p>	<p>Erf 1239, Tamariskia was cancelled on their name and erf allocated to them due that they could not submit sufficient proof of being an operating church.entity.</p>
5	<p>Eben-Ezer Gemeente P O Box 4061 SWAKOPMUND Att: W V Eiases (Chairman)</p>	<p>☞ Council on 02 October 2014 approved the allocation of Erf 4368, Mondesa to Eben-Ezer Gemeente.</p>
6	<p>Eagle Christian Centre Pastor Ruben Petrus P O Box 2377 SWAKOPMUND</p>	<p>☞ Signed deed of sale for Erf 4443, Swakopmund.</p>
7	<p>Evangelical Lutheran Church (ELCRN) P O Box 47 SWAKOPMUND Att: Pastor Sageus Keib</p>	<p>☞ Accepted offer to purchase Erf 4372, Mondesa.</p>
	<p>Holy Rosary Parish P O Box 3 SWAKOPMUND Att: Father Anthony Spencer 081 441 4263 / 403362</p> <p>Rev Father Rufus Nekondo</p>	<p>Accepted and was allocated Erf 4370, Mondesa</p>
8	<p>Evangelical Bible Church of Namibia P O Box 321 SWAKOPMUND Att: Mr Zuzu Nguvulu (also P O Box 1495, Swk)</p>	<p>☞ Accepted offer to purchase Erf 4371, Mondesa.</p>

Listing	Church	Comments
9	Nederduitsch Hervormde Kerk van Afrika P O Box 1137 WALVIS BAY Att: Mr Leon Janse van Rensburg	Accepted offer to purchase <u>Erf 5158, Swakopmund.</u>
10	Shofar Christian Church (Namibia) P O Box 1140 SWAKOPMUND Att: Snr Pastor Mr Jaco van Rooyen	Accepted and was allocated <u>Erf 5824, Swakopmund</u>
11	Believers' Fellowship Church Swakopmund P O Box 4604 Swakopmund Att: Pastor John Matali Moody	Accepted and was allocated <u>Erf 5845, Swakopmund</u>
12	Back to Christ Movement P O Box 4425 VINETA Att: Bishop Emmanuel Hailualah	Accepted and was allocated <u>Erf 4268, Mondesa</u>
13	Apostolic Faith Mission Tamariskia Assembly Of Namibia P O Box 833 SWAKOPMUND Mr Abel Schoemann 081 247 2661 Mr Titus Rainhold 08123353010	Accepted and was allocated <u>Erf 1327, Tamariskia</u> through the invitation of development proposal Notice no. 5/2019

11.1.4 **ALLOCATION OF 50 ERVEN LOCATED IN EXTENSION 25 TO MUPUPA REALTORS CC**
(C/M 2022/02/24 - 16/1/4/2/1/2)

Ordinary Management Committee Meeting of 10 February 2022 ,
Addendum 7.4 page 23 refers.

A. The following item was submitted to the Management Committee for consideration:

1. **Introduction**

This submission is tabled to Council to consider the conditions of sale for the sale and development of 50 erven located in Extension 25 to Mupupa Realtors CC. The allocation of the erven followed from a directive received from the Ministry of Urban and Rural Development dated 07 and 14 November 2019 informing Council to consider the allocation of land to Ms H Mupupa.

Attachments:

Annexure "A"	: Council's letter dated 22 September 2021 : • Listing of the 50 erven, sizes and estimated price • Map indicating the serviced portion of Extension 25 • Map indicating the entire Extension 25 • GP listing of the various erf numbers and sizes
Annexure "B"	: Council's letter dated 13 October 2021
Annexure "C"	: Reply from Ms H Mupupa dated 29 November 2021
Annexure "D"	: Certificate of Member's Interest in the Close Corporation Mupupa Realtors
Annexure "E"	: Letter of Intent from the Development Bank
Annexure "F"	: Letter of Intent from FNB
Annexure "G"	: 3 alternative house plans

2. **Short Background**

2.1 On **30 August 2021** under item 11.1.19 Council passed the following resolution with regard to a long outstanding commitment made to Ms H Mupupa for the allocation of land for development:

- (a) That Council approves the sale of 50 Erven in Extension 25 to Ms Helvi Mupupa in terms of the directive received from the Ministry of Urban and Rural Development dated 07 and 14 November 2019 and Council's decision passed on 27 June 2019 under item 11.1.19 and 28 November 2019 under item 5.1.
- (b) That the remainder of the erven be offered to Husab Mine for the construction of houses for their employees.
- (c) That the price for erf be determined as follows:
 - N\$110.00 p/m² (2016 price) + escalation @ 5% + 25% = N\$180.00 p/m²
- (d) That Ms H Mupupa submit proof of ability to finance the project within three (3) months of this Council resolution.
- (e) That the developer propose 3 types of houses / prices to Council for approval.

2.2 Ms H Mupupa was informed of the above decision per letter dated **22 September 2021** attached as **Annexure "A"**. Attached to the

letter is a map of the location of Extension 25, the 50 erven allocated to her, as well as a table indicating the erf numbers, sizes and the purchase price at N\$180.00/m².

The portion of Extension 25 in which the 50 erven are located is fully serviced. As per point (d) Ms H Mupupa was required to submit proof of her ability to finance the development project (payment of the purchase price for the erven and construction of houses as per point (e) above). She was also informed that minimum estimated amount for the purchase price of the 50 erven is **N\$3 658 140.00** (calculated N\$180.00 / m²). This calculation excludes the construction cost of the houses.

- 2.3 Subsequent to an enquiry by Ms H Mupupa, the attached letter dated **13 October 2021** was addressed to her to clarify uncertainties she had (attached as **Annexure "B"**). For ease of doing business, Ms H Mupupa was afforded the opportunity to nominate an entity for the transaction as she initially applied in her personal name.

3. **Current Situation**

A letter dated **29 November 2021 (Annexure "C")** was received from Ms Helvi Mupupa complying with Council's resolution passed on **30 August 2021** under item 11.1.19.

4. **Proposal**

Therefore, this submission proposes the conditions of sale conveyed to her under cover of Council's letters dated **22 September** and **13 October 2021**.

Although the allocation of the 50 erven is based on a directive from the Ministry of Urban & Rural Development, the requirements of the Local Authorities Act must still be complied with. Meaning the sale of the erven must be published for possible objections, whereafter approval must be obtained from the said Ministry to proceed with the

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note that Ms H Mupupa complied with Council's resolution passed on **30 August 2021** under item 11.1.19 by providing proof of financing for the development of the 50 erven as well as submitted 3 types of house lay-outs under cover of her letter dated **29 November 2021**.
- (b) That Council approves the amendment of the purchaser from Ms H Mupupa to an entity, i.e. Mupupa Realtors CC.
- (c) That Council approves the sale of the 50 erven identified under Annexure "A" at a total estimated purchase price of **N\$3 658 140.00** (calculated at N\$180.00 / m²).

- (d) That the purchase price becomes due and payable within 120 days from date of last party signing the agreement of sale.
- (e) That the erven are transferred to Mupupa Realtors CC with a restriction that the erven may only be transferred to third parties once a completion certificate is issued confirming that a house was constructed.
- (f) That the developer not be permitted to exceed a rate of N\$5 000.00 per m² and a total of N\$376 000.00 per house excluding erf cost.
- (g) That Mupupa Realtors CC must submit house plans indicating the specifications per house type.
- (h) That the houses be sold to Swakopmund residents especially those on the Master Waiting List to alleviate the demand for housing.
- (i) That Mupupa Realtors CC provides the registration documentation of the close corporation and that the members must be cautioned that the members remain the same until the transfers of the 50 erven have been completed and they have complied with all conditions of sale.
- (j) That Mupupa Realtors CC is not permitted to cede, assign or alienate their right or interest in the property or alienate the property to a 3rd party in any way before all the relevant conditions contained in the agreement of sale are fulfilled.
- (k) That the proposed sale be published in terms of the requirements of section 63 of the Local Authorities Act 23 of 1992 and subsequent thereto approval be applied for from the Ministry of Urban and Rural Development to proceed with the sale transaction.
- (l) That the sale be subject to Council's Standard Conditions of sale by private treaty:
 - (i) Deposit and Costs
 1. That the purchaser pays a deposit of N\$50 000.00 towards the statutory costs relating to the transaction including, but not limited to advertising cost, compilation of the agreement of sale, as well as any legal costs that may arise from this transaction.
 2. That the above deposit be paid within 90 days from this Council resolution, failing which the transaction be cancelled at the next Council meeting following the expiry of the 90 days.
 3. That any remainder of the deposit in point 1 above be refunded to the purchaser on completion of the transfer of the portion.
 4. That the purchaser assumes all risk in this transaction and indemnifies Council against any claims for costs.

5. *That all costs related to the transaction be for the account of the purchaser.*
6. *All costs relating to the transfer of the erven, (including but not limited to transfer duty, conveyancer's costs, compilation of Agreement of Sale, as well as any legal or other costs that may arise from this application), shall be for the purchaser's account.*

(ii) Purchase Price

1. *That payment of the purchase price be secured with a bank guarantee in favour of the Swakopmund Municipality and the transfer be concluded within 120 days from the date from the last party signing the deed of sale:*
 - (aa) *Failure to secure the purchase price within the required period will result in cancellation without the need to place the purchaser on terms.*
 - (bb) *Should the purchase price be secured by a bank guarantee the transfer must be effected on / before the 120th day, else interest will be levied as from the date the last party signing the deed of sale (date of sale) until the date or registration of transfer at a rate as confirmed with Council's bank on the date of sale (date of last party signing).*

(iii) General

1. *That the purchaser accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.*
2. *The erven are sold "voetstoots" or "as is" and in the condition it presently is or shall be at the date of sale. The Municipality gives no warranty or guarantee, whether express or implied, oral or tacit, as to the suitability of the lay-out or situation or subterranean composition of the property or any improvements thereon. The Municipality also does not warrant that the services installed at the property are suitable for the use intended by the purchaser. It is therefore the obligation of the purchaser to verify that the installed electricity, sewage and water connections are suitable for the intended use of the property; and that the ground levels of the erf is capable of dealing with storm water from the erf and surrounding area. The Municipality does not accept any responsibility for any work required to make the erf suitable for the purchasers' use or needs.*
3. *That Mupupa Realtors CC indemnifies Council against any possible claims (including claims resulting from blasting).*
4. *Mupupa Realtors CC shall be responsible for all statutory disciplines (if any) to be completed within 12 months (1 year) from date of transfer.*
5. *The agreement of sale be signed and returned to the Swakopmund Municipality, by the purchaser within 21 days of receipt thereof by the purchaser.*

(iv) Project Completion

1. *The whole development project must be completed from date of transfer within a period of 48 months.*
 2. *Full rates and taxes will be levied from date of transfer or date of being issued a compliance (services) or completion (construction of buildings completed) certificate or from the month following the period agreed on (whichever date is the earlier).*
-

ANNEXURE "A"**MUNICIPALITY OF SWAKOPMUND**

☎ (064) 4104216

☎ 088 614 514

📍 53 Swakopmund

🌐 NAMIBIA

🌐 www.swkmun.com.na

✉ auushona@swkmun.com.na

Rel No. 14/2/1/2 & 16/1/4/2/1/14

Enquiries: Ms A Uushona

22 September 2021

Ms Helvi Mupupa
P O Box 3939
SWAKOPMUND

Dear Madam

✉ helvi04@yahoo.com

ALLOCATION OF LAND TO MS HELVI MUPUPA

The abovementioned refers.

The matter was tabled to Council at its meeting of **30 August 2021** under item 11.1.19 since land became available for allocation, Council passed the following resolution:

- (a) *That Council approves the sale of 50 Erven in Extension 25 to Ms Helvi Mupupa in terms of the directive received from the Ministry of Urban and Rural Development dated 07 and 14 November 2019 and Council's decision passed on 27 June 2019 under item 11.1.19 and 28 November 2019 under item 5.1.*
- (b) *That the remainder of the erven be offered to Husab Mine for the construction of houses for their employees.*
- (c) *That the price for erf be determined as follows:*
 - *NS\$110.00 p/m² (2016 price) + escalation @ 5% + 25% = NS\$180.00 p/m²*
- (d) *That Ms H Mupupa submit proof of ability to finance the project within three (3) months of this Council resolution.*
- (e) *That the developer propose 3 types of houses / prices to Council for approval.*

Attached is a map of the location of Extension 25, the 50 erven allocated to you, as well as a table indicating the erf numbers, sizes and the purchase price at NS\$180.00/m².

The portion of Extension 25 in which the 50 erven are located is fully serviced.

As per point (d) you are required to submit proof of your ability to finance the development project (payment of the purchase price for the erven and construction of houses as per point (e) above) by Tuesday, **30 November 2021**.

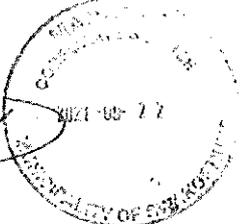
All correspondence must be addressed to the Chief Executive Officer

The minimum estimated amount for the purchase price of the 50 erven is **N\$ 3 658 140.00** (calculated NS180.00 / m²). This calculation excludes the construction cost of the houses.

Please also confirm in writing by the said date acceptance of the above offer and submit conceptual plans for 3 types of houses.

Should you have any further enquiries, please do not hesitate to contact Ms A Uushona at ☎ 064-4104216.

Yours faithfully



Mr A. Platjie
General Manager: Corporate Services & HC (Acting)

/au

Copy: GM: Engineering & Planning Services - please take note of Council's decision.
Corporate Officer (Housing) please take note of the location of the 50 erven.

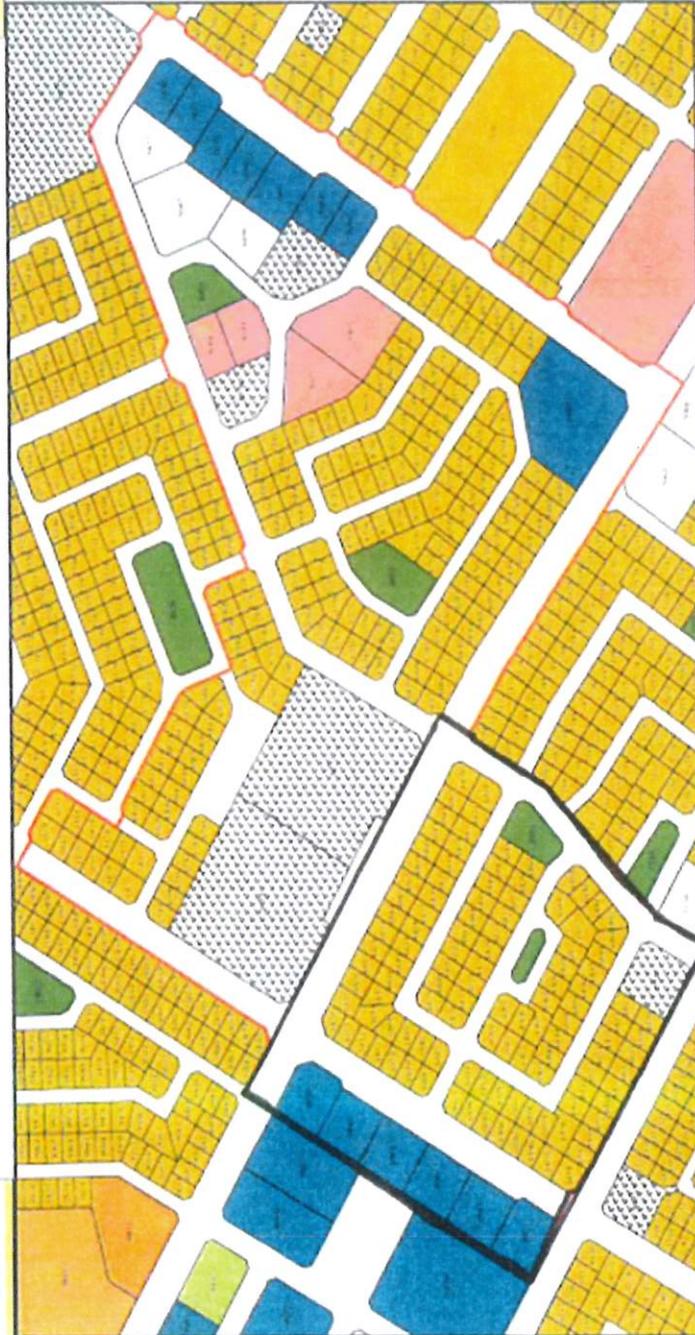
General Plan 183

AREAS		
ERF	SQUARE METERS	Price
6829	513	N\$82 340.00
6830	592	N\$106 560.00
6831	400	N\$72 000.00
6832	400	N\$72 000.00
6833	400	N\$72 000.00
6834	400	N\$72 000.00
6835	400	N\$72 000.00
6838	400	N\$72 000.00
6837	400	N\$72 000.00
6838	400	N\$72 000.00
6839	400	N\$72 000.00
6840	400	N\$72 000.00
6841	400	N\$72 000.00
6842	410	N\$73 800.00
6843	516	N\$92 880.00
6844	413	N\$74 340.00
6845	400	N\$72 000.00
6846	400	N\$72 000.00
6847	413	N\$74 340.00
6848	411	N\$73 960.00
6849	399	N\$71 820.00
6850	399	N\$71 820.00
6851	389	N\$70 020.00
6852	399	N\$71 820.00
6853	399	N\$71 820.00
6854	405	N\$72 900.00
6855	467	N\$84 060.00
6856	463	N\$83 340.00
6857	394	N\$70 920.00
6858	391	N\$70 350.00
6858	387	N\$69 860.00
6860	384	N\$69 120.00
6861	380	N\$68 400.00
6862	376	N\$67 680.00
6863	373	N\$67 140.00
6864	369	N\$66 420.00
6865	366	N\$65 880.00
6866	362	N\$65 160.00
6867	358	N\$64 440.00

AREAS		
ERF	SQUARE METERS	Price
6868	400	N\$72 000.00
6869	382	N\$68 760.00
6871	400	N\$72 000.00
6873	400	N\$72 000.00
6875	400	N\$72 000.00
6877	400	N\$72 000.00
6879	413	N\$74 340.00
6881	400	N\$72 000.00
6883	400	N\$72 000.00
6885	400	N\$72 000.00
6887	400	N\$72 000.00
		N\$3 658 140.00



SWAKOPMUND EXTENSION 25



- Legend**
- Swakopmund Extension 25
 - Zoning
 - General Business
 - General Industrial
 - General Residential 1
 - General Residential 2
 - Institution
 - Local Authority
 - Private Open Space
 - Public Open Space
 - Single Residential



T:08

AREAS									
ERF	SQUARE METRS								
6637	2 773	6701	467	6765	320	6827	400	6891	400
6638	1 652	6702	400	6766	400	6828	588	6892	408
6639	1 674	6703	400	6767	400	6829	513	6893	433
6640	1 759	6704	400	6768	403	6830	592	6894	400
6641	1 766	6705	400	6769	443	6831	400	6895	400
6642	2 321	6706	400	6770	400	6832	400	6896	400
6643	1 608	6707	400	6771	400	6833	400	6897	400
6644	1 614	6708	400	6772	413	6834	400	6898	400
6645	3 377	6709	400	6773	413	6835	400	6899	400
6646	2 361	6710	400	6774	400	6836	400	6900	400
6647	4 398	6711	461	6775	423	6837	400	6901	413
6648	1 567	6712	612	6776	458	6838	400	6902	400
6649	1 799	6713	400	6777	426	6839	400	6903	400
6650	2 290	6714	400	6778	400	6840	400	6904	480
6651	4 307	6715	400	6779	321	6841	400	6905	480
6652	413	6716	400	6780	413	6842	410	6906	400
6653	400	6717	400	6781	413	6843	516	6907	531
6654	400	6718	400	6782	400	6844	413	6908	400
6655	400	6719	400	6783	400	6845	400	6909	400
6656	728	6720	400	6784	400	6846	400	6910	400
6657	400	6721	413	6785	504	6847	413	6911	400
6658	400	6722	413	6786	538	6848	411	6912	666
6659	400	6723	400	6787	1,5930	6849	399	6913	413
6660	400	6724	400		hectares	6850	399	6914	413
6661	481	6725	400	6788	1,6173	6851	399	6915	400
6662	400	6726	400		hectares	6852	399	6916	400
6663	400	6727	456	6789	425	6853	399	6917	400
6664	400	6728	458	6790	400	6854	405	6918	400
6665	444	6729	400	6791	400	6855	467	6919	400
6666	444	6730	400	6792	400	6856	463	6920	653
6667	400	6731	400	6793	400	6857	394	6921	415
6668	400	6732	413	6794	436	6858	391	6922	400
6669	400	6733	413	6795	567	6859	387	6923	400
6670	469	6734	400	6796	527	6860	384	6924	400
6671	3 216	6735	400	6797	400	6861	380	6925	400
6672	413	6736	400	6798	400	6862	376	6926	400
6673	417	6737	537	6799	400	6863	373	6927	400
6674	407	6738	400	6800	400	6864	369	6928	2 479
6675	407	6739	400	6801	566	6865	366	6929	400
6676	408	6740	400	6802	468	6866	362	6930	400
6677	408	6741	400	6803	400	6867	358	6931	400
6678	408	6742	512	6804	400	6868	400	6932	400
6679	409	6743	405	6805	400	6869	382	6933	400
6680	409	6744	466	6806	400	6870	400	6934	400
6681	409	6745	400	6807	400	6871	400	6935	403
6682	627	6746	400	6808	400	6872	400	6936	397
6683	7 823	6747	400	6809	413	6873	400	6937	400
6684	461	6748	414	6810	413	6874	400	6938	612
6685	400	6749	465	6811	400	6875	400	6939	493
6686	400	6750	896	6812	400	6876	400	6940	400
6687	400	6751	400	6813	400	6877	400	6941	400
6688	400	6752	400	6814	400	6878	413	6942	400
6689	400	6753	413	6815	400	6879	413	6943	400
6690	401	6754	400	6816	436	6880	400	6944	400
6691	416	6755	400	6817	588	6881	400	6945	2 452
6692	434	6756	400	6818	400	6882	400	6946	2 320
6693	452	6757	384	6819	400	6883	400	6947	2 318
6694	509	6758	673	6820	400	6884	400	6948	2 316
6695	552	6759	400	6821	400	6885	400	6949	2 225
6696	456	6760	400	6822	588	6886	400	6950	2 420
6697	448	6761	400	6823	588	6887	400	6951	P.O.S.1 732
6698	438	6762	421	6824	400	6888	566	6952	P.O.S. 2890
6699	400	6763	344	6825	400	6889	423	6953	P.O.S.2 142
6700	500	6764	360	6826	400	6890	400	6954	1 420

ANNEXURE "B"**MUNICIPALITY OF SWAKOPMUND**

☎ (064) 4104215
 📞 088 614 514
 📍 53 Swakopmund
 🇳🇦 NAMIBIA
 🌐 www.swkmun.com.na
 ✉ auushona@swkmun.com.na

Ref No: 14/2/1/2 & 16/1/4/2/1/14

Enquiries: Ms A Uushona

13 October 2021

Ms Helvi Mupupa
 P O Box 3939
 SWAKOPMUND

Dear Madam

📧 helvi04@yahoo.com

ALLOCATION OF LAND TO MS HELVI MUPUPA – EXTENSION 25

The abovementioned refers.

We acknowledge receipt of your letter dated 04 October 2021 the content thereof is noted.

Although no conditions of sale are approved yet, your enquiries are addressed based on Council's standard practice and in line with previous transactions.

1. Payment of the Purchase Price for the Erven

Council enters into an agreement with the purchaser in terms whereof the purchase price is payable by the developer upon transfer of the various erven to the developer. This is usually within 120 days from the date of signing the agreement.

2. Transfer of Erven

The erven are transferred to the developer with a restriction that the erven may only be transferred to third parties once a completion certificate is issued confirming that a dwelling was constructed.

3. Proof of Ability to Finance the Purchase Price and Construction of Houses

At this stage, a letter of good standing from your financier will be sufficient confirming that the erf prices to Council in the estimated amount of N\$ 3 658 140.00 can be secured and that financing will be available for the construction of houses.

As per point 1 above, the purchase prices must be secured by guarantee at the time the transaction is approved by the Minister of Urban and Rural Development.

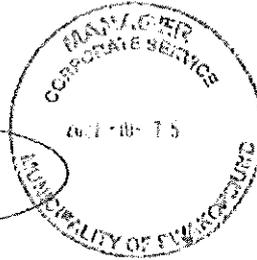
The prices for the 3 house types referred to in point (e) of the Council resolution should range between N\$150 000.00 to N\$250 000.00 in keeping with the area and conditions for the other developers in the area.

All correspondence must be addressed to the Chief Executive Officer

In conclusion, take note that the erven are allocated to you in your personal capacity since the application received was in your personal name. The letter from the Ministry confirmed that Council should assist you in your personal capacity as well. Council can afford you the opportunity to conclude the transaction in an entity should you prefer, however you should be the sole member/shareholder at least until date of transfer of the erven into the name of said entity.

Should you have any further enquiries, please do not hesitate to contact Ms A Uushona at ☎ 064-4104216.

Yours faithfully



Mr A Platjie
General Manager: Corporate Services & HC (Acting)

/sb

ANNEXURE "C"



P O BOX 3939 VINETA, Swakopmund, Namibia

29 November 2021

The Chief Executive Officer
Municipality of Swakopmund
P.O Box 53
Swakopmund

Dear Sir,

Acceptance of Offer- 50 Serviced Erven

The letter dated 23rd September 2021 from your office has reference. I hereby accept the offer to purchase 50 serviced erven from the Swakopmund town council and include the following documents as per the requirements set out in the Council's resolution;

1. Letter of Intent from The Development Bank of Namibia confirming that funds will be available to pay for the purchase price as well as the construction of houses.
2. The Plans for 3 types of houses.
3. The registration letter of a Closed Corporation, in which I am a Sole Member.

I trust that you find the above in order. Should you have any further questions, kindly contact me on 0813789008.

Thank you

Yours Faithfully,

Helvi Mupupa

A handwritten signature in black ink, appearing to be "Helvi Mupupa", written over a light blue horizontal line.

ANNEXURE "D"

Certificate of Member's Interest

Certificate number **2**

CLOSE CORPORATIONS ACT, 1988

23-Aug-17

(Section 31)

MUPUPA REALTORS CLOSE CORPORATION

Full name of corporation

Registration number of **CC/2017/04368**

Shortened form of name **N/A**

Literal translation of name

N/A

CC

Registered office

NO. 105 JOHN MEINERT

Postal address

P O Box 22563

**STREET, WINDHOEK-WEST
WINDHOEK, NAMIBIA**

WINDHOEK, NAMIBIA

Full name of member

HELVI MEGAMENO MUPUPA

Identity No. of member

79061710243

Postal address of member

**P O BOX 3939, VINETA,
SWAKOPMUND, NAMIBIA**

Size of interest*

100%

*Current percentage

This is to certify that the above-mentioned is a member of this Corporation and that such member currently holds the above-mentioned interest in the corporation

Signed by or on behalf of each member of the corporation on the date appearing opposite each signature.

Signature

Date

Signature *HM*

Date

29.08.2017





**Development
Bank of Namibia**

Expect more.

12 Daniel Munamava Street, Windhoek • PO Box 235, Windhoek, Namibia • Tel + 264 61 290 8000 • Fax + 264 61 290 8049
E-mail info@dbn.com.na • www.dbn.com.na

File. No. 6.1.2
Enquiries: Heroldine Carstens

17 November 2021

Mupupa Realtors Closed Corporation
P/O Box 3939
Vineta
Swakopmund.

Dear Sir/Madam

**ACQUISITION AND CONSTRUCTION OF HOUSES ON 50 SERVICED PLOTS IN
MONDESA, SWAKOPMUND, FROM THE MUNICIPALITY SWAKOPMUND.**

Thank you for engaging the Development Bank of Namibia (DBN) on your envisaged project. The DBN does provide funding for projects that are of a developmental nature.

In this regard, the Bank will consider your application for working capital for N\$21,000,000.00 (Twenty-One Million Namibia Dollars). Such consideration will however only commence, once DBN has obtained proof that you have secured the said contract or project.

Please note that the provision of any funding by the DBN is contingent upon an unlimited scope due diligence to the satisfaction of the DBN, and subject to security and loan conditions set by the Bank.

Please forward your application to Heroldine Carstens at e-mail - hearstens@dbn.com.na or fax number 061- 290 8049. For further information, you welcome to contact her at 061- 290 8048.

Kindly note that this letter does not constitute a commitment by the DBN to advance funds, nor does it contain any representation or warranty of any kind on the part of the DBN.

Yours sincerely,

Heroldine Carstens
Manager Investments

Development Bank of Namibia Limited (Registration No: 2003/189)

Board of Directors: Sarel van Zyl (Chairperson), Evangelina Nailenge (Deputy Chairperson) Martin Inkumbi (CEO)
Diana Husselmann, Marsoory Ickua, Patience Kanalelo, Willy Mertens

ANNEXURE "F"



how can we help you?

25 November 2021

The CEO
Municipality of Swakopmund
Corner of Rakutoka & Daniel Kamho Street
PO Box 53
Swakopmund
Namibia

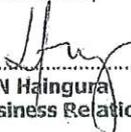
LETTER OF INTENT - MUPUPA REALTORS CC CC/2017/04368

Contract: Allocation of Land to Ms Helvi Mupupa

We, First National Bank of Namibia Limited, FNB Walvis Bay Branch, herein represented by **Alcelina Laurinda Nahekele Haingura** and **Adele van der Merwe** in our capacities as **Business Relationship Manager** and **Relationship Consultant** respectively, undertake herewith on behalf of **MUPUPA REALTORS CC CC/2017/04368**, to supply **Municipality of Swakopmund** with a Performance Guarantee of **N\$3 658 140 (Three Million Six Hundred and Fifty Eight thousand one Hundred and Forty Namibia dollar)** for the above-mentioned project, if the project is awarded to the Ms Helvi Mupupa, subject to the following:

- This is a Letter of Intent **only** and may not be used for any purposes other than for Information purposes.
- The Issuance of the future guarantee is subject to **MUPUPA REALTORS CC CC/2017/04368** meeting the Bank's Credit Criteria
- This undertaking is neither negotiable nor transferable
- This undertaking shall remain in full force and effect until notice is received that the Tender was not awarded to **MUPUPA REALTORS CC CC/2017/04368** after which this undertaking shall expire
- This Letter of Intent will become null and void upon Issuance of the abovementioned guarantee.

Yours faithfully


ALN Haingura
Business Relationship Manager


A van der Merwe
Relationship Consultant

FNB BUSINESS – Coastal
138, Sam Nujoma Avenue, Walvis Bay, Namibia
PO Box 1, Walvis Bay, Namibia
email: fbw@fnbnamibia.com.na, web: www.fnbnamibia.com.na
Tel: +264 64 201 8222, Fax: +264 64 201 8240
SWIFT: FIRNANZX

Board of Directors: U Zeanweni-Kamwi (Chairperson), J Coetzee, OLP Capalao, JG Daun, C Dampsey** (Chief Executive), P Grütteneyer, CLR Haktö, JH Hausku, JR Kholhe*, N Nshandi, E Tjipuka
*South African
**South African with Namibian Permanent Residence
Company Secretary: N Makemba

11.1.5 **REQUEST TO REDIRECT FUNDS FOR THE NORTHERN BEACH DEVELOPMENT**
(C/M 2022/02/24 - 3/1/1/1/1)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 7.5 page 42 refers.

A. The following item was submitted to the Management Committee for consideration:

INTRODUCTION

The purpose of this submission is to update the Council on the progress made on the Northern Beach Development and to request that un-utilized funds be defrayed for the construction of the next phase of the development.

DISCUSSION

As per council approval, the Northern Beach Development is intended to create a coastal node in the general area between the OK parking, Paddock Gardens and Platz Am Meer facility. An Environmental Impact Assessment was conducted, and ministerial approval was provided for activities/facilities such as a Public Toilet, Play Park, Braai Facilities, Parking Areas, various sports activities.

Based on the available budget, Phase One of the project would include the beach walkway, Public Ablutions and Services. The new beach pedestrian & bicycle lane was constructed by the Works Division of the Engineering & Planning Department. The Public Toilet facility includes amenities such as Male/Female toilets, Kiosk retail shop, a Security/Lifeguard lookout tower and external shower facilities. Site works to this phase only included basic paving around the building, parking for 6 vehicles and basic seating.

Additionally included in the first phase is the supply of permanent electricity, streetlights for the walkway and access road leading to the site. This activity will be conducted by Erongo RED and scheduled to be completed by September 2021

The details of the Vote and appointments for Phase 1: commitments

VOTE	DESCRIPTION	BUDGET
Vote 400031002500	MEW PUBLIC TOILETS AT KLIP JETTY	N\$3 224000.00
COMMITMENTS	LEAP GROUP (Appointed Contractor)	N\$2 333 035.09
COMMITMENTS	ERONGO RED (Electrical Supply & Street lights)	N\$890 530.48
REMAINDER		N\$434.43

The Public Toilet facility is intended to be rented by a private entity. The public then pays to make use of any of these facilities. The private entity occupies the Kiosk facility to sell general items. In return the private entity

needs to maintain the facility in a neat operational manner. The Council security guard placed in the area occupies the tower.

For a private entity to undertake such an endeavor there needs to be a financial incentive. The facility, as it will be completed now under the first phase, will not have any braai facilities or sufficient parking to draw sufficient people to make use of the facility, purchase items from the kiosk or rent other facilities such as braai areas etc. It will not be possible to lease the public toilet facilities effectively. If there is no public entity to protect and maintain the facility, it is not recommended to make this infrastructure available to the public as this will result in misuse of the facilities.

The current contract to construct the Public Toilet is scheduled to finalize on the 28 February 2022. The current contract cannot be extended due to restraints by the Procurement Act, the lack of available funds and time delays in approval. It is therefore recommended that a new contractor be appointed for the construction of the Braai Facilities and Walkways.

The Braai Facilities, Walkway and Parking Area designs, details and tender documentation have been completed. The cost estimate for these facilities is estimated at: **N\$750 000.00**. If phase two can start by beginning of April, the full facilities could be available by end of June 2022.

ALTERNATIVE FUNDING FROM UN-USED VOTE

The Mole Public Ablution facilities project was effectively “de-railed” by the delays caused by the Heritage Council. The delays caused the appointed contractor to increase the costs of construction beyond the limits of what the procurement act can allow or the available funds in the VOTE.

The continuation of the Mole Ablution Facilities project will require that council make a budget amount available in the 2022 to 2023 budget year of N\$4 500 000.00. For the intended services to be rendered, this Ablution facility is not efficient. It is therefore requested that the appointment with the current consultant group be terminated, and alternatives be investigated until such time that the developments on erf E 4747 (Old Swimming Pool) CAN provide the ablution facilities to the area as originally agreed with the developer.

The fund available in this VOTE:

VOTE	DESCRIPTION	BUDGET
Vote 400031002400	MEW PUBLIC TOILETS & DRESSING ROOMS - MOLE	N\$3 206 000.00
COMMITMENTS	CAPITAL TECHNICAL SERVICES (Appointed Contractor)	N\$14 734.26
DEDUCTIONS	Budget cuts	N\$2 000 000.00
REMAINDER	REMAINDER	N\$1 126 605.86

The funds available as above is currently not committed or utilized. By finalizing the Northern Beach Development within the 2021-2022 financial

year will enable council to make available the facilities before the yearly holiday season of December 2022.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the remaining funds in Vote: 400031002400 New Public Toilets & Dressing Rooms - MOLE N\$1 141 340.12 be transferred into a new vote.
 - (b) That the General Manager: Finance creates a new Vote named: Northern Beach Development.
 - (c) That the funds transferred to the new Vote: Northern Beach Development be utilized for the construction of the Braai Facilities, Walkways and Public Parking Area.
-

11.1.6 **ERONGO RED: CALL FOR REPRESENTATIVE TO SERVE ON ERONGO RED's CONSUMER LIAISON COMMITTEE**
(C/M 2022/02/24 - 5/6/3)

Ordinary Management Committee Meeting of 10 February 2022 ,
Addendum 8.2 page 05 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of Erongo RED Consumer Liaison Committee is to provide a forum for the discussion, consultation, advice, and feedback to the Management of Erongo RED on matters of common concern, interest and to exchange information and views. Also, to give direction on its policies, procedures, and processes as they affect the community.

2. Objectives

The objectives of the Consumer Liaison Committee are:

- 2.1 To act as a resource to the Management of Erongo RED on planning, implementation and evaluation of service and activities.
- 2.1 To serve as a formal platform to exchange ideas and concerns as identified by committee members.
- 2.2 To serve as a communication vehicle to the community on the work plans of Erongo RED and its impact on the community.
- 2.3 Assist in advising on policy issues for services regarding the interest of customers
- 2.4 To inform the public about electricity related issues.
- 2.5 To assist with speedy resolution of consumer complaints.
- 2.6 Creating awareness among consumers of their rights and responsibilities as well as the roles and functions of the service providers and the Regulator.

3. Composition

- 3.1 The committee shall consist of representatives from the community of the respective towns within the Erongo region.
- 3.2 Membership of this committee shall be available to those interested on a voluntary basis.
- 3.3 The Chairperson of the Consumer Liaison Committee will be a permanent employee of Erongo RED. In his/her absence an alternate in acting capacity shall act as Chairperson.
- 3.4 Committee will be represented by two volunteer members of the community of Swakopmund.

4. Qualifications of members:

- 4.1. Be resident in an area serviced by Erongo RED,
- 4.2. Have a good record of paying their Erongo RED bills.

- 4.3. Have demonstrated experience in consumer or community work and exhibit and willingness to work on a voluntary basis.
- 4.4. Have a good understanding of the official language and local language(s) in the Area.
- 4.5. Should not have any criminal record.
- 4.6. Be willing to undergo training.
- 4.7. Be at least 21 years and older.
- 4.8. Basic knowledge of Erongo RED Tariffs.
- 4.9. Computer Literacy will be an advantage.

Attached, Erongo RED's draft Consumer Liaison Committee Terms of Reference

Council at their ordinary meeting held **28 March 2019**, item 11.1.1 resolved:

That the following Swakopmund Community members represents the Swakopmund Community on a voluntary basis on Erongo RED's Consumer Liaison Committee on matters of common concern, interest and to exchange information and views and to give direction on its policies, procedures, and processes as they affect the community of Swakopmund:

- Ms Hella Mukwiilongo
- Ms Sara-Leigh Elago

B. After the matter was considered, the following was:-

RECOMMENDED:

That Council nominates Ms Sara-lee Elago and Mr Reiner Horsthemke to represent Swakopmund Community on a voluntary basis on Erongo RED's Consumer Liaison Committee on matters of common concern, interest and to exchange information and views and to give direction on its policies, procedures, and processes as they affect the community of Swakopmund.



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 ERONGO RED BUILDING REG NO 18040/N 91 HAGE GEBROUW STREET P O BOX 3923 WALVSBAY NAMIBIA

Reference: ER 12/5/3/12

Chief Executive Officer
 Swakopmund Municipality
 PO Box 53
 Swakopmund

Enquiries	Ms. Georgina Wohler
Physical Address	91 Hage Gebrouw Street
Telephone	+264 (84) 201 9000
Facsimile	+264 (84) 201 9001
Cell	+264 (81)
E-mail	gwohler@erongored.com.na
Date	21 July 2021

Dear Mr Benjamin

RE: CALL FOR NOMINATION OF REPRESENTATIVES TO SERVE ON THE ERONGO RED CONSUMER LIAISON COMMITTEE

1. The above-said has refers.
2. This letter serves to bring under your attention that the term of current Consumer Liaison Committee has ended on 30 April 2021.
3. Thus we are requesting for three nominees to represent the Mondesa, Tamariskia and Vineta suburbs respectively for the next two (2) years.
4. The option of re-nominating the current Committee representatives is open. We encourage that the nominees be people that are activists within their communities.
5. The purpose of the Committee is to provide a forum for discussions, consultation, advice and feedback to the Management of Erongo RED on matters of common concern, interest and to exchange information and views. The Committee also gives inputs and direction on policies and procedures on matters affecting the community.
6. The nominees will have to comply with the membership requirements as stipulated in the Terms of Reference of the Erongo RED Consumer Liaison Committee.
7. The nominated candidate will be eligible for the following benefits:
 - a. Sitting Allowance of N\$400.00 per meeting
 - b. Subsistence & Traveling (S&T) as per the Erongo RED S&T policy
 - c. Transport Fees per Kilometre travelled at AA rate
 - d. Interventions – Limited to four (4) meetings per year
8. Kindly email the details of the nominee to gwohler@erongored.com.na at your earliest convenient time.

Please direct all correspondence to Chief Executive Officer

ERONGO RED BUILDING REG NO 18040/N 91 HAGE GEBROUW STREET P O BOX 3923 WALVSBAY NAMIBIA

erongored.com

9. Submitted for your attention and further action.

Yours Sincerely,

Mr. Fessor Mbango
 Chief Executive Officer



Reg. No 2004/074

**ERONGO REGIONAL ELECTRICITY
DISTRIBUTOR COMPANY (PTY) LTD**

**CONSUMER LIAISON COMMITTEE (CLC)
TERMS OF REFERENCE**

Document Control		
Revision	Record of change	Date
1	First Draft	17 February 2017
4	Final-BOARD	
5	Approved-BOARD	

Authorized by:.....

ACTING CHIEF EXECUTIVE OFFICER

Approved by the BOD: 2017

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1. Purpose

The purpose of Erongo RED Consumer Liaison Committee is to provide a forum for the discussion, consultation, advice, and feedback to the Management of Erongo RED on matters of common concern, interest and to exchange information and views. Also, to give direction on its policies, procedures, and processes as they affect the community.

2. Objectives

The objectives of the Consumer Liaison Committee are:

- 2.1 To act as a resource to the Management of Erongo RED on planning, implementation and evaluation of service and activities.
- 2.1 To serve as a formal platform to exchange ideas and concerns as identified by committee members.
- 2.2 To serve as a communication vehicle to the community on the work plans of Erongo RED and its impact on the community.
- 2.3 Assist in advising on policy issues for services regarding the interest of customers

- 2.4 To inform the public about electricity related issues.
- 2.5 To assist with speedy resolution of consumer complaints.
- 2.6 Creating awareness among consumers of their rights and responsibilities as well as the roles and functions of the service providers and the Regulator.

3. Composition

- 3.1 The committee shall consist of representatives from the community of the respective towns within the Erongo region.
- 3.2 Membership of this committee shall be available to those interested on a voluntary basis.
- 3.3 The Chairperson of the Consumer Liaison Committee will be a permanent employee of Erongo RED. In his/her absence an alternate in acting capacity shall act as Chairperson.
- 3.4 Committee will be represented by two volunteer members from the following towns:

- Walvis Bay Town
- Kuisebmond
- Narraville
- Swakopmund Town
- Mondesa
- Arandis
- Henties Bay
- Usakos
- Karibib
- Uis
- Ex- NamPower(Plots)
- ERC settlements (Omatjete, Otjohorong, Tubusis, Okombahe, Anigab, Otjimbingwe, Spitzkoppe etc.)

4. Qualifications of members:

- 4.1. Be resident in an area serviced by Erongo RED, where a need for a Consumer Liaison Committee is established.
- 4.2. Have a good record of paying their Erongo RED bills.
- 4.3. Have demonstrated experience in consumer or community work and exhibit and Willingness to work on a voluntary basis.
- 4.4 Have a good understanding of the official language and local language (s) in the Area.
- 4.5 Should not have any criminal record.
- 4.6 Be willing to undergo training.
- 4.7 Be at least 21 years and older.
- 4.8 Basic knowledge of Erongo RED Tariffs.
- 4.9 Computer Literacy will be an advantage.

5. Termination of Membership:

- 5.1 Death of a member.
- 5.2 Missing three consecutive CLC meetings without valid reasons; and
- 5.3 Any other reasons that deemed by Erongo RED to be likely to Compromise/undermine the operations of the CLC.

6. Orientation of Consumer Liaison Committee (CLC) members:

6.1 The induction of CLC members will be carried out by a team constituted for that purpose in line with Terms of Reference developed by Erongo RED.

7. The CLC will be inducted on the following:

- 7.1 Roles and functions of the Erongo RED, CLC
- 7.2 Objectives, functions of CLC.
- 7.3 Complaints handling procedures.
- 7.4 Training on relevant policies and procedures.
- 7.5 Interaction with consumers and Erongo RED.
- 7.6 Any other relevant information that Erongo RED deems fit.
- 7.7 Erongo RED Tariffs.

8. Committees of the CLC

For co-ordinated engagement with the communities, where possible, CLC may have small committees within responsible for the following:

- 8.1 Community Sensitisation.
- 8.2 Complaints handling; and any other committee required to enhance effectiveness.
- 8.3 Each of the committees will be responsible for consumer interests in their respective areas and shall report to the Chairperson of the CLC on a regular basis.

9. Meetings

- 9.1 Meetings will be held on a quarterly basis or at the call of the Chairperson. An agenda will be set by Erongo RED representatives and inputs from the committee members will be requested. The agenda will be circulated two weeks prior to the meeting.
- 9.2 The committee may establish task forces, as agreed to, or requested by Erongo RED Management, to investigate and address specific issues and to report thereon to the Committee.
- 9.3 Each town shall be represented by the agreed members during the sitting of a meeting.

10. Reporting

- 10.1 The Consumer Liaison Committee will report quarterly to the Erongo RED Management and the Board

11. Quorum

- 11.1 A majority of 50% plus 1 of all members shall constitute a quorum for the meetings of the Consumer Liaison Committee.

12. Venue for meetings

- 12.1 Venues for the meeting will be communicated to all in advance.
- 12.2 Should the need arise to discuss issues relating to a specific town, a meeting will be arranged with the representatives of the specific town.

13. Meals

13.1 Meals, if necessary, will be provided by Erongo RED.

14. Accommodation

14.1 Accommodation might be arranged for those members that travel 100km one way in order to attend meetings.

14.2 The committee will be eligible for Subsistence & Travelling (S&T) as per the Erongo RED policy.

15. Allowances

15.1 No allowances shall be paid out to CLC's on the basis that membership is Voluntary.

15.2 However, an incentive may be provided as determined by the Erongo RED and so paid out as transport reimbursement. This incentive shall be part of the Yearly planning budget submitted to Erongo RED by the CLC Chairperson. The Incentive is meant to cover travel costs incurred while attending to CLC business.

15.3 No other transport refunds or allowances shall be paid to members.

16. Amendments to the Terms of Reference

16.1 This Terms of Reference is subject to change from time to time with such changes effective upon announcement to the users of Erongo RED and appointed Vendors.

17. Review of the Terms of Reference

17.1 The Terms of Reference will be reviewed every second year.

18. APPENDIX

11.1.7 APPLICATION FOR CONSENT TO OPERATE A TOURIST ESTABLISHMENT ON PORTION 42 OF FARM 163, SMALL HOLDINGS

(C/M 2022/02/24 - Farm 42)

Ordinary Management Committee Meeting of 10 February 2022 ,
Addendum 8.3 page 13 refers.

A. The following item was submitted to the Management Committee for consideration:

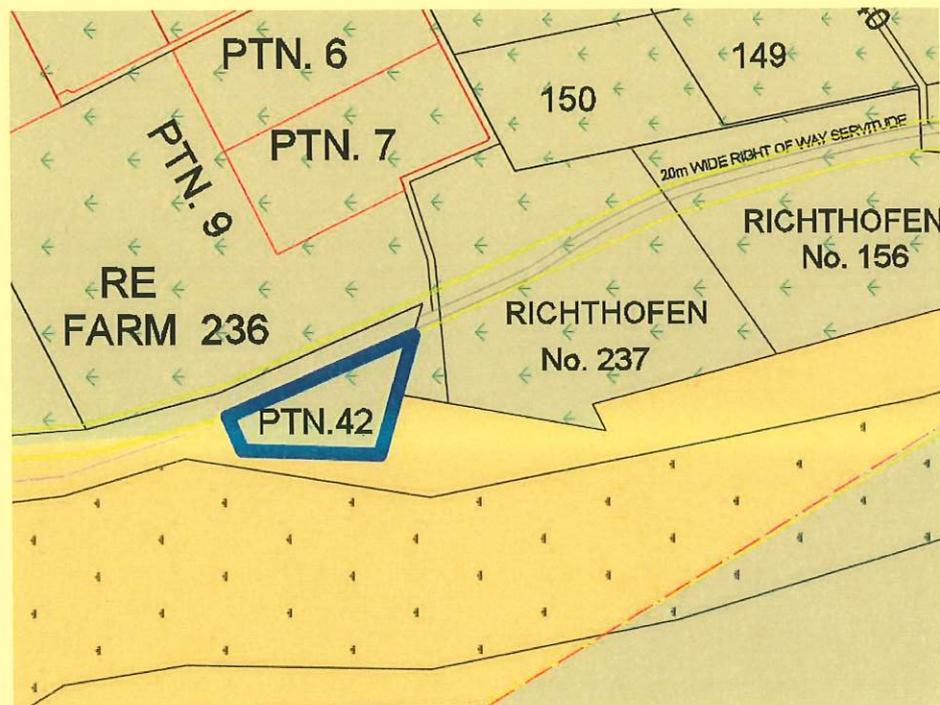
1. Purpose

The purpose of this submission is for Council to consider the application for consent to operate a tourist establishment on Portion 42 of Farm 163, Small Holdings.

2. Introduction and Background

An application for consent to operate a tourist establishment on Portion 42 of Farm 163, Small Holdings was submitted to the Engineering and Planning Services by van der Westhuizen Town Planning and Properties, for consideration. The application is attached as **Annexure A**.

Portion 42 of Farm 163, Small Holdings is zoned "Agricultural" and is located at the river plots. (See site map below).



Site map: Portion 42 of Farm 163

3. Advertisement

The proposed consent was advertised in the New Era Newspaper on the 7th and 14th April 2021. A notice was also placed on the site and the comments of neighbouring property owners were requested via registered mail. The closing date for objections for the proposal was the 30th April 2021. Two objections were received from the owners of Plot 41 and 157, Small holdings. See **Annexure B**.

4. Discussion

4.1 Objection

An objection was received from the owner of Plot 41, Small Holdings who stated that although they are situated quite a long distance away from the Portion 42, they experience a lot of annoyance caused by loud music often in the evenings and goes on till the early morning hours.

The noise pollution hinders their sleep and additionally they would like to enjoy the quiet and peaceful area. According to the objector, although attempts have been made to contact the owner in order to lower the noise, this did not yield any results but rather rudely addressed by the owner of Portion 42.

The second objection received from the owner of Plot 157; Small holdings also highlighted the noise pollution issue as well. Stating that the noise travels further especially during the night. They further queried why the applicant has many buildings on their plot as the regulations do not permit such.

The applicant in their application addressed the objectors concerns by stating that should the concerns that have been raised exists than the owner of Portion 42 must be made aware of the consequences of the continuous noise. The applicant further also states that the nature of business being applied for requires a rather low amount of noise to be generated, as no tourist establishment can successfully operate with noise pollution.

They further addressed the query pertaining to the number of buildings on the plot by saying that the specific structure does not form part of this application as it is being dealt with in a separate application by the applicant and Council.

4.2 Evaluation

The proposed establishment may result in increased noise as rightly stated by the objectors. However, the objection is at this stage only a projection of the fears of the neighbour given the past experience which may also not be the case during operation.

The proposed business activity will not have significant negative impact on the area as the nature of the proposed development is compatible to the zoning and area. During these daring economic times, people are encouraged to explore different economic prospects and have activities

that restore life into the area. However, noise pollution will not be tolerated and will be dealt with accordingly should excessive noise be reported.

Pertaining the number of structures on the plot, the issue has been taken up by the Design and Building section whereby a fine was issued to the owners.

As a result, thereof, the proposed Tourist Establishment is an activity which requires consent under "Agricultural" zoning, and Council reserves the right to withdraw such consent should valid complaints be received from the neighbours.

5. Zoning Scheme Provisions

The Swakopmund Zoning Scheme makes provision for tourist establishment and tourist activities on agricultural zoned land with special consent from Council.

"TOURIST ESTABLISHMENT" means a building designed and or used as an accommodation establishment which is not a hotel and includes a pension, a caravan park, a guest house, a lodge, a backpackers lodge, a motel and all other establishments referred to in the definitions of 'Accommodation Establishments and Tourism Ordinance, 20 of 1973, as well as the regulations made thereunder, the Liquor Act 6 of 1998 and the Namibian tourism Act 21 of 2000.

"TOURIST FACILITIES" means amenities for tourists such as lecture rooms, restaurants, gift shops, and rest rooms permitted by the Council as a consent use but does not include overnight accommodation.

In terms of Clause 4.1, Table B of the Swakopmund Zoning Scheme, land zoned "Agriculture" has the following rights pertaining to the "erection and use of buildings and use of land":

TABLE B

	1	2	3	4
	Zone	Map Reference	Purposes for which land may be used	Purposes for which land may be used and buildings may be erected and used with the Special consent of the Council only.
K	Agriculture	Green outline	Agricultural building	Tourism Facilities, Dwelling Houses, Farm Stall, Place of Instruction, Place of Public Worship, Shop, Tourist Establishment, Private open Space

As a result of the above definition in the Swakopmund Zoning Scheme, the applicant needs to specify which "Tourist Establishment" they intend on operating before the business registration process is undertaken.

The applicant also needs to specify on the building plans the building that will be utilised for the activity because the submitted plans do not specify the area earmarked for the "Tourist Establishment".

Furthermore, the applicant would be limited to 10% of the size of their portion which can be utilised for the "Tourist Establishment" activity. In future, note should be taken that if the applicant would like to extend the activities within their allowable size as stated above, the applicant is still subjected to the existing consent process that allows them to construct additional dwellings.

The 10% limitation is derived from a previous application submitted to Council on Portion 48/163. This limitation is to be applied to this application and future applications will be considered on the same merits in order to ensure that we are consistent with evaluations and also to ensure (promote) that the Small holdings maintain their original primary land use.

Council has discretionary powers to decide and granting special consents to uses that are deemed secondary and subordinate to the primary use.

6. Conclusion

It is suggested that Council consider the application for the operation of a Tourist Establishment on Portion 42, Smallholdings.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That consent to operate a Tourist Establishment on Portion 42, Smallholdings be approved subject to the following conditions:
- (i) *That the owner of Portion 42 of the Farm No 163, Swakopmund be requested to specify the type of the desired tourist establishment or facility in writing to the satisfaction of the General Manager: Engineering and Planning Services before the registration certificate is issued by the Health Department.*
 - (ii) *That the owner provides plans to indicate which building will be utilised for the "Tourist Establishment" activity as to be specified in (a) above.*
 - (iii) *Note should be taken that the applicant is limited to not more than 10% the size of the portion to be utilised for the "Tourist Establishment" activity. If the applicant would like to extend the activities within their allowable size as stated, it is still subjected to the existing consent process that allows them to construct additional dwellings.*
 - (iv) *That Council reserves the right to cancel a consent use should there be valid complaints.*
 - (v) *That the applicant registers with the Health Services Department and that the standard Health Regulations will apply.*
 - (vi) *That the applicant must operate within the Swakopmund Zoning Scheme provisions.*
 - (vii) *That consent is not transferable.*
- (b) That the objectors be informed of Council's decision and their right to appeal to the Minister against Council's Resolution in respect of resolution (a) above in terms of Clause 8 of the Swakopmund Zoning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.
-

ANNEXURE A- APPLICATION

19.03.01. Farm 42

(12(36))

21



P. O. BOX 467, SWAKOPMUND
 CELL: 081 122 4661 or 081 244 4441
 EMAIL: ANDREW.NAMFU@GMAIL.COM
 WINVDW@GMAIL.COM

Chief Executive Officer
 Municipality of Swakopmund
 P.O. Box 53
 SWAKOPMUND
 Namibia



15 September 2021

Dear Sir/Madam,

APPLICATION FOR "CONSENT TO OPERATE A TOURIST ESTABLISHMENT ON PLOT 42, SWAKOPMUND, SMALL HOLDINGS"

Application is herewith made, on behalf of the owners, for the "consent to operate a Tourist Establishment on Plot 42 Swakopmund Small holdings". For our client to proceed with the said intentions, it is required to obtain Council's approval for such intentions.

1. INTENTION

It is the intention of the owner to provide overnight accommodation for tourists and the general public. Also as part of the intention, is a mini petting zoo for children that visits the premises. Family activities to attract the local market, will also be provided in line with the provisions of the Agricultural zoning. The intentions of the owner of plot 42 is in line with similar uses already being exercised on other plots on the Smallholdings. The areas to be used for the intended purposes is shown on the attached plan (Annexure A).

2. LOCALITY, ZONING AND ERF SIZE

Plot 42 is located at the Swakopmund Smallholdings along the Swakop River (Annexure B). The property is zoned as Agriculture and in terms of the Swakopmund Town Planning Scheme, application for consent for the intended Tourist Establishment can be made. This use is specified under the allowable consent uses and can be applied for in terms of Clause 6 of the Swakopmund Town Planning Scheme No. 12. The plot is approximately 6ha in extent and is occupied by a fair number of structures.

3. ACCESS TO THE PROPERTY

Access to the property shall be obtained via the existing access road currently supplying access to the property. Access to the property will remain as is and no other application for access will be needed.

4. TOPOGRAPHY

The site is relatively flat. Soil conditions are of a sandy nature making development of any sort possible. There exist no natural features that would prohibit the intended use on the property.

5. INFRASTRUCTURE

All developments required by this development in terms of infrastructure requirements, shall be dealt with as the project is ongoing and shall be the responsibility of the owner/s. Any needs shall be communicated to the relevant institutions in this regard.

6. ADVERTISEMENTS

Advertisements for consent use for Plot 42, Swakopmund Small Holdings, was placed in the New Era on 7 April 2021 & 14 April 2021. Closing dates for objections was on the 30th of April 2021. Neighboring properties have also been requested for comments and 2 objections were received by the closing time for objections. Attached please find copies of letters to neighbors via registered post and objections received. (Annexure C) as well as copies of Notice placed in the Newspaper (Annexure D). Notice was also placed on the erf for public comments (Annexure E).

7. COMMENTS ON OBJECTIONS RECEIVED

7.1. OBJECTION RECEIVED FROM MR. J. REIFF THE OWNER OF PLOT 157 SWAKOPMUND SMALL HOLDINGS:

7.1.1 Discussion on Objection of J Reiff (Annexure F)

Mr Reiff raised two reasons for objection against the intentions of the owner of Plot 42.

Reason for Objection N1:

It is indicated by Mr Reiff that there is a problem with noise pollution emanating from Plot 42. It is assumed that Mr Reiff fears the increase of the already existing noise pollution emanating from the property. If there are already problems experienced such fear is understood. In such case the owner of Plot 42 should be cautioned that the use applied for is a consent use given by Council and such consent can be terminated by Council.

Below is extract of the Swakopmund Town Planning Scheme that is relevant to the matter:

"9.6 DANGER TO LIFE, HEALTH AND AMENITY

9.6.1 *No buildings may be erected on land which by reason of its situation or nature of the land would be likely to involve danger to life or danger or injury to health.*

9.6.2 *No land shall be used and no buildings and structures be erected and / or used for purposes likely to involve danger of life, or danger to or the possibility of harm to health or serious detriment of the neighbourhood".*

"6.3 LAPSING OR WITHDRAWAL OF CONSENT

"6.3.5 Notwithstanding the provisions of sub-clauses 6.3.1, 6.3.2, 6.3.3 and 6.3.4 a consent shall be subject to termination by the Council, if after affording the owner of the land to which the consent relates a hearing, it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force, provided that if, in respect of an obligation to contribute to any engineering services, the Council has in terms of this scheme accepted such contributions, then the contribution paid as a result of the consent use shall be taken into account in the form of a credit against any contribution to engineering services which is required to be provided in the event of any subsequent application for consent being approved".

If these problems exist, then the owner must be made aware of the consequences if noise continues and if increased even more by the intended use. The nature of the use applied for requires that a rather low amount of use be generated. No tourist establishment can successfully be operated with noise pollution as tranquil and low noise environment is needed to sustain such business venture.

If problems are experienced or continues to be experienced a formal written complaint must be forwarded to the Municipality for further investigation and action.

7.1.2 Discussion on Objection No. 2 of J Reiff

This objection is presented in the form of a question and is directed at the number of buildings constructed on the premises. The objector further indicates the history of another plot that writer hereof is handling as representative of the owner of that plot. It should however be noted that each application is dealt with in terms of its own merits. The transgressions may be the same but each situation have different merits.

With the aforesaid in mind, the building file of the plot was inspected and it was found that there were some deviations. The main concern is the out building that was converted in a residential dwelling. The conversion to create another residential dwelling should have had special consent from Council to begin with as a 3rd dwelling is created. It should however be noted that this dwelling is at this stage excluded from this submission and will not form part of the intentions. This concern is receiving attention from both the owner and the Municipality. This application only deals with the consent for Tourist Establishment on approved structures and not for the construction and condonation of the 3rd dwelling. It remains Councils prerogative whether to approve the application or place any conditions to the approval as it may deem fitting to the situation.

7.2. OBJECTION RECEIVED FROM G & C ELLIS THE OWNERS OF PLOT 41 SWAKOPMUND SMALL HOLDINGS:

7.2.2 Discussion on Objection of G & C Ellis (Annexure F)

It appears that the objectors have the same concern as that of Mr Reiff in terms of noise pollution. As previously indicated in this document Council can and may attached any conditions of approval it may deem fit. It is again stressed that the Owner of Plot 42 be reminded that Council reserves the right to revoke the approval if it is found that the property is being used to the detriment of the surrounding area. It is also the opinion that once the owner is informed of such, the situation will change. It is up to the owner to operate in a manner that is conducive to the surrounding area as it is in his best interest. As indicated before, Council reserves the right to attach and condition of approval in terms of its approval.

8. CONCLUSION

There seems to be some issues between the neighbours in terms of past noise complaints. It was also pointed out that recently there seems to be very little noise coming from Plot 42 but was also indicated they fear that this will change after receiving approval for their intentions. Council can approve the application and as a condition of approval indicate that there have been complaints by virtue of noise and that if and when official complaints area received in terms of further noise, such consent be revoked provided the correct exercise of provisions of the scheme.

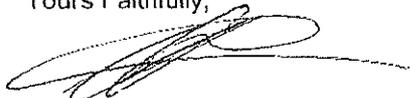
It is our opinion that the owner will take note of these concerns and address these appropriately in order to maintain a low key operation that is conducive to the nature of use of the area. It is also our opinion that the owner recognizes the importance of the consent use applied for and that everything be done in order to retain such consent.

9. APPLICATION

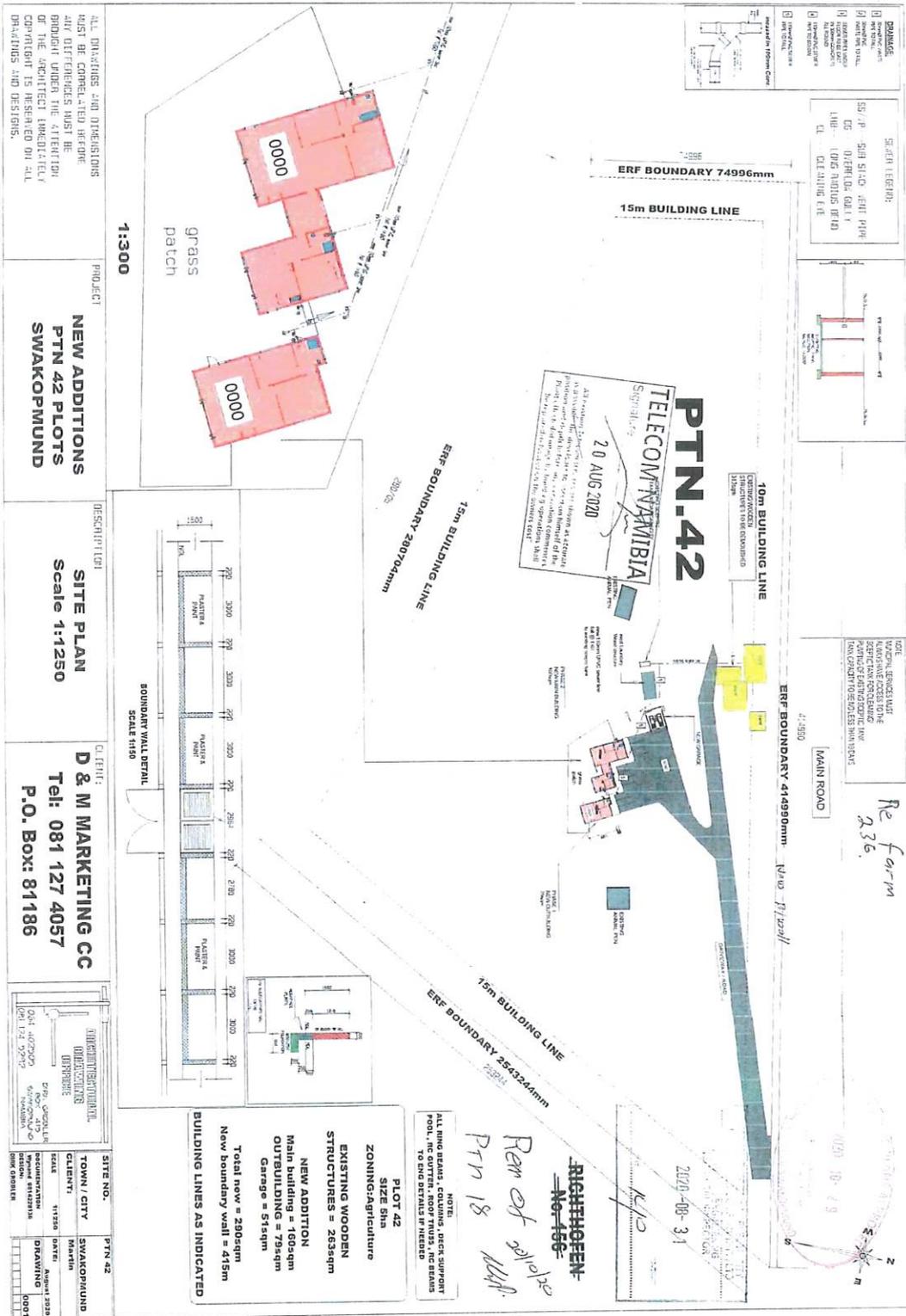
Application is herewith made for "consent to operate a Tourist Establishment on Plot 42 Swakopmund Small Holdings".

It is trusted that you find the above Application for consent to operate a Tourist Establishment on Plot 42 Swakopmund Small Holdings, in order.

Yours Faithfully,



A R VAN DER WESTHUIZEN



SECTION LEGEND:

SS: P.P. 500 SLICK, 400 P.P.M.
 GS: 10000 GAULT
 LB: 1005 NADIAS (R20)
 CL: CEMENTING F.C.



NOTE:
 ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE SPECIFIED.
 ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
 ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

Re farm 236

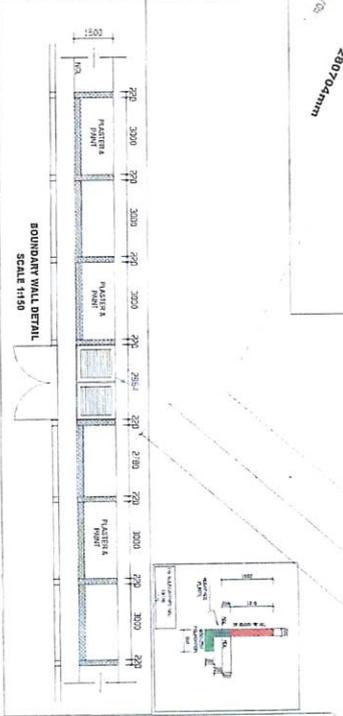


PTN.42
 TELECOM NAMIBIA
 Signal 2
 20 AUG 2020

NOTE:
 ALL RING BEAMS, COLUMNS, DECK SUPPORT POOL, ICE CUTTER, ROOF TRUSSES, ICE BEAMS TO DIM DETAIL IF NEEDED

RIGHTHOEN-NO-186
 2020-08-31

Rem of 2/12/20 PTN 18



NOTE:
 ALL RING BEAMS, COLUMNS, DECK SUPPORT POOL, ICE CUTTER, ROOF TRUSSES, ICE BEAMS TO DIM DETAIL IF NEEDED

PLLOT 42
 SIZE 5ha
 ZONING-Agriculture

EXISTING WOODEN STRUCTURES = 2634sqm

NEW ADDITION
 Main building = 1605sqm
 OUTBUILDING = 794sqm
 Garage = 514sqm

Total new = 2904sqm
 New boundary wall = 415m

BUILDING LINES AS INDICATED

ALL DIMENSIONS AND DIMENSIONS MUST BE CORRECTED BEFORE ANY DIFFERENCES MUST BE PRODUCED UNDER THE ATTENTION OF THE ARCHITECT IMMEDIATELY. COPYRIGHT IS RESERVED ON ALL DRAWINGS AND DESIGNS.

PROJECT
 NEW ADDITIONS
 PTN 42 PLOTS
 SWAKOPMUND

DESCRIPTION
 SITE PLAN
 Scale 1:1250

CLIENT:
 D & M MARKETING CC
 Tel: 081 127 4057
 P.O. Box: 81186

ARCHITECT/ENGINEER:
 D & M MARKETING CC
 081 127 4057
 5070 SWAKOPMUND
 NAMIBIA

SITE NO.	PTN 42
TOWN / CITY	SWAKOPMUND
CLIENT:	D & M MARKETING CC
SCALE	1:1250
DATE	2020-08-31
DRAWING NO.	0001

ANNEXURE B- NEIGHBOUR'S LETTERS AND ADVERTS

P. O. BOX 467, SWAKOPMUND
CELL: 081 122 4661 \ 0812444441
EMAIL: ANDREW.NAMFU@GMAIL.COM
WINVDW@GMAIL.COM

**Richthofen CC
PO Box 8399
SWAKOPMUND
Namibia
13001**

9 April 2020

Dear Sir/Madam,

CONSENT TO OPERATE A TOURIST ESTABLISHMENT ON PORTION NO. 42 OF THE FARM NO.163, SWAKOPMUND.

We herewith wish to inform you of our intention, on behalf of our client, Mr M I Karsten, to apply to the Municipality of Swakopmund for consent to operate a "Tourist Establishment" on Portion 42 of Farm No. 163, Swakopmund. It is the intention of our client to operate a "Tourist Establishment" in the form of camp sites, bungalows and associated buildings on the above mentioned property as a Consent in terms of Table B of the Swakopmund Town Planning Amendment Scheme No. 12.

Should you have any objection/s or comment/s against the proposed application, you are requested to lodge such, **in writing**, within 14 days of the last publication in the newspaper to both the Chief Executive Officer of the Swakopmund Municipality as well as the applicant during normal business hours. Please find attached a Consent form for completion. Closing date for objections or comments is 3 May 2021.

It is trusted that you will find the above in order and please feel free to contact me on 0812444441 or winvdw@gmail.com should you have any questions regarding the above mentioned.

Yours Faithfully



W I van der Westhuizen



Annexure D

20 |

Wednesday 7 April 2021 | NEW ERA

CLASSIFIEDS

Tel: (061) 208 0800/44

Fax: (061) 220 584

Email: classifieds@nepc.com.na

Services	Employment	Employment	Employment	Employment	Notices	SPCA
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CLASSIFIEDS

Rates and Deadlines

- To avoid disappointment an advertisement not appearing on the date you wish, please know, immediately.
- Classifieds rates and notices 10 00 per copy plus 10% in postage.
- Advertisements and after about 10.00 two days before date of publication in writing only.

Notices (N/A) included:
Legal Notice N\$180.00
Lost Land Title N\$400.00
Legal Notice N\$400.00
Terms Change N\$400.00
5 days Run N\$500.00
Daily Notice from N\$200.00
Notice Changing from N\$200.00
Thank You Messages from N\$200.00

Terms and Conditions Apply

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DRIVERS/VEHICLE INSPECTION/CLERK GUARDS
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BOOK NOW TO SECURE YOUR SPACE
Email: info@likas.com/002764917250
WhatsApp: 002764917250
BOOKING FEE N\$2500.00

GUARANTEED PLACEMENTS
CLOSING DATE: 10 APRIL 2021

JAY'S DANCE ACADEMY

We are looking for a qualified Dance Instructor to travel around and be able to work with young and old.

Requirements:

- Dance 12
- Fluent in English, Afrikaans and German
- 4-6 years of dancing and teaching experience
- Experience in Latin-American Ballroom, Fitness and Aerobic
- Medically Fit
- Excellent Communication Skills and must be able to work well with kids

Qualifications:

- Theory and technique background in Latin-American & Ballroom
- Dance Teacher Diploma
- SADTA Certificate
- 5 Years of Fitness Experience
- 5 years of work experience with kids

Responsibilities:

- Working the required hours per week
- Travel to different places to teach
- Keep a schedule of all classes
- Making new appointments and getting new students

Should you meet the above requirements, please send a resume and cover letter, including all copies of relevant qualifications to: **HR@JAYS.COM**

Closing date: 10 April 2021

Please note that only qualified candidates who meet all of the requirements and qualifications will be contacted. No CVs and documentation will be returned.

VACANCY

We are seeking the services of suitably qualified persons to fill the following positions:

ARCHITECTURAL TECHNOLOGIST

- Applicants must be in possession of a National Diploma in Architectural Technology from a recognized institution
- Applicants must be in possession of a Diploma in Construction Project Management from a recognized institution
- 3-5 years working experience in a similar position
- Applicants should have 4 years working experience in Construction Project Management
- Applicants should have experience in AutoCAD/Architectural
- Applicants should be able to take over or continue supervising/ managing all the construction stages of an existing project
- Domestic contracts/ permanent residents will be given preference

In return:

- We offer competitive remuneration and a very general working environment
- When applications stating details of training, experience, former and current employment may be addressed to:

The Manager
Maboneng Architectural Design
P.O. Box 426, Ukhayini
Email: info@mad.co.za

Manufacturing Engineer (United Industry)
Oshana Engineering Group is urgently looking for a Manufacturing Engineer

Requirements:

- Master's in Manufacturing Systems & Operations
- Minimum 05 years related experience in a manufacturing environment
- Strong knowledge of ISO 9000
- Management systems registration with a recognized manufacturing professional body
- SADCC recognized driver's license for light vehicles

Send CV to: admin.official@oshanengr.com
Dufors 8 April 2021

URGENTLY HIRING FOR TEACHING APPLICATIONS

Qualified Teacher
In Accounting, Entrepreneurship, Economics and Business Studies, Grade 8-11
1 Post

MINIMUM REQUIREMENTS

- BED in Education
- Have a minimum of two years teaching experience
- Good written and verbal English

SUBMIT THE FOLLOWING CERTIFIED DOCUMENTS

- Written application
- Curriculum Vitae
- 3 copies of qualifications and academic results
- Copy of citizenship or naturalisation

PREFERENCES WILL BE GIVEN TO NAMIBIAN CITIZENS OR PERMANENT RESIDENTS

Enquiries:
Linda Hengsho
PO Box 5326 Windhoek 2, S.W.A.
Tel: 066 201 2 01 004/201 2100
091 220 584

Email: liberty@nepc@yahoo.com
Physical Address: Erf 4073, Waldbaai
Closing Date: 07 April 2021



KLEINE KUPPE PRIVATE SCHOOL
(Windhoek) S.W.A.

Teachers required:

- Mathematics x 1
- Physics & Chemistry x 1 (Secondary School Level)

Diplomated Degree in Education or equivalent with teaching experience

Please phone call:
001 200 2072
001 072 0800
081 120 9082

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY
OFFICE OF THE DIRECTOR GENERAL OF APPLICANTS TO A COMMITTEE IN TERMS OF THE LICENSING ACT 1996

Regulation 14, 26 & 27
Notice is given that an application for a license to operate a business in terms of the Licensing Act 1996 will be considered by the Licensing Committee on Wednesday, 10 March 2021 at 10:00 AM in the presence of the following members:

MEMBERS:

- 1. Director General of Licenses: **WALTER P. O. BIDA**
- 2. Member of the Licensing Committee: **THEY HABBIS**
- 3. Member of the Licensing Committee: **MURIEL CASTRO**
- 4. Member of the Licensing Committee: **REZA MOEL CASTRO**

4. Members will receive an appointment letter by e-mail with written instructions on the date of the meeting. It is the responsibility of the applicant to ensure that the application is ready for presentation at the meeting.

21 MARCH 2021

4. Date of meeting of the Licensing Committee will be fixed in terms of Regulation 14 of the Licensing Act 1996.

Any applicant who wishes to apply for a license in terms of section 26 of the Act is required to submit the application to the Director General of Licenses at least 24 days before the date of the meeting of the Committee, at which the application will be heard.

NOTICE

Please note that Van Der Westhulzen Town Planning & Properties CC on behalf of the owners of Portion 42 of the Farm No. 163, Swakopmund herewith intend to apply to the Municipality of Swakopmund for the following:

CONSENT TO OPERATE A "TOURIST ESTABLISHMENT" ON PORTION 42 OF THE FARM NO. 163, SWAKOPMUND

Any person having any objection against such application should lodge such objections or comments in writing within 14 days of the last newspaper publication and the applicant during normal business hours. Closing date for objections or comments is 30 April 2021.

Contact:
Van Der Westhulzen Town Planning and Properties
Tel: 081 122 4461 / 081 244 4441
Email: info.vdw@gnml.com / vdw@gnmail.com, P.O. Box: 457, Swakopmund



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Windhoek

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Open your heart to those in need. Give them a warm & loving home!



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FACILITATOR ASSESSOR MODERATOR ONLINE TRAINING ONLY

N\$5000

FACE TO FACE WORKSHOP FULL ONLINE TRAINING

N\$6500

MEASURING STARTUPS COSTS
29 MARCH 04
11 APRIL
03 MAY

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info@nwaw.com.na

SMS EMAIL ADDRESS
& COURSE TO
+264 01 148 1454

ONLINE AND OFF-PERSON TRAINING

FACILITATOR ASSESSOR MODERATOR ONLINE TRAINING ONLY

N\$5000

FACE TO FACE WORKSHOP FULL ONLINE TRAINING

N\$6500

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info@nwaw.com.na

SMS EMAIL ADDRESS
& COURSE TO
+264 01 148 1454

ONGHA PRIVATE SCHOOL VACANCY ANNOUNCEMENT

Ongha Private School, a registered Private School in Oshana Region is looking for suitably qualified and experienced teachers to fill in the following vacant posts. The teachers are expected to commence by May 2021

- Grade 4 (class teaching) x 1
- Grade 5 (class teaching) x 1

Basic minimum requirements:

- A recognized Diploma/Degree certificate in Education or any equivalent primary qualification
- First preference to be given to Namibian citizens
- Candidates must be suitably and experienced individuals
- Holders of foreign qualifications must have acquired work permits
- Enclave Curriculum Vitae
- At least 2 recent testimonials
- Copies of professional and academic qualifications

Send and deliver your applications and relevant documents to:
The Principal, Ongha Private School, Box 11, Ongha
Closing Date: 15 April 2021

Solar supply & installation in all 14 Regions by GENERATION RESOURCES

Financing for solar home systems, solar water pumps for farming & solar systems, available through M&R Solar Revolving Fund & F&P West Bank

Contact: 0812 446633
Email: hwanwen@gmail.com



CONSENT TO OPERATE A "TOURIST ESTABLISHMENT" ON PORTION 42 OF THE FARM NO. 163, SWAKOPMUND

Any person having any objection against such application should lodge such objections or comments in writing within 14 days of the last newspaper publication and the applicant during normal business hours. Closing date for objections or comments is 30 April 2021.

Contact:
Van Der Westhulzen Town Planning and Properties
Tel: 081 122 4461 / 081 244 4441
Email: info.vdw@gnml.com / vdw@gnmail.com, P.O. Box: 457, Swakopmund

CALL THE SPCA ON:
081 220 584
OR
0811234520
DONATIONS:
SPCA Windhoek
RMB Account:
02247995915
Code: 201174

TWAHAFA REAL ESTATE

KHOMARDAAL: 5 bedrooms, 3 bathrooms, 3 lounge area, 2 kitchens, fenced house N\$ 2.650 000 next to Total Service Station/Rhomas Medical Center 435sqm.

WINDHOEK NORTH: 3 bedroom house with 3 swimming pools, built built N\$ 2.900 000 (great investment, 800 sqm)

KATUTURA: 2+bedroom, bathroom, kitchen, ghetto at the back of the house N\$ 850 000 231sqm

Aussparplaneta - Office spaces for rent
Call 0816534437 info@twahafagroup.com

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KHOMARDAAL: 5 bedrooms, 3 bathrooms, 3 lounge area, 2 kitchens, fenced house N\$ 2.650 000 next to Total Service Station/Rhomas Medical Center 435sqm.

WINDHOEK NORTH: 3 bedroom house with 3 swimming pools, built built N\$ 2.900 000 (great investment, 800 sqm)

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Aussparplaneta - Office spaces for rent
Call 0816534437 info@twahafagroup.com

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Tel: (061) 2080844 Fax: (061) 220584 Email: Classifieds@nepc.com.na

Services	Notice	Notice	Notice	Notice	Notice	Notice
General	Legal Notice					

CLASSIFIEDS

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To avoid disappointment of an advertisement not appearing on the date you wish, please book in advance - Classifieds starts and notices: 12.00, two working days prior to placing
- Cancellations and alterations: 16.00, two days before date of publication in writing only

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Tombstones Unraveling from N\$200.00
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GRADE 6 - 12

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- Extra Classes
- Catch-Up Lessons
- 3 - 21 May Holiday classes
- English, Sciences, Maths & Other subjects

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Property

Sale / Rent

OFFICES TO RENT

within walking distance from Government Office Park at Tri Office Suites. Variety of sizes and prices. No hidden costs. Ideal for admin work, accountants and bookkeepers.

Email: hka_properties_ece@gmail.com or sms/whatsapp: 081 331 3444 during work hours

PLOT/VERVEN FOR SALE

at Ondal, Hanlias Bay, size 770sqm Price 200,000.00, negotiable.
Contact 0811222091 or 0812792365.



IN THE MAGISTRATE'S COURT FOR THE DISTRICT LÜDERITZ HELD AT LÜDERITZ CASE NO. 20/2018

In the matter between **NATIONAL HOUSING ENTERPRISE PLAINTIFF** and **NSIMBA NKUNGA DIABUNA 1st DEFENDANT** **HILENI GOUBA DIABUNA 2nd PLAINTIFF**

NOTICE OF SALE IN EXECUTION

IN EXECUTION of a Judgment granted by the Honourable Court against the Execution Debtor the following property will be sold by public auction on **04th MAY 2021** by the Messenger of the Court for the District of Lüderitz in front of the Magistrate's Offices, in LÜDERITZ, at 09.30.

CERTAIN : ERF NO. 749 NAUTILUS EXTENSION NO. 1

SITUATED : IN THE TOWN OF LÜDERITZ REGISTRATION DIVISION "H" KARAS REGION MEASURING : 751 (SEVEN FIVE ONE) SQUARE METRES

With all fixed improvements thereon:

CONDITIONS OF SALE:

1. The sale is subject to the provisions of the Magistrate's Court Act No. 32 of 1994, as amended.
2. The property will be sold "Voetstoots" according to the exiting title deed.
3. One-tenth of the purchase price will be payable immediately after the sale in cash. The balance together with interest thereon at 20% per annum against transfer to be secured by a bank or building society guarantee, and which transfer shall be given without delay.
4. The complete Conditions of Sale will be read at the same time of the Sale and may be inspected at the offices of the Messenger of the Court, Lüderitz.

SIGNED AT KEETMANSHOOP on this 12th day of APRIL 2021.

PROBART & VERDOES
Legal Practitioner for 34, 5th Ave KEETMANSHOOP

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **KAVANGO EAST**

1. Name and postal address of applicant: **SHIKONGO PAULUS SHIKONGO, PO BOX 869, RUNDU**
2. Name of business or proposed Business to which applicant relates: **STEP BY STEP SHEBEN**
3. Address/Location of premises to which Application relates: **SAUYEMVA ERF NO 840**
4. Nature and details of application: **SHEBEN LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **RUNDU MAGISTRATE**
6. Date on which application will be Lodged: **28 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **09 JUNE 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

Green Earth ENVIRONMENTAL CONSULTANTS

CALL FOR PUBLIC PARTICIPATION

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE CREATION OF PUBLIC ROADS ON THE REMAINDER OF PORTION 58 (A PORTION OF PORTION H) OF FARM BRAKWATER NO. 48

Green Earth Environmental Consultants have been appointed to attend to and complete an Environmental Impact Assessment (EIA) and an Environmental Management Plan (EMIP) to obtain an Environmental Clearance for the creation of public roads on the Remainder of Portion 58 (a Portion of Portion H) of Farm Brakwater No. 48, Windhoek as per the requirements of the Environmental Management Act (No. 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 in GG 4878 of 6 February 2012).

Name of proponent: Werner and Gisela Maria Kriegshelm

Description of proposed activities: It is the intention to subdivide the Remainder of Portion 58 (a Portion of Portion H) of Farm Brakwater No. 48 into two Portion 1 (±5,8103ha), Portion 2 (±7231m²) and the Remainder, Portion 1 and the Remainder will be continued to be used for residential purposes while Portion 2 is required by COV for the widening of Brakwater Service Road (DR 1491). A 25m wide right of way servitude will be created as well as the new portions to be created. The right of way servitude will be aligned along the northern and western boundary of the new Remainder of Portion 58.

Location of the project: The Remainder of Portion 58 (a Portion of Portion H) of Farm Brakwater No. 48 is directly west of the Brakwater Service Road (DR 1491) in the northern smallholdings area of Windhoek. A locally and subdivision plan showing the proposed public roads is displayed on the Town Planning Notice Board in the Customer Care Centre, Municipal Offices, Rev. Michael Scott Street, Windhoek or is available at the offices of Green Earth Environmental Consultants at Bridgview Offices, No. 4 Dr. Kwame Nkuma Avenue, Klein Windhoek.

Interested and affected parties (&APs) are hereby invited to register in terms of the assessment process to give input, comments, and opinions regarding the proposed project. A public meeting will be held only if there is enough public interest. Only &APs that registered will be notified of the possible public meeting to be held.

The last date for comments and/or registration is 7 May 2021

Contact details for registration and further information:
Green Earth Environmental Consultants
Contact Persons: Charlie Du Toit/Carin van der Walt
Tel: 08 11273145
E-mail: charlie@greenearthnamibia.com and carin@greenearthnamibia.com

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **ZAMBESI**

1. Name and postal address of applicant: **RICHARD MULEENWA KAMBINDA, P/BAIG 1064, NGWEEZE**
2. Name of business or proposed Business to which applicant relates: **ZAMBESI COMMERCIAL AND DEVELOPMENT COMPANY**
3. Address/Location of premises to which Application relates: **ERF NUMBER 01325, WENELA ROAD NGWEEZE**
4. Nature and details of application: **HOTEL LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **ZAMBESI MAGISTRATE**
6. Date on which application will be Lodged: **14 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **12 MAY 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **OSHANANA**

1. Name and postal address of applicant: **HILIFAVALI J. NGHITENANYE PO BOX 457, OSHAKATI**
2. Name of business or proposed Business to which applicant relates: **PUB SHEBEN**
3. Address/Location of premises to which Application relates: **ERF: 7184 SHODOPALA, OSHAKATI WEST**
4. Nature and details of application: **SHEBEN LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **OSHAKATI MAGISTRATE**
6. Date on which application will be Lodged: **19-30 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **09 JUNE 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **OSHKOTO**

1. Name and postal address of applicant: **HATAHAEL K. HARTBI, PO BOX 60100, OKANIKOLO**
2. Name of business or proposed Business to which applicant relates: **GOOBY INVESTMENT VIA HAKAPANDA TRADING**
3. Address/Location of premises to which Application relates: **GM735E WILLAGA**
4. Nature and details of application: **SHEBEN LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **ONDANAWA MAGISTRATE**
6. Date on which application will be Lodged: **30 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **09 JUNE 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **OSHANANA**

1. Name and postal address of applicant: **NAMIBIA FISH CONSUMPTION PROMOTION TRUST PO BOX 298**
2. Name of business or proposed Business to which applicant relates: **NAMIBIA FISH CONSUMPTION PROMOTION TRUST**
3. Address/Location of premises to which Application relates: **316, 318, 320, 322, 324, 326, 328, 330, 332, 334, 336, 338, 340, 342, 344, 346, 348, 350, 352, 354, 356, 358, 360, 362, 364, 366, 368, 370, 372, 374, 376, 378, 380, 382, 384, 386, 388, 390, 392, 394, 396, 398, 400, 402, 404, 406, 408, 410, 412, 414, 416, 418, 420, 422, 424, 426, 428, 430, 432, 434, 436, 438, 440, 442, 444, 446, 448, 450, 452, 454, 456, 458, 460, 462, 464, 466, 468, 470, 472, 474, 476, 478, 480, 482, 484, 486, 488, 490, 492, 494, 496, 498, 500, 502, 504, 506, 508, 510, 512, 514, 516, 518, 520, 522, 524, 526, 528, 530, 532, 534, 536, 538, 540, 542, 544, 546, 548, 550, 552, 554, 556, 558, 560, 562, 564, 566, 568, 570, 572, 574, 576, 578, 580, 582, 584, 586, 588, 590, 592, 594, 596, 598, 600, 602, 604, 606, 608, 610, 612, 614, 616, 618, 620, 622, 624, 626, 628, 630, 632, 634, 636, 638, 640, 642, 644, 646, 648, 650, 652, 654, 656, 658, 660, 662, 664, 666, 668, 670, 672, 674, 676, 678, 680, 682, 684, 686, 688, 690, 692, 694, 696, 698, 700, 702, 704, 706, 708, 710, 712, 714, 716, 718, 720, 722, 724, 726, 728, 730, 732, 734, 736, 738, 740, 742, 744, 746, 748, 750, 752, 754, 756, 758, 760, 762, 764, 766, 768, 770, 772, 774, 776, 778, 780, 782, 784, 786, 788, 790, 792, 794, 796, 798, 800, 802, 804, 806, 808, 810, 812, 814, 816, 818, 820, 822, 824, 826, 828, 830, 832, 834, 836, 838, 840, 842, 844, 846, 848, 850, 852, 854, 856, 858, 860, 862, 864, 866, 868, 870, 872, 874, 876, 878, 880, 882, 884, 886, 888, 890, 892, 894, 896, 898, 900, 902, 904, 906, 908, 910, 912, 914, 916, 918, 920, 922, 924, 926, 928, 930, 932, 934, 936, 938, 940, 942, 944, 946, 948, 950, 952, 954, 956, 958, 960, 962, 964, 966, 968, 970, 972, 974, 976, 978, 980, 982, 984, 986, 988, 990, 992, 994, 996, 998, 1000**
4. Nature and details of application: **OSHAKATI MAGISTRATE**
5. Clerk of the court with whom Application will be lodged: **OSHANANA**
6. Date on which application will be Lodged: **19-30 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **09 JUNE 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **OSHANANA**

1. Name and postal address of applicant: **HELENA ANGIULA PO BOX 2343, OSHAKATI**
2. Name of business or proposed Business to which applicant relates: **ETUNA SHEBEN**
3. Address/Location of premises to which Application relates: **ONHUSHE OSHANANA LOCATION**
4. Nature and details of application: **SHEBEN LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **OSHAKATI MAGISTRATE**
6. Date on which application will be Lodged: **19-30 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **09 JUNE 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

NOTICE

Please take note that Van Der Westhuizen Town Planning & Properties CC on behalf of the owners of Portion 42 of the Farm No. 163, Swakopmund herewith intend to apply to the Municipality of Swakopmund for the following:

CONSENT TO OPERATE A "TOURIST ESTABLISHMENT" ON PORTION 42 OF THE FARM NO. 163, SWAKOPMUND

Any person having any objection against such application should lodge such objection or comments in writing within 14 days of the last newspaper publication to both the Chief Executive Officer of the Swakopmund Municipality and the applicant during normal business hours. Closing date for objections or comments is 30 April 2021.

Contact: Van Der Westhuizen Town Planning and Properties
Tel: 0811224681 / 081 244 4441
Email: andrew.namfu@gmail.com
windwdw@gmail.com,
PO Box: 467, Swakopmund

REPUBLIC OF NAMIBIA
MINISTRY OF TRADE & INDUSTRY LIQUOR ACT, 1998
NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998
(regulations 14, 26 & 33)
Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region: **OSHANANA**

1. Name and postal address of applicant: **KADHROWA SAKELUS PO BOX 2188, OSHAKATI**
2. Name of business or proposed Business to which applicant relates: **SIX 7 SHEBEN**
3. Address/Location of premises to which Application relates: **UKUYUYUSHOHA**
4. Nature and details of application: **SHEBEN LIQUOR LICENCE**
5. Clerk of the court with whom Application will be lodged: **OSHAKATI MAGISTRATE**
6. Date on which application will be Lodged: **19-30 APRIL 2021**
7. Date of meeting of Committee at which application will be heard: **12 MAY 2021**

Any objection or written submission in terms of section 28 of the Act in relation to the applicant must be sent or delivered to the Secretary of the Committee to reach the Secretary not less than 21 days before the date of the meeting of the Committee at which the application will be heard.

FOR Classifieds 081-2080800

Employment Offered

URGENTLY HIRING FOR
Registered Nurses / Cleaners Needed for DUBAI/CANADA
Benefits (Accommodation/ Medical Insurance/ Visa and flight)
Salary offered in Dollars and Dirhams
Contact 0027 119726054/0027849 17253
Email info@careermarketing@telkomsa.net
Web www.careermarketing.net
JOINING FEE R2500.00
CLOSING DATE 17 MAY 2021

Annexure



ANNEXURE B1- OBJECTION

Annexure F

Objection 1

Juergen Reiff

From: Juergen Reiff [j.reiff@mtcmobile.com.na]
Sent: 17 April 2021 04:00 PM
To: Andrew.namfu@gmail.com
Cc: winvdw@gmail.com
Subject: Portion42 of farm 163 Swakopmund ,objection to development

Dear Mr. A. van der Westhuizen,

I have to object to this development on Portion42 of farm 163 Swakopmund.

The reason is, because I had to find out, that the loud noise pollution was coming from that plot. You cannot sleep with that low frequency irritating you. Specially at night , noise is travelling far. I bought my plot to have peace and quietness out here. If the New owner is of the opinion ,to do as he pleases out here, I will contest it in my strongest possible form.

My other question is, how is it possible to have so many buildings erected on that plot, which is not even 10 hectares. On 10 hectares we are Only allowed for 2 house dwellings! These buildings have been constructed recently. The owner of Roos transport has been stopped with his Housing project on his plot, so should this one.

With kind regards

Juergen Reiff

Owner of plot 157
Cell 081 258 4191



Objection 2

Swakopmund, 15th April 2021**To:**

Mr. J. Heita
Manager Town Planning
Swakopmund Municipality
and
W. and A. van der Westhuizen
Van Der Westhuizen Town Planning and Properties
P.O. Box 467
Swakopmund

Subject:

Consent use in terms of Town Planning Scheme Regulations
Specifically:
Special consent to operate a "Tourist Establishment" on Portion 42 of the farm No. 163, Swakopmund

As neighbors from the plot in question, I hereby want to inform you that we object the above mentioned application to operate a Tourist Establishment on Portion 42 of the farm No. 163.

The plot in question is called "Pomp Stasie" (which makes you think..).

We live on Portion 41 of the farm No.163. Although our house is several hundred meters away from plot 42, we experience a lot of annoyance caused by incredibly loud music coming from the plot in question. The nuisance normally takes place during evenings and goes on till the early hours in the morning, making it impossible to sleep. Since we live here, 19 years, we have never experienced this kind of nuisance.

Several times I contacted the owner of the plot and asked him friendly to turn down the music. This did not have any results. He told me to turn off my hearing aid... My son, together with a member of our Swakop River Neighborhood Watch, visited plot 42 and also asked the owner to take into account that his neighbors are really annoyed by the amount of noise produced. His answers: swearing and cursing and telling them that he paid for the plot and thus can do whatever he likes.

Apart from that I made numerous phone calls to the police, also to Inspector Pelican, and asked them to do something against the nuisance.

The last few weeks the neighbor from plot 42 is a bit more quiet. But I have absolutely no trust that it will remain quiet. Probably because he now is in the process of applying for a permit he keeps a low profile. I am quite sure that as soon as he obtains a permit that Hell Breaks Loose again!

I think I speak for most Swakoprivier-plotters if I say that we enjoy this quiet and peaceful area and that we want to keep it that way.

Regards,

George and Cathy Ellis
Plot 41
P.O. Box 2314
Swakopmund
E-mail: gellis@gmx.net Cell: 081 569 2670

11.1.8 **THE DOME: REQUESTING ASSISTANCE TO INTERLOCK PARKING AREA**

(C/M 2022/02/24 - E 5371; 16/2/8/8)

Ordinary Management Committee Meeting of 10 February 2022, Addendum **8.4** page **29** refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

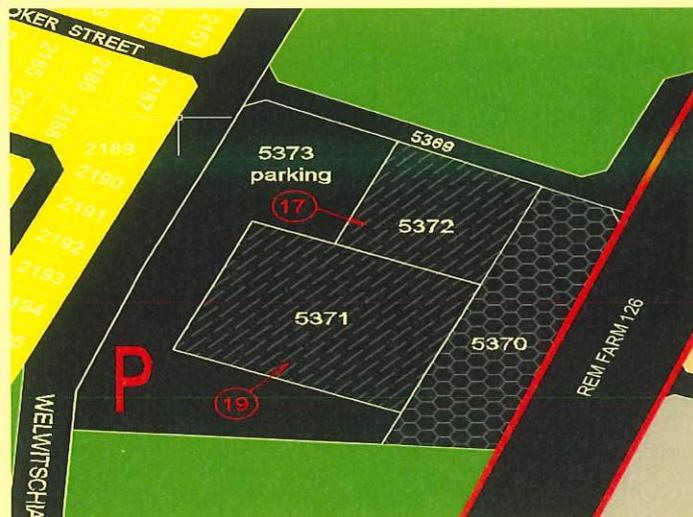
The purpose of this submission is to present to Council a request by "The Dome Swakopmund (the Dome) for assistance in interlocking a portion of the parking area where marque tents will be erected the World Skills event which is scheduled for March 2022. **Annexure A.**

2. Background

The Dome will host the 47th World Skills event in March 2022. It is expected that 12 Countries will participate in 16 different skills competitions, with 127 competitors, 200 conference delegates, industry experts, VIP's and visitors. The event will be held from the **28 March 2022** until the 2nd of April 2022.

For the Dome to host a successful event of this magnitude, the Dome must erect additional marque tents which will require an area of 1200m² adjacent to the Dome building. The area being referred to by the Dome for interlocking, belongs to Council and is earmarked for public parking. The picture below presents the following:

- Erf 5371 - the Dome Swakopmund
- Erf 5372 - The Cube complex and
- Erf 5370 - Institutional Land
- Erf 5373 - Parking



3. The Request by the Dome

The Dome is requesting from the Swakopmund Municipality to assist in the following:

- (a) *That the Swakopmund Municipality make available funding for a project to lay 1200 m² of interlocks.*
- (b) *That the Entrepreneurs Factory be appointed to train identified entrepreneurs, assist them in setting up SME's and execute the project.*
- (c) *That the newly formed SME's be used by the Municipality to execute future paving projects.*
- (d) *That the Swakopmund Municipality attends to the maintenance of the unsurfaced parking area north of the Dome building, which is currently being used as public parking.*

4. Feedback on the Request by The Dome Swakopmund

Feedback on the requests by the Dome will be provide below:

- (a) *A cost estimate was done for the interlocking of the 1200m² area and the costs amounted to an estimated total of N\$330 000.00. This estimated cost includes material, labour and earthworks. To put the estimated cost into perspective, the cost for interlocks only will amount to N\$200 000.00.*
- (b) *The proposal by the Dome to have the Entrepreneurs Factory be appointed to train identified entrepreneurs for this project, is a noble request but unfortunately Council is bound to rules of the Public Procurement Act (15 of 2015) when it comes to the utilisation of Council's funds for the procuring of services, goods and works.*
- (c) *Currently Council's procurement process makes provision that SME's be considered for certain projects, but it is required of these SME's to comply with the minimum required documentation which is prescribed by the Public Procurement Act (15 of 2015).*
- (d) *In December 2021, maintenance work was done on the unsurfaced parking section by the Engineering and Planning Services. Below is a picture of works in progress.*



Figure 1: Maintenance on unsurfaced parking next to the Dome

5. Conclusion

The hosting of the World Skills event is a good accomplishment by the Dome and this brings along economical and recognition benefits for the town and therefore Council to consider availing assistance to the Dome where possible. Currently under the budget of the Engineering and Planning Services department, there are no dedicated funds available at this time. funds are not available at this time and if considered by Council will mean that the funds or a portion of the funds will need to be made available.

B. After the matter was considered, the following was:-**RECOMMENDED:**

- (a) That Council takes note of the request by The Dome Swakopmund as per their letter dated 09 November 2021.
 - (b) That The Dome be informed that Council cannot assisting the Dome Swakopmund at this time.
 - (c) That The Dome Swakopmund be given permission to use the parking areas for the erection of tents for the duration of the events.
 - (d) That The Dome must indemnify Council against damages for the use of the property.
 - (e) That The Dome be reminded to apply timeously for the use of the parking areas for any purposes other than parking.
-

16/2/21



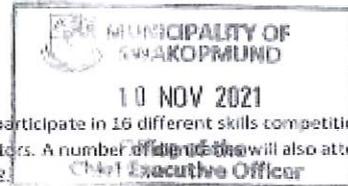
November 09, 2021

Mr. Archie Benjamin
CEO: Swakopmund Municipality

Dear Mr. Benjamin

World Skills 2022

The Dome will host the 47th World Skills event in March 2022. 12 Countries will participate in 16 different skills competitions, with 127 competitors, 200 conference delegates, industry experts, VIP's and visitors. A number of officials will also attend the event which will be held from the 28th of March 2022 till the 2nd of April 2022.



To host a successful event of this magnitude, the Dome has to erect additional marquee tents that requires 1,200 square meters of interlocks in the area adjacent to the Dome. As this area is the property of the Swakopmund Municipality and in the spirit of the agreement between the Dome and Swakopmund Municipality to train entrepreneurs, I hereby humbly request your assistance in this regard. Instead of appointing a contractor, I suggest the following:

- o That the Swakopmund Municipality made available funding for a project to lay 1,200 square meters of interlocks;
- o That the Entrepreneurs Factory be appointed to train identified entrepreneurs, assist them in setting up SME's and execute the project;
- o That the newly formed SME's be used by the Municipality to execute future paving projects.

Access to the Dome and adjacent parking area

The only access by vehicle to the Dome from the main road is to cross the area south of the Dome to get to the interlocked parking area. An average of 500 motor vehicles uses this area daily to get to the Dome and because the existing parking space is not adequate, the open area serves as parking space. However, it is in urgent need of maintenance and I hereby request the Municipality to please level and compact the area. Your assistance will be greatly appreciated.

We do recognize the lack of funding, especially in these times, but as the Dome is a landmark in Swakopmund and with so many people, local, national and international visiting the Dome, a paved road and additional parking space will further enhance the world-class Swakopmund experience.

Thank you for your continuous support and we hope for your kind consideration.

With best regards,

Yours truly

CEO: the DOME
Fanus Engelbrecht

[Handwritten signature]
16/11/21

Mr. Mdumane
- Kindly submit to MC for the request on World Skills
- Kindly arrange with roads to gravel the party area before December
- Paper for approval

ASS Investments 94 (Pty) Ltd



11.1.9 **APPLICATION FOR THE RELAXATION OF LATERAL BUILDING LINES ON ERF 4960 SWAKOPMUND, EXTENSION 14**
(C/M 2022/02/24 - E 4960)

Ordinary Management Committee Meeting of 10 February 2022 ,
Addendum 8.5 page 33 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is to seek Council's consideration for the relaxation of the lateral building line from three (3) metres to zero (0) metres on Erf 4960, Swakopmund.

2. Introduction and Background

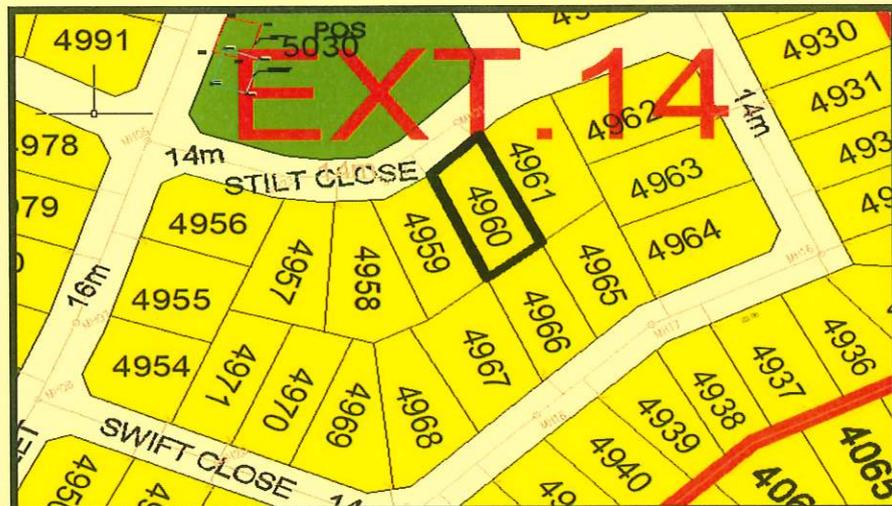
An application was received from the owners of Erf 4960, Swakopmund Extension 14 for the relaxation of the lateral building line from three (3) metres to zero (0) metres adjacent to Erf 4961, Swakopmund. The owner intends to extend the existing garage along the boundary line towards the street boundary line. A proposal which is being objected by the owner of Erf 4961, Swakopmund. The application is attached as **Annexure A**.

3. Ownership

The ownership of Erf 4960, Swakopmund vests in Mr Marthinus Stephanus Cilliers as per Deed of Transfer No. T 438/2021. Proof of ownership has been attached as **Annexure C**.

4. Locality, Zoning and Size

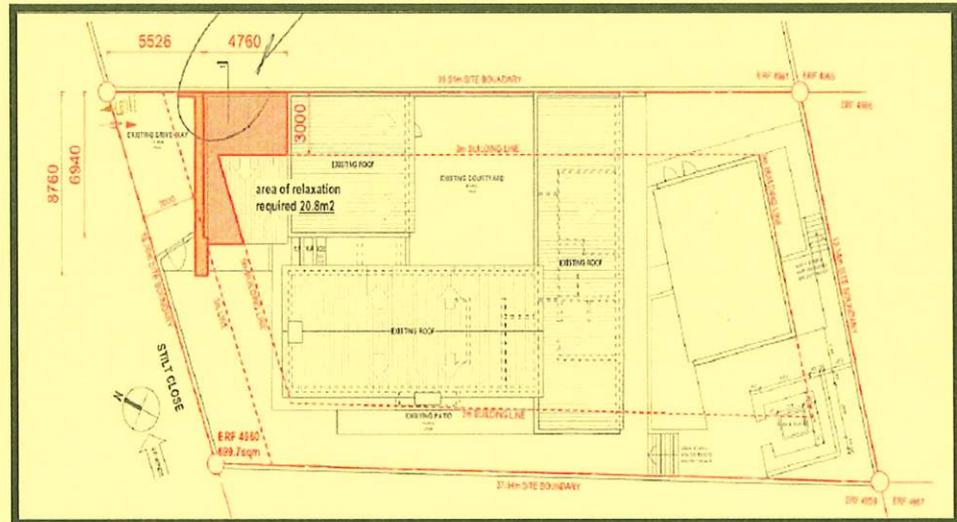
Erf 4960, Swakopmund is located in Swakopmund Extension 14 along Stilt Close street. The Erf is zoned "Single Residential" with a density of 1:600m² and is approximately 700 m² in extent. (See locality map below).



Erf 4960, Swakopmund

5. Discussion

The owners of Erf 4960, Swakopmund intends to extend the existing garage along the lateral boundary with Erf 4961, Swakopmund and three (3) meters way from the street boundary line. See plan below. An objection was received from the owner of Erf 4961, Swakopmund, hence this submission before Council.



5.1 Objector's argument

The objector argued that the proposed extension of the garage will block their already limited view of the ocean, they therefore proposed to the neighbour that they make a drive-through from the existing garage to the existing courtyard to accommodate an extra car. The building line relaxation form on which the objector stated their argument is attached as **Annexure B**.

5.2 Applicant's response

The applicant responded to the objection in a letter dated 4th January 2022. The applicant stated that they are currently busy with the construction of a flat in the backyard for an elderly parent and they need the extra garage space. They further stated that they do not have access to the backyard from the street. They had a discussion with the neighbour who objected against the proposed extension of the garage, however they are of the opinion that the proposed garage will not be blocking anything and that they will only be extending the already existing fire wall by 4.5 meters. Their motivation letter is attached as **Annexure D**.

6. Evaluation

The Swakopmund Zoning Scheme in Clause 5, A, 2.4 (a) and (e) states that:

- (a) *No building, permanent structure or portion thereof, except for boundary walls and fences, may be erected on the site within:*

- (i) 5 meters from any street boundary
- (ii) 3 meters from any rear boundary
- (iii) 3 meters from any side boundary
- (iv) 5 meters in the case of a garage from any street boundary or half of the height of the building, whichever is greater.

However,

- (e) The Council may relax these requirements if it is satisfied that no interference with the amenities of the neighbourhood, existing or as contemplated by the scheme, will result.

Although the zoning scheme makes provision for the relaxation of building lines, Council must take into consideration grounds of both the applicant and the objector. Considering the proposed building plans of Erf 4960, Swakopmund, one would notice a courtyard space that is approximately 59m² in extent which is located right behind the existing garage. The owners of Erf 4960, Swakopmund can consider the extension of the garage to the back as opposed to the front which means that the owners have a choice. When considered side by side, the courtyard is to an extent a privilege that the owners of Erf 4960, Swakopmund have in relation to the construction of the proposed extension at the expense of the neighbour.

The owners of Erf 4960, Swakopmund sited in their motivation letter that they already have a firewall built on the boundary and that they would just be extending it. The said firewall was permitted by the neighbour as part of the relaxation of building lines for the construction of the existing garage and existing bedroom. The proposed extension will cover the entire lateral side of Erf 4961, Swakopmund, meaning that the fire wall, which is 4.2 high, is the only view they have from their living areas on the lateral side. The stretch of the existing fire wall as well as the effect that the proposed extension is foreseen to have is detailed below:



Fig 1: The current extent of the firewall viewed from Erf 496, Swakopmund



Fig 2: View from Erf 496, Swakopmund



Fig 3: View from Erf 4961, Swakopmund



Fig 4: View of Erf 4960 & 4961, Swakopmund from the street

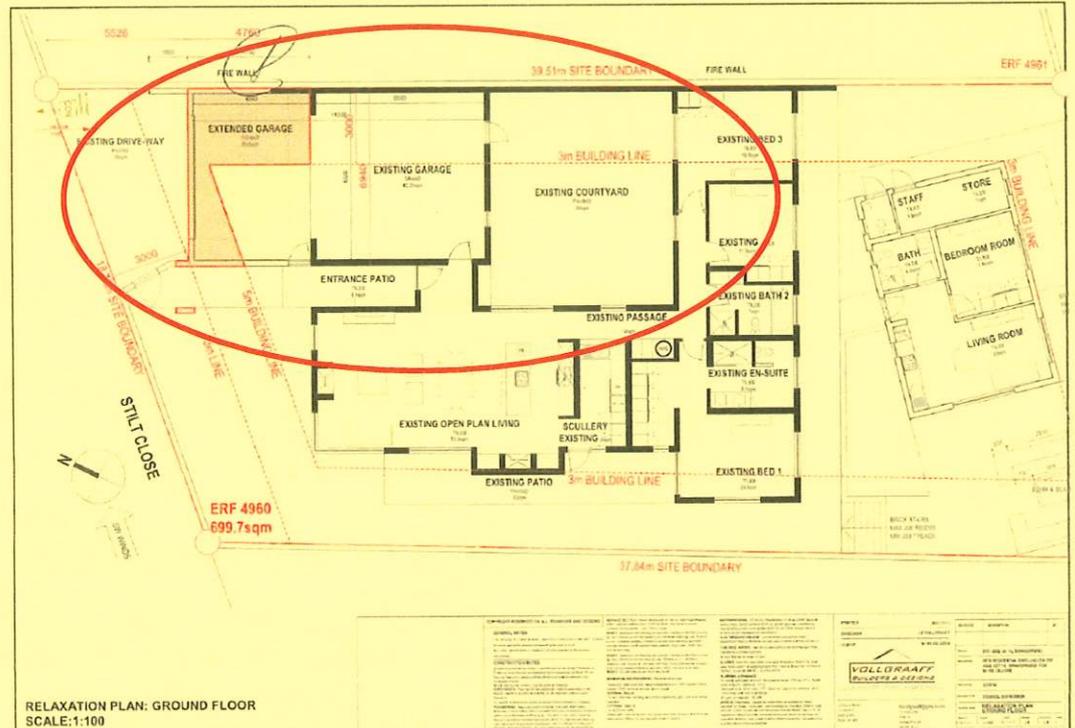


Fig 5: Location of the Courtyard on Erf 4961

By virtue of the proposed extension, the firewall will cover the area indicated in figures 2 and 3. People often purchase erven in areas like Swakopmund Extension 14 for the benefits of being close to the ocean and at times the ability to see the ocean from where they are standing which is the case for the owners of Erf 4961, Swakopmund as expressed in their objection. The definition of view is subjective, as was demonstrated by the owners in their separate arguments, each one considers it from where they are standing, however if one is to consider a reluctance by the owners of Erf 4961, Swakopmund in support of development on Erf 4960, Swakopmund, it is not the case as they have given their consent before which can be seen in figure 1. They additionally provided an alternative for their neighbours (owners of Erf 4960) to consider.

The owners of Erf 4960, Swakopmund have the option of creating a tandem garage by extending a section of the current garage to the back to create extra garage space. This would mean that the courtyard will be smaller, however it will still be reasonable. It is against this background that it is recommended that the proposed extension of the garage be turned down and the owners be given an opportunity to appeal Council's decision or that the relaxation only be considered once the neighbours reach consensus, and that the objection has been retracted.

7. Conclusion

In conclusion, it is recommended that the proposed relaxation of building lines on Erf 4060, Swakopmund be turned down.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the application for consent to relax the building line on Erf 4960, Swakopmund from three (3) metres to zero (0) metres on the lateral boundary line be turned down.
 - (b) That the applicant considers extending the garage to the back as opposed to the front.
 - (c) That the applicant be informed of his rights to appeal to the Minister against Council's Resolution in respect of resolution (a) above in terms of Clause 8.7 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.
 - (d) That the objector be informed of Council's decision.
-



RELAXATION FORM

MUNICIPALITY SWAKOPMUND

ANNEXURE A

(064) 4104421 / 4104417 / 4104418 / 4104404
0886519137

53 SWAKOPMUND
Namibia

APPLICATION FORM FOR THE RELAXATION OF DEVELOPMENT STANDARDS

APPLICANTS ERF NO:	4960	CONSENTERS ERF NO:	4961
Suburb:	Ext 14	Street Address:	Shilte close Road
Particulars of Owner			
Name of Owner:	Martinus Stephanus Gilliaars.		
Name of Authorized Person:			
Postal Address (Owner):	P.O. Box 460, Tsumeb.		
Tel. No (Owner):	0818100949		
E-mail Address (Owner):	cilloon@iway.na		

Application for relaxation of: (Please tick appropriate)

(The written consent of the adjacent neighbors and a signed site plan must attached)

A. Building Lines:

- For the relaxation of Rear Building Line From: _____ meter to: _____ meter
- For the relaxation of Lateral Building Line From: 3 meter to: 0 meter
- For the relaxation of Street Building Line From: _____ meter to: _____ meter
- For the relaxation of Street Building Line (Garage) From: _____ meter to: _____ meter

B. Boundary Wall Height:

- For the relaxation of Rear Boundary wall From: _____ meter to: _____ meter
- For the relaxation of Lateral Boundary wall From: _____ meter to: _____ meter
- For the relaxation of Street Boundary wall From: _____ meter to: _____ meter

C. Relaxation of setback - 1st or 2nd Floor

- For the relaxation of Rear Building Line From: _____ meter to: _____ meter
- For the relaxation of Lateral Building Line From: _____ meter to: _____ meter
- For the relaxation of Street Building Line From: _____ meter to: _____ meter

D. Relaxation of Building Height: (Indicate)

A site/building plans, signed by the relevant/affected neighbors must be attached, indicating the Plan number, CS01.02, dated _____

(Plan must show, at least, existing site building lines and existing buildings, the location, height, use, design and extent of encroachment of proposed buildings.)

E. Relaxation of Garages (Maximum 100m²)

- For the relaxation of Garages From: 47,16 m² to: 71,75 m²

Reasons for the relaxation

We would like to extend our garage. With 4,5 m

SIGNATURE OF APPLICANT or
DULY AUTHORIZED PERSON
WITH POWER OF ATTORNEY

DATE

ANNEXURE B

CONSENT FROM ADJOINING OWNER / NEIGHBOUR (NO TENANTS) FOR THE RELAXATION OF DEVELOPMENT STANDARDS

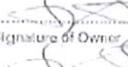
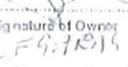
I SETH EISEK the owner of erf no. 4961 Extension/Suburb 14

P.O. Box No. 24921 124K have scrutinized and signed the building plan

no. 7021/06 prepared by Messrs VOLLEGRAAFF

and object / do not object (mark with an "X" which is applicable) against the proposed encroachment/relaxation of development standards on erf no. 4961 being the following:

(Please tick appropriate)

- Building Lines 
Signature of Owner
- Double Storey within relaxed Building Lines Signature of Owner
- Relaxation of Boundary Wall Height 
Signature of Owner
- Relaxation of Building Height 
Signature of Owner
- Relaxation of Garages 
Signature of Owner

REMARKS/REASONS: EXTENSION OF 4.70M WILL BLOCK OUR ALREADY LIMITED SEA VIEW. WE KINDLY ADVISE THE NEIGHBOUR TO MAKE A DRIVE THROUGH FROM EXISTING GARAGE TO EXISTING COURT YARD TO ACCOMMODATE AN EXTRA CAR.

 SETH EISEK 12/11/2021
SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone: 082 242 7074
NB: Please attach certified copy of identity document of the owner of erf.

OFFICE USE ONLY	
TOWN PLANNING SCHEME REGULATIONS - REPORT	
Zoning of Erf
Notice Number
Comments:
Recommended:	YES / NO PLANNER: TOWN & SPECIAL PROJECTS
Approved:	YES / NO GENERAL MANAGER: ENGINEERING SERVICES
Approved:	YES / NO CHIEF EXECUTIVE OFFICER

ANNEXURE C

26 JAN 2021

T 438- / 2021

DEED OF TRANSFER NO. T

ERNA VAN DER MERWE

to

MARTHINUS STEPHANUS CILLIERS

ERF NO 4960 SWAKOPMUND (EXTENSION NO 14)

DR. WEDER, KAUTA & HOVEKA INC.
LEGAL PRACTITIONERS, NOTARIES and CONVEYANCERS
3rd Floor, WKH House, Jan Jonker Road, Ausspannplatz

P.O. Box 884 - Tel: 081-275550 - Fax: 238802
WINDHOEK, Namibia

AND THE SAID APPEARER declared that his/her Principal had truly and legally sold on the 1ST DECEMBER 2020;

AND THE SAID APPEARER, in his/her capacity as aforesaid, did by these presents, cede and transfer in full and free property, to and on behalf of

MARTINUS STEPHANUS CILLIERS
Identity Number 871008 0009 9
Married out of community of property

His Heirs, Executors, Administrators or Assigns.

CERTAIN Erf No. 4980 Swakopmund (Extension No 14)

SITUATE In the Municipality of Swakopmund
Registration Division 'G'
Erongo Region

MEASURING 700 (Seven Nil Nil) Square Metres.

FIRST TRANSFERRED by Deed of Transfer No T2490/2019 with General Plan S.G. No 49 A1388/2015 relating thereto.

AND HELD BY Deed of Transfer No T1890/2020

SUBJECT to the following conditions imposed in terms of the Urban and Regional Planning Act, 2018 (Act No 5 of 2018), namely: -

IN FAVOUR OF THE LOCAL AUTHORITY

1. The erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund Zoning Scheme prepared and approved in terms of the Urban and Regional Planning Act, 2018 (Act No 5 of 2018), as amended.
2. The building value of the main building, excluding the outbuilding to be erected on the erf shall be at least four times the municipal valuation of the erf.

WHEREFORE the Appearer, renouncing all the Right and Title, which the said TRANSFEROR heretofore had to the Premises, did, in consequence also acknowledge them to be entirely dispossessed of, and disentitled to, the same, and that by virtue of these presents the said TRANSFEREE, His Heirs, Executors, Administrators or Assigns, now and henceforth shall be entitled thereto, conformably to local custom: the State, however, reserving its rights, and finally acknowledging that the purchase price of the aforesaid property amounts to N\$550 000.00.

Signed at _____ on 2021-02-23
together with the Appearer, and confirmed with my seal of office.



Signature of Appearer



ANNEXURE D

Marthinus Stephanus Cilliers
Erf No. 4960 Stilte Close Street
Swakopmund, Namibia

04 January 2022

Municipality Of Swakopmund
P O Box 53
Swakopmund, Namibia

Dear Municipality Of Swakopmund: To Whom It May Concern

Relaxation Of Building Lines For New Proposed Garage

The purpose of the letter is to address you as Town Council the get approval for extending our garage with 4.5meter. We are currently busy building a flat in the back yard for our elderly parent and we need more garage space for more vehicles and we do not have access to the back yard from the street. We spoke to our neighbor and they objected against the extension of the garage with a reason that we would block the view to the ocean, but that is not the case due to there is now view to the ocean from there house as we already have a firewall build on the boundary between us. We will also just be extending the fire wall with 4.5meter to the front witch is not blocking anything as they objected against. Please find attached preposed drawings for the extension of the garage.

Thank you for your consideration. Waiting for your response.

Your Sincerely
Marthinus Stephanus Cilliers



11.1.10 APPLICATION FOR CONSENT TO OPERATE A PLACE OF AMUSEMENT - LIVE MUSIC ON ERF 638, SWAKOPMUND
(C/M 2022/02/24 - E 638)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 8.6 page 47 refers.

A. The following item was submitted to the Management Committee for consideration:

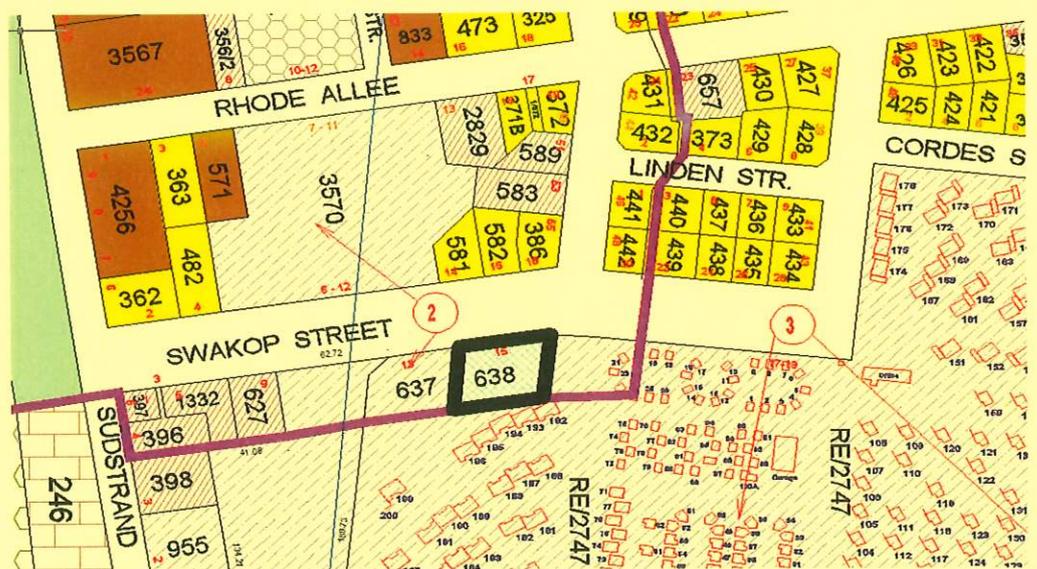
1. Purpose

The purpose of this submission is for Council to consider the application for special consent to operate a place of amusement on Erf 638, Swakopmund Proper.

2. Introduction and Background

An application for consent to operate a place of amusement for live music on Erf 638, Swakopmund Proper was received by the Engineering and Planning Services Department from Mr Dirk Redman. The application is attached as **Annexure A**. Erf 638, Swakopmund Proper is zoned "Local Business" and is located in the central business district along Swakop Street. (See map below).

Approval was granted by Council for the operations of a back-packers accommodation establishment, a restaurant and a bar. The Health Department however received complaints about noise emanating from Erf 638, Swakopmund Proper. Upon inspection by the Health Services Department, it was discovered that live music performances take place on the site for which approval was not granted. The applicant was advised in a letter dated 15 September 2021 to apply for consent in terms of Clause 6 of the Swakopmund Zoning Scheme and to suspend noise emission in terms of section 56 of the Public and Environmental Health Act, 2015. It is against this background that the application is submitted as live performances are considered under the definition of a "Place Of Amusement", for which provision was not made.



Map: Erf 638, Swakopmund

3. Swakopmund Zoning Scheme Provisions

According to the Swakopmund Zoning Scheme, a place of amusement is defined as:

“any building or land where persons congregate for amusement or for social, recreational or sporting purposes and where an admission fee is generally levied and includes a night-club/ discotheque, restaurant where entertainment is provided”.

4. Advertisement

The proposed consent was advertised in the Namib Times Newspaper on the 1st and the 8th **October 2021**. A notice was also placed on the site and the comments of neighbouring property owners were requested. The closing date for objections for the proposal was the **22nd October 2021**. One objection was received. Proof of advertisement as well as placement of the notice on the site has been attached as **Annexure C**.

5. Discussion

5.1 Objection

An objection was received from the owner of Erf 368, Swakopmund Proper regarding the proposed consent for the place of amusement for live music. The objector stated that live music generates a lot of noise and is not advisable within a residential area. Additionally, noise travels and can be heard far from the actual premises where it is played. The objector also stated that live music comes with other noises such as cars driving late at night and in most cases drunk people making more noise on the street which often leaves residents with no choice but to call law enforcement agents for intervention.

The objector lastly stated that owners of these types of businesses do not experience any type of discomfort but make money at the expense of their neighbours. The objector expressed that the noise is generated throughout the day and on occasions the musicians play beyond the allowable operating hours. According to the objector, establishments like Desert Tavern which is located opposite his house and others such as Sound Garden already make noise despite being located next to the Municipal Bungalows, it is against this background that he has not granted consent for the proposed consent use. The objection has been attached as **Annexure B**.

5.2 Applicant's response to the objection

The applicant responded to the objection in an email dated 8th November 2021 where they addressed the concerns of the applicant. The response has been detailed below and has been attached as **Annexure D**.

- *The applicant has stated that they acquired a quality sound system and a sound engineer to control noise levels,*
- *He additionally stated that due to the curfews that were implemented as a result of the Covid 19 regulations, live entertainment now stops early, and that this arrangement will continue,*
- *Permanent security staff were employed for the monitoring of customers and an additional 16 people were also employed during these difficult times. Local suppliers are also used for producing as a means of investing back into the local economy, the workforce and the upliftment of the town through this venue that can be enjoyed by tourists.*

- *The applicant lastly stated that they are a restaurant that occasionally has musicians that entertain their customers and are not a club and will not play late night loud music.*

The objector responded to the applicants aforementioned response by objecting a second time to the application in an email dated 10th November 2021. The objection was sustained and was presented with dates of reports to the owners via text messages and calls on two occasions of the noise pollution which according to the objector went unanswered. The second objection is attached as **Annexure F**.

5.3 Evaluation

Although the Swakopmund Zoning Scheme makes provision for the operation of a place of amusement by consent on an erf that is zoned local business, the complaints received from the objector are valid and should be taken into consideration as they are of a serious nature. Additionally, Erf 638, Swakopmund Proper is located right next to the municipal bungalows which are Council's holiday accommodation facilities, noise complaints received therefore inherently affects the operations of the bungalows, holiday makers as well as neighbouring residents. The application for the place of amusement does not significantly take away from the operations of other activities on Erf 638, Swakopmund Proper nor does it have a significant impact on the employment of the staff mentioned in the applicant's response.

The application for the proposed place of amusement can therefore not be considered until the applicant is able to prove that indeed noise proofing has been done and a report by a certified sound engineer to that effect has been submitted to both the Engineering and Planning Services Department as well as the Health Services and Solid Waste Management Department.

6. Conclusion

The proposed consent for a place of amusement on Erf 638, Swakopmund Proper is foreseen to have a negative impact in terms of noise pollution on the area as a whole and to neighbouring properties until and unless corrective measures have been implemented. The application should therefore not be supported until the applicant is able to submit proof of sound proofing.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That consent to operate a place of amusement on Erf 638, Swakopmund Proper be approved, subject to the submission of a report to the General Manager: Engineering and Planning Services as well as General Manager: Health Services and Solid Waste Management certifying that the area from which the proposed place of amusement will be conducted from is soundproof.**
- (b) **That once (a) has been complied with, approval be granted subject to the following conditions:**

- *That Mr Dirk Redman of Swakopmund Backpackers cc registers with the Health Services and Solid Waste Management Department and that the standard Health Regulations will apply.*
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicant must operate within the Swakopmund Zoning Planning Scheme provisions.*
 - *That consent is not transferable.*
 - *That sufficient parking will be provided on the premises.*
 - *That no on street parking will be tolerated.*
- (c) **That the objector be informed of Council's decision and his right to appeal to the Minister against Council's Resolution in respect of resolution (a) above in terms of Clause 8 of the Swakopmund Zoning Scheme within 28 days of receipt of notice of this Resolution, provided that written notice of such an appeal shall be given to the Ministry of Urban and Rural Development, as well as Council within the said period.**
-



MUNICIPALITY OF SWAKOPMUND



ANNEXURE A

NAMIBIA

andlweteko@swkmun.com.na

APPLICATION FOR BUSINESS REGISTRATION

New Application (Consult Town Planner)	<input checked="" type="checkbox"/>	Change of Trade Name	<input type="checkbox"/>
Renewal (On or before 31 March)	<input type="checkbox"/>	Change of Ownership (Consult Town Planner)	<input type="checkbox"/>
Removal (Move to new Premises) (Consult Town Planner)	<input type="checkbox"/>	Business Closure	<input type="checkbox"/>
Transfer (New Owner)	<input type="checkbox"/>	Postal Address Change	<input type="checkbox"/>
Change of Business Activities	<input type="checkbox"/>	Lost or Stolen & Duplicate of Certificate	<input type="checkbox"/>

NAME OF BUSINESS : Swakopmund Backpackers cc

NAME OF OWNER : Dirk Redman

NAME OF MANAGER : Nicki Wacker

BUSINESS ADDRESS : PO BOX: 6143 TELEPHONE: 081 037 7133

TOWN : Swakop MOBILE: 081 285 8248

E.MAIL ADDRESS : moringa-finance@outlook.com

ADDRESS OF BUSINESS : NO 15 Swakop STREET

ERF NO : 638

A. TYPE OF REGISTRATION REQUIRED:

Restaurant & Take Away	<input checked="" type="checkbox"/>	Manufacturing / Production	<input type="checkbox"/>	Educational Institution	<input type="checkbox"/>	Entertainment	<input checked="" type="checkbox"/>
General Dealer	<input type="checkbox"/>	Child Care	<input type="checkbox"/>	Accommodation	<input checked="" type="checkbox"/>	Financial Institution	<input type="checkbox"/>
Administrative Office	<input type="checkbox"/>	Hospitality	<input type="checkbox"/>	Health & Beauty	<input type="checkbox"/>	Home Occupation	<input type="checkbox"/>
Medical Practice	<input type="checkbox"/>	Service Industry	<input type="checkbox"/>	Warehouse	<input type="checkbox"/>	Workshop	<input type="checkbox"/>
Home Shop	<input type="checkbox"/>	Health Facilities	<input type="checkbox"/>	Dairy Producers	<input type="checkbox"/>		<input type="checkbox"/>
Detailed Scope of Business	<u>Hostel (accommodation), bar, restaurant, place of entertainment - live music.</u>						
Le Construction, Shebeen, Hair salon							

B. CERTIFICATE OF OWNER/AGENT IN RESPECT OF PREMISES (FOR ALL NEW BUSINESSES AS WELL AS BUSINESS MOVING TO NEW PREMISES)

I hereby declare that I have granted permission to the above applicant to conduct the business for which they have applied on the said Erf.

Dirk Redman
NAME (owner of property) (Please print)

[Signature]
SIGNATURE (owner of property)

[Signature]
SIGNATURE OF APPLICANT

23/09/2021
DATE

- C. All applicants for a new registration / change of premises must submit a building plan (ground layout) of intended business. In the case of a new building, a completion certificate.
- D. The client must submit: an authentic Namibian Identification document; valid proof of permanent residence and a valid working permit and proof of registration with the Ministry of Trade and Industry (New Business)
- E. The client must attach medical certificates for food handlers (only applicable to food preparation premises).
- F. An inspection fee of **NS 1182.80 Food Premises, NS 626.20 Non-Food Premises** (VAT included) must accompany this application.
- G. Consent from the previous owner of the business in case of a transfer from one owner to another
- H. Charges for Duplicate Certificates are NS 38.55

PLEASE INDICATE REFUSE REMOVAL PER WEEK:
 Basic Fee: Once Twice Thrice More Than Thrice
 PLEASE INDICATE BULK (4 containers & more) REFUSE PER MONTH:
 Once Twice Thrice More Than Thrice

NEW REGISTRATIONS / ADDRESS CHANGE

PLEASE CONTACT THE PLANNER: TOWN & SPECIAL PROJECTS, TO APPROVE THE ZONING OF YOUR ERF BEFORE SUBMITTING THIS APPLICATION TO THE HEALTH SERVICES DEPARTMENT FOR PROCESSING.

Tel: 064 4104517

OFFICE USE ONLY

TOWN PLANNING SCHEME REGULATIONS - REPORT

Zoning of Erf: _____
 Erf Number _____ Notice Number: _____
 Approved: _____ Not Approved: _____ SIGNATURE _____

I N S P E C T I O N R E P O R T

1. RECEIPT NUMBER	288763	MUNICIPALITY / NUMBER RESERVED
REGISTRATION AMOUNT PAID	NS 1182.80	
2. FIRE FIGHTING EQUIPMENT	_____	23 SEP 2021
3. REFUSE REMOVAL LEVY	_____	City of SWAKOPMUND
4. REMARKS	_____	

 DATE HEALTH OFFICER



MUNICIPALITY SWAKOPMUND

(064) 4104421
0986519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

Herrman Gassow, the member of the owner of Erf 638 Swakopmund CC

Street Address:	15 Swakop Street
Postal Address:	336 Swakop
Tel. No.:	081 127 4448
E-mail Address:	leclubs1@namibiaentertainment.com

Am aware that an application for a ..place of amusement.....
Swakopmund Backpackers CC

on Erf 638 By Messrs Dirk Redman Swakopmund Backpackers CC
has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

Objection

Signature of Owner

Signature of Owner

(Please mark which ever is applicable in the block)
against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

SIGNATURE

FULL NAME

DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

Tel: (0848) 4704471
Fax: (0848) 191137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

Mirja Senke TENANT
the owner of Erf 638

Street Address:	<u>15 Swakop Street, Swakopmund</u>
Postal Address:	<u>7230</u>
Tel No:	<u>081 238010</u>
E-mail Address:	<u>farmganic@gmail.com</u>

Am aware that an application for a piece of communitment
Swakopmund Butcheries cc

on Erf 638 By Messrs WV Pedersen Swakopmund
has been applied for, at the Municipality of Swakopmund and have the following to respond:

In objection: NR10 23.09.21.
Signature of Oppos TENANT

Objection: _____
Signature of Owner Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:
(if you have an objection please stipulate your reasons/reasons below)

REMARKS/REASONS

SIGNATURE	FULL NAME	DATE

Contact Details: Tel. No / Cell Phone: _____

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

SW SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

Mirja Senke TENENT
the owner of Erf 638

Street Address:	<u>15 Swakop Street, Swakopmund</u>
Postal Address:	<u>7230</u>
Tel. No.:	<u>081 238010</u>
E-mail Address:	<u>farmganic@gmail.com</u>

Am aware that an application for a place of amusement
Swakopmund Backpackers cc.

on Erf 638 By Messrs Dist. Pothman Swakopmund Backpackers cc.
has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

Objection

[Signature] 23.09.21.
Signature of Owner TENENT

Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

.....
SIGNATURE	FULL NAME	DATE

Contact Details: Tel. No / Cell Phone:
Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

Tel: 064 4104421
Fax: 064 519157

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, Rainer Eimbeck TEENANT the owner of Erf. 6.38

Street Address:	<u>15 Swakop Str. Element Riders Adventure</u>
Postal Address:	<u>St.3. Luderitz</u>
Tel. No.:	<u>081 46 66 599</u>
E-mail Address:	<u>gearshop@element-riders.com</u>

Am aware that an application for a Swakopmund Backpackers at Sausal Garden place of amusement

on Erf. 6.38 By Messrs Dick Beckman Swakopmund Backpackers has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

Objection

Rainer Eimbeck
Signature of Owner- TEENANT

Signature of Owner

[Signature]
Signature of Owner

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

[Signature] Rainer Eimbeck
SIGNATURE FULL NAME

21 September 2021
DATE

Contact Details: Tel. No / Cell Phone: _____
Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(004) 4104421
0886519137

53 SWAKOPMUND
Namiola

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, Rainer Eimbeck TEMENT
the owner of Erf. 638

Street Address:	<u>15 Swakop Str. Element Riders Adventure</u>
Postal Address:	<u>563 Luderitz</u>
Tel. No.:	<u>081 66 66 599</u>
E-mail Address:	<u>gearshop@element-riders.com</u>

Am aware that an application for a Swakopmund Backpackers
+ Sausal Garden place of amusement

on Erf. 638 By Messrs Dirk Doolman Swakopmund Backpackers cc.
has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

Objection

Rainer Eimbeck
Signature of Owner- TEMENT

Signature of Owner

(Please mark which ever is applicable in the block)
against the proposed consent use:
(If you have an objection please state your reasons/remarks below)

REMARKS/REASONS	

Rainer Eimbeck Rainer Eimbeck 21 September 2021
SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone: _____
Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0896519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

Deonnis Schwab TENANT
the owner of Erf ... 638

Street Address:	15 Swakop St
Postal Address:	P.O. Box 2500 - Swakop
Tel. No.:	08112 77687
E-mail Address:	info@e-solutions-adtec.com

Am aware that an application for a

on Erf ... 638 By Messrs
has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

[Signature] 22.09.2021
Signature of Owner TENANT

Objection

Signature of Owner
[Signature]

(Please mark which ever is applicable in the block)

against the proposed consent use:

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

SIGNATURE

FULL NAME

DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

Tel: (084) 4104421
Fax: 0429119157

P.O. BOX SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, Paula van Handel TEWENT
the owner of Erf 638

Street Address:	<u>15 Swakop Street - A la Nardel Baka House</u>
Postal Address:	<u>Box 134 SWB</u>
Tel. No.:	<u>0918107375</u>
Email Address:	<u>paulahandel@qmail.com</u>

I am aware that an application for a store of business
consent for business

on Erf 638 By Messrs Dik Venter Swakopmund
has been applied for, at the Municipality of Swakopmund, and have the following to respond:

- No objection
- Objection

Paula van Handel
Signature of Owner

TEWENT
Signature of Owner

(Please mark which over is applicable in the block)
against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

Paula van Handel 23/09/2021
SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone: _____
Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

I, EMIL GOTTFRIED BESSER, the owner of Erf 582581

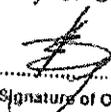
Street Address:	<u>14 SWAKOP STR.</u>
Postal Address:	<u>BOX 4528 VINETA</u>
Tel. No.:	<u>0816414420</u>
E-mail Address:	<u>besser@gottfried@gmail.com</u>

I am aware that an application for a place of amusement
Swakopmund Backpackers cc

on Erf 638 By Messrs Dirk Redman Swakopmund Backpackers cc
has been applied for, at the Municipality of Swakopmund and have the following to respond:

No objection

Objection


Signature of Owner
Signature of Owner

(Please mark which over is applicable in the block)
against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS	

 EMIL GOTTFRIED BESSER 21/9/2021
SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone: 0816914420
Please attach certified copy of identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0686519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

LUCAS NGHITAMWANO the owner of Erf 2.747.....

Street Address:	<u>SWAKOPMUND C/O HENDRIK WITBOOI</u>
Postal Address:	<u>P.O. BOX 53 SWAKOPMUND</u>
Tel. No.:	<u>068-4104421</u>
E-mail Address:	<u>lughitamwano@swakopmund.com.na</u>

Am aware that an application for a place of amusement
Swakopmund Backpackers cc.....

on Erf 638..... By Messrs Dick Rechen Swakopmund Backpackers cc
has been applied for, at the Municipality of Swakopmund and have the
following to respond:

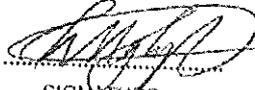
- No objection
- Objection


.....
Signature of Owner

.....
Signature of Owner

(Please mark which ever is applicable in the block)
against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

 Lucas Nghitamwano 21/2/21
SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone:

Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).



MUNICIPALITY SWAKOPMUND

(064) 4104421
0886519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

ESTELLE HANKEY (tenant) the owner of Erf 442

Street Address:	<u>48 TOBIAS HAINYERO</u>
Postal Address:	<u>6225</u>
Tel. No.:	<u>0812677278</u>
E-mail Address:	<u>grannygoose.infantcare@gmail.com</u>

Am aware that an application for a place of amusement

Swakopmund Backpacks cc

on Erf 438 By Messrs Dil. Redman Swakopmund Backpacks cc has been applied for, at the Municipality of Swakopmund and have the following to respond:

- No objection
- Objection

[Signature] 21/09/2021
 Signature of Owner TENANT
 Signature of Owner

(Please mark which ever is applicable in the block)
 against the proposed consent use:
(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

.....
 SIGNATURE FULL NAME DATE

Contact Details: Tel. No / Cell Phone:
Please attach certified copy of Identity (signature) of the neighbour (owner of the erf).

ANNEXURE B



MUNICIPALITY SWAKOPMUND

(06) 4104421
0800519137

53 SWAKOPMUND
Namibia

Consent from adjoining owner/neighbours for Business Registration and/or Consent Use

COCKERT C ZEELE the owner of Erf 368

Street Address:	<u>113 KEELKIEWYN ST, FINKENSTEIN MANOR</u>
Postal Address:	<u>3193, PIONEERSPARK, WINDHOEK</u>
Tel. No.:	<u>0811 248132</u>
E-mail Address:	<u>COCKERTZEELE@gmail.com</u>

Am aware that an application for a MUSICIANS TO PLAY LIVE MUSIC AT SWAKOPMUND BACKPACKERS

on Erf 638 By Messrs. SWAKOPMUND BACKPACKERS BY DIKE REDMAN has been applied for at the Municipality of Swakopmund and have the following to respond:

No objection

Signature of Owner

Objection

Signature

(Please mark which ever is applicable in the block)

against the proposed consent use.

(If you have an objection please stipulate your reasons/remarks below)

REMARKS/REASONS

* LETTER WITH DETAIL ALSO ATTACHED WITH CLEAR REASONS
 - LIVE MUSIC GENERATES ALOT OF NOISE WITHIN A RESIDENTIAL AREA
 - ADDITIONAL NOISE/DISTURBANCE BY ALOT OF VEHICLES WOULD BE HEARD AND
 THESE TYPE OF MUSIC ALMOST ALWAYS CONTINUES UNTILL LATE AT
 NIGHT. MUNICIPALITY LAWS ON NOISE IN MANY CASES NOT ADHERED TO
 AND THEN HOMEOWNERS NEED TO CALL POLICE DUE TO NOISE
 - NEARBY FROM MY HOME DESERT TAKEN AND SOUNDS CALLED ALREADY
 HAVE CONSENT.
 - NEARBY PEOPLE ARE USUALLY ALSO AFFECTED BY THESE LIVE MUSIC
 VEHICLES MAKING EVEN MORE NOISE.

COCKERT C ZEELE

27/9/2022

SIGNATURE

FULL NAME

DATE

Contact Details: Tel. No / Cell Phone: 0811 248132

Please attach certified copy of identity (signature) of the neighbour (owner of the erf).

TO: Municipality Swakopmund

PO Box 53, Swakopmund

From: Ockert C Zeelie

PO Box 31793, Pionierspark, Windhoek

Swakopmund Backpackers – Application on Erf 638 /Objection letter to live music request

Dear Sir/Madam

I have received an e-mail request from Swakopmund Backpackers (Dr Dirk Redman) on erf 638 for musicians to play live music at this premises.

I unfortunately will not give my consent due to the following reasons:

- Live music generates a lot of noise and is not advisable within a residential area as noise also "travels" and can be heard far from the actual premises where it is played.
- As always with live music comes other challenges as almost always this type of music continues until late hours and homeowners then have to resort to calling police due to noise disturbances.
- The owners of these type of businesses do not experience any discomfort and make money out of neighbourhood's expense, which is noise being generated throughout the day and on many occasions these musicians play even after the required Municipality guidelines or laws even up to after 00h00 at night. Only current Covid rules keeps them from doing it.
- With the live music comes other noise like, cars driving late at night and in almost all cases drunk people making more noise on the streets. Shouting and laughing, sometimes fights broke out. I believe live music comes in most cases with the consumption of alcohol.
- Desert Tavern (across from my home) and the other establishment, near to it, Sound Garden already making noise with live music until late. These businesses are next to the Municipality Holiday Bungalows and already makes noise with live music, with cars in the street and drunk people late at night. I never even gave permission for Desert Tavern or Sound Garden to play loud live music, yet they make a lot of noise via live music too.

I cannot give my consent, due to above concerns, as I know this will be an extra disturbance to the rest of the neighbourhood and myself who only want to live in a peaceful and quiet area, but the owners of these type of establishments never live near their own noise.

Yours Sincerely

Ockert C Zeelie

0811248132

27 September 2021

PAGE 3/3

REPUBLIC OF NAMIBIA
NATIONAL IDENTITY CARD



460416 0031 8



SURNAME
ZEELIE
FIRST NAME(S)
OCKERT CORNELIS



DATE OF BIRTH
1946-04-16

CITIZENSHIP
CITIZEN

PLACE / COUNTRY OF BIRTH
GOBABIS

SEX
MALE

HEIGHT (m)
1,81

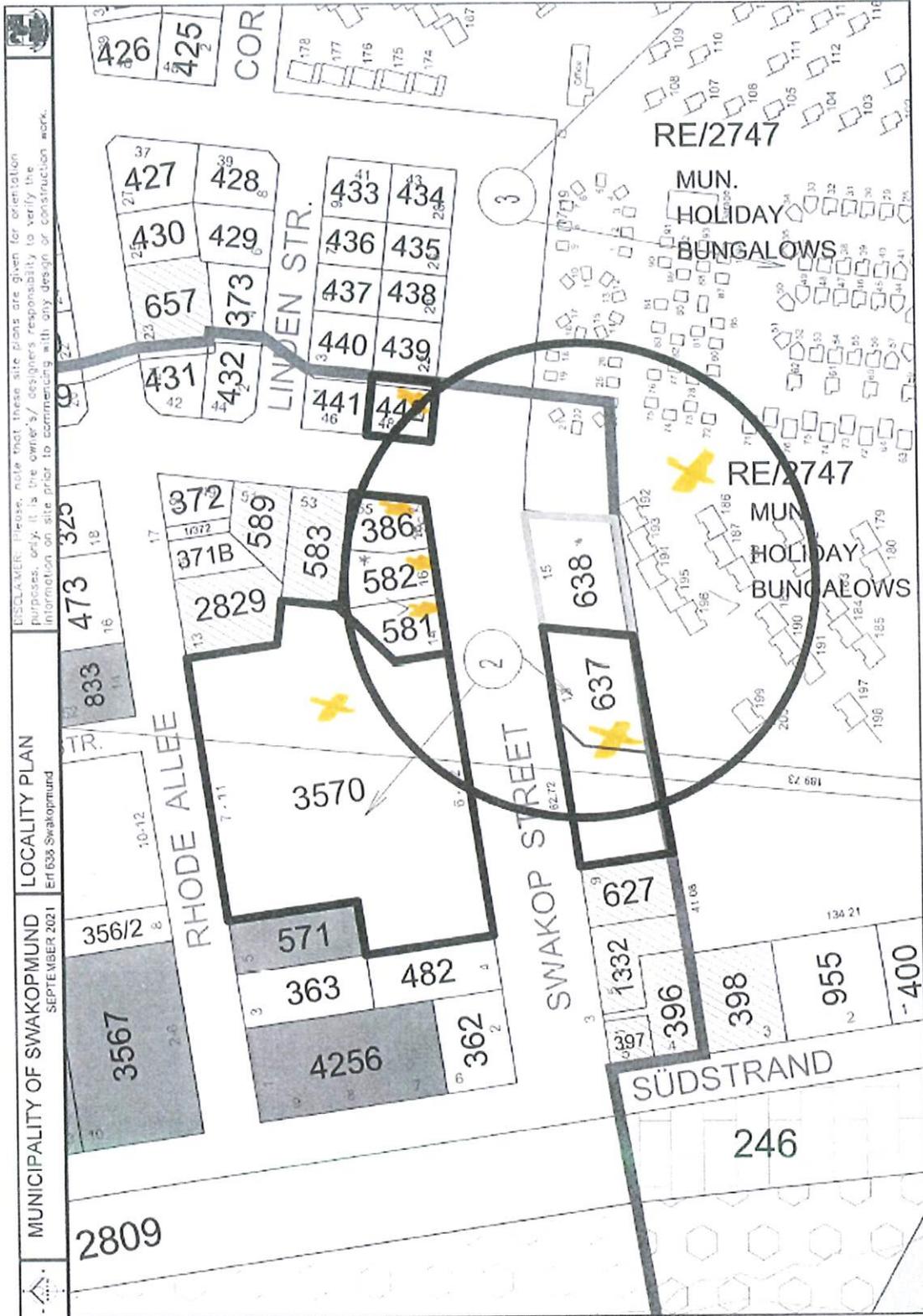
EYE COLOUR
GREEN

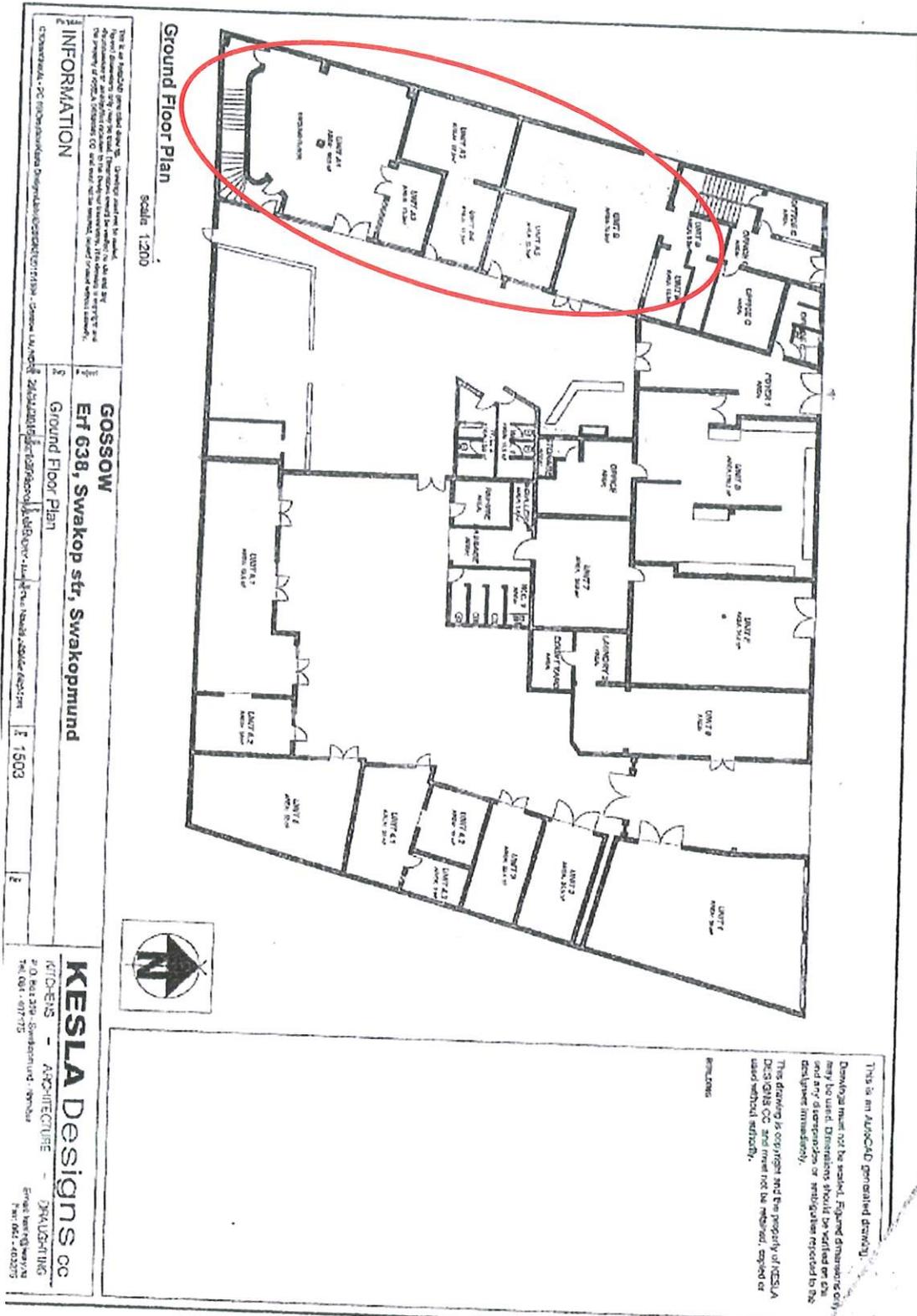
DATE OF ISSUE
1996-07-15

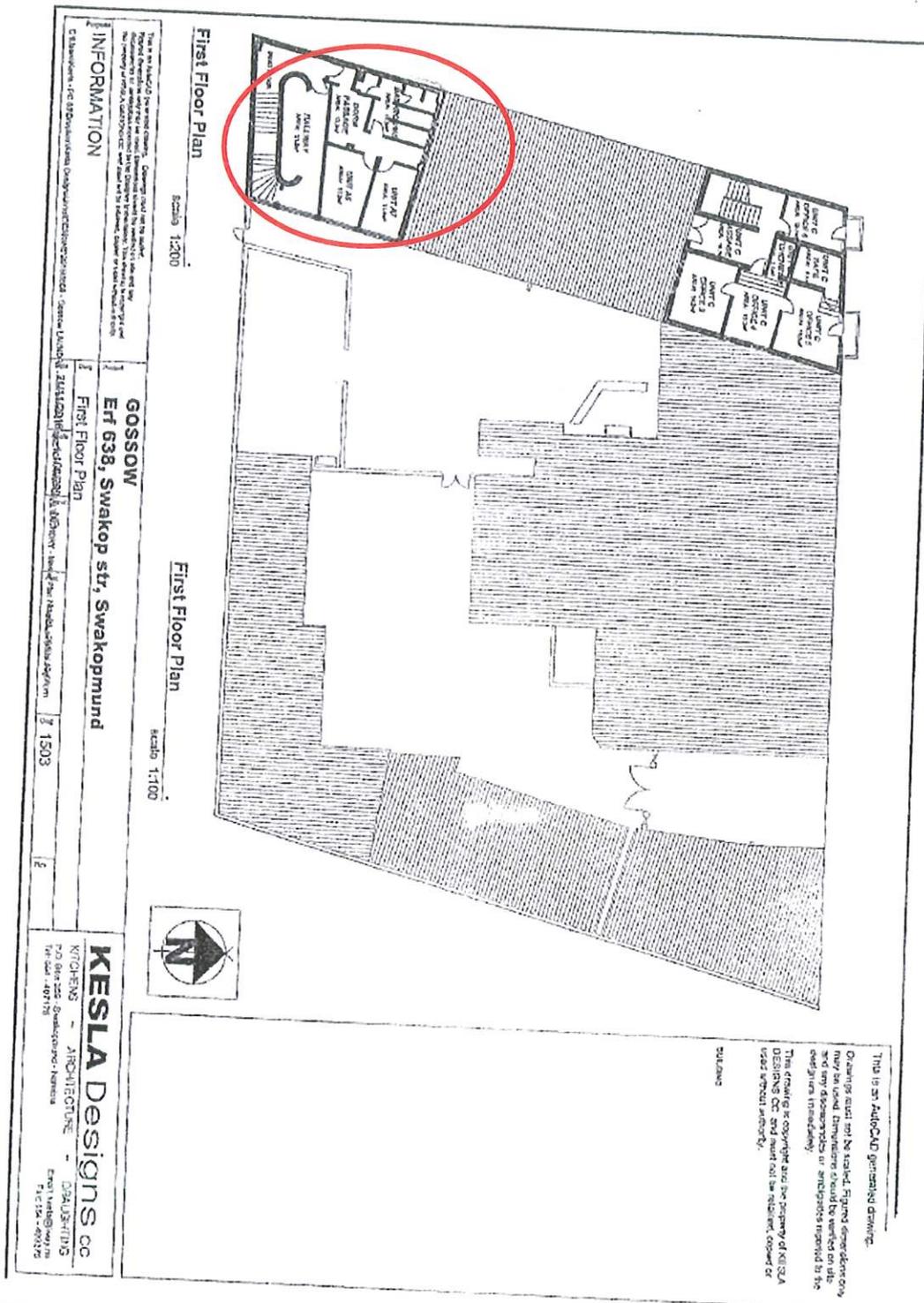
APP. NO.
089209



46041600318









Municipality of Swakopmund

☎ 4104517

✉ 53

REGISTRATION CERTIFICATE

No 2714/2021

Swakopmund Backpackers

is hereby registered to trade as a

Accommodation Establishment
Accommodation, Restaurant, Bar

NAME OF OWNER/MANAGER : D Redman
 BUSINESS ADDRESS : PO Box 6143
 Swakopmund
 ERF NO : 638
 STREET ADDRESS : 15 Swakop Street

THIS CERTIFICATE EXPIRES ON 31 MARCH 2022



DATE

[Signature]
GENERAL MANAGER HEALTH

N.B.: This certificate does not exempt the holder from obtaining any other documents, which are required by law (Including requirements contained in the Town Planning Regulations)

NOTICES **NOTICES** **NOTI** **ANNEXURE C**
NOTICES **NOTICES** **NOTICES** **NOTICES**

PUBLIC NOTIFICATION AND INVITATION ENVIRONMENTAL IMPACT ASSESSMENT (EIA) FOR THE SUBDIVISION AND TOWNSHIP ESTABLISHMENTS ON THE REMAINDER OF PORTION 8 OF SWAKOPMUND TOWN AND TOWNLANDS NO. 41

Notice is hereby given to all potential interested and Affected Parties (IAPs) that an application for the Environmental Clearance Certificate will be submitted to the Environmental Commissioner in terms of the Environmental Management Act (No.102 of 2001) and the EIA Regulations (GN No. 30 of 8 February 2012) for the following activities:

Project title: Subdivisions and township establishments on the remainder of Portion 8 of Swakopmund town and townlands No. 41.

Proposer: Municipality of Swakopmund

EAP: Green Gain Environmental Consultants cc

Background: The Municipality of Swakopmund intends to apply for the subdivision of the remainder of Portion 8 of Swakopmund town and townlands No. 41 into Portion 102, 103 & 104 for the establishment of three new townships/estates.

IAPs are hereby invited to register, request for Background Information Document (BID) and send their comments to info@swakopmund.namib no later than the 22 October 2021.

You are all invited to attend the public meeting scheduled as follows:

Date: Friday, 08 October 2021
Time: 14:30
Venue: Mag. Gier location, 29C Inshak, Swakopmund

For more information: Call: +264 811422227
 Email: info@greengain.com.na
 Web: www.greengain.com.na



NOTICE

CONSENT USE IN TERMS OF THE SWAKOPMUND ZONING SCHEME

Notice is hereby given in terms of Clause 6 of the Swakopmund Zoning Scheme that the Municipal Council considers the following consent use, details of which are obtainable from the General Manager: Engineering & Planning Services.

Swakopmund Backpackers cc herewith intends to apply to the Municipality of Swakopmund for special consent to operate a Place of Amusement – Live Music on the premises of Erf 655, (15 Swakop Street) Swakopmund Proper.

Any person having any objection against such application should lodge such objection in writing and within 14 days of the last publication to the Swakopmund Municipality and the applicant, during normal business hours.

Closing date for objections or comments is: **22nd October 2021.**

Contacts Person: Ms A. Weichmann, Cell: 081 436 0869,
 Email: amwaga-finaetee@outlook.com
 or
 Mr. J. Heitz (Manager: Town Planning)
 Tel: +264 (64) 4104403.

MUNICIPALITY OF SWAKOPMUND

PUBLIC NOTICE

OCTOBER SPRING CLEAN

The Municipality of Swakopmund wishes to ensure that its citizens stay in a clean and safe environment. We are expecting an influx of tourists during the festive season and hereby invite all residents, young and old to take part in the cleaning campaign.

We further urge the involvement of businesses, schools, civic organisations to lend a helping hand. The usual means of sweeping of parking areas, picking up litter, raking the spaces in and adjacent to your art and making sure that surroundings (internally and externally) are kept clean at all times.

Should you have bulk non-disposable waste such as old furniture, car parts, machines, fridge, poles and hard boards that you want to dispose, kindly contact our Solid Waste Section at 081 475 0053 to assist with the collection of the bulk waste, at no cost.

Businesses and residents are also welcome to tag us in their clean up posts using [@Swakopmund](https://www.facebook.com/Swakopmund) or using the #OctoberSpringClean

Swakopmund is our Home; let us keep our city clean for ourselves and for our visitors.

Notice 06/2021

A. BENJAMIN
 CHIEF EXECUTIVE OFFICER

STEWART PLANNING
 TOWN & REGIONAL PLANNERS

PRESIDENT'S LINKS GOLF COURSE ESTATE

1. PERMANENT CLOSURE NOTICE
2. SUBDIVISION NOTICE – UNDEVELOPED STREET
3. SUBDIVISION NOTICE – PORTION 221
4. CONSOLIDATION NOTICE

1. PERMANENT CLOSURE OF UNDEVELOPED STREET, A PORTION OF THE REMAINDER OF 193 WALVIS BAY TOWN AND TOWNLANDS – TO BE CONSOLIDATED WITH ADJACENT LAND AND DEVELOPED AS PART OF A GOLF COURSE ESTATE

Notice is hereby given in terms of Section 50(3)(a)(i) and Section 50(3)(a)(ii) of the Local Authorities Act, 1992 (Act No. 23 of 1992), that the Municipality of Walvis Bay intends to permanently close Portion X, a 463,209m² portion of the Remainder of Portion 193 Walvis Bay Town and Townlands, as a "Street".

Portion X is not yet developed as a street. Portion X forms part of a planned street layout to provide access to and from the subdivision of land into unserviced "block erven" for future urban development in the dune fields to the east of Meunig and Fairways Estate.

The proposed permanent street closure is to enable the closed street to be subdivided and subsequently consolidated with the adjacent unserviced block erven to be assembled as the site for the proposed President's Links Golf Course Estate. The closed street and the adjacent unserviced block erven are to be sold by the Municipality of Walvis Bay to President's Links Estate (Pty) Ltd. (see already approved by the Municipality of Walvis Bay) to develop the consolidated site as a Golf Course Estate.

The site assembly of the President's Links Golf Course Estate results in Portion X becoming redundant as a street.

2. SUBDIVISION OF UNDEVELOPED STREET (PORTION OF THE REMAINDER OF PORTION 193 WALVIS BAY TOWN AND TOWNLANDS) INTO 2 PORTIONS – PORTION 1 TO BE CONSOLIDATED WITH ADJACENT LAND AND DEVELOPED AS PART OF A GOLF COURSE ESTATE

Notice is hereby given in terms of Section 105 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018), that a subdivision application has been submitted to the Municipality of Walvis Bay for the subdivision of the Remainder of Portion 193 Walvis Bay Town and Townlands (Zoning: Street) into two portions:

1. Portion 1: 463,209m² (proposed permanent street closure) to be consolidated with the adjacent unserviced block erven to be assembled as part of the site for the proposed President's Links Golf Course Estate.
2. Remainder: 4,60,858m² to be retained as an undeveloped street layout to provide access to and from the subdivision of land into unserviced "block erven" for future urban development in the dune fields to the east of Meunig and Fairways Estate.

The intention of the subdivision is to enable Portion 1 to be consolidated with the adjacent block erven to be assembled as the site for the proposed President's Links Golf Course Estate. Portion 1 and the adjacent block erven are to be sold by the Municipality of Walvis Bay to President's Links Estate (Pty) Ltd. (see already approved by the Municipality of Walvis Bay) to develop the consolidated site as a Golf Course Estate.

3. SUBDIVISION OF PORTION 221 WALVIS BAY TOWN AND TOWNLANDS INTO 3 PORTIONS – PORTION 1 TO BE CONSOLIDATED WITH ADJACENT LAND AND DEVELOPED AS PART OF A GOLF COURSE ESTATE

Notice is hereby given in terms of Section 105 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018), that a subdivision application has been submitted to the Municipality of Walvis Bay for the subdivision of Portion 221 Walvis Bay Town and Townlands (Zoning: Undetermined) into three portions:

1. Portion 1: 247,824m² to be consolidated with the adjacent unserviced block erven to be assembled as part of the site for the proposed President's Links Golf Course Estate.
2. Portion 2: 213,158m² to be created as a new connector link street to provide a new general access to and from the unserviced block erven for future urban development in the dune fields to the east of Meunig and Fairways Estate.
3. Remainder: 240,026m² to be retained as an unserviced block erven for future urban development in the dune fields to the east of Meunig and Fairways Estate.

The intention of the subdivision is to enable Portion 1 to be consolidated with the adjacent block erven and proposed closed street to be assembled as the site for the proposed President's Links Golf Course Estate. Portion 1, the adjacent block erven and the proposed closed street are to be sold by the Municipality of Walvis Bay to President's Links Estate (Pty) Ltd. (see already approved by the Municipality of Walvis Bay) to develop the consolidated site as a Golf Course Estate.

4. CONSOLIDATION OF PORTIONS 217, 218, 219, 220, PORTION 1 OF PORTION 221 AND PORTION X (PROPOSED PERMANENT STREET CLOSURE), A PORTION OF THE REMAINDER OF 4. PORTION 193 WALVIS BAY TOWN AND TOWNLANDS – TO BE CONSOLIDATED AND DEVELOPED AS A GOLF COURSE ESTATE

Notice is hereby given in terms of Section 105 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018), that a consolidation application has been submitted to the Municipality of Walvis Bay for the consolidation of the following land portions:

1. Portion 217 Walvis Bay Town and Townlands: 249,317m²
2. Portion 218 Walvis Bay Town and Townlands: 238,900m²
3. Portion 219 Walvis Bay Town and Townlands: 231,202m²
4. Portion 220 Walvis Bay Town and Townlands: 234,600m²
5. Portion 1 of Portion 221 Walvis Bay Town and Townlands: 247,824m²
6. Portion X, a portion of the Remainder of Portion 193 Walvis Bay Town and Townlands: 463,209m²

CONSOLIDATED AREA: 1,483,899m²

The intention of the consolidation is to enable all of the above land portions to be consolidated together into one consolidated portion to be assembled together as the site for the proposed President's Links Golf Course Estate. Once consolidated together all of the above land portions are to be sold by the Municipality of Walvis Bay to President's Links Estate (Pty) Ltd. (see already approved by the Municipality of Walvis Bay) to develop the consolidated site as a Golf Course Estate.

COMMENTS, REPRESENTATIONS AND/OR OBJECTIONS

Take notice that a plan showing the location and nature of the permanent closure, subdivision and consolidation, together with the permanent closure, subdivision and consolidation application, lies open for inspection during normal office hours on the Roads & Building Control Notice Board, Walvis Bay Municipal Head Offices, Civic Centre, Nampola Mvumba Drive, Walvis Bay, or at the Town Planning Section, Room 101, Civic Centre or at Housing and Properties, Room 25, Kurebmond-Sakelille Municipal Offices, Nathaniel Masahlle Avenue, Kurebmond.

Further take note that any interested person who wishes to object to the permanent closure as indicated above may lodge such objection together with the grounds thereof in accordance with Section 50(3)(j)(ii) of the Local Authorities Act, 1992 (Act No. 23 of 1992), with the Chief Executive Officer, Municipality of Walvis Bay, Private Bag 9017, Walvis Bay, and with the applicant, in writing, on or before **Friday, 22 October 2021.**

Further take note that any interested person who wishes to comment, make representations and/or object to the subdivision and consolidation as indicated above may lodge such comment, representation and/or objection together with the grounds thereof in accordance with Section 107 of the Urban and Regional Planning Act, 2018 (Act 5 of 2018), with the Chief Executive Officer, Municipality of Walvis Bay, Private Bag 9017, Walvis Bay, and with the applicant, in writing, on or before **Friday, 22 October 2021.**

Council
 Chief Executive Officer
 Municipality of Walvis Bay
 Private Bag 9017, Walvis Bay
townplanning@walvisbay.org.na
 Tel: 054 231 3225

Applicant
 Stewart Planning
 Town & Regional Planners
 PO Box 2065, Walvis Bay
stewart@sp.com.na
 Tel: 064 293 770

10 NAMIB TIMES

8 OCTOBER 2021

Established growing Company requires the services of an

In-house Accountant Bookkeeper

Applicants must meet the following requirements:

- Qualification – Diploma or degree in accounting/bookkeeping
- Minimum 10 years' experience working in a reputable accounting auditing firm
- Knowledge, skills and experience in all accounting computer software and MS office
- For a full detailed Job description applicants should submit CV's to the following Gmail account.

namsrkwvacancy@gmail.com

NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Accommodation Establishment (Self Catering) ON ERF NO: 1168 TOWNSHIP/ AREA: Moring Proper STREET NAME & NO: No.5 First Road.

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Accommodation Establishment (Self Catering).

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than **22 October 2021**.

NAME AND ADDRESS OF APPLICANT: Mrs Elaine Grate, P O Box 1179, Walvis Bay
email: elaine4afnca@gmail.com

NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Institutional Building (Medical Lab) ON ERF NO: 5071 TOWNSHIP/AREA: Walvis Bay STREET NAME & NO: 75 Moses Carnob Street.

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Institutional Building (Medical Lab).

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than **29 October 2021**.

NAME AND ADDRESS OF APPLICANT:
J Wolfhardt, PO Box 1694, Keetmanshoop
email: hannes1132@nrreb.co.za

VACANCY

As a leading strategic and dynamic institution, very unique in our trade and very committed to our contribution to national development, NAMPOORT, invites suitably qualified persons to apply for the following leadership positions:

MANAGER: BUSINESS DEVELOPMENT		MANAGER: SECURITY AND EMERGENCY SERVICES	
Department:	Commercial Services	Department:	Governance, Risk and Legal
Personnes Grade:	05	Personnes Grade:	06
Duty Station:	Part of Walvis Bay	Duty Station:	Part of Walvis Bay

Women and persons with disabilities are encouraged to apply and will be given preference

To apply, and for more information on these vacancies, please visit our website at www.nampoort.com.nam/

WOMEN OF OPPORTUNITY: DEADLINE: 15 OCTOBER 2021

NB: No hard delivered, emailed or faxed applications will be considered.

Enquiries and applications should be addressed to:

Manager: Human Capital Relations & Services
Namibia Ports Authority (NAMPOORT)
P.O. Box 361
Walvis Bay
Tel: 064 - 208 2496 / 2306 / 2307 / 2255



VACANCIES & NOTICES

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) FOR THE ESTABLISHMENT AND OPERATION OF THE WASTE OIL STORAGE FACILITY ON ERF 3373, ENERGY STREET, INDUSTRIAL AREA, WALVIS BAY

Notice is hereby given to all Interested and Affected Parties (IAPs) that an application for an Environmental Clearance Certificate will be submitted to the Environmental Commissioner in terms of the Environmental Management Act (Act No.07 of 2007) and the EIA Regulations (GN No.32 of 4 February 2012) for the following proposed activities:

Project: Establishment and Operation of the Waste Oil storage facility
Project Location: Erf 3373, Energy Street, Walvis Bay
Preparer: G4 TECH cc Namibia
EAP: Green Gain Environmental Consultants cc

Project Description: The proponent intends to establish and operate a Waste Oil storage facility on Erf 3373 located in Walvis Bay, heavy industrial area. The proposed project will trigger certain activities listed under the Environmental Management Act (7 of 2007) as activities that require environmental approval and accordingly require a certificate.

IAPs are hereby invited to register, request for Background Information Document (BID) and send their comments to info@greengain.com.na on or before the **22 October 2021**.

The public meeting is scheduled as follows:
Date: Saturday, 09 October 2021
Venue: Project site (Erf 3373, Energy Street), Heavy Industrial area, Walvis Bay
Time: 10:30

For more information: Call: +264 81422007
Email: info@greengain.com.na
http: www.greengain.com.na



PUBLIC NOTIFICATION AND INVITATION ENVIRONMENTAL IMPACT ASSESSMENT (EIA) FOR THE SUBDIVISION AND TOWNSHIP ESTABLISHMENTS ON THE REMAINDER OF PORTION B OF SWAKOPMUND TOWN AND TOWNLANDS NO. 41

Notice is hereby given to all potential interested and Affected Parties (IAPs) that an application for the Environmental Clearance Certificate will be submitted to the Environmental Commissioner in terms of the Environmental Management Act (Act No.07 of 2007) and the EIA Regulations (GN No.32 of 4 February 2012) for the following activities:

Project Title: Subdivisions and township establishments on the remainder of Portion B of Swakopmund town and townlands No. 41
Proponent: Municipality of Swakopmund
EAP: Green Gain Environmental Consultants cc

Background: The Municipality of Swakopmund intends to apply for the subdivision of the remainder of Portion B of Swakopmund town and townlands No. 41 into Portion 1B2, 1B3 & 1B4 for the establishment of three residential subdivisions.

IAPs are hereby invited to register, request for Background Information Document (BID) and send their comments to info@greengain.com.na on or before the **22 October 2021**.

You are all invited to attend the public meeting scheduled as follows:
Date: Friday, 08 October 2021
Venue: City Hall, Swakopmund, SWAKOPMUND
Time: 14:30

For more information: Call: +264 81422007
Email: info@greengain.com.na
http: www.greengain.com.na



MUNICIPALITY OF SWAKOPMUND

CONSENT USE IN TERMS OF THE SWAKOPMUND ZONING SCHEME

Notice is hereby given in terms of Clause 6 of the Swakopmund Zoning Scheme that the Municipal Council considers the following consent use, details of which are obtainable from the General Manager: Engineering & Planning Services.

Swakopmund Backpackers cc herewith intends to apply to the Municipality of Swakopmund for special consent to operate a Place of Amusement – Live Music on the premises of Erf 638, (15 Swakop Street) Swakopmund Proper.

Any person having any objection against such application should lodge such objection in writing and within 14 days of the last publication to the Swakopmund Municipality and the applicant, during normal business hours.

Closing date for objections or comments is: **22nd October 2021**.

Contact Person: Ms A. Weichmann, Cell: 081 436 0869,
Email: moringa-finance@outlook.com
or Mr J. Heits (Manager: Town Planning)
Tel: +264 (64) 4104403.

NOTICE OF THE CONSENT APPLICATION IN TERMS OF THE WALVIS BAY TOWN PLANNING SCHEME

CONSENT: Funeral Parlor (Crematorium) ON ERF/ERVEN NO: 2354 TOWNSHIP: Walvis Bay STREET NAME & NO: 10th Street, Industrial Area.

In terms of the Walvis Bay Town Planning Scheme, notice is hereby given that I/we, the undersigned, have applied to the Walvis Bay Municipality for permission to erect/establish on the site a/an: Funeral Parlor (Crematorium).

Plans may be inspected or particulars of this application may be obtained at Town Planning, First Floor, Rooms 101 & 105, Civic Centre.

Any person having any objection to the approval of this application, must lodge such objection, together with grounds thereof, with the General Manager: Roads and Building Control, (Town Planning), Private Bag 5017, Walvis Bay and the applicant, in writing, not later than **22 October 2021**.

NAME AND ADDRESS OF APPLICANT:
C Brown, PO Box 5082, Walvis Bay
email: colleen730407@gmail.com

MUNICIPALITY OF SWAKOPMUND

SALE OF ERF 8460 AND ERF 8441, EXTENSION 31

Notice is hereby given in terms of the provisions of Section 82 (2) of the Local Authorities Act (Act 23 of 1992), as amended, that the Municipal Council of Swakopmund intends to sell Erf 8441 and Erf 8441, Extension 31, Swakopmund (zoned "General Business" and measuring 41 424m² and 12 000m² respectively as part of the exchange transaction which was obtained under notice 41/2021.

All particulars of the above transaction will be inspected at Rooms 80 – 81 B, Block 07/30 - 18 00 weekdays and Fridays, 18 October 2021.

Contact person: Ale S. Brower
E-mail: ale@swakopmund.com.na
Telephone No.: (064) 4194212

Any person objecting to the proposed sale may lodge such objections in writing, duly motivated, to the Chief Executive Officer, not later than 12:00 on Tuesday, 18 October 2021.

Table notes: No objection via e-mail will be considered. The objection must be made by delivering a hard copy to the office of the Chief Executive Officer and recording a receipt (with address and telephone number).

Notice No. 44/2021

Alexis Bengjans
CHIEF EXECUTIVE OFFICER

01 October 2021



Jennifer Batley

From: dirk redman <dirkredman@live.co.za>
Sent: Monday, 08 November 2021 14:52
To: moringa-finance@outlook.com
Subject: RE: Entertainment objection

ANNEXURE E

Good day.

Thank you for the opportunity to answer Mr Zeelle's concerns.

We have acquired a quality sound system and a sound engineer to control noise levels, which can be played at very low levels.

Due to Covid curfews we have always stopped early with any live entertainment and will continue to do so. We mostly have single, acoustic artists.

We have employed permanent security who monitors customers.

We are a restaurant that has occasional musicians entertain our customers, we are not a club and will not play loud music, especially not late at night. We are striving to be a respectable, respectful restaurant.

We have employed 16 unemployed people during a difficult time as well as creating employment for artists. We support all local suppliers and invest back into the local economy, workforce and town upliftment through providing an exceptional venue to be enjoyed by tourism as well.

Kind regards.

Dr. Dirk Redman
Sent from [Mail](#) for Windows

From: [Moringa Medical Centre Dr Redman](#)
Sent: 04 November 2021 09:25
To: dirkredman@live.co.za
Subject: Entertainment objection

Please can you comment on this guys objection.

Kind regards
Aimee Wiechmann
Practice Manager and Accountant
Tel: 064 40 40 80 | Fax: 064 46 35 91 | PO Box 6143 Vineta



MORINGA
MEDICAL CENTRE

From: Zeelie, Conrad [mailto:CZEELIE@distell.co.za]
Sent: Wednesday, 10 November 2021 01:28 PM
To: Moringa Medical Centre Dr Redman; Jennipher Batley
Cc: Ockert Zeelie
Subject: FW: Consent forms for Swakopmund Backpackers cc / Objection letter & application with reasons
Importance: High

ANNEXURE F

Good day

Please find my father's correspondence below:

Please feel free to contact him directly as per his cell phone contact number stated below or via mail.

Dear J Batley & Dr Redman

Noise levels not controlled as stated, as I on many occasions me and my wife had trouble sleeping due to noise being generated from this erf, where Sound Garden is.

I had to send sms messages on 17.10.2021 (Sunday) at 20H26 to ask that they lower the noise/music and again on 24.10.2021 at 21H37, as the music being played was a disturbance and "bass" levels high.

On both instances as stated above my sms were ignored and nobody answered the cell phone.

There were other occasions when music were played later at night, up to around 22h00 on Wednesdays, Thursdays, Fridays, Saturdays and Sundays.

They might start out with low levels of sound but later, usually between 18h00 – 22h00 music much louder and my son also visited my property and can confirm with my neighbour, that the sound is a disturbance and not played at low levels.

I believe there are Municipality laws on noise control and times music are allowed to be played.

I do not give my consent as stated before and the Municipality must make a decision keeping in mind the Municipality laws that protect home owners.

The security as per my observation, were only "car guards" and not trained guards, example G4S.

Although in the afternoon the music mostly controlled, but later, as stated after 18h00 and later, the music just gets louder and louder with no control over sound levels.

And with December, new year approaching they will definitely make a lot of noise and again vehicles noise, intoxicated people (shouting in the streets) will be a disturbance.

11.1.11 **PURCHASING OF AN AERIAL TURNTABLE LADDER APPLIANCE**
(C/M 2022/02/24 - 15/4/4; 15/3/2)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 8.7 page 76 refers.

A. The following item was submitted to the Management Committee for consideration:

INTRODUCTION:

This submission seeks to obtain approval from Council to purchase firefighting rescue trucks instead of an aerial turntable ladder appliance.

BACKGROUND:

An amount of **N\$12 000 000.00** Capital Budget (**Vote Number: 35-00-310-123-00**) was made available during the **2020/2021** financial year for the purchasing of an aerial turntable ladder appliance. The User Department followed the procurement process for the second time however no successful bidder was appointed due to various administration reasons.

The Procurement Committee on **06 October 2021** under item **12.1** resolved as follows:

- (a) *That the following bids be identified not to be compliant to the requirements and with the technical and commercial terms of the bid as stipulated:*

S/N	Name Bidder/Supplier	Observations
1	Autohaus Truck and Bus	Bidder did not submit a valid Good Standing Social Security Certificate. (Issued on 31 May 2021)
2	Green door Thirteen Investment CC	No proof of accredited dealer
3	Advance Fire Suppression	<ul style="list-style-type: none"> • Page 37 and 73 is incomplete • No Supplier details on page 73 and 85 • Only 1(one) document was submitted and not a copy as prescribed • Both offers are not economical beneficial to Council, it is above the budgeted amount

- (b) *That the sealed quotation - G/RFQ/SM002/2021 for the Supply and Delivery of a truck mounted turntable ladder L56 and chassis be cancelled and that the General Manager: Economic Development Services compiles a new invitation to obtain the goods.*

Considering the above, an investigation was conducted whether to continue purchasing this Turntable Ladder Appliance, or to consider utilising the budgeted amount to procure two (2) new Fire and Rescue Trucks that will replace the current redundant and obsolete Fire Fighting and Rescue Trucks (**"Annexure A"**). This proposal is based on the recent assessment and feasibility study conducted, which found the following pitfalls/factors:

Current water supply system

- *The current Water Supply System for Swakopmund presents a major deficiency to supply water for the required elevation of water pressure for the intended Aerial Appliance or Turntable Ladder Appliance.*
- *The Turntable Ladder Appliance requires an Elevation Water Pressure of 300 PSI which is approximately 20.684 bars. Our current Water Supply System in accordance with monthly filed records of Hydrant Inspections and current Water Supply Pressure Assessment conducted indicates that our Fire Hydrants cater up to 4 bars which are **insufficient** to supply an elevated water pressure to operate and use the Turntable Ladder*

Appliance.

- In addition to the above the current Water Supply System also lacks a Booster Bumping System to supplement the water system whenever required.
- The Assessment also revealed that with High Buildings where the Turntable Ladder Appliance should be operated the Water Supply Pressure indicated insufficient for the Operation of the Aerial Appliance (Turntable Ladders Appliance). The tests were done at the following buildings and yield the following results:
 - ↻ The **Delight Swakopmund**, Theo Ben Gurirab Road, Fire Hydrant Water Pressure assessed, and results were found to be 1.2 bars
 - ↻ **Bonus Mark Platz**, Sam Nujoma Street, Fire Hydrant Water Pressure assessed and were found to be 3.0 bars
 - ↻ **Strand Hotel Swakopmund**, Molen Weg Street, Fire Hydrant Water Pressure assessed, and results were found to be 3.0 bars.
 - ↻ **301 Flats (Opposite Cymot)**, Otavi Street, Fire Hydrant Water Pressure assessed, and results were found to be 2.9 bars.
 - ↻ **Toscana (Next to Shoprite)**, Windhuker Street, Fire Hydrant Water Pressure assessed, and results were found to be 3.0 bars.

PROPOSAL

The current Fire Fighting and Rescue Trucks has reached their Life Span will be written-off and 95% of the Fire Fighting and Rescue Trucks are operating in a redundant and obsolete status. In light thereof and in view of the assessment conducted as well as the procurement outcomes received, it is proposed that 2x Fire Fighting and Rescue Trucks be procured instead of a turntable ladder appliance.

The Turntable Ladder Appliance requires an Elevation Water Pressure of 300 PSI which is approximately 20.684 bars. Our current Water Supply System however indicates that our Fire Hydrants only cater up to 4 bars which are quite very insufficient to supply an elevated water pressure to operate and use the Turntable Ladder Appliance. The current Water Supply System does not only have insufficient Water Supply Pressure, but it also lacks a Booster Bumping System to supplement the water system whenever required.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council approves to use the budgeted amount of N\$12 000 000.00 to acquiring one (1) new Fire Fighting and Rescue Truck for the Fire Brigade Fleet.
 - (b) That Council approves a feasibility study on the water supply system to supplement and provide sufficient Fire Hydrant Water Supply Pressure for Fire Brigade Operations.
 - (c) That the General Manager: Economic Development Services and General Manager: Engineering and Planning Services ensures that all hydrants are indicated on a map with GPS coordinates and that a report be provided confirming the servicing and maintenance of the hydrants and the water network supplying it.
-

ANNEXURE A**Melvin Cloete**

From: Vilho Kaulinge
Sent: Wednesday, 26 January 2022 09:00
To: Melvin Cloete; Bainga T. Matengu
Subject: Fwd: AERIAL TURNABLE LATTER APPLIANCE
Attachments: Document1 - Compatibility Mode.docx

pls attend to the request.

Get [Outlook for Android](#)

From: Matthias Henrichsen <mhenrichsen@swkmun.com.na>
Sent: Wednesday, January 26, 2022 8:34:47 AM
To: Vilho Kaulinge <vkaulinge@swkmun.com.na>; Wilfried Groenewald <groenewaldwilfried@gmail.com>; Alfeus Benjamin <abenjamin@swkmun.com.na>; Annalize Swart <aswart@swkmun.com.na>
Subject: Re: AERIAL TURNABLE LATTER APPLIANCE

Good Morning Mr.Kaulinge.

It its highly appreciated for including me in the below send Email.

I have been trying to wrap my head around options on how to solve the problems and complications asap and to not try and postpone the issue any longer.

It seems as-if the main problem lies at our booster/fire hydrant pump resulting in causing the most danger as we cannot sufficiently bliss our fires.

I would like to see if we cannot procure one fire truck as we will be receiving two from Japan in kind of a Donation. To then rather make provision to upgrade our pressure pump ghat feeds into our fire hydrant system as this is of most importance to be able to bliss the fires(no need for a new truck if we cannot get water ti it sufficiently)

Let us have a look on how we can tackle this item as fast as possible as we have wasted precious time already by postponing and re advertising this Item the past years! Please be so Kind and add this Item to the February Agenda with sufficient information of Cost estimates and Strategic planing towards a functioning Water supply System.

If there are any questions please contact me.

Kind Regards
 Matthias Henrichsen

Matthias Henrichsen | Alternate Member of the Management Committee | Council Services |

On 24 Jan 2022, at 15:25, Vilho Kaulinge <vkaulinge@swkmun.com.na> wrote:

Afternoon Cllr Henrichsen,

Hope the honourable Councillor is doing fine this hot afternoon. I have attached a proposal from the Acting Chief Fire office not to go ahead with the purchasing of the aerial turntable ladder appliance and instead buy a normal Fire Fighter truck due to the following reasons.

- The current Water pressure for the intended Ariel Appliance or Turntable Ladder Appliance is very low and insufficient for the Operation of the Ariel Appliance (Turntable Ladders Appliance):.
- The Turntable Ladder Appliance requires an Elevation Water Pressure of 300 PSI which is approximately 20.684 bars. Our current Water Supply System in accordance to monthly filed records of Hydrant Inspections and current Water Supply Pressure Assessment conducted indicates that our Fire Hydrants only cater up to 4 bars which are quite very insufficient to supply an elevated water pressure in order to operate and use the Turntable Ladder Appliance.
- The current Water Supply System does not only have insufficient Water Supply Pressure but it also lack a Booster Bumping System to supplement the water system whenever required.

We are looking for the honourable Councillor input before we go ahead with the new specifications and bid documents.

Thank you for your usual support.

11.1.12 **ADDITIONAL FUNDS FOR REPLACEMENT OF WATER METERS**
(C/M 2022/02/24 - 16/2/1/7/1)

Ordinary Management Committee Meeting of 10 February 2022,
Addendum 8.8 page 80 refers.

A. The following item was submitted to the Management Committee for consideration:

Council has approved an amount of **N\$3 000 000.00** for the replacement of Household Meters.

As at January 2022, an amount of **N\$2 777 091.21 (Annexure "A")** was spent on the replacement of faulty and installation of new meters at new Extensions.

The purpose of this submission is to seek Additional Funds of **N\$2 000 000.00** for the replacement of water meters for the remainder of the Financial Year.

B. After the matter was considered, the following was:-

RECOMMENDED:

That Council approves the additional funds of N\$2 000 000.00 for the replacement of water meters.

ANNEXURE "A"

GO040-Financial Information - Summary and Detail



Year: 2122 **Account:** 600014004500 **Opening Balance:** 0.00
 REPLACEMENT OF METERS

Adj:

M	Month	Budget	Movement	Difference
<input type="checkbox"/>	Jul	0.00	0.00	0.00
<input type="checkbox"/>	Aug	0.00	1364362.60	-1364362.60
<input type="checkbox"/>	Sep	0.00	467362.00	-467362.00
<input type="checkbox"/>	Oct	0.00	8642.61	-8642.61
<input type="checkbox"/>	Nov	0.00	467362.00	-467362.00
<input type="checkbox"/>	Dec	0.00	467362.00	-467362.00
<input type="checkbox"/>	Jan	333333.33	0.00	333333.33
<input type="checkbox"/>	Feb	333333.33	0.00	333333.33
<input type="checkbox"/>	Mar	333333.33	0.00	333333.33
<input type="checkbox"/>	Apr	333333.33	0.00	333333.33
<input type="checkbox"/>	May	333333.33	0.00	333333.33
<input type="checkbox"/>	Jun	333333.35	0.00	333333.35
TOTAL:		2000000.00	2775091.21	-775091.21

Budget	
Approved:	3000000
Additional:	2000000
TOTAL:	5000000

Commitments	
Issue Requisitions:	0.00
Purchase Requisitions:	0.00
Purchase Orders:	0.00
Standing Payments:	0.00
Other:	0.00
Jobs:	0.00
TOTAL:	0.00

Movement	
Actual:	2775091.21
Not Updated:	481796.71
TOTAL:	3256887.92
BALANCE:	1743112.08

11.1.13 **REQUEST FOR FINANCIAL ASSISTANCE FROM MAYORAL DEVELOPMENT FUND: LAURENSIA SIRUKA AND DESIREE SEIBES**

(C/M 2022/02/24 - 5/5/5/2)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 8.10 page 83 refers.

A. The following item was submitted to the Management Committee for consideration:

Introduction

The purpose of this submission is to seek approval for financial assistance for the I-Care Health Training Institute students' Laurensia Siruka and Desiree Seibes.

Background

The two students from the I-Care Health Training Institute have applied for funding towards their tuition fees through the Mayoral Development Fund in 2021. The students were unable to pay for their studies and as a result were prohibited from attending their classes and sitting for examinations. The Mayoral Development Fund sponsored each recipient with **N\$5 000.00** to help pay for their outstanding tuition fees. However, the amount was not enough and as a result, the students were again prohibited from writing the final examinations.

The institution provided another opportunity for its students who could not write examination last year to catch up and complete their studies on time. Thus, the two students; Laurensia Siruka and Desiree Seibes reappealed to the Mayoral Development Fund in January to assist with funding the outstanding amounts to the sum of **N\$43 145.00**. **Attached**, is an examination timetable.

The previous meeting on the request for financial assistance for Laurensia and Desiree, committee resolved that an exception be made for these students due to a lack of health care workers in the country and the country's state of emergency due to the Covid-19 pandemic.

See financial summary as tabulated below:

<i>Outstanding Fees</i>			
<i>Name</i>	<i>Description</i>	<i>Estimated Cost</i>	<i>Grand Total</i>
<i>Desiree Seibes</i>	<i>Education and health Financial Assistance: Outstanding Tuition fees</i>	<i>N\$25 625.00</i>	
<i>Laurensia Siruka</i>	<i>Education and health Financial Assistance: Outstanding Tuition fees</i>	<i>N\$17 520.00</i>	
<i>Sum of Outstanding tuition fees</i>			<i>N\$43 145.00</i>

During the Mayoral Development Fund meeting held on **14 January 2022, item 6.1**, it was resolved as follow:

- (a) *That the Mayoral development Fund supports Laurensia Siruka and Desiree Seibes to pay for their tuition fees at the I-Care Health Training Institute.*
- (b) *That an exception be made once more for Laurencia Siruka and Desiree Seibes, who are nearing the end of their studies and are unable to pay their tuition fees.*
- (c) *That the Mayoral Development fund does not support Claudia Ndumba and Selma Samuel as the Fund does not make provision for payment towards tuition fees and an exemption was already made.*
- (d) *That the outstanding amount of N\$ 43,145.00 and tuition fees be processed directly to I-Care Training Health Centre for the mentioned students.*
- (e) *That an award letter be written to the institution to permit students Laurensia and desire to write exams whistles finances are processed*
- (f) *That the total estimated amount of N\$43,145.00 be defrayed from the Mayoral Development Fund Vote 960120408709 where N\$574,102.02 is available.*

For ease of reference, see **attached** unmarked minutes.

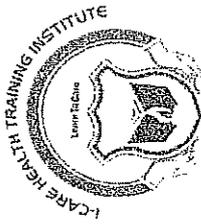
B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) **That approval be granted for the Mayoral Development Fund to support Ms Laurensia Siruka and Mrs Desiree Seibes to pay for their tuition fees.**
- (b) **That payment be made in kind to I-Care Health Training Institution for the tuition fees of N\$43 145.00 as per the breakdown in the table below:**

<i>Name</i>	<i>Description</i>	<i>Estimated Cost</i>
<i>Desiree Seibes</i>	<i>Education and health Financial Assistance: Outstanding Tuition fees</i>	<i>N\$25 625.00</i>
<i>Laurencia Siruka</i>	<i>Education and health Financial Assistance: Outstanding Tuition fees</i>	<i>N\$17 520.00</i>
<i>TOTAL Outstanding tuition fees</i>		<i>N\$43 145.00</i>

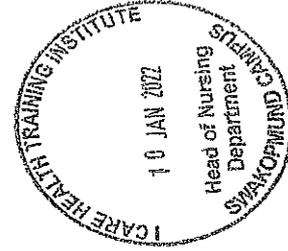
- (c) **That the total amount of N\$43 145.00 be defrayed from Mayoral Development Fund Vote: 960120408709 where N\$574 102.02 is available.**
-



CERTIFICATE IN ENROLLED NURSE AND MIDWIFE/ACCOCUCHEUR

JANUARY 2022 EXAMINATION TIME TABLE (JANUARY 2020 INTAKE 2nd YEAR, 2nd SEMESTER)

COMPULSORY		SUPPLEMENTARY		VENUE	MODULE	
DATE	TIME	DATE	TIME		Code	Title
17/01/2022	09h00		09h00 – 12h00	Lecture hall	MS-EN 206	Midwifery Science II OSCE
18/01/2022	09h00	21/02/2022	09h00 – 12h00	Lecture hall	MS-EN 206	Midwifery Science II OSCE
19/01/2022	09h00		09h00 – 12h00	Lecture hall	MS-EN 206	Midwifery Science II OSCE
20/01/2022	09h00	22/02/2022	09h00 – 12h00	Lecture hall	GN-EN 205	General Nursing Science II OSCE
21/01/2022	09h00		09h00 – 12h00	Lecture hall	GN-EN 205	General Nursing Science II OSCE
24/01/2022	09h00 – 12h00	23/02/2022	09h00 – 12h00	Lecture hall	MS-EN 202	Midwifery Science II
26/01/2022	09h00 – 12h00	24/02/2022	09h00 – 12h00	Lecture hall	GN-EN 201	General Nursing Science II
28/01/2022	09h00 – 12h00	25/02/2022	09h00 – 12h00	Lecture hall	MH-EN 203	Introduction to Mental Health Nursing
31/01/2022	09h00 – 12h00	28/02/2022	09h00 – 12h00	Lecture hall	EN-EN 208	First Aid and Emergency Nursing Care
02/02/2022	09h00 – 12h00	01/03/2022	09h00 – 12h00	Lecture hall	CH-EN 209	Community Health Nursing II
04/02/2022	09h00	02/03/2022	09h00	Lecture hall	CH-EN 209	Community Health Nursing II OSCE
07/02/2022	09h00			Lecture hall	CH-EN 209	Community Health Nursing II OSCE





Cell: 9790 85 2823 284 / * 264 85 2823 230
 P.O. Box 10137, Windhoek
 No. 54 Alexander Yo Adenitjaya road

STUDENT ACADEMIC FINANCIAL STATEMENT

STUDENT NAME AND SURNAME : SIRUE LAUSENSIA
 NATIONAL IDENTITY/PASSPORT NUMBER : 85102410137
 UNIQUE STUDENT NUMBER : 1807005
 STUDY PROGRAMME : CERTIFICATE IN ENROLLED NURSE AND MIDWIFERY/ ACCOUCHEUR
 STUDY MODE : FULL TIME
 PROGRAMME DURATION : 2 (TWO) ACADEMIC YEAR

FINANCIAL FIGURES BELOW ARE INDICATED IN NAMIBIA DOLLAR (N\$).

REGISTRATION FEE	TUITION FEES DEPOSIT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	OUTSTANDING AMOUNT
												25.625.00

The total tuition fees for 2(TWO) academic year: 25,625.00

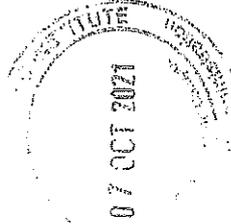
Tuition fees may be paid in cash at the institution or into the following bank account:

Account name : I-CARE HEALTH TRAINING INSTITUTE CC
 Account type : CHEQUE
 Account No : 6006235664
 Branch name : KATUTURA
 Branch code : 082972
 Bank name : STANDARD BANK
 Reference : Student Name

STUDENT INITIALS and SURNAME must be used as reference whenever payment is made.

Yours Sincerely

Jodie N Shilongo
 Finance and Administration Manager
 I-CARE HEALTH TRAINING INSTITUTE
 Swakopmund



C: +264 85 2323 234 / +264 85 2323 230
 E: info@icare-health.org
 No.54 Mandume Yo Ndemufaya road



STUDENT ACADEMIC FINANCIAL STATEMENT

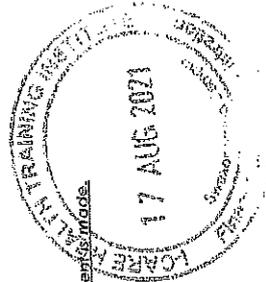
STUDENT NAME AND SURNAME : REIGES DESISSE
 NATIONAL IDENTITY/PASSPORT NUMBER : 99111700132
 UNIQUE STUDENT NUMBER : 200387
 STUDY PROGRAMME : CERTIFICATE IN ENROLLED NURSE AND MIDWIFERY/ ACCOUCHEUR
 STUDY MODE : FULL TIME
 PROGRAMME DURATION : 2 (TWO) ACADEMIC YEAR

FINANCIAL FIGURES BELOW ARE INDICATED IN NAMIBIA DOLLAR (N\$).

REGISTRATION FEE	TUITION FEES DEPOSIT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	OUTSTANDING AMOUNT
2,000.00	3,100.00							5,000.00				17,520.00

The Total tuition fees for 2(TWO) academic year: N\$ 17,520.00
 Tuition fees may be paid in cash at the institution or by following bank account:

Account name : I-CARE HEALTH TRAINING INSTITUTE CC
 Account type : CHEQUE
 Account No : 60004235664
 Branch name : KATUTURA
 Branch code : 082972
 Bank name : STANDARD BANK
 Reference : Student Name



Student INITIALS and SURNAME must be used in the reference whenever payments made.

Yours Sincerely

 Luidi N Shilongo
 Finance and Administration Manager
 I-CARE HEALTH TRAINING INSTITUTE
 Swakopmund

11.1.14 **WRITING OFF OF REDUNDANT ITEMS AT ECONOMICS DEVELOPMENT SERVICES (MUNICIPAL BUNGALOWS)**

(C/M 2022/02/24 - 16/2/6/1; 3/18/1)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 8.14 page 96 refers.

A. The following item was submitted to the Management Committee for consideration:

The below items have become redundant and needs to be written off, to be sold at the next public Auction.

<i>Quantity</i>	<i>Descriptions</i>
12	Double Bed Duvet Covers
10	Double Bed Fitted Sheets
107	Single size Duvet Covers
63	Single size Fitted Sheets
375	Pillowcases
2	Single size Blankets
3	Single size Duvets
25	Kitchen Curtains
24	Shower Curtains
2	Wooden Chairs
1	Metal Burglar Door
3	Old DSTV Dish
4	Fridges
4	Old Circulation Pump
100	TV Stand
2	Two Heat Exchange machines
7	Mops
33	Brooms Sticks
83	Brooms

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That the following old and redundant items be written off and be sold at the next public auction:

<i>Quantity</i>	<i>Descriptions</i>
25	Kitchen Curtains
24	Shower Curtains
2	Wooden Chairs
1	Metal Burglar Door
3	Old DSTV Dish
4	Fridges
4	Old Circulation Pump
100	TV Stand
2	Two Heat Exchange machines
7	Mops
33	Brooms Sticks
83	Brooms

- (b) That the bedding be delivered to the Stores to cater for emergencies for fire victims.

<i>Quantity</i>	<i>Descriptions</i>
12	Double Bed Duvet Covers

10	<i>Double Bed Fitted Sheets</i>
107	<i>Single size Duvet Covers</i>
63	<i>Single size Fitted Sheets</i>
375	<i>Pillowcases</i>
2	<i>Single size Blankets</i>
3	<i>Single size Duvets</i>

- (c) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above-mentioned redundant items.
-

11.1.15 **OLD AND REDUNDANT ITEMS / EQUIPMENT: ENGINEERING SERVICES and Planning Services DEPARTMENT (WORKS SECTION)**

(C/M 2022/02/24 - 16/2/6/1)

Ordinary Management Committee Meeting of 10 February 2022, Addendum **8.15** page **97** refers.

A. The following item was submitted to the Management Committee for consideration:

The following old vehicles, equipment and materials have become redundant and thus need to be written off and sold at the next public auction.

TOTAL	DESCRIPTIONS
2	Maroon Chairs - Room C0-07
1	Heater (Pineware) - Room C1-09
2	Office Chairs (Black) - Rooms C1-09 & C1-16
1	Small Cupboard - Room C1-09
1	Urn
1	Officejet 7110 Printer (R3A304 3405-11-1130)
3	Metal Filing Cabinets (Building Section)
4	Chairs (Building Section)
1	Broken Oki Printer/C3600 (Building Section)
1	Broken Citoch C420 Printer (Building Section)

B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That the following old and redundant items be written off and be sold at the next public auction:

TOTAL	DESCRIPTIONS
2	Maroon Chairs - Room C0-07
1	Heater (Pineware) - Room C1-09
2	Office Chairs (Black) - Rooms C1-09 & C1-16
1	Small Cupboard - Room C1-09
1	Urn
1	Officejet 7110 Printer (R3A304 3405-11-1130)
3	Metal Filing Cabinets (Building Section)
4	Chairs (Building Section)
1	Broken Oki Printer/C3600 (Building Section)
1	Broken Citoch C420 Printer (Building Section)

(b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above mentioned redundant vehicles, equipment and materials.

11.1.16 **REVIEWED CAPITAL BUDGET 2021/2022 FINANCIAL YEAR**
(C/M 2022/02/24 - - 3/1/1/1/1; 3/1/2/1)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 8.9 page 82 refers.

A. The following item was submitted to the Management Committee for consideration:

The approved Capital Budget was reviewed by the Chief Executive Officer and the respective General Managers during **October 2021**.

The total figures reviewed amounted to **N\$25 600 000.00** and are listed hereunder:

PROJECT	AMOUNT (N\$)
<i>Upgrade Aerodrome</i>	N\$ 1 000 000.00
<i>Renovation of Woerman Haus</i>	N\$ 400 000.00
<i>New Public Toilets Mole</i>	N\$ 2 000 000.00
<i>Surveying of Hage Square</i>	N\$ 300 000.00
<i>Desert View Planning & Surveying</i>	N\$ 200 000.00
<i>Planning/ Surveying of Portions 182 - 184</i>	N\$ 500 000.00
<i>Surveying of Northern Wedge Portions</i>	N\$ 200 000.00
<i>Construction of SME Industrial Park</i>	N\$ 21 000 000.00
TOTAL	N\$ 25 600 000.00

From the above savings, New Pumps for the below listed Pumpstations will be purchased.

PROJECT	AMOUNT (N\$)
<i>Pumpstation 16</i>	N\$ 763 043.40
<i>Pumpstation 3</i>	N\$ 705 042.00
<i>Pumpstation 19</i>	N\$ 392 206.00
<i>Pipework</i>	N\$ 450 000.00
<i>Labour</i>	N\$ 180 000.00
TOTAL	N\$ 2 490 291.40

The purpose of this submission is to seek Council's approval for the reviewed Capital Budget.

B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That the reviewed Capital Projects amounting to **N\$25.6 Million**, be approved.

(b) That the purchasing of the below listed Pumpstations be approved:

PROJECT	AMOUNT (N\$)
<i>Pumpstation 16</i>	N\$ 763 043.40
<i>Pumpstation 3</i>	N\$ 705 042.00
<i>Pumpstation 19</i>	N\$ 392 206.00
<i>Pipework</i>	N\$ 450 000.00
<i>Labour</i>	N\$ 180 000.00
TOTAL	N\$ 2 490 291.40

11.1.17 **DISA LANDSCAPING: RENEWAL OF THE LEASE PERIOD FOR A PORTION OF LAND FOR LAWN FARMING AT THE WASTE WATER TREATMENT PLANT**
(C/M 2022/02/24 - 13/3/1/5)

Ordinary Management Committee Meeting of 10 February 2022, Addendum **10.1** page **01** refers.

A. The following item was submitted to the Management Committee for consideration:

1. Purpose

The purpose of this submission is for Council to consider the renewal of the lease period for the lease agreement with Mr Erich Knüffel trading as Disa Landscaping. The current lease period lapsed on **31 October 2021**.

2. Introduction

The lease agreement entered into by and between Council and Mr E Knüffel for lawn farming at the waste water treatment plant.

A map indicating the location is attached as **Annexure "A"**.

On **22 October 2021** the lessee was informed of the expiry of the lease period and he indicated his intension to renew the lease period (letter dated **29 October 2021**) attached as **Annexure "B"**.

3. Background

On **27 March 2014**, Council under item 11.1.16 passed a decision attached, hereto as **Annexure "C"**, approving the lease period and conditions for a portion of land to Mr E Knüffel. The initial lease period was only for 1 year.

On **24 May 2014**, Council passed the following decision under item 11.1.9 to increase the lease period to 5 years:

- (a) *That point (c) under item 11.1.16 of the Council resolution of 27 March 2014 be amended for a lease period of 5 years instead of 1 year.*
- (b) *That the applicant be informed that the purified effluent water tariff is applicable and that this cost is not included in the rental amount.*
- (c) *That it be noted that the applicant opted for an area of 50 000m² = N\$0.089c / m² i.e. N\$ 4 450.00 + 15% VAT (N\$ 667.50).*

The lessee opted to lease 10 000m² and a lease agreement was concluded on 11 October 2016. For ease of reference, the previous lease agreement is attached as **Annexure "D"**

4. Proposal

It is proposed Council approves the renewal of the lease of the portion of land at the waste water treatment plant, measuring 10 000m² for lawn farming to Mr Erich Knüffel trading as Disa Landscaping for a further period of 5 years from **01 November 2021**.

That the conditions be as approved by Council on **27 March 2014** item 11.1.6 and **24 May 2014** item 11.1.9.

The municipal lease account for the venture is in areas as on **20 January 2022** in the amount of N\$ 6 119.00. No complaints were received during the lease period.

B. After the matter was considered, the following was:-**RECOMMENDED:**

- (a) That Council approves the renewal of the lease period for a portion of land adjacent to the Wastewater Treatment Plant, measuring 10 000m² for lawn farming to Mr Erich Knüffel trading as Disa Landscaping for a further period of 5 years from 01 November 2021.
 - (b) That the new lease period be approved on the same basis as of the previous lease conditions approved by Council on 27 March 2014 item 11.1.6 and 24 May 2014 item 11.1.9.
 - (c) That the lease tariff for the period commencing on 1 November 2021 be N\$0.16c x 10 000m² i.e. N\$1 560.59 + 15% VAT (N\$234.99) amounting to a monthly rental amount of N\$1 801.58.
 - (d) That the annual escalation be 7% as approved by Council on 19 November 2020 under item 11.1.25, the first being 1 July 2022.
 - (e) That the renewal of the lease period be on condition that the rental account is paid to date.
-

Agri Industrial Park: Project Layout

6MLD Desalination Plant (with dual feed to Agri-Park & domestic supply to Town)

Agri Industrial Park - 145Ha

Existing Sewage Plant of Swakopmund MUNI

We-Agri LTD

ISRAELI TURNKEY PROJECTS SOLUTIONS

Google

ANNEXURE "B"

Mr E Knuffel t/a Disa Garden Maintenance cc
Po Box: 1399
Swakopmund
Namibia

29th October 2021

RE: NOTICE OF EXPIRY OF LEASE: LAWN FARMING WASTEWATER TREATMENT PLANT

We would like to inform the Municipality of Swakopmund that Mr E Knuffel would still like to continue with the lease of the Swakopmund sewerage plant outside of Swakopmund.

Please don't hesitate to contact me for more information

Your's Faithfully



E Knuffel

081 291 9626
disalandscaping@gmail.com

ANNEXURE "C"**11.1.16 APPLICATIONS TO LEASE PORTIONS OF LAND AT THE WASTE WATER TREATMENT WORKS FOR:**

① LAWN FARMING (Messrs Disa Landscaping) AND
② COMPOST PLANT (Messrs Palms for Africa)
 (C/M 2014/03/27 - N 7/3/4, N 6/1/3)

RESOLVED:

- (a) That it be noted that Messrs Palms for Africa is no longer interested to lease a portion of land at the Waste Water Treatment Plant for a compost plant and related activities.
- (b) That Council approves the lease of a portion of land (2 ha in size) located in the buffer zone surrounding the new Waste Water Treatment Works to Messrs Disa Landscaping for the purpose of establishing a lawn farm.
- (c) That a lease period of 1 year with an option to renew be approved at a monthly rental tariff of N\$0.089c, subject to an annual escalation of 10% effective July 2014; i.e.:

$20\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 1\,780.00 + 15\% \text{ VAT (N}\$ 267.00)$

$30\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 2\,670.00 + 15\% \text{ VAT (N}\$ 400.50)$

$40\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 3\,560.00 + 15\% \text{ VAT (N}\$ 534.00)$

$50\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 4\,450.00 + 15\% \text{ VAT (N}\$ 667.50)$

- (d) That Messrs Disa Landscaping indicates the size required taking into consideration the per square metre rental per month.
- (e) That the lease period commences on the second month following approval being granted by the Ministry of Regional and Local Government, Housing and Rural Development for the lease of the undivided Townlands.
- (f) That Council's standard lease conditions be applicable as per the approved Property Policy, i.e.:
1. *That all costs for the lease transaction be for the lessee's account, inclusive of, but not limited to the cost of compiling a lease agreement*
 2. *As the area is located on undivided Townlands, an application for the lease must be submitted to the Ministry of Regional and Local Government, Housing and Rural Development for permission to lease as required in terms of section 30 (1) (t) of the Local Authorities Act, Act 23 of 1992, as amended*
 3. *The area shall be identified and the applicant shall have the area surveyed, alternatively such will be done at the applicant's cost.*
 4. *1 month's rental amount be levied as a refundable deposit (exclusive of 15% VAT), of which costs such as rental in arrears at the expiry of the lease period be recovered, the balance be refunded to the lessee*
 5. *Council to be indemnified against any possible claims*
 6. *3 months' termination period for both parties as a standard condition*
 7. *No construction of permanent structures will be permitted*

8. *Suitable site facilities shall be made available to labour on site – potable water, hand wash basin, eating place, ablution.*
9. *Layout plans of any structures to be submitted to the Engineering Services Department for approval and be to the satisfaction of both the Engineering Services and Health Services Departments.*
10. *The lessee has no option to purchase the lease area*
11. *No subletting is allowed*
12. *The lease agreement is not transferable and will not form part of an estate*
13. *In cases where the lessee is a legal entity, Council be informed of any change in membership or shareholding*

(g) That the following special conditions also be noted:

1. *Potable water and purified effluent connections are possible and shall be done at applicant's cost*
2. *Purified effluent flow may be intermittent only and pressure may not be constant. Applicant shall make provision for suitable flow / pressure alteration to suit irrigation system requirements*
3. *Waste water shall be suitably disposed - connection to sewer system not available*
4. *Access road shall be provided at own cost and similarly maintained at own cost*
5. *Area need not be fenced, yet fencing is recommended to prevent unwanted vehicular access*
6. *No claims shall be entertained on any "Nuisances" (e.g. odors, insects, pests, spills, flooding, dust etc.) originating from the works. Operating within the 500 m buffer strip shall be totally at the risk of the applicant / operator*
7. *A 3 m clean space around the plant adjacent to the boundary walls so that municipal staff can drive around if needed and to prevent the applicant from spraying effluent water against the boundary wall.*
8. *That the facility not be used for accommodation purposes and no one my overnight.*

LEASE AGREEMENT

ANNEXURE "D"

MADE AND ENTERED INTO BY AND BETWEEN:

THE MUNICIPAL COUNCIL OF SWAKOPMUND

(Herein represented by MARCO PETER CLIFF SWARTS or ANDRIES DEWALD DUVENHAGE or HELLAO INARUSEB or CLIVE LESLEY LAWRENCE or MIKAEI NATANGUE IPINGE in their respective capacities as ACTING CHIEF EXECUTIVE OFFICER

and

ERKKIE SHITANA or JASON KLEOPAS NGWENA in their respective capacities as CHAIRPERSON OF THE MANAGEMENT COMMITTEE or ALTERNATE CHAIRPERSON OF THE MANAGMENT COMMITTEE

and acting by virtue of the authority granted in terms of section 30 and section 31A of the Local Authorities Act, 1992 (Act 23 of 1992) as amended)

PHYSICAL ADDRESS: The main municipal building at the c/o RAKOTOKA STREET AND DANIEL KAMHO AVENUE, Swakopmund, Republic of Namibia

POSTAL ADDRESS: P. O. Box 53 Swakopmund, Republic of Namibia

TELEPHONE / E-MAIL: +264 64 4104212 and swkmun@swkmun.com.na

(Hereinafter called the "LESSOR")

and

NAME: ERICH KENNEDY /a DISA LANDSCAPING

IDENTITY NUMBER: 72 0514 506 2001

PHYSICAL ADDRESS: Plot 219 SWAKOP RIVER

POSTAL ADDRESS: Box 1399

TELEPHONE / FAX NO: 084 6519

CELL NUMBER: 081 291 96216

E-MAIL ADDRESS: Disa_Landscaping@gmail.com

(Hereinafter called the "LESSEE")

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- 2.5 The LESSEE has no option to purchase the LEASE AREA.
- 2.6 Either party may terminate this lease agreement by giving the other party three (3) calendar months prior written notice and such notice shall be given on or before the 1st day of any calendar month.

3. USE

- 3.1 The LESSEE will use the LEASE AREA exclusively for the purpose of a lawn farm.
- 3.2 The LEASE AREA is leased as is and the LESSOR makes no guarantee/warranty that the LEASE AREA is suitable for the purpose it is rented for. The LESSOR shall not be liable for any deficiency whatsoever in the LEASE AREA.
- 3.3 The LEASE AREA shall not be used for any purpose other than the one specified in paragraph 3.1 above, except with the express prior written consent obtained from the LESSOR.

4. RENT

- 4.1 The rent (excluding the cost of electricity and water as per paragraph 4.6 below) shall be-
- a) N\$0.11 cents (nil comma eleven Namibia Cents) per square metre per month (15% VAT excluded) coming to N\$ 1 100.00 (one thousand one hundred Namibia Dollars) at 10 000 (ten thousand) square metres, plus N\$ 165.00 (one hundred and sixty five Namibia Dollars) (15% VAT), the total rent being N\$ 1 265.00 (one thousand two hundred and sixty five Namibia Dollars) to be paid into the bank account of the LESSOR; and
- b) the rent will increase annually with 10% effective as from 1 July 2017 and thereafter will increase yearly on the 1st of July of each consecutive year with 10% per annum.

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5. DEPOSIT/S

- 5.1 The LESSEE shall provide the LESSOR with a deposit in the sum of N\$ 1 100.00 (one thousand one hundred Namibia Dollars) on entering into this lease agreement, which amount the LESSOR may apply, in whole or part, in meeting any payment due by the LESSEE to the LESSOR at any time during the LEASE PERIOD or after the termination of this lease. Such deposit to be topped up each year so as to equal one months' rent.
- 5.2 The LESSEE shall pay a further deposit, for the rehabilitation of the LEASE AREA, in the sum of N\$ 1 100.00 (one thousand one hundred Namibia Dollars) within 7 working days from date of being so requested by the LESSOR, which amount the LESSOR may apply, in whole or part, in rehabilitation the LEASE AREA at any time during the LEASE PERIOD or after the termination of this lease. Such deposit to be topped up each year so as to equal one months' rent as further set-out in clause 17.
- 5.3 Whenever during the LEASE PERIOD the deposit/s is so applied in whole or part, the LESSEE shall on demand immediately reinstate the deposit to its original amount.
- 5.4 At the termination of this agreement the LESSOR shall, refund to the LESSEE the said deposit/s or the balance thereof, within 7 days from date of inspection of the LEASE and after the LESSEE has provided proof to the satisfaction of the LESSOR's General Manager: Finance and the LESSOR's General Manager: Engineering Services that on termination of this lease the LESSOR has complied with their liabilities in terms of this agreement.

6. DOMICILIUM

- 6.1 The LESSEE's chooses as their respective *domicilium citandi et executandi* for all purposes hereunder the address as set out in the heading of this agreement.

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- 6.2 Any notice to any Party to this agreement in respect of legal process, delivered by hand to a responsible person during ordinary business hours at its chosen *domicilium et exoculandi* shall be deemed to have been received on the day of delivery.
- 6.3 Any notice in terms of this agreement sent:
- 6.3.1 by prepaid registered post in a correctly addressed envelope to its Postal address, shall be deemed to have been received on the 21st day after posting the article (unless the contrary is proven); or
- 6.3.2 by telefax or electronic mail to its chosen telefax or e-mail address, shall be deemed to have received on the day of the sending, and if not on a business day, then on the next business day following the sending.
- 6.4 Notwithstanding anything to the contrary herein contained, a written notice or communication actually received by any of the Parties to this agreement shall be regarded as an adequate written notice or communication, notwithstanding that it was not sent to or delivered to him/her/it at the chosen addresses LESSEE or the *domicilium et executandi* in respect of the LESSOR.

7. COSTS

- 7.1 All the costs of and incidental to the preparation and execution of this lease agreement, including but not limited to, the cost of advertising the LESSOR's intention to lease in terms of the Local Authorities Act, Act 23 of 1992 (as amended), shall be borne by the LESSEE.
- 7.2 The LESSEE shall be liable for all the costs of and incidental to having the LEASE AREA identified and properly surveyed by the LESSOR's Engineering Services Department.

8. JURISDICTION AND COSTS

- 8.1 The LESSOR shall be entitled at its option to institute legal proceedings which might arise in connection with this lease, in any Magistrate's Court Swakpmund notwithstanding that the claim or matter in dispute might exceed the jurisdiction of such Magistrate's Court.

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- 8.1 The LESSOR shall be entitled to recover from the LESSEE all legal expenses and collection charges and all other fees and charges incurred by it with attorneys and collection/tracing agents, including attorney-and-client charges and 10% collection commission, whether legal action has been instituted or not, provided that such expenses or fees, and/or commission have been incurred in consequence of any fault of the LESSEE.

9. OCCUPATION

The LESSEE has taken occupation of the LEASE AREA on 01 November 2016.

10. LESSEE'S OBLIGATIONS

The LESSEE:

- 10.1 shall not transfer, cede or assign this lease or sub-let the LEASE AREA or any portion thereof nor place anyone else in occupation of the LEASE AREA or any part thereof without the written consent of the LESSOR first having been obtained. This lease agreement will not form part of an estate;
- 10.2 shall at LESSEE's expense keep the LEASE AREA in a clean, tidy and sanitary condition free from rubbish and litter to the satisfaction of the LESSOR and/or its agent;
- 10.3 shall not use or permit for any illegal or improper purpose, nor do or permit any act or thing which may be or become any annoyance or cause damage or disturbance to the LESSOR or the occupiers of any adjoining areas, nor shall the LESSEE do or permit any act or thing which may endanger or injure the said LEASE AREA or any part thereof;
- 10.4 shall not contravene or permit the contravention of any of the conditions of title under which the LESSOR holds title or any laws which the LESSOR is required to observe by reason of its ownership of the LEASE AREA;

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- 10.5 shall not be entitled to withhold or delay payment of any monies due by the LESSEE to the LESSOR in terms of this lease by reason of the LEASE AREA or any part thereof being in a defective condition or in a state of disrepair or for any other reason whatsoever;
- 10.6 agrees that the LESSOR shall not be liable to the LESSEE, his employees, or guests for any claim arising out of any accident, injury or damage caused (including any nuisances for example: odours, insects, pests, spills, flooding, dust, etc. originating from the LEASE AREA and within a 500 (five hundred) metre buffer strip along any boundary of the LEASE AREA) to such person through or while using any portion of the LEASE AREA whether or not caused by the negligence of the LESSOR, its servant or agents, and howsoever occasioned. Similarly the LESSOR shall not be responsible for any loss or damage to the LESSEE's property caused by theft, fire, storm, water damage or through any other cause whatsoever. The LESSEE hereby indemnifies the LESSOR for any and all claims, loss or damage arising out of this agreement;
- 10.7 shall permit the LESSOR, its servant or its agents to enter the LEASE AREA at all reasonable times for the purpose of inspecting the condition of such LEASE AREA. In this regard the LESSEE will make provision for a three (3) metre wide space around the plant parallel with any boundary/wall of the LEASE AREA, so that the LESSOR's, its servant or its agent can access and use and drive a motor vehicle on the three (3) metre wide space if needed and to prevent the LESSEE from spraying effluent water against the boundary wall. The LESSEE may not spray or allow effluent water to spray on or over the boundary. The cost involved in making and maintaining the space mentioned herein, will be for the LESSEE;
- 10.8 shall from date of commencement of this lease pay for all water, rates and taxes/levies and/or any other fees payable in respect of the LEASE AREA to the LESSOR concerned within one month of it becoming due, if any. Should the LESSEE fail to make such payments for water, rates and taxes/levies and/or electricity, then the LESSOR at its sole discretion, has the right to cancel this agreement immediately;

Handwritten signatures and initials:
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- 10.9 who is a legal person/entity such as, *inter alia*, a company, close corporation or trust, shall inform the LESSOR in writing immediately when-
- (a) in the case of a company, any shares of the company is sold or transferred to another person, and if such shares be held by an holding company, then any change in shares of such holding company; and
 - (b) in the case of a close corporation, any interest or interests in the close corporation, or any portion of such interest, to another person; and
 - (c) in the case of a trust, any change in the trustees or beneficiaries.
- 10.10 shall not make any alterations, additions or improvements in or to the LEASE AREA without the LESSOR's prior written consent, nor may construct any permanent structures on the LEASE AREA. A permanent structure is any structure with a cement/paved floor, covered by any type of roof material.
- 10.11 shall not be entitled to affix any advertising signs and/or advertising material on/near the LEASE AREA without the LESSOR's prior written consent.
- 10.12 need not have the LEASE AREA properly fenced in, yet fencing is recommended so as to keep unwanted vehicular/pedestrian access out;
- 10.13 shall not allow any person/s to overnight or reside on the LEASE AREA, except bona fide security services personnel engaged in securing and protecting the LEASE AREA and property, if any, of the LESSOR and LESSEE;
- 10.14 shall have no claim for damages whatsoever against the LESSOR if for any reason the LEASE AREA do not become suitable for the purpose for which it is leased;

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- 10.15 shall provide and maintain legally suitable facilities on the LEASE AREA for potable water, hand wash basin, eating place, ablution, etc.
- 10.16 shall submit layout plans of any structure/s it intends to erect on the LEASE AREA to the Engineering Services Department of the LESSOR for written approval and such layout plans must meet the written approval of the Health Services Departments.

11. DAMAGE TO OR DESTRUCTION OF THE LEASE AREA

In the event of *viz major (including extensive fire or water damage)* occurring, resulting in the partial or total destruction of the LEASE AREA and the LEASE AREA can no longer be beneficially occupied, the LESSEE shall be entitled to a total or partial remission of its rent according to the period for which it is deprived of the beneficial occupation of the LEASE AREA as is to be determined by an insurance official or other competent authority, but the LESSEE shall not have any claim against the LESSOR for damages in consequence of any such deprivation.

12. BREACH OF THE LEASE

- 12.1 Should the LESSEE fail to pay any amounts due by the LESSEE in terms of this lease on due date thereof, or commit any other breach of any term and/or condition of this lease, or attempt to remove any asset or consistently breach any of the conditions, then and in such event the LESSOR shall be entitled to cancel this lease immediately without prejudice to any other claim of any nature whatsoever, including any claim for damages, which it may have against the LESSEE as a result thereof.
- 12.2 Should the LESSOR cancel this lease in terms of paragraph 12.1 above, the LESSOR may take whatever legal action may be necessary, for the immediate eviction of the LESSEE and all persons at the LEASE AREA from the LEASE AREA without prejudice to the LESSOR's right to claim rent and other monies due up to the date upon which the LESSOR may re-let the LEASE AREA and for such further damages as the LESSOR may have sustained.

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12.3 Should the LESSOR cancel this lease and the LESSEE dispute the LESSOR's right to do so and remain in occupation of the LEASE AREA, then the LESSEE shall continue to pay all amounts due to the LESSOR in terms of this lease on the due dates of the same and the acceptance of such payments shall be without prejudice to and shall not in any manner whatsoever effect the LESSOR's claim to cancellation of this lease or its claim of any other nature whatsoever. Should such dispute between the LESSOR and the LESSEE take time to become resolved then the payments made to the LESSOR in terms of this paragraph shall be regarded as amount paid by the LESSEE on account of the loss sustained by the LESSOR as a result of the holding over by the LESSEE of the LEASE AREA.

13. TAXATION

In the event of value added, or any other form of tax, imposed by Government or any regional, local or other competent authority, being payable by the LESSOR on the rent or on any other amount due by the LESSEE in terms of this agreement, the LESSEE shall refund to the LESSOR on demand the amount of such tax or other amount so payable by the LESSOR, save that in the event that such refund is not permitted in terms of any law/regulation, then the rent shall increase by the amount of such tax with effect from the date such tax is payable, provided that any such increase in the rent arising out of such tax shall not be taken into account for the purpose of calculating any escalation of the rent in terms of this Lease. The provisions of Section 78 of the Value Added Tax Act, 2000 (Act No. 10 of 2000) (as amended) are applicable.

14. WAIVER

No relaxation or indulgence which the LESSOR may show or give at any time whatsoever in regard to the LESSEE's obligation in terms of this lease shall prejudice the LESSOR in regard to its rights according to the terms and conditions hereof nor shall such relaxation or indulgence be regarded as a waiver of any of the LESSOR's rights in terms of this lease.

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15. GENERAL.

- 15.1 No alteration or variation of this lease shall be of any force and effect unless it is recorded in writing and signed by both the LESSOR and the LESSEE.
- 15.2 This lease shall only become binding upon the LESSOR when executed by it, until which time the LESSEE shall have no claim to the existence of a lease, verbal or written, by reason of negotiations having been conducted or concluded in regard thereto or by reason of this lease having been drafted and thereafter executed by the LESSEE only.
- 15.3 The LESSEE acknowledges that this sets out the entire agreement with the LESSOR and that neither the LESSOR nor its agent has given any warranties or made any statements or representations of any nature whatsoever which are not recorded in this lease.

16. SPECIAL REMEDY FOR BREACH

- 16.1 Should the LESSEE default in any payment due under this lease or be in breach of its terms in any other way, and fail to remedy such default or breach within 21 (twenty one) days after receiving a written demand that it be remedied, the LESSOR shall be entitled, without prejudice to any alternative or additional right of action or remedy available to the LESSOR under the circumstances without further notice, to cancel this lease with immediate effect, be repossessed of the Lease Area and the movables, and recover from the LESSEE damages for the default or breach and the cancellation of this lease.
- 16.2 Clause 16.1 shall not be construed as excluding the ordinary lawful consequences of a breach of this lease by either party (save any such consequences as are expressly excluded by any of the other provisions of this lease) and in particular any right of cancellation of this lease on the ground of a material breach going to the root of this lease.

ASNI
[Signature]
Ruffel

17. REMOVAL AND REHABILITATION UPON TERMINATION

- 17.1 The LESSEE shall prior to the termination of this agreement remove all its equipment, fixtures and all personal property and rehabilitates the LEASE AREA to its original condition, reasonable wear and tear excepted.
- 17.2 If at such time of termination of this agreement, all the LESSEE's equipment, fixtures and all personal property has not been removed and if the LEASE AREA has not been rehabilitated to its original condition, reasonable wear and tear excepted, then the LESSEE shall pay an amount equal to the then applicable monthly rent per month in advance to the LESSOR, until such time as the removal and rehabilitation has been completed to the sole satisfaction of the LESSOR. Should such dispute between the LESSOR and the LESSEE take time to become resolved then the payments made to the LESSOR in terms of this paragraph shall be regarded as amount paid by the LESSEE on account of the loss sustained by the LESSOR.
- 17.3 The LESSOR will, at its sole discretion, apply any amounts and/or deposits received from the LESSEE for whatsoever reason, to the removal and rehabilitation of the LEASE AREA.

18. SPECIAL CONDITIONS

- 18.1 The person/s signing this agreement on behalf of the LESSOR and the LESSEE expressly warrants their authority to do so. The LESSEE's Signatory shall be the LESSEE in his/her personal capacity in the event that he/she had no authority to sign this agreement on behalf of his/her principal.
- 18.2 The LESSEE shall, at the cost of the LESSEE-
- a) connect to potable water and purified effluent connections.
 - b) make provision for the suitable flow and/or pressure alteration to suit its irrigation system/s requirement. The LESSEE is aware that purified effluent flow may be intermittent and pressure may not be constant.

NSW
Ruffalo BT

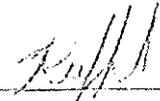
- c) make sure that waste water is suitably and legally disposed of. The LESSEE is aware that there is no connection to a sewer system available.
- d) provide for and maintain the access road to the LEASE AREA, as set out herein above.

18.3 This lease agreement is subject to the written approval of the Minister of Regional and Local Government, Housing and Rural Development as is contemplated in section 30(1)(t) of the Local Authorities Act, Act 23 of 1992.

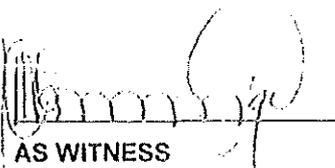
THUS DONE and SIGNED at SWAKOPMUND this _____ day of _____ 2016
in the presence of the undersigned witnesses:



AS WITNESS



LESSEE
t/a Disa Landscaping



AS WITNESS

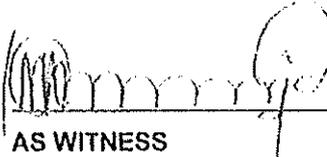
THUS DONE and SIGNED at SWAKOPMUND this 11 day of October 2016
in the presence of the undersigned witnesses:



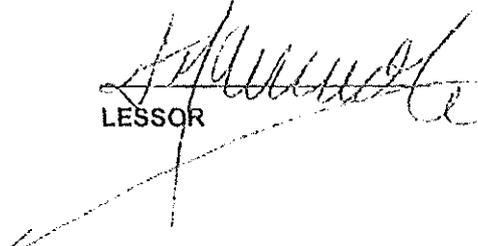
AS WITNESS



LESSOR



AS WITNESS



LESSOR



Municipality of Swakopmund

P.O. Box 53, Swakopmund
Tel (064) 410 4111 Fax (088) 651 9141

ACCOUNT ENQUIRIES FAX: 0886528144 / E-MAIL: enquiries@swkmun.com.na

ERICH KNUFFEL T/A DISA LANDSCAPING
P O BOX 1399
SWAKOPMUND
9000

TAX Invoice	
VAT No.	0687546-01-5
Statement Date	2022/01/20
Account Number	01000062146
Reference	20220121-1149
Deposit	1300.00

Details/Meter Readings			Date	Description	Vat %	Vat charge	Amount (VAT excl)	Amount (VAT incl)						
Previous	Present	Consumption												
16089	16754	665 000	1/7/19	BALANCE B/END		0.00	137.00	137.00						
			01/20	000518 RECEIPT		0.00	144.00	144.00						
			01/20	GA CONTRIBUTION SENT DIRECT	21%	0.00	15.40	15.40						
			01/20	RENT WAS		193.59	1.70	1.70						
			01/20	W/BEAT SENT DIRECT	21%	0.00	0.00	0.00						
<table border="1"> <thead> <tr> <th colspan="2">Meter Readings Dates</th> </tr> <tr> <th>Previous</th> <th>Current</th> </tr> </thead> <tbody> <tr> <td>2021/12/06</td> <td>2022/01/07</td> </tr> </tbody> </table>			Meter Readings Dates		Previous	Current	2021/12/06	2022/01/07	Total			193.59	193.59	6119.00
Meter Readings Dates														
Previous	Current													
2021/12/06	2022/01/07													

Arranged	Handed Over	90 Days Plus	60 Days	30 Days	Current	Amount Due
0.00	0.00	0.00	0.00	0.00	6119.00	6119.00

MESSAGE

PLEASE NOTE: THE ACCOUNTS ARE PAYABLE ON OR BEFORE 7 FEBRUARY 2022.

Property Information			Details of Property Assessment		
Stand No.	00000000	Ward	1	Land	Improvements
Township	001 001 DUMMY				
Street Address	WATER WASTE TREATMENT PLANT/NECT SEWERAG		Valuation	Building Clause	Date
Portion	00000				
Area	1		Annual Levy		
Unit	001/001/00000000/00000/00000/0000				

KINDLY TEAR OFF AND RETURN WITH PAYMENT



Swakopmund Municipality
P.O. Box 53
Swakopmund

Name	Due Date	2022/02/07
ERICH KNUFFEL T/A D	Account No.	01000062146
REMITTANCE ADVICE	Amount	6119.00

Bank Details: FNB, Swakopmund
Account Number: 62249603300 * Branch Code: 280 472
Fax No for confirmation: 0886519140
E-Mail for confirmation: payments@swkmun.com.na

11.1.18 WASTE WATER TREATMENT PLANT: CREATION OF LEASE AREAS FOR CULTIVATION PURPOSES

(C/M 2022/02/24 - 16/1/4/2/11, 13/3/1/5)

Ordinary Management Committee Meeting of 10 February 2022, Addendum **10.2** page **24** refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

The purpose of this submission is to inform Council that the Engineering & Planning Services Department is in the process of designing a holistic lay-out for small portions of land which can be leased for cultivation purposes.

These portions are located to the south of the waste water treatment plant and are in addition to the larger lease site located to the north approved for We-Agri Ltd under item 11.1.30 on **30 August 2021**. Part of the business model of We-Agri Ltd is to also lease portions of land at their project to small scale farmers.

2. Discussion

Council has received various applications for small portions of land for example for composting, manure, vegetable and flower gardening which all relate to urban gardening / agriculture. Currently only Mr E Knuffel t/a Disa Landscaping is leasing a portion at the site measuring approximately 10 000m² for lawn farming.

The area at the waste water treatment plant is located close to the refuse dumping site for collection of wet waste to composting purposes and effluent is also available. Attached a memorandum dated **16 September 2021** sent to our Engineering & Planning Services Department listing the various applicants (**Annexure "A"**):

	<i>Date</i>	<i>Applicant Name</i>	<i>Purpose</i>	<i>Size</i>
<i>Annexure "A"</i>	22 Jul 2019 10 Jan 2020	Greenfields CC	Composting of all organic material waste in Swakopmund Municipal area	50 000 m ²
<i>Annexure "B"</i>	09 Oct 2019	William Reith	Land for agricultural production	30 000 m ²
<i>Annexure "C"</i>	20 Jan 2020	African Development Foundation Trust t/a Greater Swakopmund Green Belt Initiative	Land for Market Gardening / Green Belt	n/a
<i>Annexure "D"</i>	25 Feb 2020	Mr Jan J du Plessis	Land for vegetables and flower cultivation	5 Ha
<i>Annexure "E"</i>	30 Nov 2020	Mr Keith Wright	A green compost using earthworms to produce vermicompost	5 000 m ²
<i>Annexure "F"</i>	03 Aug 2021	Palms For Africa	To manufacture organic manure	5ha
<i>Annexure "G"</i>	13 Aug 2021	Innovative Green Hands	To establish green houses and shade nets for the production of crops.	3ha

It is proposed that once a holistic lay-out is designed catering for various sizes and gardening activities, the applications received be submitted to Council for consideration on the same basis as the approval granted to Mr E Knuffel t/a Disa Landscaping by Council on **27 March 2014** under item 11.1.6 (attached as **Annexure "B"**).

Urban agriculture holds potential for poverty alleviation for low-income households and is one of the 17 UN sustainable development goals.

Council has been involved with several projects for sustainable development and urban gardening with the city of Malmo and will now join the Afrifoodcity project. There is a need for more concerted effort to consolidate all projects and give direction to the future of such development.

3. Current Situation

Listed below are the current gardening projects approved by Council.:

3.1 Urban Agriculture Project

The Health Services & Solid Waste Management Department is the custodians of the Urban Agriculture Project at the Municipal Nursery (Council's decision passed on **28 January 2021** under item 11.1.2).

3.2 Available Smallholdings

On **30 September 2021** Council considered various applications for land zoned "Agriculture" and the following resolution was passed under item 11.1.13:

- (a) *That Council takes note of the need for Urban Agricultural Land.*
- (b) *That the applicants be informed that Council intends to install services to Portions 79 to 110 (portions of Portion 71) and once the services are completed, they will be invited to participate in the bidding process which will be open for all community members.*
- (c) *That the Engineering and Planning Services Department provides a timeline for the servicing of the smallholdings.*
- (d) *That the applicants be requested to provide the minimum services required for their projects.*
- (e) ...

Therefore, smallholdings are not currently available for sale.

3.3 Buffer Area Surrounding the Waste Water Treatment Plant

On **30 August 2021** Council approved the allocation of land to We-Agri Ltd under item 11.1.30 to establish an Agricultural Industrial Park and associated Desalination Plan at the Waste Water Treatment Plant. As stated under point 1 above, the business model of We-Agri Ltd caters for the lease of portions to small scale farmers.

The project co-ordinator is the Engineering & Planning Services Department. The project is yet to commence. A location map indicating the area is attached as **Annexure "C"**. Urban agriculture can be driven on a sustainable basis as well as commercial.

There is currently a need for the establishment of sites to accommodate small scale gardening projects on a lease basis. Making sites available at the waste water treatment plant will afford these applicants the opportunity to contribute to food security.

To ensure that adequate resources are dedicated by the promotion and support of urban agriculture by Council, it is profound that a draft be prepared to assist in future.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note of the various applications received attached to the memoranda dated 12 May 2020, 11 February and 16 September 2021.**
 - (b) That once the Engineering & Planning Services Department has finalized the demarcation and creation of various lease sites at the Wastewater Treatment Plant, these applications be submitted to Council for consideration based on Council's decision passed on 27 March 2014 under item 11.1.6.**
 - (c) That depending on the availability of remaining lease sites, lease proposals can be invited from interested parties for allocation of the additional lease sites.**
 - (d) That the General Manager: Health Services and Solid Waste Management (Acting) prepare a policy to promote and support urban gardening and urban agriculture to guide Council in its future decision making.**
-

ANNEXURE "A"



MEMORANDUM

CORPORATE SERVICES DEPARTMENT

To : GM: Engineering and Planning Services
From : GM: Corporate Services & HC (Acting)
Date : 16 September 2021
Reference No : 16/1/4/2/1/16; 13/3/1/5

ADDITIONAL APPLICATIONS FOR PORTIONS OF LAND AT THE WASTE WATER TREATMENT PLANT

Our memo dated 11 February 2021 regarding the abovementioned refers (copy attached).

Kindly take note that additional applications were received from various applicants for agricultural purposes.

Therefore, please take these applications into consideration with the holistic lay-out you are attending to.

	Date	Applicant Name	Purpose	Size
Annexure "F"	03 August 2021	Palms For Africa	To manufacture organic manure	5ha
Annexure "G"	13 August 2021	Innovative Green Hands	To establish green houses and shade nets for the production of crops.	3ha

Please provide comments on the following issues:

- Whether a separate water meter can be provided to the client for human consumption, and
- The availability of space as indicated in the table above at the area of the new waste water treatment plant or in the vicinity of Rent a Drum and the Refuse Dumping areas.

NB: Please indicate when feedback on the memo dated 26 November 2019, 12 May 2020 and 11 February 2021 plus the demarcation map of crop production can be expected.

This information is needed in order to prepare a submission to the Management Committee.


 Mr A Platjie
 GM: CORPORATE SERVICES & HC (Acting)

Ing 



Annexure "A"

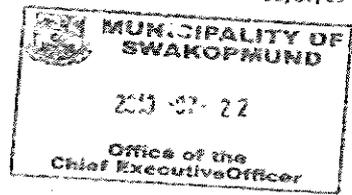
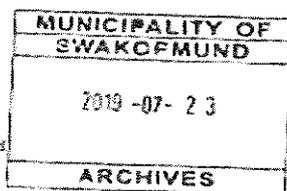
6/11/2015 *[Handwritten signature]*

Greenfields

Pesticide Development cc

O Box 825 OKAVANGA * Tel: 062 504288 * Cell: 081 7258786 * Email: zcc@fakb@faks.co

The CEO
Municipality Swakopmund



Dear Sir

RE: ~~Composting of all Organic material Waste in Swakopmund Municipal Area as well as experimenting of our Greenlife Animal Fodder range under desert conditions.~~

As a Namibian Organic Fertilizer Company from Okahandja, we have been covering the whole of Namibia from Aussenkehr to Katima Mulilo during the past 9 years.

Our organic product range is well presented in all Agra, Kaap Agri and MegaBuilds country wide.

We cover the Agricultural sector by doing Soil & Water analyses, Planting Programmes and also fertilizer applications.

Our principal aim is to support Namibian Farmers by proving how top feeding crops can be produced under our harsh Namibian conditions.

We furthermore aim to turn the Swakopmund, Walvis Bay and Henties Bay area into Organic based towns

Should we be successful in our application to you our initiative could lead to bigger employment and thus upliftment of the local community. Our initiative is labour intensive and could support quite a lot of jobless citizens.

We therefore kindly request your good office to allow us a piece of land between your existing dumping site and your sewerage plant.

We would roughly require 5 000-10 000m² which we will fence off at our own expense.

We are presently involved in the Warmquelle, Fransfontein and Seafontein upliftment initiatives.

We look forward to your favorable response.

Greenfields greetings

[Handwritten signature]

Johan le Riche
CEO

GREENFIELDS
PO Box 825
Okavango
WA No: 4574770-01-5

S

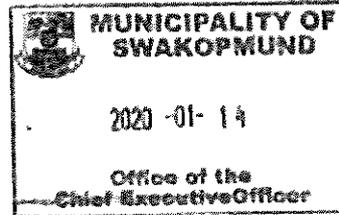
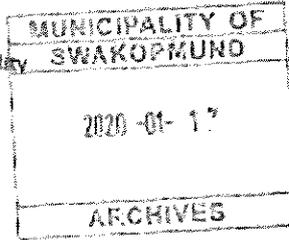
16/1/21/5
ke

Greenfields Greenlife

P O Box 825 OKAHANDIA * Tel: 081 4429357 * Cell: 081 7258786 * Email: greenfields@kenya.co

10/01/2020

The CEO
Swakopmund Municipality
P O Box 53
SWAKOPMUND
NAMIBIA



Dear Sir

RE: PROPOSAL FOR PRODUCTION OF ANIMAL FODDER BY GREENFIELDS/GREENLIFE

Our Country is being blessed with lovely rains. Please be under no misconception that hard months during September till January will follow. Global warming history proved how our struggling less privileged communal farmers suffer every year.

Our quest for you is to acknowledge the critical impact of this yearly phenomenon on our farmers, who do not have the collateral to offer the Agra or commercial Banks, to obtain production credit or loan facilities.

We have been approached by Mr Pandeni Kapia of the Environmental Investment Fund of Namibia to drive and manage exactly the same issue with the Gobabis Municipality in order to uplift the struggling farmers to the East of Namibia.

Global warming is a threat and reality that will not go away.

In order to uplift and strengthen our farming community to improve food security and employment, we desperately require your positive commitment.

Help us to build a stronger Namibia as from 2020 onwards.

Yours faithfully

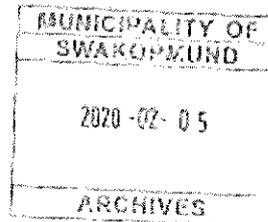
Johan le Riche
00264 817258786

Annexure "B"

13/02/20

P.O. Box 4371
 Windhoek
 Swakopmund
 05/02/2020

Municipality of Swakopmund
 Chief Executive Officer
 P.O. Box 53
 Swakopmund



To whom it may concern

RE: APPLICATION FOR ACCESS TO LAND FOR VEGETABLES AND FLOWER CULTIVATION.

This letter serves as an official application for access to ~ 5 Ha land, location [27.6026140, 14.5526100], west of sewerage dam, Swakopmund. See MAP included.

The purpose for this application for access to land is to pursue opportunity identified for Vegetables and Flower cultivation. The area is well suited for such endeavor and will contribute to the sustainable development of the Swakopmund community, in line with the HARAMBEE PROSPERITY PLAN, Namibian Government's Action Plan towards Prosperity for All.

I trust my application will receive your favorable consideration.

Yours faithfully


 Muzan J. du Plessis
 081 728 1422

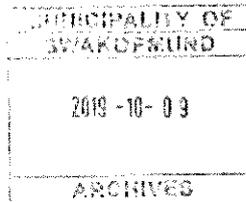
Annexure "C"

13/3/15

The Chief Executive Officer
Municipality of Swakopmund
C/o Rakofoka Street & Daniel Kamho Avenue
P.O Box 63
Swakopmund

07 October 2019

Dear Sir



APPLICATION FOR THE LEASE OF LAND (3 HECTARES) 30 000m2 FOR AGRICULTURAL PRODUCTION BEHIND THE NEW SEWERAGE PLANT.

With this letter I would like to formally apply for the lease of 30 000m2 (3 Hectares) of land behind the new sewerage facility. The land will be used for agricultural production with specific emphasis on the production of fodder.

The current drought have a devastating effect on our country and the current production of fodder does not meet demand, causing most of it being imported from neighbouring countries, hence the intention to make use of the current semi-purified water to irrigate the land to produce fodder, such as lucern, grass and mealies ect. The project will be labour intensive hence, will employ about 5 people permanently.

The project will be funded through personal and an equity contribution from an investor. Marketing of the product is of critical importance; hence, agreements with suppliers and farmers are in an advance stage of negotiations. The success of the product would definitely be on it versatility, the ability to meet demand and the ability to adapt to market demand

We hope the above information is appropriate and meet the requirements for the application for the lease of land from the Swakopmund Municipality.

Please do not hesitate to contact me if you need any further information.

Yours sincerely



William Rieth
P O Box 3615
Swakopmund
Cell no: 0813269169

Annexure "D"

19-03-03-631
 163
 MUNICIPALITY OF SWAKOPMUND
 2020-03-02
 RECEIVED

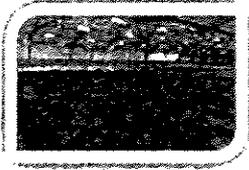
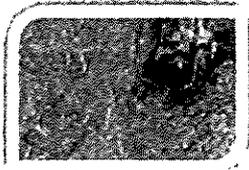
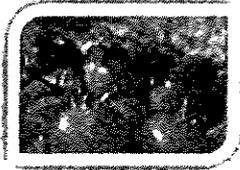


January 20, 2020

Africa Development foundation Trust
 t/a Greater Swakopmund Green Belt Initiative
 Postal box 7178, Swakopmund
 adfnam@gmail.com | +264812772707

MUNICIPALITY OF SWAKOPMUND
 2020-02-27
 Office of the Chief Executive Officer

The Chief Executive Officer
 Swakopmund Municipality
 Rakofoka Street / Kambo Street
 Swakopmund, NAMIBIA



Dear Mr. Benjamin,

INTEREST TO RENT & UTILIZE THE PIECE OF LAND BETWEEN TAMARISKIA PRIMARY SCHOOL AND SEWERAGE RETICULATION SYSTEM FOR MARKET GARDENING / GREEN BELT

Our letter on the above subject refers.

We are writing showing some developmental interests to utilize the piece of land between the Tamariskia Primary School and the Municipality Sewer Reticulation plant for farming tomatoes and other vegetables to help bring sanity to the area as well as contribute towards the envisioned "Green Belt" which directly feeds well into the Swakopmund Stormwater Plan.

Our vision is to start the market gardening project at a local scale and directly feed the local communities through the local supply chain. With time, say 2 years or so, we look forward to expand the initiative to Greater Swakopmund areas.

As local entrepreneurs, we strongly feel this might be the good start, and we would greatly appreciate if you can favorably consider this application as it will help turn Swakopmund Green, and promote entrepreneurship and food security in the resort town of Swakopmund. The project won't have any negative environmental repercussions to the school children, local neighbors, Swakopmund Municipal sewer technicians, passerby, motorists using the Rakofoka street, etc.

The gardening will utilize sewer water and wastes as well as grey / raw water.

We do look forward to a positive response at your earliest convenience.

Yours Faithfully,

[Signature]
 Dina Shingenge
 Business Development Associate - Agriculture

"Taming the Desert - Turning Swakopmund Green"

[Handwritten signature]

GREATER SWAKOPMUND GREENBELT PROJECT

The Greater Swakopmund Greenbelt Project is a non-profit intermediary initiative of the Africa Development Foundation Namibia, a legally registered entity, working to help keep local and small holder farmers successful, strengthen local communities, protect and grow natural resources with great emphasis on sustainability and value chain development - the main thrust being eradicating urban poverty and hunger. The local communities have come together to accomplish a common goal or a set of goals related to meet the development needs of their community (growing community enterprises).

The initiative supports and enhances the viability, integrity, and sustainability of sustainable agriculture in Swakopmund by targeting the marginalized and poor people of the coastal town.

The project's business plan supports communities either directly within their enterprise or indirectly through supply-chain linkages.

The initiative seeks to promote value chain development and as a consequence to put the smallholder farmers, cooperatives and individual households (and SMEs) at the heart of development.

Our mission is to organize the poor and marginalized urban people to overcome poverty through agriculture and urban development and is dedicated to eradicating urban poverty and hunger in the urban areas including Swakopmund.

The Green Belt Initiative is an ambitious but unique community initiative currently focused on Swakopmund as part of "Smart City Initiative". The initiative delivers support to local farmers and local food leaders to ensure more of the good things that grow in Greater Swakopmund, are being served and distributed through our public institutions, retail, and foodservice markets. Helping to overcome challenges and support economic growth, the goal is to create systemic change to permanently increase the amount of local food consumed in the province through grants, education, policy, and networking initiatives.

Why we are: The Greater Swakopmund Green Belt Initiative. The initiative has recognized that vulnerable groups can play an active role towards their upliftment from the cycle poverty and do contribute to economic growth. These groups have shown that they can join the mainstream of social and economic development, provided the causes of their poverty are understood and enabling conditions for development are created.

WHAT WE DO

The focus of the Greater Swakopmund Green Belt Initiative is on rural poverty reduction, working with poor urban populations in marginalized regions bordering Swakopmund to eliminate poverty, hunger and malnutrition, raise their productivity and incomes, and improve the quality of their lives.

The initiative was born of the belief that "regional" or "global" hunger is solvable. The Green Belt is working towards a global hunger and food security initiative, we're transforming lives toward a world where people no longer face the agony and injustice of extreme poverty, under nutrition and hunger.

To achieve this, the initiative technical team works hand-in-hand with the local communities, government departments and the intensive and local NGOs to develop viable agriculture sectors and break the vicious cycle of poverty and hunger. Not only is this the smart thing to do, as it promotes regional prosperity and stability, it's also the right thing to do.

Our approach is helping:

- Increase agricultural productivity and generate opportunities for economic growth and trade
- Boost the harvests and incomes of rural smallholder farmers, who are the key to increasing agricultural growth and transforming economies.
- Improve agricultural research and development and get existing, proven technologies to these people
- Increase resilience to prevent recurrent crises and help communities better withstand and bounce back from crises when they do happen
- Mainstream gender, HIV & AIDS and Climate Change in our programming

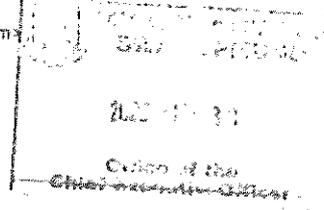
The Greater Swakopmund Green Belt Initiative works from fields or small farms to markets to tables to improve incomes and nutrition. Our goal is to reduce the prevalence of poverty and the prevalence of stunted children (a measure of undernutrition) each by 40 percent in the areas where we work. This means more families will be able to lift themselves out of poverty and pay for things like nutritious food, education and health care.

Annexure "E"

Annalize Swart

16/11/20/11/16

From: Keith Wright <fast2furiouscc@gmail.com>
 Sent: Monday, 30 November 2020 13:15
 To: Annalize Swart
 Subject: Land to rent for compost



Dear Mr Benjamin

REQUEST FOR MUNICIPAL LAND TO RENT FOR COMPOST PRODUCTION

I am looking for a municipal property to rent for a compost making business in Swakopmund.

I would require 100 x 50m of land with a water metre.

I would be prepared to fence the property at my own cost.

This business would be a "green" compost using earthworms to produce vermicompost.

We will be using a front end loader and sifter.

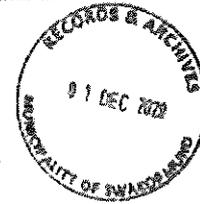
For the balance we will be using manual labour .

I would appreciate if you could contact me should you be able to assist me with this request.

Please let me know when you are available if you need to discuss this.

Thanking you in anticipation

Keith Wright



Annexure "F"

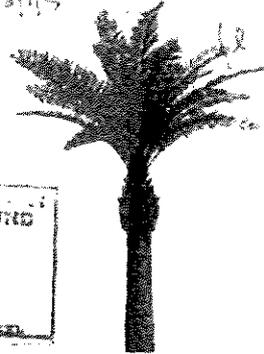
PALMS FOR AFRICA cc.

P.O. BOX 2118

SWAKOPMUND - NAMIBIA

Email : lorenz@mweb.com.na / Cell : 0811246227

Reg. No: cc/2003/2596



Municipality of Swakopmund
Box 53
Swakopmund

For Attention: The CEO - Mr Archie Benjamin

Sent by Email:

- swkmun@swkmun.com.na
- csword@swkmun.com.na



Dear Sir,

Re: Request to apply for approximately 5 hectares ground to lease

Hereby we would kindly like to apply to lease a piece of ground from the Swakopmund Municipality in the vicinity of "Rent a Drum" and the "Refuse Dumping Areas"

The reasons for wanting to lease a piece of ground are as follows:

- We are in the process of starting up a Organic Manure Production Plant
- We will gathering all plant material as well as palm tree leaves and plant waste from the refuse dumps and will be putting this through a big chipper to make manufacture organic manure.

Our basic needs on this piece of ground which we would like to lease would be effluent water and fresh water for human consumption and toilets.

Your consideration in this matter would be highly appreciated.

Kind regards

Achim Lorenz
Palms for Africa cc

Annexure "G"



Innovative Green Hands Trading co| email: innovativegreenhands@gmail.com| Phone: +264818745892|

13th August 2021

Chief Executive Officer,
Municipality of Swakopmund
PO Box 53, Swakopmund
Erongo Region
Namibia

REF: Request for horticultural crops and mushroom production Land in Swakopmund

It is a pleasure to write this letter to you, as a group of six (6) young graduates (5 females and 1 male) in the fields of Agriculture, Microbiology & Environmental science that have undergone training on a project called "Precision Desert Agriculture as a Job Creator", which was led by the University of Namibia - Sam Nujoma campus in partnership with AvaGro (Farm Shalom) and Jayden Nashe Enterprises, with funding from the Southern Africa Innovation Support (SAIS) program. This training equipped us with hands on practical skills on greenhouse and open field vegetable production of horticultural crops such as tomatoes, peppers, chilli, cucumbers, Swiss chard, eggplants and watermelons, using drip irrigation technology at Farm Shalom (AvaGro) in Swakopmund. The training was then completed at UNAM Sam Nujoma campus, where we got hands-on training on the production of button and oyster mushrooms. The training started in August 2020 and was completed on the 31st of March 2021.

While on the training, as a group we managed to register a company with BIPA called Innovative Green Hands Trading co. We have also registered with the Namibian Agronomic Board (NAB) as commercial producers of horticultural products in Namibia. Our new company, the Innovative Green Hands, aims to unlock the food crop production potential and become the leading producers of high value horticultural crops and mushrooms in Namibia, and wish to start our journey in the town of Swakopmund. The Innovative Green Hands have developed a



Innovative Green Hands Trading cc | email: Innovativegreenhands@gmail.com | Phone: +264818745392 |

bankable business plan which we have pitched and continue to pitch to different potential investors and financial institutions, including Agribank who have made a commitment to fund Innovative Green Hands' business proposal provided that they have land for the establishment of their agribusiness. Furthermore, IGH has also designed and constructed portable hydroponic vegetable beds which are suitable for growing vegetables in the comfort of ones' backyard space, which they are now marketing.

It is against this background that the Innovative Green Hands would like your great office to consider our request for 3 hectares of land on a lease basis, on which we would initially establish greenhouses and shade nets for the production of horticultural crops such as: tomatoes, peppers, swiss chard, herbs, cucumbers, watermelons, chilli and onions using coco peat (growing media), improved F1 hybrid seeds as well as drip irrigation systems and later expand into mushroom production (button & oyster).

The establishment of the Innovative Green Hands agribusiness will bring different benefits to the community of Swakopmund, such as; employment creation for the youth as well as transfer of knowledge and skills through training on both, mushrooms and horticulture' production. The training will be offered to individuals and youth that want to venture into horticulture and mushroom agribusiness, and Innovative Green Hands will commit themselves into assisting and mentoring the new farmers on how to market their produce effectively and efficiently in order to make the town of Swakopmund the "Food Hub" of the coastal region.

We are looking forward to your positive response.

Yours sincerely,

Ntlonga Illeka

Administrative officer

Innovative Green Hands Trading cc

ANNEXURE "B"11.1.16 **APPLICATIONS TO LEASE PORTIONS OF LAND AT THE WASTE WATER TREATMENT WORKS FOR:**① LAWN FARMING (Messrs Disa Landscaping) AND② COMPOST PLANT (Messrs Palms for Africa)

(C/M 2014/03/27 - N 7/3/4, N 6/1/3)

RESOLVED:

- (a) That it be noted that Messrs Palms for Africa is no longer interested to lease a portion of land at the Waste Water Treatment Plant for a compost plant and related activities.
- (b) That Council approves the lease of a portion of land (2 ha in size) located in the buffer zone surrounding the new Waste Water Treatment Works to Messrs Disa Landscaping for the purpose of establishing a lawn farm.
- (c) That a lease period of 1 year with an option to renew be approved at a monthly rental tariff of N\$0.089c, subject to an annual escalation of 10% effective July 2014; i.e.:

$20\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 1\,780.00 + 15\% \text{ VAT (N}\$ 267.00)$

$30\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 2\,670.00 + 15\% \text{ VAT (N}\$ 400.50)$

$40\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 3\,560.00 + 15\% \text{ VAT (N}\$ 534.00)$

$50\,000\text{m}^2 = \text{N}\$0.089\text{c} / \text{m}^2 \text{ i.e. } \text{N}\$ 4\,450.00 + 15\% \text{ VAT (N}\$ 667.50)$

- (d) That Messrs Disa Landscaping indicates the size required taking into consideration the per square metre rental per month.
- (e) That the lease period commences on the second month following approval being granted by the Ministry of Regional and Local Government, Housing and Rural Development for the lease of the undivided Townlands.
- (f) That Council's standard lease conditions be applicable as per the approved Property Policy, i.e.:
1. *That all costs for the lease transaction be for the lessee's account, inclusive of, but not limited to the cost of compiling a lease agreement*
 2. *As the area is located on undivided Townlands, an application for the lease must be submitted to the Ministry of Regional and Local Government, Housing and Rural Development for permission to lease as required in terms of section 30 (1) (t) of the Local Authorities Act, Act 23 of 1992, as amended*
 3. *The area shall be identified and the applicant shall have the area surveyed, alternatively such will be done at the applicant's cost.*
 4. *1 month's rental amount be levied as a refundable deposit (exclusive of 15% VAT), of which costs such as rental in arrears at the expiry of the lease period be recovered, the balance be refunded to the lessee*
 5. *Council to be indemnified against any possible claims*
 6. *3 months' termination period for both parties as a standard condition*
 7. *No construction of permanent structures will be permitted*

8. *Suitable site facilities shall be made available to labour on site – potable water, hand wash basin, eating place, ablution.*
 9. *Layout plans of any structures to be submitted to the Engineering Services Department for approval and be to the satisfaction of both the Engineering Services and Health Services Departments.*
 10. *The lessee has no option to purchase the lease area*
 11. *No subletting is allowed*
 12. *The lease agreement is not transferable and will not form part of an estate*
 13. *In cases where the lessee is a legal entity, Council be informed of any change in membership or shareholding*
- (g) **That the following special conditions also be noted:**
1. *Potable water and purified effluent connections are possible and shall be done at applicant's cost*
 2. *Purified effluent flow may be intermittent only and pressure may not be constant. Applicant shall make provision for suitable flow / pressure alteration to suit irrigation system requirements*
 3. *Waste water shall be suitably disposed - connection to sewer system not available*
 4. *Access road shall be provided at own cost and similarly maintained at own cost*
 5. *Area need not be fenced, yet fencing is recommended to prevent unwanted vehicular access*
 6. *No claims shall be entertained on any "Nuisances" (e.g. odors, insects, pests, spills, flooding, dust etc.) originating from the works. Operating within the 500 m buffer strip shall be totally at the risk of the applicant / operator*
 7. *A 3 m clean space around the plant adjacent to the boundary walls so that municipal staff can drive around if needed and to prevent the applicant from spraying effluent water against the boundary wall.*
 8. *That the facility not be used for accommodation purposes and no one my overnight.*

ANNEXURE "C"



11.1.19 **PURCHASE PRICE / LOAN AMOUNTS OF SALE OF SHOW HOUSES: ERF 1114, 11158 AND 1116, EXT 6 MATUTURA**
(C/M 2022/02/24 - E 1114 M, E 1115 M, E 1116 M, 14/2/1/2)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 10.4 page 46 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

This submission serves to inform the Management Committee of the market value of the show houses on Erven 1114, 1115 and 1116, Ext 6 Matutura.

2. Background

On **28 October 2021** Council resolved under item 11.1.17 as follows:

- (a) *That Council approves the sale of Erven 1114, 1115, 1116, Extension 6, Matutura to assist Ms Erna Gom-Khaises, Ms Rebecca Uchams and Ms Eva Domingo.*
- (b) *That the market value of these houses be determined and the matter be submitted to Council for approval.*

In this regard the market valuation of the above-mentioned properties was requested and provided by The Trust & Estate Co (Pty) Ltd. The market valuation for the Erven is attached as (**ANNEXURE "A"**). Please see summary below:

TABLE A

	Erf 1114 - Type C ANNEXURE "B"	Erf 1115 - Type B ANNEXURE "C"	Erf 1116 - Type A ANNEXURE "D"
<i>Erf price</i>	N\$34 000.00	N\$34 000.00	N\$34 000.00
<i>Value</i>	N\$80 000.00	N\$120 000.00	N\$150 000.00
<i>Total Loan</i>	N\$114 000.00	N\$154 000.00	N\$184 000.00

3. Discussion

The cost of construction of the Social Houses in the DRC are as follows:

TABLE B

	Erf 1114 - Type C	Erf 1115 - Type B	Erf 1116 - Type A
<i>Erf price</i>	<i>Donated</i>	<i>Donated</i>	<i>Donated</i>
<i>C/Cost</i>	N\$49 000.00	N\$65 220.00	N\$80 750.00
<i>Total Loan</i>	N\$49 000.00	N\$65 220.00	N\$80 750.00

The erven used for 40/40 Housing Project and Social Housing category were donated to the qualifying beneficiaries on the Master Waiting List. The beneficiaries only paid for the actual cost of constructing the houses. It is thus, proposed that the same be applied to Ms Eva Domingo (Erf1114), Ms Rebecca Uchams (Erf 1115) and Ms Erna Gom-khaises (Erf 1116), and

that they be permitted to repay the purchase price via a loan at 7% as per rest of the Social Houses beneficiaries.

4. Way forward

It is proposed that Management Committee approves the sale of these houses as per the Table B and the erven be donated to the applicants.

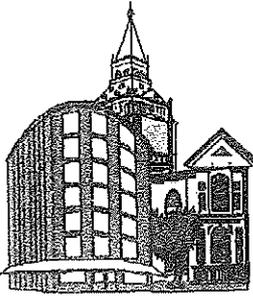
B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That Council approves the loan amounts of the following beneficiaries/applicants as indicated below:

<i>Erf 1114 - Type C - Ms Eva Domingo</i>		<i>Erf 1115 - Type B Ms Rebecca Uchams</i>	<i>Erf 1116 - Type A Ms Erna Gom-khaises</i>
<i>Erf price:</i>	<i>Donated</i>	<i>Donated</i>	<i>Donated</i>
<i>C/Cost</i>	<i>N\$49 000.00</i>	<i>N\$65 220.00</i>	<i>N\$80 750.00</i>
<i>Total Loan</i>	<i>N\$49 000.00</i>	<i>N\$65 220.00</i>	<i>N\$80 750.00</i>

- (b) That based on (a) above each applicant enters into a loan agreement with Council at an interest rate of 7% payable and inclusive in the monthly instalment.
- (c) That Council approves the donation of Erf 1114 to Ms Eva Domingo, Erf 1115 to Ms Rebecca Uchams and Erf 1116 to Ms Erna Gom-khaises.
- (d) That ministerial approval be obtained from the Ministry of Urban and Rural Development to proceed with the sale.
-



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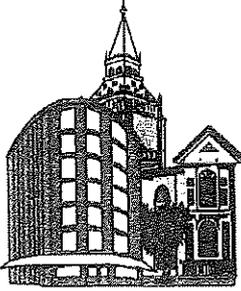
WINDHOEK, NAMIBIA

**VALUATION CERTIFICATE
BY
H. PRETORIUS/VALUER
FOR
MUNICIPALITY OF SWAKOPMUND**

This is to certify that I have inspected the improvements on
Erf 1115 Matutura and I estimate the probable values,
as follows:

MARKET VALUE	N\$ 120 000
INSURANCE VALUE	N\$ 120 000
FORCED SALE VALUE	N\$ 90 000


H. PRETORIUS/VALUER
13th December, 2021



The Trust & Estate Co (pty) Ltd

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Bishops Close Street, Klein Windhoek

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WINDHOEK, NAMIBIA

VALUATION REPORT BY H. PRETORIUS/VALUER FOR MUNICIPALITY OF SWAKOPMUND

1. VALUATION INSTRUCTION:

I was instructed by Mrs Ramos Viegas to determine the probable market value of Erf 1115 Matutura.

2. DEFINITION OF MARKET VALUE

The definition of Market Value as laid down by the International Valuation Standards are as follows:

"The estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an arms-length transaction after proper marketing where-in the parties has each acted knowledgeably, prudently and without compulsion".

3. DATE OF INSPECTION:

I have inspected the subject property on Tuesday the 30th of November, 2021.

4. DATE OF VALUATION:

I have done the valuation on Monday the 13th of December, 2021.

21

DIRECTORS / DIREKTEURE: D. HITE (B.A., B.ECON, A.I.V. (SA), M.D.), E.B. HITE

- 2 -

5. PURPOSE OF VALUATION:

The purpose of this valuation is to determine the probable market value of the subject property.

6. DESCRIPTION OF PROPERTY:

Erf 1115 Matutura is situated in the municipal area of the Municipality of Swakopmund and is 375 m² in extent.

The subject property is also situated in Kanenge street "Extension 12" and has a zoning of "Residential" with a density of 1: 300 m².

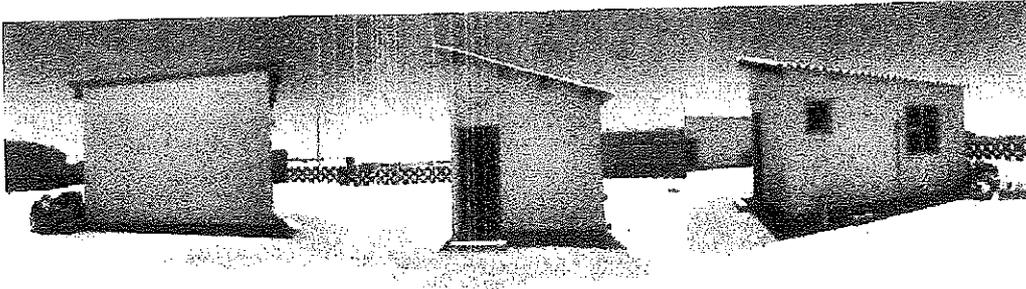


3/

7. DESCRIPTION OF IMPROVEMENTS:

Present improvements consist of a dwelling.

The dwelling consists of 1 bedroom and 1 bathroom.



8. CONSTRUCTION OF IMPROVEMENTS:

The improvements are built with 4 ½ inch cement brick walls, fibre cement roof sheeting, no ceilings with aluminium frame windows and cement floors.

All the improvements are in a good to average condition.

9. VALUATION OF PROPERTY:

When valuing real estate, the Valuer must concern himself with placing a value on the rights attached to the property and the benefits of occupation and / or ownership thereof.

In the valuation process, cognisance must be taken for the purpose, use and future income, which the property is most likely to produce. At the same time the property must be compared with available substitutes and/ or alternative investment opportunities.

The object of the valuation process is to arrive at a figure, which will reflect the point of equilibrium between supply and effective demand at the time of valuation.

Property's utility value or capacity to satisfy the needs and wants of humans creates value. Contributing to the value of a particular property is general uniqueness, durability, price, fixity of location, relatively limited supply and the specific utility of a given site.

- 4 -

I will make use of the Comparable Sales Method to determine the probable market value of the subject property.

The Comparable Sales Method is used where there is evidence of actual recent sales where the sales are analysed to produce rates which are then applied to value the subject property.

The following comparable properties were sold recently in the vicinity of the subject property namely:

ERF	SUBURB	ERF SIZE	IMPROVEMNTS	DATE OF SALE	SALES PRICE	SELL OUT RATE
2288	Matutura	405 m ²	52 m ²	07/12/2021	N\$ 442 875	N\$ 8 520
2387	Matutura	375 m ²	42 m ²	06/12/2021	N\$ 225 000	N\$ 5 360
2563	Matutura	375 m ²	36 m ²	01/11/2021	N\$ 90 000	N\$ 2 500

The average selling price for the comparable properties is N\$ 5 460 per m² land included.

The subject property has a much smaller improvements size which usually relates to a higher selling price per m².

Taking all the above information into consideration and the current downward trend of the property market, I estimate the probable market value of the subject property as follows:

DESCRIPTION	M ²	PRICE/M ² - N\$	PROBABLE MARKET VALUE - N\$
Dwelling	18	4 000	72 000

Less: 30% Depreciation + Market Factors

Plus: Land Value

N\$ 72 000

N\$ 50 000

N\$ 70 000

N\$ 120 000

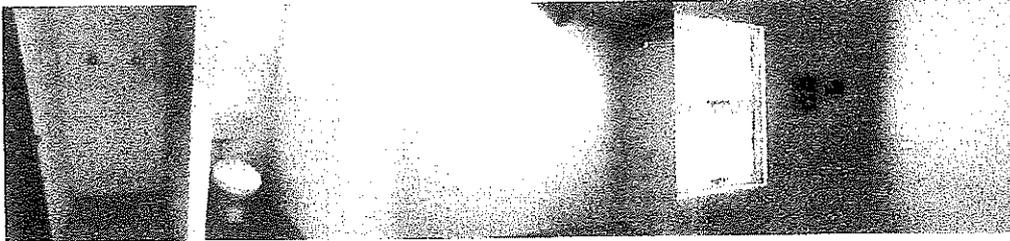
10. INSURANCE VALUE:

DESCRIPTION	M ²	PRICE/M ² - N\$	PROBABLE INSURANCE VALUE - N\$
Dwelling	18	6 500	117 000
			N\$ 117 000
Rounded off			N\$ 120 000

* The above amount includes professional fees, demolishing, escalation, VAT, etc.

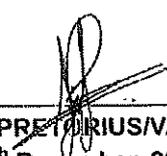
11. FORCED SALE VALUE:

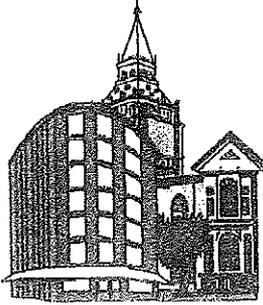
I estimate the probable forced sale value of the property, at an amount of:
N\$ 90 000.

**12. SUMMARY:**

I estimate the probable market value of Erf 1115 Matutura, at an amount of:

N\$ 120 000 (One-two-zero-zero-zero-zero).


H. PRETORIUS/VALUER
13th December, 2021



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☎ 061-251 224

Bishops Close Street, Klein Windhoek

☎ 18

✉ dhite@afol.com.na

WINDHOEK, NAMIBIA

VALUATION CERTIFICATE
BY
H. PRETORIUS/VALUER
FOR
MUNICIPALITY OF SWAKOPMUND

This is to certify that I have inspected the improvements on
 Erf 1116 Matutura and I estimate the probable values,
 as follows:

MARKET VALUE	N\$ 150 000
INSURANCE VALUE	N\$ 200 000
FORCED SALE VALUE	N\$ 110 000

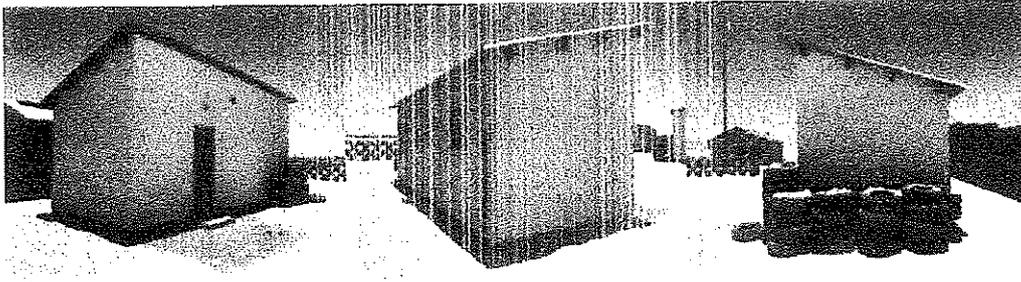

 H. PRETORIUS/VALUER
 13th December, 2021

- 3 -

7. DESCRIPTION OF IMPROVEMENTS:

Present improvements consist of a dwelling.

The dwelling consists of a kitchenette, 1 bedroom and 1 bathroom.

**8. CONSTRUCTION OF IMPROVEMENTS:**

The improvements are built with 4 ½ inch cement brick walls, fibre cement roof sheeting, no ceilings with aluminium frame windows and cement floors.

All the improvements are in a good to average condition.

9. VALUATION OF PROPERTY:

When valuing real estate, the Valuer must concern himself with placing a value on the rights attached to the property and the benefits of occupation and / or ownership thereof.

In the valuation process, cognisance must be taken for the purpose, use and future income, which the property is most likely to produce. At the same time the property must be compared with available substitutes and/ or alternative investment opportunities.

The object of the valuation process is to arrive at a figure, which will reflect the point of equilibrium between supply and effective demand at the time of valuation.

Property's utility value or capacity to satisfy the needs and wants of humans creates value. Contributing to the value of a particular property is general uniqueness, durability, price, fixity of location, relatively limited supply and the specific utility of a given site.

I will make use of the Comparable Sales Method to determine the probable market value of the subject property.

The Comparable Sales Method is used where there is evidence of actual recent sales where the sales are analysed to produce rates which are then applied to value the subject property.

The following comparable properties were sold recently in the vicinity of the subject property namely:

ERF	SUBURB	ERF SIZE	IMPROVEMNT'S	DATE OF SALE	SALES PRICE	SELL OUT RATE
2288	Matutura	405 m ²	52 m ²	07/12/2021	N\$ 442 875	N\$ 8 520
2387	Matutura	375 m ²	42 m ²	06/12/2021	N\$ 225 000	N\$ 5 360
2563	Matutura	375 m ²	36 m ²	01/11/2021	N\$ 90 000	N\$ 2 500

The average selling price for the comparable properties is N\$ 5 460 per m² land included.

The subject property has a much smaller improvements size which usually relates to a higher selling price per m².

Taking all the above information into consideration and the current downward trend of the property market, I estimate the probable market value of the subject property as follows:

DESCRIPTION	M ²	PRICE/M ² - N\$	PROBABLE MARKET VALUE - N\$
Dwelling	30	4 000	120 000
			N\$ 120 000
Less: 30% Depreciation + Market Factors			N\$ 84 000
Plus: Land Value			N\$ 70 000
			N\$ 154 000
Rounded off			N\$ 150 000

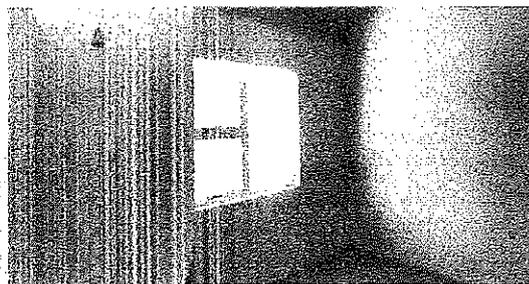
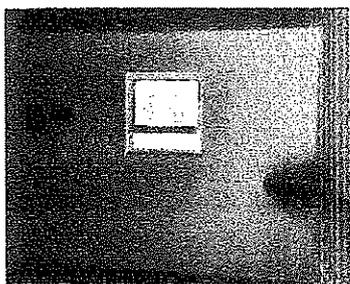
10. INSURANCE VALUE:

DESCRIPTION	M ²	PRICE/M ² - N\$	PROBABLE INSURANCE VALUE - N\$
Dwelling	30	6 500	195 000
			N\$ 195 000
Rounded off			<u>N\$ 200 000</u>

* The above amount includes professional fees, demolishing, escalation, VAT, etc.

11. FORCED SALE VALUE:

I estimate the probable forced sale value of the property, at an amount of:
N\$ 110 000.

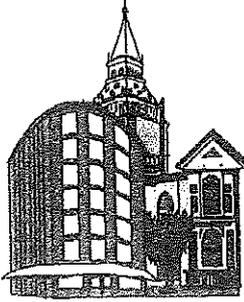
**12. SUMMARY:**

I estimate the probable market value of Erf 1116 Matutura, at an amount of:

N\$ 150 000 (One-five-zero-zero-zero-zero).



 H. PRETORIUS/VALUER
 13th December, 2021



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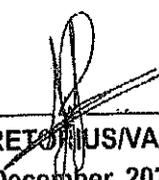
✉ dhite@afol.com.na

WINDHOEK, NAMIBIA

VALUATION CERTIFICATE
BY
H. PRETORIUS/VALUER
FOR
MUNICIPALITY OF SWAKOPMUND

This is to certify that I have inspected the improvements on
 Erf 1114 Matutura and I estimate the probable values,
 as follows:

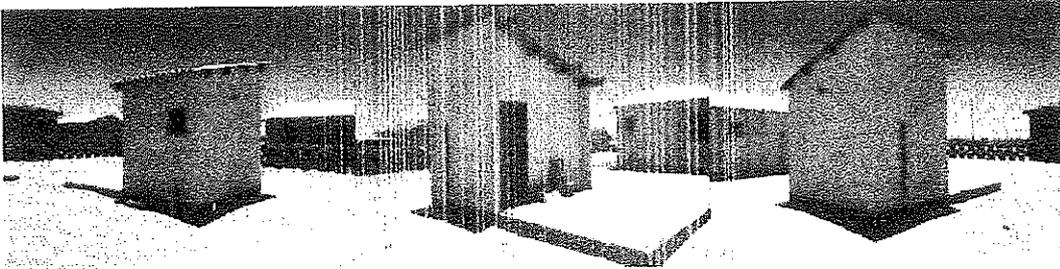
MARKET VALUE	N\$	80 000
INSURANCE VALUE	N\$	46 000
FORCED SALE VALUE	N\$	60 000


 H. PRETORIUS/VALUER
 13th December, 2021

- 3 -

7. DESCRIPTION OF IMPROVEMENTS:

Present improvements consist of a bathroom and concrete slab.

**8. CONSTRUCTION OF IMPROVEMENTS:**

The improvements are built with 4 ½ inch cement brick walls, fibre cement roof sheeting, no ceilings with aluminium frame windows and cement floors.

All the improvements are in a good to average condition.

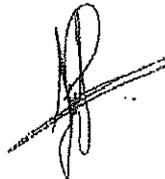
9. VALUATION OF PROPERTY:

When valuing real estate, the Valuer must concern himself with placing a value on the rights attached to the property and the benefits of occupation and / or ownership thereof.

In the valuation process, cognisance must be taken for the purpose, use and future income, which the property is most likely to produce. At the same time the property must be compared with available substitutes and/ or alternative investment opportunities.

The object of the valuation process is to arrive at a figure, which will reflect the point of equilibrium between supply and effective demand at the time of valuation.

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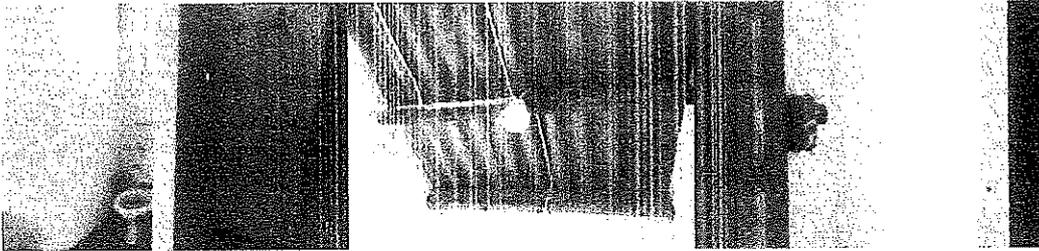
10. INSURANCE VALUE:

DESCRIPTION	M ²	PRICE/M ² - N\$	PROBABLE INSURANCE VALUE - N\$
Dwelling	7	6 500	45 500
			N\$ 45 500
Rounded off			N\$ <u>46 000</u>

* The above amount includes professional fees, demolishing, escalation, VAT, etc.

11. FORCED SALE VALUE:

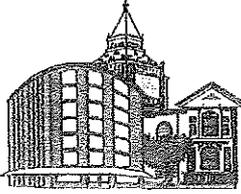
I estimate the probable forced sale value of the property, at an amount of:
N\$ 60 000.

**12. SUMMARY:**

I estimate the probable market value of Erf 1114 Matutura, at an amount of:

N\$ 80 000 (Eight-zero-zero-zero-zero).


H. PRETORIUS/VALUER
13th December, 2021



The Trust & Estate Co (pty) Ltd

• LAND AND ESTATE AGENTS • VALUERS • EIENDOMSAGENTE • WAARDEERDERS

☎ 061-231 284

Bishops Close Street, Klein Windhoek

☎ 18

✉ dante@t&e.com.na

WINDHOEK, NAMIBIA

**CHIEF EXECUTIVE OFFICER
MUNICIPALITY OF SWAKOPMUND
P. O. BOX 53
SWAKOPMUND**

17th November, 2021

ATT: MR C. AWASEB

RE: MARKET VALUE OF ERVEN 1114 -1116 MATATURA

Your email refers.

To determine the probable market value of a vacant piece of land, one must look at comparable vacant land sales.

The following vacant comparable properties were sold in Matutura, namely:

- **Erf 1108 Matutura (Size : 375 m²)** was sold during April 2021 for N\$ 34 000.
- **Erf 1132 Matutura (Size : 375 m²)** was sold during March 2021 for N\$ 34 000.

Taking all the above into consideration, as well as the downward trend in the current property market, I estimate the probable market value of the subject property, as follows:

Erf 1114 Matutura (Size : 375 m ²)	:	<u>N\$ 34 000</u>
Erf 1115 Matutura (Size : 375 m ²)	:	<u>N\$ 34 000</u>
Erf 1116 Matutura (Size : 375 m ²)	:	<u>N\$ 34 000</u>

2/

DIRECTORS / DIREKTORE: D. HITE (B. ECON., A.M., (SA), M.D.), E.B. HITE

- 2 -

If you need any further information please contact me.

Kind regards,

D HITE/VALUER

17th November, 2021

11.1.20 **OVAHERERO AND NAMA GENOCIDE COMMEMORATION REPARATION WALK**

(C/M 2022/02/24 - 14/2/21/3, 7/2/3)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 10.6 page 01 refers.

A. The following item was submitted to the Management Committee for consideration:

1. Introduction

The submission seeks Council approval to host the annual commemoration of the Ovaherero and Nama Genocide in Swakopmund.

2. Background

The Herero and Nama genocide is an annual commemorative event held in remembrance of the 'Ovaherero and Nama Genocide' and plays a critical role in the history of the liberation struggle in "German Southwest Africa" against Imperial Germany during 1904 – 1908. The Ovaherero and Nama communities' honour and pay respect to their ancestors every year through this event however due to the covid pandemic the event has not taken place for the past 2 years.

In light thereof Council on **9 March 2017** while discussing the Ovaherero / Ovambanderu and Namas' 10th Swakopmund Genocide Commemoration resolved as follows:

(a) *That Council supports the Ovaherero / Ovambaderu and Namas' Swakopmund 10th genocide commemoration by providing the following venues or items free of charge:*

- (i) *All the halls (Swakopmund Town, Meduletu and Multipurpose Halls.*
- (ii) *Vineta North Sport Stadium*
- (iii) *4 x Mobile toilets*
- (iv) *600 Chairs*
- (v) *10 Tables*
- (vi) *Podium*
- (vii) *10 x 24 Cases of Water*

(b) *That Council accepts the invitation to attend the Ovaherero / Ovambanderu and Nama's 10th Swakopmund genocide commemoration which is scheduled to take place on 25 March 2017.*

3. Discussion

This year, two different requests from two different groups under the Ovaherero Traditional Authority (OTA) were received, seeking support and approval from Council to commemorate the Ovaherero and Nama Genocide through a reparation walk. The Patron of the Ovaherero Genocide Foundation (OGF), Mr Festus Muundjua, requested assistance from Council to host the event on the weekend of **2-3 April 2022** in an email dated **18 January**

2022 (Annexure "A"). This email was supported with a letter signed by the Acting Secretary-General of the OTA, who is also the Chairperson of the OGF, Mr Nandiasora Mazeingo (**Annexure "B"**). The group also requested Council to provide the Vineta Sport Complex, 500 Chairs and a podium free of charge.

In the meantime, the Coastal Genocide Committee in their letter dated **20 January 2022** and signed by their chairperson, Mr Uahimisa Kaapehi, also requested Council's approval to host the same event on the **26th of March 2022** and seeks donations in the form of traffic escort, podium, 100x chairs and 10x VIP chairs, 5x tables and 10x water boxes (**Annexure "C"**). To strengthen their letter, they provided an additional letter dated 02 February 2022 which was signed by the Acting Chief and Chairman of the OTA, Ombara V Kapuu (**Annexure "D"**).

Since the event has the same purpose and both requests are similar, the office requested the two bodies to combine the event if possible, however this request was rejected by both groups. The Patron of the OGF, Mr Festus Muundjua, in an email stating dated **2 February 2022** thus deemed it appropriate to clarify their stance on the matter (**Annexure "E"**).

From the correspondences received it is evident that both requests fall under the OTA but are signed by 2 different leaders ie. the Acting Secretary-General of the OTA and the Acting Chief and Chairman of the OTA respectively. Furthermore, it would appear that no consensus could be reached from the two groups to host one event and this division may pose a risk on the peace and tranquillity of the residence of Swakopmund as each group is claiming to be the authentic representation of the Ovaherero and Nama Genocide Committee.

Council is representing all residents of Swakopmund, and it is therefore important that Council strives to be unbiased, always balanced as well as objective and thus avoid being dragged in traditional conflicts.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council accepts the request from the Ovaherero Traditional Authority to commemorate the Ovaherero and Nama Genocide of 1904-1908 through a reparation walk on 2-3 April 2022.
- (b) That Council provides the following free of charge:
 - (i) *Vineta Sports Complex*
 - (ii) *200 Chairs*
 - (iii) *Podium*
- (c) That the organizers be charged a refundable deposit of N\$4 679.35 for the stadium.

- (d) That the applicant makes prior arrangements with Erongo-RED for electricity connection at their own cost should it be required.
 - (e) That the applicant submits proof that the following arrangements have been made and paid for:
 - (i) *Emergency Services*
 - (ii) *Traffic Escort Services*
 - (iii) *Waste removal Services*
 - (iv) *Security Services*
 - (f) That no person should overnight on the premises, except for the security guards.
 - (g) That the applicant be responsible to arrange for additional public ablution facilities on site, if so required.
 - (h) That the applicant ensures that the facility including the parking area is cleaned within 48 hours after the event.
 - (i) That the stadium be restored to its original condition and to the satisfaction of the Swakopmund Municipality after the event.
 - (j) That Council be indemnified against any claims that may arise from using the stadium for this event.
 - (k) That Council reserves the right to cancel the use of the stadium should any threats arise from the organisation of this event.
 - (l) That in future only one commemorative walk be permitted.
-

ANNEXURE "A"

From: [Festus U Muundjua](#)
Sent: Tuesday, 18 January 2022 23:58
To: abenjamin@swakmun.c
Cc: '[Nandiuasora Mazeingo](#)'; '[Vivian Muzen](#)'; '[Blasius Goraseb](#)'; 'tshiningombwa@swkmua.com.na'; '[Deodat Dirkse](#)'; '[Sima Luipert](#)'
Subject: "Ovaherero and Nama Genocide" Swakopmund Walk

Dear Mr. Benjamin,

Pursuant to the discussion we have had with Mr. Shiningombwa's , and the very useful guidelines we got, through the follow-up effort by Councilor Goraseb, about the "Ovaherero and Nama Genocide Swakopmund Walk", I would like to thank all the various Municipal officials who were involved in getting us the required guidelines to help us in making this application, as we are now applying to hold the event.

This annual commemorative event is in remembrance of the 'Ovaherero and Nama Genocide' as a very important and major portion of the history of the liberation struggle in "German South West Africa" against Imperial Germany during 1904 – 1908, which aims to bring home to fellow Namibians, as a commemorative ritual.

The names and contact numbers of the organizers are as follows:-

Swakopmund: Marcella Katjijova, 0812884994
Swakopmund: Mr. Uaaka, 0814797489
Walvis Bay: Julia Mbai, 0812792202
Windhoek: Mr. Festus U. Muundjua, Patron(OGF), 0811243419
Windhoek: Mr. Nandi Mazeingo, Chairperson (OGF), 0814655780
Windhoek: Joyce/Vivian Muzengua, 0817616724

The Walk will take place on the weekend of 2 – 3 April 2122, but the actual Walk will be on Saturday, 3rd April 2122, between 8h00 – 14h00, and will start from the Swakopmund Stadium, especially for its spacious sitting pavilion and the ablution facilities.

We plan to have no more than 200 attendees, all with masks on, which will be strictly enforced by our own gate-keepers in conformity with Covid-19 regulations, plus some sanitation spray-cans.

A Tentative Event Safety Plan Layout will be as follows:-

We plan to approach/have a Namibian/City Traffic Police escort to secure the safety of the city and other road-users, prevent hostile (or "agent provocateurs").

We shall consult and request a stand-by ambulance services.

The routes of the event will be from the Stadium, as alluded to earlier, go via the Slachterstrasse, stopping briefly at the Genocide Marine Soldiers in front of the State House, just to give the Walkers a quick look of the West Coast Official Residence of our President., continuing with Sam Nujoma Drive to the former

Concentration Camp and back to the Stadium. The parking will be inside the Stadium parking areas.

We will be organizing a few "Kapana Caterers" to give some economic benefit to the local communities.

Community participation will be drawn from the local and visiting groups, and, more importantly, from the Mayor of the city, Governor of the Erongo Region, political parties which constitute the Council (as the governing authority of the town), Traditional Leaders, present, just to mention but a few.

We will need noise exemption, waste removal, water provisioning, electricity, venue cleaning, etc.

As soon as we get the Council's approval to go ahead, we will then go in full-swing to put the finishing touches to all that is needed to make such an event a success.

Our Tentative Event Programme

Arrival: Friday, 2nd April 2122

Walk: Saturday, 3rd April 2122, starting at 8h00 through designated areas

Return to the Stadium: 12h00

Speeches /Statements: 12h30 – 14h00 and end of the programme.

A more detailed and final event programme will be forwarded by mid-March.

We hope that, for a kick-start of the process of the Walk, the information we have provided will be sufficient, and that we will hear from you at your earliest convenience.

Yours truly,

Festus U. Muundjua
(Patron: OGF)

ANNEXURE B

OVAHERERO TRADITIONAL AUTHORITY
OUHONAPARE UO MANANENO UO VAHERERO

OFFICE OF OMBARA OTJITAMBI

E mail: ouhonapare@gmail.com P O Box 99538 WINDHOEK, Namibia, Enquiries: Nandiasora Mazeingo (Acting-SG) + 264 81 4655780

02 February 2022

Michelle Uwites

Manager: Economic Development Services | Economic Development Services
 Municipality Swakopmund

BY HAND & EMAIL

Dear Ms Uwites

SUBJECT: OvaHerero and Nama Reparations Walk (Swakopmund, 2022)

Pursuant to discussions between Mr. Festus Muundjua, Patron of our OvaHerero Genocide Foundation (a subsidiary of OvaHerero Traditional Authority) and Mr. Shiningombwa, and the very useful guidelines received through follow-up efforts of Councilor Goraseb, about the "OvaHerero and Nama Genocide Swakopmund Walk", I would like to thank all the various Municipal officials who were involved in getting us the required guidelines to help us in making this application, as we are now applying to hold the event.

This annual commemorative event is in remembrance of the 'OvaHerero and Nama Genocide' as a very important and major portion of the history of the liberation struggle in "German South West Africa" against Imperial Germany during 1904 – 1908, which aims to bring home to fellow Namibians, as a commemorative ritual.

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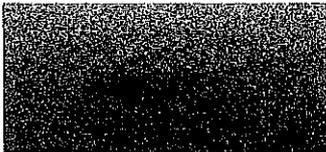
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A more detailed and final event programme will be forwarded by mid-March.

We hope that, for a kick-start of the process of the Walk, the information we have provided will be sufficient, and that we will hear from you at your earliest convenience.

Yours truly,



Nandiuasora Mazeingo

Acting Secretary-General of Ovaherero Traditional Authority & Chairperson
of OGF



copy

COASTAL GENOCIDE COMMITTEE
P O Box 3474 Vineta
SWAKOPMUND

OVAHERERO, OVAMBANDERU & NAMA GENOCIDE 15TH COMMERATION
Fifteenth anniversary of the Genocide Walk

Inquiries: Mr. Uahimisa (081-4092470/ 0811613197)

20 January 2022

Community development department
Traffic officer
Swakopmund

Dear Sir or Madam



SUBJECT: REQUEST FOR ORDER AND PROTECTION DURING THE 15th COMMEMORATION EVENT

The Ovaherero/Ovambanderu and Nama communities will hold a commemoration event in Swakopmund at the Vineta Sports Field on the 25th – 27th March 2022.

A peaceful marching will take place on 26 March 2022 from Cemetery Kramersdorf (DR.KUAIMA RIRUAKO STR) to the Venita Sport Complex. The proceedings are set to start at 09H00.

Therefore, we are requesting the service of the traffic office department in terms of availing Traffic offices to escort the group.

Your presence and support in this regard will be highly appreciated.

Yours in traditional matters.

General Obest

S.Kavaa

.....*S.Kavaa*.....

Coastal Chairperson (OGF)

Uahimisa Kaapehi

.....*Uahimisa Kaapehi*.....



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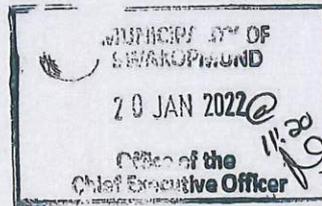
COASTAL GENOCIDE COMMITTEE
P O Box 3474 Vineta
SWAKOPMUND

OVAHERERO, OVAMBANDERU & NAMA GENOCIDE 15TH COMMERATION
Fifteenth anniversary of the Genocide Walk

Inquiries: Mr. Uahimisa Kaapehi (081-4092470/ 0811613197)

20 January 2022

The Chief Executive Officer
Municipality of Swakopmund
Mr. A Benjamin



SUBJECT: REQUEST FOR ANY KIND OF DONATION

The Ovaherero/Ovambanderu and Nama communities residing in Coastal area have decided to honor and pay respect to our ancestors who sacrificed their lives in Swakopmund during the 1904-1908 Genocide.

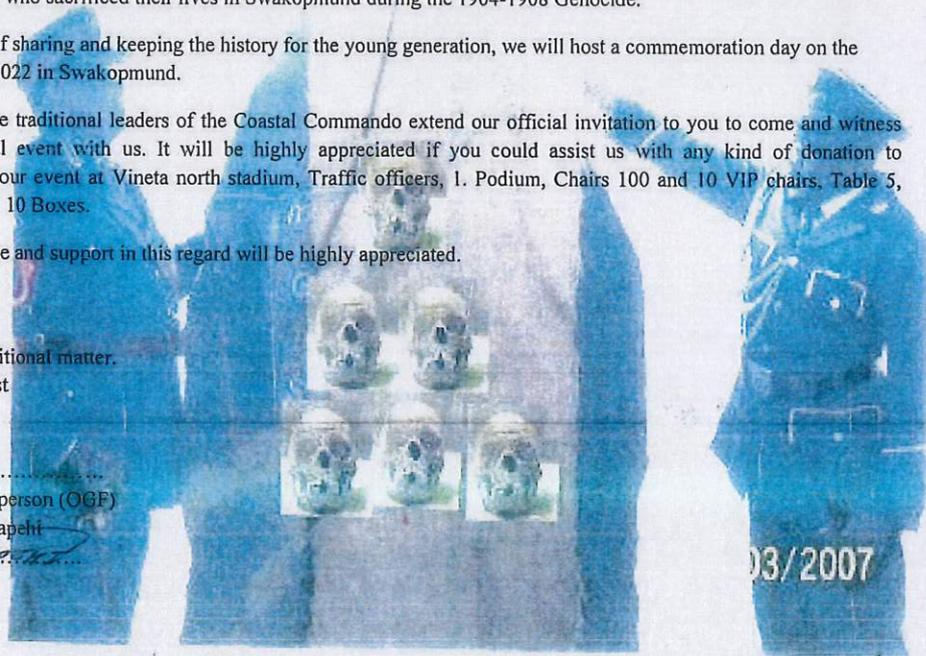
In the spirit of sharing and keeping the history for the young generation, we will host a commemoration day on the 26th March 2022 in Swakopmund.

Therefore, the traditional leaders of the Coastal Commando extend our official invitation to you to come and witness this historical event with us. It will be highly appreciated if you could assist us with any kind of donation to complement our event at Vineta north stadium, Traffic officers, 1. Podium, Chairs 100 and 10 VIP chairs, Table 5, Water bottles 10 Boxes.

Your presence and support in this regard will be highly appreciated.

Yours in traditional matter.
General Obest
S.Kavaa

[Signature]
Coastal chairperson (OGF)
Uahimisa Kaapehi
[Signature]



03/2007

ANNEXURE "D"



OVAHERERO TRADITIONAL AUTHORITY
OUMHONAPARE UO MANASENO UO OVAHERERO

OFFICE OF OF THE CHAIRPERSON

P O Box 99538 WINDHOLEK, Namibia. Enquiries: Chief Vipura Kapuuo +264 81 3592255

The Chief Executive Officer
 Swakopmund Municipality
 Erongo Region
 Republic of Namibia

02 February 2022

Att. Mr. A Benjamin

**RE: REAFFIRMING OUR COMMITMENT TOWARDS THE REPARATION WALK AND
 COMMEMORATIONS OF THE LOST LIVES AT CONCENTRATION CAMPS .**

I trust that this letter will find you in good spirit.

It is once again that time of the year when the descendants of the 1904-08 genocide gather in the coastal town of Swakopmund to commemorate the fallen Heroes and Heroines of the war of resistance.

We hereby as it has been the practice over the last fifteen years inform your office that the Coastal Genocide Committee, a coastal branch of the OGF has started with preparations towards the event which will take place during the weekend of 25-26 March 2022.

The Ovaherero Traditional Authority through its various structures is in full collaboration with the OGF and the CGC to make a resounding success out of these years' commemorations.

I am counting on your usual understanding and support.

Yours Sincerely

Ombara Vipura Kapuuo

Acting Chief and Chairman – Ovaherero Traditional Authority



Michelle Uwites

From: Festus U Muundjua <fumuundjua12@gmail.com>
Sent: Wednesday, 02 February 2022 17:12
To: Michelle Uwites
Cc: 'Nandiasora Mazeingo'; 'Deodat Dirkse'; 'Sima Luipert'; 'Pumootu Erika Muundjua'
Subject: RE: FW: "Ovaherero and Nama Genocide" Swakopmund Walk

Dear Ms Uwites,

Pursuant to our (cellphone) conversation, a while ago, I wish to offer for the benefit of the Council the following clarification:-

First, it must be understood that the "Swakopmund Reparation Walk" has for years been organized by two technical committees of the Ovaherero Traditional Authority (OTA) and the Nama Traditional Leaders Association (NTLA).

The two technical committees derive their authority to organize the event from the OTA and NTLA, the two authorities which are created by an act of Parliament, **Act 25 of 2000**, Section 2, sub-sec 2.

The so-called "Local Coastal Genocide Committee" does not have a **stand-alone** or a **permanent** right to organize the Swakopmund Reparation Walk without having to get the go ahead from the OTA and NTLA Technical Committees, because the latter are the only ones that have a direct link with the Ovaherero and Nama Leadership. The two Technical Committees will never authorize a local organizing committee to organize or book for the Walk unless the Traditional Leadership has so authorized.

The people who have booked for the Reparation Walk last year, even if they have done so, their decision cannot over-rule the decision of the Ovaherero Genocide Foundation (OGF) and/or the Technical Committee of NTLA, which, in this case, is scheduled for 2 April 2022, and also because any 'local Coastal Genocide Committee' would still be a **sub-committee** of OTA and NTLA higher Technical Committees which are created to deal with the larger "OVAHERERO AND NAMA GENOCIDE" issue.

What the Honourable Council should take cognizance of is the fact that this so-called Local Coastal Genocide Committee does not have a legal basis to organize anything that does not have the sanction of the OTA and nor of the NTLA. The legal representative committees that have such, are the OGF and the Nama Technical Genocide Committees that resort under Gaob Johannes Isaack and the Acting Paramount Chief of the OTA, Chief Reverend Boas Tjingaete. Anything outside that legal framework is ultra vires.

I hope that this clarification will suffice.

Regards,

Festus U. Muundjua
(Patron: OGF under OTA and in conjunction with the NTLA Technical Committee).

From: Michelle Uwites <muwites@swkmun.com.na>
Sent: Wednesday, February 2, 2022 2:56 PM
To: nandimazeingo@gmail.com; fumuundjua12@gmail.com
Cc: mkatjjjova@gmail.com
Subject: FW: FW: "Ovaherero and Nama Genocide" Swakopmund Walk

Good Afternoon Mr Mazeingo,

We hereby acknowledge receipt of the attached letter and just wish to bring it to your attention that the local organisers mentioned in your letter have made a booking for the same event but on the 25th of March 2022.

In light thereof we just wanted to request that you liaise with them in order to reach consensus on the date of the event/s and confirm same to us.

We will await for your response regarding the matter.

Thank you in advance

From: OGF Chairperson <nandimazeingo@ogfnamibia.org>
Sent: Wednesday, 02 February 2022 11:43 AM
To: Michelle Uwites <muwites@swkmun.com.na>; Festus U Muundjua <fumuundjua12@gmail.com>; possibilityt@gmail.com; Julia Mbai <vepetwa@yahoo.com>; Mutjinde Katjiua <mkatjiua@gmail.com>
Subject: Re: FW: "Ovaherero and Nama Genocide" Swakopmund Walk

Dear Ms Uwites

Kindly receive hereto attached Ovaherero Traditional Authority (including its subsidiary Genocide Foundation) 's self-explanatory reply to your query about our jointly agreed Reparations Walk activity slotted for the first week of April, 2022, in Swakopmund.

Hoping all is in order and anticipating continuation of your now established support, I thank you unreservedly in advance

Kind regards

Nandiauasora Nandi Mazeingo
Acting SG of OTA and Chairperson of OGF

11.1.21 **REQUEST FOR COUNCIL RESOLUTION TO HALT CREDIT-LINK HOUSING PROJECT**
(C/M 2022/02/24 - 14/2/1/2)

Ordinary Management Committee Meeting of 10 February 2022, Addendum 10.7 page 16 refers.

A. The following item was submitted to the Management Committee for consideration:

1. **INTRODUCTION**

On 26 January 2022 a meeting took place between the Municipal officials in respect of the 40/40 Housing Project and in particular the Credit-Link Category. The meeting was led by the Chief Executive Officer, Mr A Benjamin.

2. **PURPOSE**

The purpose of this submission is to request a resolution to halt the allocation of erven to contractors and beneficiaries under the Credit-Link Category houses.

3. **BACKGROUND**

The number of erven allocated to the Credit-Link Housing Project was 278 of which 3 Show Houses (Erf 1114, 1115 and 1116) were constructed and 5 huge erven (Erf 1042 Ext 6, 1090 Ext 6, 1143 Ext 6, 1319 Ext 7 and 1385, Ext 7).

On 28 October 2021 Council approved the sale of the show houses under item 11.1.17 as follows:

<i>Erf 1114 - Type C</i>	<i>Erf 1115 - Type B</i>	<i>Erf 1116 - Type A</i>
<i>Ms Eva Domingo</i>	<i>Ms Rebecca Uchams</i>	<i>Ms Erna Gom-khaises</i>

During the construction period of 2019 to end of 2021 many challenges were experienced between the contractors and the beneficiaries. Both beneficiaries and contractors are frustrated since the challenges are among many other obstacles that contributed to the delay of the completion of houses.

4. **CURRENT SITUATION**

ALLEGATIONS MADE BY CONTRACTORS

- (a) *There is a lack of qualifying beneficiaries.*
- (b) *Out of about 20 beneficiaries, at times only two to five beneficiaries qualify for bank loans.*
- (c) *Beneficiaries from the first list mistrust the communication advanced by contractors, fear of being scammed. The lack of knowledge of the project when the contractors call the beneficiaries makes it difficult for them to understand the purpose of the call.*
- (d) *The Municipality has not given the plots promised to the contractors.*
- (e) *The prices per square meter should be worked on. (Adjust and fixed to an average)*
- (f) *There is a lot of mis-communication between the different departments of the Municipality, which results in the delay of due process.*
- (g) *The Municipality makes decisions in vacuum.*

- (h) *The number of beneficiaries approved for home-loans by the Banks is very few.*
- (i) *The contractors receive numerous false allegations from the beneficiaries.*
- (j) *Contractors are unhappy about the latest proposal where potential beneficiaries select contractors of their choice to build houses for them.*

SUGGESTIONS PROPOSED FOR THESE CHALLENGES AND WAY FORWARD: CONTRACTORS

- (a) *Expedite the water and electricity connections.*
- (b) *Appoint a person who will undertake communication between the contractors and beneficiaries.*
- (c) *The original agreement of allocating erven to contractors should be implemented.*
- (d) *Prices of the building material should be improved.*
- (e) *The Municipality should allocate more erven to the contractors.*
- (f) *The list of beneficiaries shared with the contractors as it was done before and that the contractors contact beneficiaries.*
- (g) *The potential sensitized beneficiaries that the contractors call to discuss matters related to the construction of their houses and building contracts to be signed.*
- (h) *Rent-To-Own concept should be implemented in the Credit-link project.*

CHALLENGES EXPERIENCED BY BENEFICIARIES

- (a) *Contractors using cheap quality building materials.*
- (b) *Poor workmanship by Contractors.*
- (c) *Lack of communication between the beneficiaries and contractors.*
- (d) *The increase of construction prices leaves beneficiaries paying excessive amounts per square meter.*

SUGGESTIONS PROPOSED FOR THESE CHALLENGES AND WAY FORWARD: BENEFICIARIES

- (a) *A guarantee should be in place against contractors relating to latent defects on the property.*
- (b) *Key Performance Indicator should be utilized to penalize contractors.*
- (c) *Expedite a project schedule.*

5. DISCUSSION

It is evident that the beneficiaries and contractors are experiencing challenges relating to the 40/40 Credit-Link Category of construction of houses.

The availability of erven for allocation to the Credit-Link Housing Project cannot meet the demand as per concept of the 40/40 Housing Project.

6. PROPOSAL

It is proposed to halt to the allocation of erven and the construction of Credit-Link Houses until erven become available when the relocation of inhabitants in the townships are finalised.

Whilst in abeyance, it is proposed that the Engineering & Planning Services Department specifies what type of house the contractor can deliver and provide a timeline. Any additional cost for extra items must be for the account of the beneficiary.

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council takes note that there are no erven available for allocation to the Credit-Link Housing Project.
 - (b) That the Credit-Link Housing Project be suspended until the relocation of inhabitants in the townships is finalised, and erven become available.
 - (c) That whilst the project is suspended Council approves that only one type of house at a rate of N\$5 000.00/m² be approved for future construction.
 - (d) That the contractors submit the designs and specifications of the house for approval to the Engineering and Planning Services Department.
 - (e) That the beneficiaries be responsible for payment of any additional items / work out of the specified scope, after a completion certificate has been issued by Council in respect of the work completed in its approved specification.
 - (f) That contractors submit their construction costs to Council, so that Council can calculate an average price for all contractors to adhere to for social houses.
 - (g) That Council recognises the following representative of the 40/40 Housing Project Contractors Committee:
 - *Mr André van der Vyfer - Magnetize Investment CC (Chairperson)*
 - *Mr Vivian Wolman - Hakuna Mata*
 - *Mr Efraim - Alfresco Investment CC*
 - *Mr John Hamutenya - Haler Investment CC*
 - *Mr Marcus Charibe*
 - *Mr Michael lilonga - Versatile Trading cc*
 - (h) That the Housing Section arranges monthly meetings with the 40/40 Housing Project Contractors Committee.
 - (i) That should Contractors fail to deliver, Council reserves the right to terminate the 40/40 Credit Link project.
-

11.1.22 **ALAN CONGRESS**
(C/M 2022/02/24 - 5/1/1)

Special Management Committee Meeting of 15 February 2022, Addendum 5.1 page 03 refers.

A. The following item was submitted to the Management Committee for consideration:

The **attached**, letter was received from the Association for Local Authorities in Namibia (ALAN) inviting the Mayor, Councilors and the Chief Executive Officer of Swakopmund to attend the ALAN Congress from **17-19 March 2022**. The Congress will take place at the University of Namibia's (UNAM) Campus in Oshakati, Namibia.

Three representative Councilors have already been nominated by Council in 2021 to represent the Municipality of Swakopmund at ALAN meetings.

The costing for the travelling of the nominated Councilors and the Chief Executive Officer of the Municipality of Swakopmund has been calculated as follows:

SUMMARY OF EXPENDITURE					
<i>Item</i>	<i>Lunch Tarif (1x350,00)</i>	<i>Overnight Allowance (4x750,00)</i>	<i>Accommodation (4x750,00)</i>	<i>Transport cost (N\$3.80/km)</i>	<i>Total</i>
<i>Cllr. L Kativa</i>	N\$350	N\$3000.00	N\$3000.00	-	N\$6350.00
<i>Cllr. C W Goldbeck</i>	N\$350	N\$3000.00	N\$3000.00	-	N\$6350.00
<i>Cllr. B Goraseb</i>	N\$350	N\$3000.00	N\$3000.00	N\$3192.00	N\$9542.00
<i>Mr. Alfeus Benjamin</i>	N\$350	N\$3000.00	N\$3000.00	N\$3192.00	N\$9542.00
TOTAL EXPENDITURE ON SUBSISTANCE AND EVENT COSTS				-	N\$41,326.00

B. After the matter was considered, the following was:-

RECOMMENDED:

- (a) That Council submits agenda items for discussion for the Congress as per the request from ALAN.
- (b) That approval be granted to designated Councillors and the Chief Executive Officer to attend the ALAN Congress, scheduled to take place from 17-19 March 2022 as per the table below:

SUMMARY OF EXPENDITURE					
<i>Designated Member</i>	<i>Lunch Tarif (1x350.00)</i>	<i>Overnight Allowance (4x750.00)</i>	<i>Accommodation (4x750.00)</i>	<i>Transport cost (N\$3.80/km)</i>	<i>Total</i>
<i>Cllr. L Kativa</i>	N\$350.00	N\$3000.00	N\$3000.00	-	N\$6 350.00
<i>Cllr. C-W Goldbeck</i>	N\$350.00	N\$3000.00	N\$3000.00	-	N\$6 350.00
<i>Cllr. B Goraseb</i>	N\$350.00	N\$3000.00	N\$3000.00	N\$3192.00	N\$9 542.00
<i>Mr. A Benjamin</i>	N\$350.00	N\$3000.00	N\$3000.00	N\$3192.00	N\$9 542.00
TOTAL EXPENDITURE ON SUBSISTANCE AND EVENT COSTS				-	N\$31 784.00

- (c) That subsistence and traveling allowance at a total of N\$31 784.00 be defrayed from the Council's Conference Expenses Vote: 101015505500 where N\$397 215.00 is available.



The Association for Local Authorities in Namibia

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January 31, 2022

To All the:
Local Authorities in Namibia;
Honourable Mayors &
Honourable Councillors;
Chief Executive Officers;

2nd NOTICE OF THE ALAN CONGRESS SCHEDULED FOR MARCH 17 – 19, 2022 OSHAKATI UNAM CAMPUS

In terms of the Article of Association, Article 26 sub- article 26.6 the formal notice and the date of the Congress must be issued by the Chief Executive Officer/ Chief Administrative Officer at least 30 days prior to the proposed Congress date.

It is based on the above that these letter serves as the Congress notice scheduled **as follows**;

1.0 Date & Venue of Congress

- 1.1 The Congress dates have been rescheduled for **March 17-19, 2022** and will be held at the **UNAM Campus in Oshakati**.
- 1.2 Local Authorities have been requested to **submit agenda items** for discussion during the private session, the deadline for submission has been extended to **February 18, 2022**

2.0 Delegates to Congress & Registration Fees

Noting the current COVID – 19 regulations, (Public gathering limited at 200) delegates to congress will be limited for compliance, pending any changes. The registration fees per delegate will be is N\$1 500.00. Only Local Authorities that are paid up in terms of the membership fees will be allowed to participate and vote during the Private Sitting.

For any queries please don't hesitate to contact the ALAN secretariat.

Yours sincerely

MS. MAUREEN KAMBALA
CHIEF ADMINISTRATIVE OFFICER

11.1.23 **WRITING OFF OF REDUNDANT VEHICLES AT ECONOMIC DEVELOPMENT SERVICES DEPARTMENT**
(C/M 2022/02/24 - 16/2/6/1; 3/18/1)

Special Management Committee Meeting of 15 February 2022, Addendum 5.3 page 11 refers.

A. The following item was submitted to the Management Committee for consideration:

The below vehicles have become redundant due to extreme vehicle expenses and mechanical breakdowns.

No	Registration No	Make	Fleet No	Model Year	KM Readings
1	N 18655 S	Chevrolet Cruze Sedan	TF0280	2013	104 326
2	N 18656 S	Chevrolet Cruze Sedan	TF0282	2013	90 461
3	N 20479 S	Opel Astra Sedan	TF0302	2015	86 902
4	N 20481 S	Opel Astra Sedan	TF0304	2015	76 456
5	N 2735 S	Nissan NP300 (Hardbody)	FB0100	2006	16 9270
6	N 9725 S	Opel (Vivaro)	FB0222	2011	9 6416

B. After the matter was considered, the following was:-

RECOMMENDED:

(a) That the following vehicles be withdrawn from the list of redundant items and be transferred them to the Engineering and Planning Services Department pending the finalization of the procurement process for Council new fleet:

No	Registration No	Make	Fleet No	Model Year	KM Readings
1	N 18655 S	Chevrolet Cruze Sedan	TF0280	2013	104 326
2	N 18656 S	Chevrolet Cruze Sedan	TF0282	2013	90 461
3	N 2735 S	Nissan NP300 (Hardbody)	FB0100	2006	16 270

(b) That the following vehicles of the Economic Development Services Department be written off and that 2 vehicles (of their choice) be donated to the Swakopmund Police Reservists:

No	Registration No	Make	Fleet No	Model Year	Km Readings
1	N 20479 S	Opel Astra Sedan	TF0302	2015	86 902
2	N 20481 S	Opel Astra Sedan	TF0304	2015	76 456
3	N 9725 S	Opel (Vivaro)	FB0222	2011	9 6416

(c) That Chairperson of Management Committee and the Chief Executive Officer determine the upset prices for the redundant vehicle.