



VACANCY

Applications are hereby invited from Namibian citizens, for appointment in the following vacancy:

GM: TOWN PLANNING (Paterson E3 Band)

Remuneration and Benefits: Minimum (N\$1 003 660.00)

Market related salary package, Medical Aid, Pension Fund, Housing Allowance/Subsidy, Car allowance, 35 m³ free water per month and 20 statutory annual leave days & 15 gratuity bonus leave days leave per annum.

Main purpose of the job: To strategically plan, monitor and direct the Swakopmund Municipality (SM) Town Planning Department to promote future and current spatial development of Swakopmund as an Authorised Planning Authority by facilitating, guiding and implementing the development needs of the town to ensure sustainable urban growth, supply of erven and a quality urban environment for all residents, and execute the day-to-day departmental control and operational activities. Enhance staff capacity and competencies, exercise and administer the powers afforded by the Minister to the Swakopmund „Authorised Planning Authority“, liaise and coordinate planning activities with government institutions and private sector organisations. Lead the integration of sustainable and innovative spatial planning solutions that support the municipality's goals for smart urban development.

Minimum Requirements: **NB: certified proof must be attached on all requirements below**

- B.Degree in Town and Regional Planning as promulgated by NCTRP in terms of Act 9 of 1996 or Spatial Planning Honours Degree in Town and Regional Planning at NQF Level 8. *Candidates in possession of an appropriate master's degree will receive preference.*
- Seven (7) year Spatial planning experience of which five (5) years must be in a managerial leadership capacity. **Added advantage:** Specialization in urban planning and development application evaluations and submissions to the Urban and Regional Planning Board (URPB) and have secured approval of at least seven (7) new township establishments in the last seven (7) years. Cross-departmental leadership, project coordination and strategic planning within a local authority environment.
- Valid Code B drivers' licence
- Registered as a Town and Regional Planner with the Namibian Council for Town and Regional Planners.

Key performance areas: Responsible for strategic leadership; strategic resource alignment; policy development and compliance; operational management: Town Planning Services; technical support and stakeholder engagement; reporting, budget preparation and control and administration; Occupational Health and Safety Management (OHSM); Smart City initiatives; Strategic Urban Planning; Stakeholder engagement; Enhance staff capacity and competences and Administration of the powers of the authorised planning authority and accountability.

Contact person: Mrs M Niemand (Tel no: 4104225)

Applicants should complete Council's prescribed application form which can be obtained from our website (<http://www.swakopmun.com.na>), together with **certified** documentary evidence to show the compliance with the requirements stipulated for the position; the nature, scope and period of previous positions held, and the work experience gained; and all material facts should accompany the application form. Complete application forms should be directed to the Human Capital Manager, P O Box 53, Swakopmund or placed in the **GREEN APPLICATION BOX** or apply through this link <https://careers.swakopmun.com/job/general-manager-town-planning-paterson-e3-band/4> on or before **Friday, 11 September 2026 @ 11:00.**

Only shortlisted candidates will be contacted.
NO E-MAILED APPLICATIONS WILL BE ACCEPTED

THE MUNICIPALITY OF SWAKOPMUND IS AN EQUAL OPPORTUNITY EMPLOYER
Date of advertisement: 14 August 2026

Notice Nr: V7/2026

A Benjamin
Chief Executive Officer